

# Monthly Financial Report



*Where Life is Sweet*

*Includes the Hermiston Urban Renewal Agency*

Finance Department  
June 2016 - Corrected  
(Unaudited)

# 2015-2016 Monthly Financial Report

## Hermiston Urban Renewal Agency (HURA)

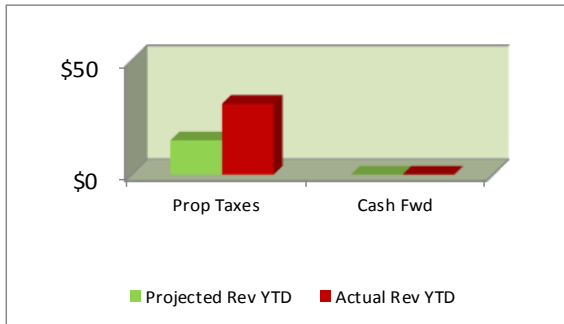
### For the Month Ending June 30, 2016

#### Resources

Through June 30, 2016

by Category

(in \$1,000)



	Annual Proj Rev	Projected Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Prop Taxes	\$ 15	\$ 15	\$ 31	\$ 16	0%
Cash Fwd	60	-	-	-	0%
<b>Total</b>	<b>\$ 75</b>	<b>\$ 15</b>	<b>\$ 31</b>	<b>\$ 16</b>	<b>0%</b>

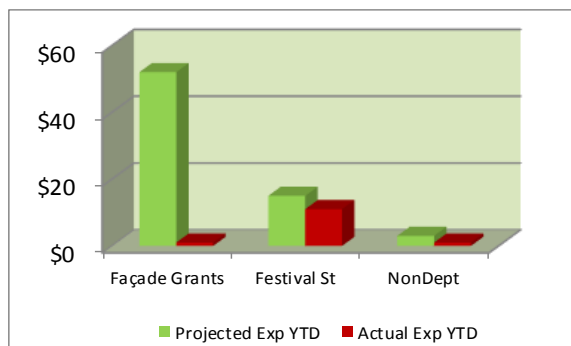
Note: variance is calculated as a percent of the projected revenue YTD.

#### Expenditures

Through June 30, 2016

by Character

(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Façade Grants	\$ 52	\$ 52	\$ 1	\$ 51	98.1%
Festival St	15	15	11	4	25%
NonDept	3	3	1	2	61%
Res for Fut Exp	5	-	-	-	0%
<b>Total</b>	<b>\$ 75</b>	<b>\$ 71</b>	<b>\$ 13</b>	<b>\$ 57</b>	<b>80%</b>

Note: variance is calculated as a percent of the projected expenditures YTD.

The Agency received a total of \$31,000 in property taxes during the 2015-16 fiscal year and expended \$13,000. Two façade grants were awarded, one to the Hermiston Herald for \$1,000 and one to the Holiday Inn Express for \$36,500. The Hermiston Herald received their award but the improvements at the new hotel are not yet completed so the grant has not yet been paid out.

Preliminary engineering for the SE 2<sup>nd</sup> Street/Highway 395 gateway project is completed and the final design will be incorporated into the festival street project. A landscape architect has been chosen and Anderson Perry will begin work on the project this summer.

Four grants totaling \$42,600 have been awarded since the creation of the district in 2013. Of that amount, a little over \$6,100 has been distributed.

# 2015-2016 Monthly Financial Report

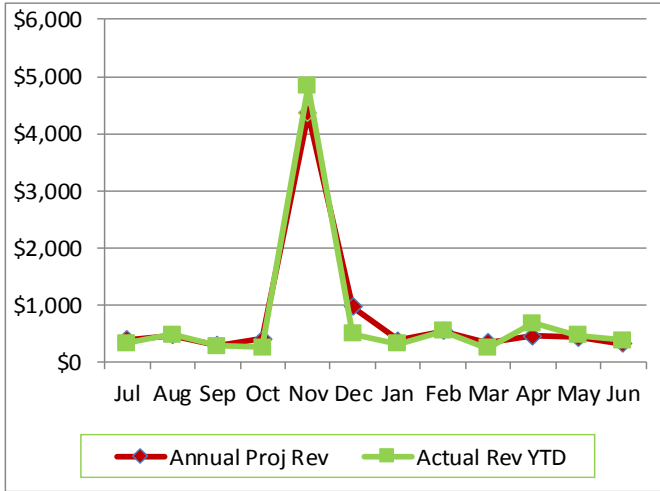
City of Hermiston, Oregon  
General Fund Resources

For the Month Ending June 30, 2016

Through June 30, 2016

All Resources

(in \$1,000)



	Annual Proj Rev	Proj Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Jul	\$ 395	\$ 395	\$ 332	\$ (62)	(16%)
Aug	460	460	478	17	4%
Sep	288	288	280	(8)	(3%)
Oct	400	400	251	(150)	(37%)
Nov	4,363	4,363	4,829	466	11%
Dec	960	960	486	(474)	(49%)
Jan	378	378	317	(62)	(16%)
Feb	538	538	540	2	0%
Mar	340	340	237	(104)	(31%)
Apr	448	448	679	232	52%
May	429	429	464	35	8%
Jun	314	314	376	62	20%
<b>Total</b>	<b>9,314</b>	<b>9,314</b>	<b>9,269</b>	<b>(46)</b>	<b>0%</b>
Cash Fwd	4,364	-	-	-	0%
<b>Total</b>	<b>\$ 13,679</b>	<b>\$ 9,314</b>	<b>\$ 9,269</b>	<b>\$ (46)</b>	<b>0%</b>

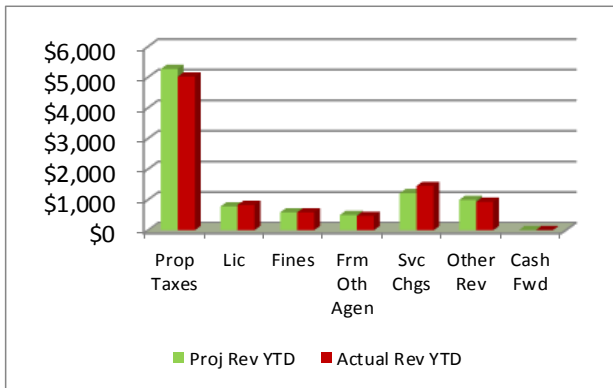
General Fund revenue estimates for the 2015-16 fiscal year were so close to actual receipts that the difference is less than \$50,000. Property Taxes came in \$245,000 less than the projection of \$5.2 million, offset by almost an equal amount in Service Charges. The difference in Fines was less than \$500. The remaining categories also came in so close to estimates that the differences basically cancelled each other out. As a whole, the fund did very well for the year.

## General Fund Revenue

Through June 30, 2016

by Category

(in \$1,000)



	Annual Proj Rev	Proj Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Prop Taxes	\$ 5,265	\$ 5,265	\$ 5,020	\$ (245)	(5%)
Lic	774	774	826	51	7%
Fines	583	583	583	0	0%
Frm Oth Agen	497	497	468	(29)	(6%)
Svc Chgs	1,208	1,208	1,444	236	20%
Other Rev	988	988	928	(60)	(6%)
Cash Fwd	4,364	-	-	-	0%
<b>Total</b>	<b>\$ 13,679</b>	<b>\$ 9,314</b>	<b>\$ 9,269</b>	<b>\$ (46)</b>	<b>0%</b>

**Note:** variance is calculated as a percent of the projected revenue YTD.

# 2015-2016 Monthly Financial Report

## City of Hermiston, Oregon General Fund Expenditures

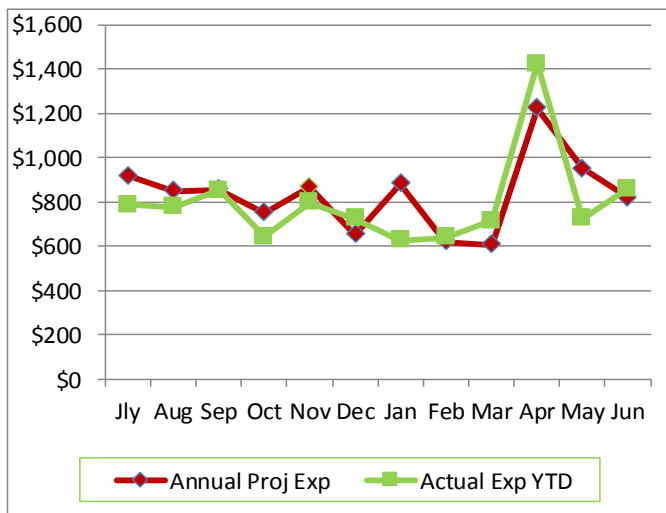
For the Month Ending June 30, 2016

### General Fund Expenditure Summary

Through June 30, 2016

All Requirements

(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Jly	\$ 918	\$ 918	\$ 786	\$ 132	14%
Aug	850	850	777	73	9%
Sep	855	855	853	2	0%
Oct	750	750	643	107	14%
Nov	870	870	798	72	8%
Dec	654	654	724	(70)	(11%)
Jan	882	882	628	254	29%
Feb	621	621	639	(18)	(3%)
Mar	606	606	716	(110)	(18%)
Apr	1,222	1,222	1,423	(201)	(16%)
May	950	950	726	224	24%
Jun	821	821	858	(37)	(5%)
<b>Total</b>	<b>10,000</b>	<b>10,000</b>	<b>9,571</b>	<b>428</b>	<b>4%</b>
Unapp	3,679	-	-	-	0%
<b>Total</b>	<b>\$ 13,679</b>	<b>\$ 10,000</b>	<b>\$ 9,571</b>	<b>\$ 428</b>	<b>4%</b>

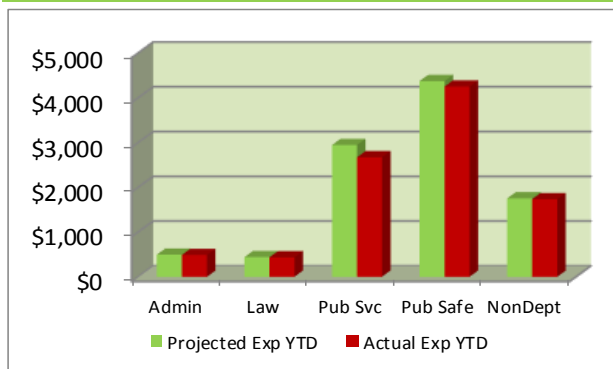
The picture in General Fund expenditures is also positive, with the fund finishing the year \$428,000 under budget.

### General Fund Expenditures

Through June 30, 2016

by Consolidated Department

(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Admin	\$ 494	494	486	\$ 8	2%
Law	440	440	434	6	1%
Pub Svc	2,943	2,943	2,670	273	9%
Pub Safe	4,371	4,371	4,248	123	3%
NonDept	1,752	1,752	1,733	19	1%
Unapp	3,679	-	-	-	-
<b>Total</b>	<b>\$ 13,679</b>	<b>\$ 10,000</b>	<b>\$ 9,571</b>	<b>\$ 428</b>	<b>4%</b>

Note: variance is calculated as a percent of the projected expenditures YTD.

# 2015-2016 Monthly Financial Report

## General Fund Expenditure Detail For the Month Ending June 30, 2016

### General Fund Expenditures by Department

	Annual Projected			Var Fav/ (Unfav)	% Var Fav/ (Unfav)
	Exp	Projected Exp YTD	Actual Exp YTD		
City Council	32,150	32,150	30,797	1,353	4%
City Manager/Planning	407,287	407,287	401,923	5,364	1%
Finance	54,964	54,964	53,191	1,773	3%
<b>Total Admin &amp; Finance</b>	<b>494,401</b>	<b>494,401</b>	<b>485,911</b>	<b>8,490</b>	<b>2%</b>
Legal	187,700	187,700	188,271	(571)	0%
Court	251,904	251,904	245,565	6,339	3%
<b>Total Dept of Law</b>	<b>439,604</b>	<b>439,604</b>	<b>433,836</b>	<b>5,768</b>	<b>1%</b>
Transportation	188,375	188,375	132,585	55,790	30%
Airport	241,640	241,640	218,376	23,264	10%
Bldg Inspection	343,262	343,262	337,192	6,070	2%
Parks	482,440	482,440	444,598	37,842	8%
Parks/Utility Landscaping	38,188	38,188	24,622	13,566	36%
Pool	389,229	389,229	363,153	26,076	7%
Municipal Buildings	12,900	12,900	10,156	2,744	21%
Library	692,766	692,766	641,676	51,090	7%
Recreation	554,099	554,099	497,930	56,169	10%
<b>Total Public Services</b>	<b>2,942,899</b>	<b>2,942,899</b>	<b>2,670,288</b>	<b>272,611</b>	<b>9%</b>
Public Safety Center	106,280	106,280	102,561	3,719	3%
Police Operations	4,264,967	4,264,967	4,145,921	119,046	3%
<b>Total Public Safety</b>	<b>4,371,247</b>	<b>4,371,247</b>	<b>4,248,482</b>	<b>122,765</b>	<b>3%</b>
Non-Departmental	1,751,803	1,751,803	1,732,956	18,847	1%
Unappropriated	3,678,780	0	0	0	0%
<b>Total Non-Dept</b>	<b>5,430,583</b>	<b>1,751,803</b>	<b>1,732,956</b>	<b>18,847</b>	<b>1%</b>
<b>Total</b>	<b>13,678,734</b>	<b>9,999,953</b>	<b>9,571,473</b>	<b>428,481</b>	<b>4%</b>

All departments except Legal came in under budget for the year. Collectively the departments in Public Services had budget savings of \$273,000. Public Safety had \$123,000 in savings. Together these two areas account for 92% of the overall savings.

# 2015-2016 Monthly Financial Report

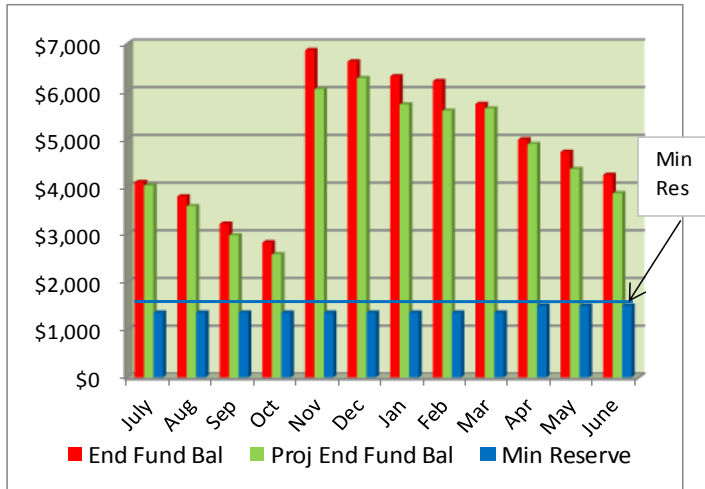
Fund Balance - General Fund  
For the Month Ending June 30, 2016

General Fund

Through June 30, 2016

Ending Fund Balance

(in \$1,000)



Minimum Reserve = \$1,499,993

	Begin Fund Bal	Rev	Exp	End Fund Bal	Proj End Fund Bal
July	\$ 4,547	\$ 332	\$ (786)	\$ 4,093	\$ 4,023
Aug	4,093	478	(777)	3,794	3,590
Sep	3,794	280	(853)	3,221	2,977
Oct	3,221	251	(643)	2,829	2,581
Nov	2,829	4,829	(798)	6,860	6,041
Dec	6,860	486	(724)	6,622	6,273
Jan	6,622	317	(628)	6,311	5,724
Feb	6,311	540	(639)	6,212	5,592
Mar	6,212	237	(716)	5,732	5,639
Apr	5,732	679	(1,423)	4,988	4,890
May	4,988	464	(726)	4,726	4,368
June	4,726	376	(858)	4,244	3,861
<b>Total</b>	<b>\$ 4,547</b>	<b>\$ 9,269</b>	<b>\$ (9,571)</b>	<b>\$ 4,244</b>	<b>\$ 3,861</b>

The net change to the fund balance is a reduction of \$302,000. We had budgeted to use \$686,000 of fund balance so we did better than expected by approximately \$384,000.

# 2015-2016 Monthly Financial Report

## Special Revenue Funds Report For the Month Ending June 30, 2016

### Special Revenue Funds Resources & Requirements

	2015-16 Annual Budget	Actual YTD	Remaining Budget
<b>Bonded Debt Fund</b>			
Resources	3,767,354	2,873,552	893,802
Expenditures	3,527,354	2,939,499	587,855
Unappropriated Balance	240,000	N/A	N/A
<b>Transient Room Tax (TRT)</b>			
Resources	573,335	529,672	43,663
Expenditures	520,000	516,825	3,175
Unappropriated Balance	53,335	N/A	N/A
<b>Recreation Special Revenue</b>			
Resources	240,070	21,417	218,653
Expenditures	57,086	57,086	-
Unappropriated Balance	182,984	N/A	N/A
<b>Reserve Fund</b>			
Resources	10,374,653	3,346,745	7,027,908
Expenditures	8,143,245	4,005,006	4,138,239
Unappropriated Balance	2,231,408	N/A	N/A
<b>Municipal Court Special Revenue</b>			
Resources	286,115	242,259	43,856
Expenditures	251,115	235,507	15,608
Unappropriated Balance	35,000	N/A	N/A
<b>Miscellaneous Special Revenue</b>			
Resources	37,500	26,225	11,275
Expenditures	37,500	28,651	8,849
Unappropriated Balance	-	N/A	N/A
<b>Conference Center</b>			
Resources	282,545	225,289	57,256
Expenditures	225,045	205,297	19,748
Unappropriated Balance	57,500	N/A	N/A
<b>EOTEC Grant Fund</b>			
Resources	5,400,000	-	5,400,000
Expenditures	5,400,000	3,559,249	1,840,751
Unappropriated Balance	-	N/A	N/A
<b>Law Enforcement Special Revenue</b>			
Resources	77,545	65,140	12,405
Expenditures	46,400	33,667	12,733
Unappropriated Balance	31,145	N/A	N/A

Beginning with the 2015-16 fiscal year the City began estimating all of its resources in each fund and only appropriating what it projects it will need for that year. The remainder is carried in the fund as Unappropriated Balance.

The City uses multiple Special Revenue funds to account for revenues that are restricted to expenditure for particular purposes. They include funds for debt service, economic development, parks and recreation, capital projects, and grants. Since these funds are not operational in nature and are used for specific purposes from year-to-year, their expenditures do not typically follow a predictable pattern so budget variances are not calculated for them.

# 2015-2016 Monthly Financial Report

## Special Revenue Funds Report For the Month Ending June 30, 2016

### Special Revenue Funds Resources & Requirements

	2015-16 Annual Budget	Actual YTD	Remaining Budget
<b>Library Special Revenue</b>			
Resources	58,000	29,101	28,899
Expenditures	46,000	29,102	16,898
Unappropriated Balance	12,000	N/A	N/A
<b>2014 Water &amp; Sewer Rev Bonds</b>			
Resources	1,300,000	623	1,299,377
Expenditures	1,300,000	667,193	632,807
Unappropriated Balance	-	N/A	N/A
<b>Senior Center Const</b>			
Resources	2,073,360	44,290	2,029,070
Expenditures	2,073,360	77,105	1,996,255
Unappropriated Balance	-	N/A	N/A



# 2015-2016 Monthly Financial Report

## Utility and Street Funds Report For the Month Ending June 30, 2016

### Utility and Street Funds Report

#### Resources & Expenditures

	2015-16 Annual			Variance	
	Budget	Projected YTD	Actual YTD	Fav/(Unfav)	% Variance
<b>Street Fund</b>					
Resources	2,119,400	1,165,872	1,249,339	83,467	7%
Expenditures	1,450,685	1,450,685	1,400,596	50,089	3%
Unappropriated Balance	668,715	N/A	N/A	N/A	N/A

<b>Utility Fund</b>					
Resources	8,678,391	5,664,500	5,718,303	53,803	1%
Expenditures	7,019,176	5,296,327	5,149,837	146,490	3%
Unappropriated Balance	1,659,215	N/A	N/A	N/A	N/A

<b>HES Fund</b>					
Resources	11,735,765	8,785,765	8,893,736	107,971	1%
Expenditures	9,257,002	9,257,002	8,749,317	507,685	5%
Unappropriated Balance	2,478,763	N/A	N/A	N/A	N/A

<b>Regional Water Fund</b>					
Resources	2,652,000	1,403,175	1,471,270	68,095	5%
Expenditures	1,874,398	1,874,398	1,689,951	184,447	10%
Unappropriated Balance	777,602	N/A	N/A	N/A	N/A

The Street Fund finished the year \$83,500 ahead of projected revenue and a little more than \$50,000 under budget, a total of \$133,500.

Revenues in the Utility Fund came in \$54,000 over estimates and expenditures were almost \$146,500 under budget for an overall total of about \$200,500.

Revenues in the HES fund also came in higher than estimates by almost \$108,000. Expenditures came in \$508,000 under budget for a combined total of approximately \$616,000.

Not to be out-done, the Regional Water Fund finished the year with \$68,000 more revenue than expected and budget savings of \$184,500, a total of \$252,500.

# 2015-2016 Monthly Financial Report

## Utility and HES Funds Report For the Month Ending June 30, 2016

### Utility and HES Funds Report

#### Reserve Balances

	Beginning Reserve	Ending Reserve	% Ending Reserve	Minimum Reserve Requirement	Difference
Utility Fund	3,056,640	3,445,748	49.1%	865,378	2,580,370
HES Fund	3,157,652	3,531,269	38.1%	1,141,274	2,389,995
<b>Total</b>	<b>6,214,292</b>	<b>6,977,017</b>	<b>-</b>	<b>2,006,652</b>	<b>4,970,365</b>

The reserves in both the Utility Fund and HES Fund remain healthy at the end of the fiscal year. The Utility Fund reserve is \$3.4 million and the HES Fund is \$3.5 million a combined total of almost \$7 million.

# 2015-2016 Monthly Financial Report

City of Hermiston, Oregon

Capital Projects Report

For the Month Ending June 30, 2016

## Capital Projects

	2015-16 Budget	YTD Expenditures	LTD Budget	LTD Expenditures	% Complete
Airport Improvements	\$ 3,968,333	\$ 1,900,481	\$ 3,566,000	\$ 2,165,855	60%
Eastern OR Trade & Event Ctr (EOTEC) Pipeline	350,000	<sup>(1)</sup> 97,633	1,800,000	<sup>(1)</sup> 789,730	100%
EOTEC Construction	5,400,000	3,559,249	6,400,000	6,458,055	See below
RWTP Outfall	-	151,738	2,500,000	1,315,693	100%
Water Line Extension	1,026,200	415,463	1,250,000	911,518	100%
<b>Total</b>	<b>\$ 10,744,533</b>	<b>\$ 6,026,931</b>	<b>\$ 15,516,000</b>	<b>\$ 10,851,121</b>	

### Airport Improvements

This project continues to move along. There are no major changes since last month's report.

### EOTEC Pipeline

<sup>(1)</sup> In June it was discovered that a \$527,000 transfer from the Reserve Fund to the Utility Fund made in March 2016 had incorrectly been reported in the EOTEC Pipeline project costs. The correct year-to-date expenditure total is \$97,633 and the correct life-to-date expenditure total is \$789,730.

### EOTEC Construction

This project also continues to move along, the major change since the May report being the appointment of Frew as the general contractor for all remaining components except the rodeo.

### RWTP Outfall

This project is now complete.

### Water Line Extension

This project is now complete.

**2015-2016 Monthly Financial Report**  
**City of Hermiston, Oregon**  
**Investments**  
**For the Month Ending June 30, 2016**

**Investment Report**  
by Type

Cusip No.	Par Value	Principal Cost	Market		Issuer	Rating Moody's/S&P	Days to Maturity	Callable Y/N	Yield to	Yield to
			Value						Worst Call	Maturity (YTM)
3135G0G31	\$ 2,000,000	\$ 1,993,600	\$ 2,000,396		FNMA	Aaa/AA+	943	Y	1.28	1.28
3134G33E8	\$ 1,000,000	\$ 997,073	\$ 1,000,019		FHLMC	Aaa/AA+	1,289	Y	1.57	1.57
3135G0QK2	\$ 2,000,000	\$ 1,985,750	\$ 2,000,266		FFCB	Aaa/AA+	1,191	Y	1.71	1.71
3137EADN6	\$ 1,000,000	\$ 978,757	\$ 1,001,296		FHLMC	Aaa/AA+	561	N	1.29	1.29
3135G0GY3	\$ 1,000,000	\$ 1,013,901	\$ 1,004,163		FNMA	Aaa/AA+	214	N	0.78	0.78
<b>US Agencies</b>	<b>\$ 7,000,000</b>	<b>\$ 6,969,081</b>	<b>\$ 7,006,140</b>		---	---	---	---	---	---
LGIP <sup>(1)(2)</sup>	\$ 4,103,733	\$ 4,103,733	\$ 4,103,733		Varies	---/AA	1	N	0.88	0.88
<b>LGIP</b>	<b>\$ 4,103,733</b>	<b>\$ 4,103,733</b>	<b>\$ 4,103,733</b>		---	---	---	---	---	---
<b>TOTAL</b>	<b>\$ 11,103,733</b>	<b>\$ 11,072,814</b>	<b>\$ 11,109,873</b>		---	---	---	---	---	---

The City of Hermiston has established certain policies for its investments. In order to limit credit and interest rate risk, investments are diversified by security type, maturity, issuer, and call provisions. At least 25% of funds available for investing will be invested in the Local Government Investment Pool (LGIP), with a qualified depository institution, or investments maturing in less than 90 days. 50% or more of the portfolio will be invested in securities maturing in less than three years. The maximum average maturity for the portfolio shall be 3 years and the maximum maturity of individual securities in the portfolio shall be 5 years. No more than 75% of the portfolio may be callable. The minimum weighted average credit rating of the portfolio's investments shall be Aa/AA by Moody's and Standard & Poor's respectively. The breakdown of the City's portfolio is shown below.

Maturity	Par Value	% of Total Portfolio	Type of Inv	Par Value	% of Total Portfolio	Various Investment Parameters	With LGIP	Without LGIP
< 90 Days	\$ 4,103,733	37.0%	US Agency	\$ 7,000,000	63.0%	WTD Avg Days to Mat	571	571
90 Days - 3 Yrs	\$ 4,000,000	36.0%	Corporate	\$ -	0.0%	Wtd Avg Yield to Mat	1.19%	1.37%
3 - 5 Yrs	\$ 3,000,000	27.0%	LGIP	\$ 4,103,733	37.0%	Percent Callable	45.0%	71.4%
	\$ 11,103,733	100.0%		\$ 11,103,733	100.0%	Wtd Avg Credit Rating	Aaa/AA+	Aaa/AA+