
July, 2021 Financial Report



Where Life is Sweet

Department of Finance
July, 2021
(Unaudited)

Includes the Hermiston Urban Renewal Agency

2020-2021 Monthly Financial Report

Hermiston Urban Renewal Agency (HURA)

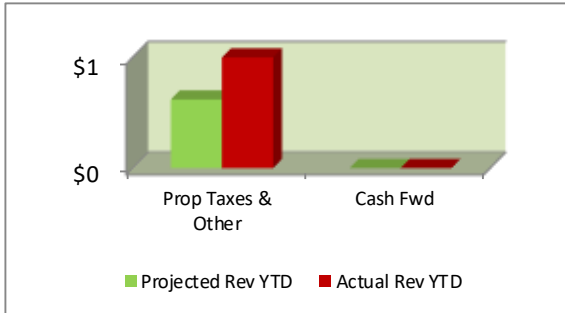
For the Month Ending July 31, 2021

Resources

by Category

Through July 31, 2021

(in \$1,000)



	Annual Proj Rev	Projected Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Prop Taxes & Other	\$ 240	\$ 1	\$ 1	\$ 0	0%
Cash Fwd	167	\$ -	-	-	0%
Total	\$ 407	\$ 1	\$ 1	\$ 1	0%

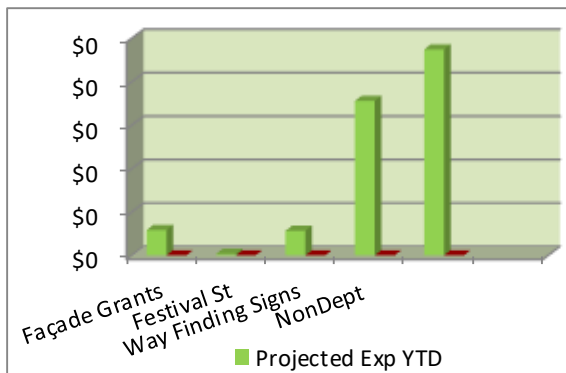
Note: variance is calculated as a percent of the projected revenue YTD.

Expenditures

by Character

Through July 31, 2021

(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Façade Grants	\$ 50	\$ 0	\$ -	\$ 0	0%
Festival St	\$ 3	\$ 0	\$ -	\$ 0	0%
Way Finding Signs	\$ 49	\$ 0	\$ -	\$ 0	0%
NonDept	\$ 305	\$ 0	\$ -	\$ 0	0%
Total	\$ 407	\$ 0	\$ -	\$ 0	0%

Note: variance is calculated as a percent of the projected expenditures YTD.

The FY2021-22 budget for the Urban Renewal Agency is \$ 406,918. This includes \$50,000 for Façade Grants, \$3,000 for the Festival Street, \$48,500 in Way Finding Signs, and \$305,418 for Non-Departmental expenses.

All revenues for HURA are usually received in November and December of each fiscal year, with periodic delinquent payments made throughout the year.

2020-2021 Monthly Financial Report

City of Hermiston, Oregon

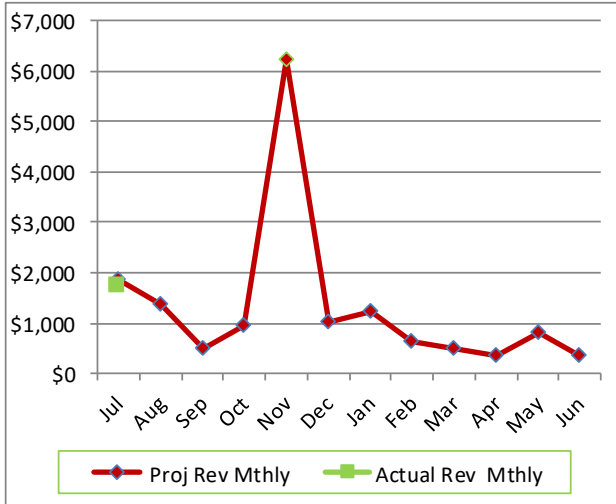
General Fund Resources

For the Month Ending July 31, 2021

Through July 31, 2021

General Fund - All Resources

(in \$1,000)



	Proj Rev Mthly	Proj Rev Mthly	Actual Rev Mthly	Var Fav/ (Unfav)	% Var
Jul	\$ 1,876	\$ 1,876	\$ 1,727	\$ (149)	(8%)
Aug	\$ 1,357			\$ -	0%
Sep	\$ 502			\$ -	0%
Oct	\$ 956			\$ -	0%
Nov	\$ 6,237			\$ -	0%
Dec	\$ 1,022			\$ -	0%
Jan	\$ 1,234			\$ -	0%
Feb	\$ 656			\$ -	0%
Mar	\$ 487			\$ -	0%
Apr	\$ 370			\$ -	0%
May	\$ 821			\$ -	0%
Jun	\$ 373			\$ -	0%
Total	15,889	1,876	1,727	(149)	(8%)
Cash Fwd	468	-	-	-	0%
Total	\$ 16,357	\$ 1,876	\$ 1,727	(149)	(8%)

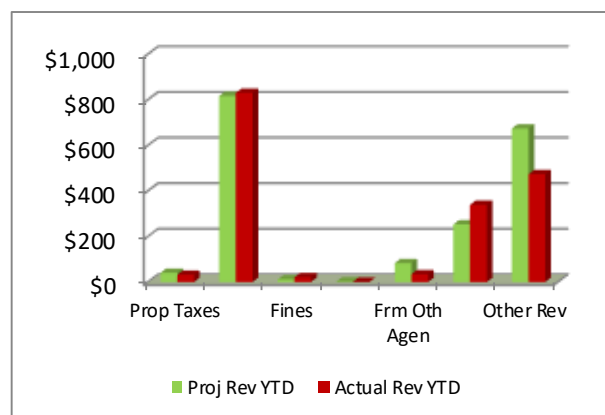
Estimated General Fund revenues for the 2021-22 fiscal year are \$15,889,300. Projected revenues July were \$1,876,000, compared to actual revenues of \$1,727,000, a **negative variance of \$149,000**.

General Fund - All Resources

Through July 31, 2021

by Category

(in \$1,000)



	Annual Proj Rev	Proj Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Prop Taxes	\$ 6,482	\$ 40	\$ 32	\$ (9)	(21%)
Lic	\$ 1,307	\$ 816	830	14	2%
Fines	\$ 200	\$ 11	21	10	89%
Interest Rev	\$ 15	\$ 1	0	(1)	(86%)
Frm Oth Agen	\$ 2,613	\$ 83	34	(49)	(59%)
Svc Chgs	\$ 1,887	\$ 252	339	86	34%
Other Rev	\$ 3,386	\$ 673	473	(200)	(30%)
Cash Fwd	\$ 466	\$ -	-	-	0%
Total	\$16,355	\$ 1,876	\$ 1,727	\$ (149)	(8%)

Note: variance is calculated as a percent of the projected revenue YTD.

2020-2021 Monthly Financial Report

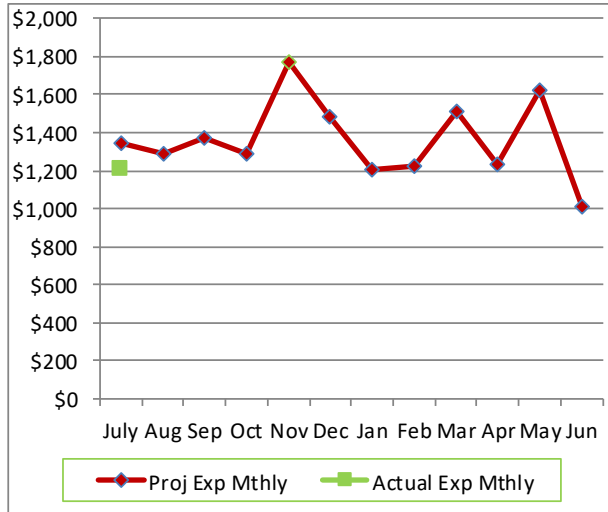
City of Hermiston, Oregon

General Fund Expenditures

For the Month Ending July 31, 2021

General Fund Expenditure Summary All Requirements

Through July 31, 2021
(in \$1,000)

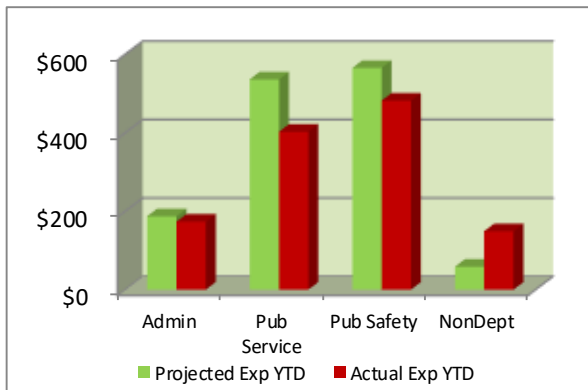


	Proj Exp Mthly	Proj Exp Mthly	Actual Exp Mthly	Var Fav/ (Unfav)	% Var
July	\$ 1,347	\$ 1,347	\$ 1,207	\$ 140	10%
Aug	\$ 1,289	\$ -		\$ -	0%
Sep	\$ 1,369	\$ -		\$ -	0%
Oct	\$ 1,287	\$ -		\$ -	0%
Nov	\$ 1,770	\$ -		\$ -	0%
Dec	\$ 1,487	\$ -		\$ -	0%
Jan	\$ 1,203	\$ -		\$ -	0%
Feb	\$ 1,226	\$ -		\$ -	0%
Mar	\$ 1,515	\$ -		\$ -	0%
Apr	\$ 1,228	\$ -		\$ -	0%
May	\$ 1,627	\$ -		\$ -	0%
Jun	\$ 1,008	\$ -		\$ -	0%
Total	16,357	1,347	1,207	140	12%
Contngcy		-	-	-	0%
Total	\$ 16,357	\$ 1,347	\$ 1,207	\$ 140	12%

Projected General Fund monthly expenditures for July 2021 were \$1,347,333. Actual expenditures were \$1,207,334, which is \$139,999 (or 10.4%) less than projected.

General Fund Expenditures by Consolidated Department

Through July 31, 2021
(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Admin	\$ 2,041	187	173	14	7%
Pub Service	4,806	536	403	133	25%
Pub Safety	6,709	566	482	83	15%
NonDept	2,802	59	149	(91)	(154%)
Unapp	-	-		-	0%
Total	\$16,357	\$ 1,347	\$ 1,207	\$ 140	10%

Note: variance is calculated as a percent of the projected expenditures YTD.

2020-2021 Monthly Financial Report

General Fund Expenditure Detail For the Month Ending July 31, 2021

General Fund Expenditures by Department

	Annual Projected			Var Fav/ (Unfav)	% Var Fav/ (Unfav)
	Exp	Projected Exp YTD	Actual Exp YTD		
City Council	65,599	22,694	15,474	7,220	32%
City Manager/Planning	1,192,109	97,732	92,855	4,877	5%
Finance	642,502	53,666	49,351	4,315	8%
Legal	140,450	12,913	15,648	(2,735)	(21%)
Total Admin & Finance	2,040,660	187,006	173,328	13,678	7%
Transportation	362,000	16,242	12,268	3,974	24%
Airport	329,500	25,176	(12,707)	37,883	150%
Bldg Inspection	592,378	53,225	30,483	22,742	43%
Parks	692,811	55,507	72,548	(17,041)	(31%)
Parks/Utility Landscaping	61,003	8,546	4,659	3,888	45%
Pool	591,328	186,552	148,404	38,148	20%
Municipal Buildings	142,436	10,755	11,545	(790)	(7%)
Library	963,386	80,098	67,540	12,558	16%
Recreation	749,304	77,382	58,326	19,056	25%
Community Center	257,569	16,540	8,155	8,385	51%
Harkenrider Center	63,258	6,176	1,541	4,635	75%
Total Public Services	4,804,973	536,198	402,762	133,437	25%
Court	753,538	49,541	42,564	6,977	14%
Public Safety Center	68,000	5,891	4,280	1,611	27%
Police Operations	5,887,789	510,080	435,282	74,798	15%
Total Public Safety	6,709,327	565,511	482,126	83,385	15%
Non-Departmental	2,802,253	58,617	149,118	(90,501)	(154%)
Unappropriated	0	0	0	0	0%
Total Non-Dept	2,802,253	58,617	149,118	(90,501)	(154%)
Total	16,357,213	1,347,333	1,207,334	139,999	10.4%
Straight Line Mthly Avg Projected Expense					

Within the Public Services category, the **Pool** had savings totaling \$38,148 with **Recreation** having savings of \$19,056. Under Public Safety, **Police Operations** had a savings of \$74,798. **Non-departmental** is \$90,501 over budget.

2020-2021 Monthly Financial Report

Fund Balance - General Fund

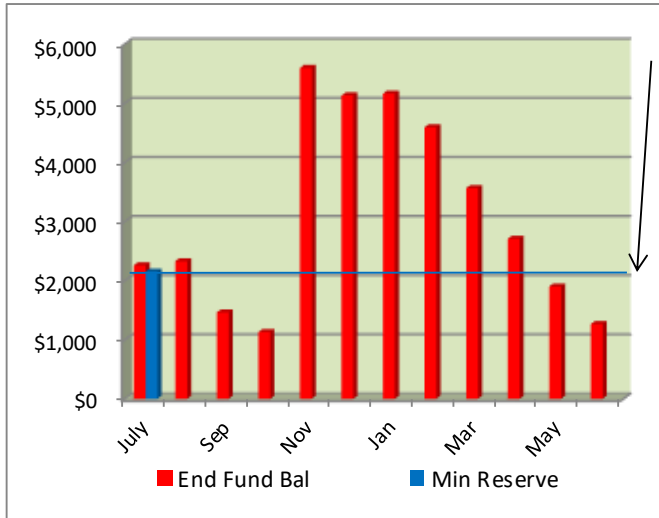
For the Month Ending July 31, 2021

General Fund

Through July 31, 2021

Ending Fund Balance

(in \$1,000)



Minimum Reserve = \$2,150,851

	Begin			End Fund		ACT/PROJ
	Fund Bal	Revenue	Expense	Bal	Fund Bal	
July	\$ 1,737	\$ 1,727	\$ (1,207)	\$ 2,257	ACT	
Aug	\$ 2,257	\$ 1,357	\$ (1,289)	\$ 2,325	PROJ*	
Sep	\$ 2,325	\$ 502	\$ (1,369)	\$ 1,458	PROJ*	
Oct	\$ 1,458	\$ 956	\$ (1,287)	\$ 1,127	PROJ*	
Nov	\$ 1,127	\$ 6,237	\$ (1,770)	\$ 5,594	PROJ*	
Dec	\$ 5,594	\$ 1,022	\$ (1,487)	\$ 5,129	PROJ*	
Jan	\$ 5,129	\$ 1,234	\$ (1,203)	\$ 5,160	PROJ*	
Feb	\$ 5,160	\$ 656	\$ (1,226)	\$ 4,590	PROJ*	
Mar	\$ 4,590	\$ 487	\$ (1,515)	\$ 3,562	PROJ*	
Apr	\$ 3,562	\$ 370	\$ (1,228)	\$ 2,704	PROJ*	
May	\$ 2,704	\$ 821	\$ (1,627)	\$ 1,898	PROJ*	
June	\$ 1,898	\$ 373	\$ (1,008)	\$ 1,263	PROJ*	
Total	\$ 1,737	\$ 15,742	\$ (16,216)	\$ 1,263		

The General Fund balance at the end of July is approximately \$2,257,000, which is \$160,149 above the current Minimum Reserve requirement of \$2,150,851, or approximately 7% above the Minimum Reserve Requirement.

With the beginning of the new fiscal year, the Minimum Reserve Requirement has to be re-calculated. The General Fund reserve policy is to maintain a 15% fund balance (approximately two months of expenditures) based on the prior fiscal year activity. This new level of reserve is approximately \$283,000 higher than the reserve requirement for FY2021 (\$1,867,650.)

2020-2021 Monthly Financial Report

Special Revenue Funds Report

For the Month Ending July 31, 2021

Special Revenue Funds

Resources & Requirements

	2021-22		Remaining Budget
	Annual Budget	Actual YTD	
02 Bonded Debt Fund			
Resources	692,200	1,596	690,604
Expenditures	524,619	305,200	219,419
Unappropriated Balance	167,581	N/A	N/A
05 Transient Room Tax (TRT)			
Resources	903,320	244,870	658,450
Expenditures	903,320	38,852	864,468
Unappropriated Balance	-	N/A	N/A
08 Reserve Fund			
Resources	12,392,203	155,085	12,237,118
Expenditures	11,297,809	3,870	11,293,939
Unappropriated Balance	1,094,394	N/A	N/A
11 Miscellaneous Special Revenue			
Resources	273,000	22,071	250,929
Expenditures	273,000	22,021	250,979
Unappropriated Balance	-	N/A	N/A
19 Christmas Express Special Revenue			
Resources	45,037	-	45,037
Expenditures	40,037	-	40,037
Unappropriated Balance	5,000	N/A	N/A
20 Law Enforcement Special Revenue			
Resources	103,118	80	103,038
Expenditures	79,118	-	79,118
Unappropriated Balance	24,000	N/A	N/A
21 Library Special Revenue			
Resources	35,800	-	35,800
Expenditures	3,300	30	3,270
Unappropriated Balance	32,500	N/A	N/A
23 Enterprise Zone Project Fund			
Resources	2,206,674	500,008	1,706,666
Expenditures	1,743,300	-	1,743,300
Unappropriated Balance	463,374	N/A	N/A
25 EOTEC Operations			
Resources	627,793	500	627,293
Expenditures	627,793	39,834	587,959
Unappropriated Balance		N/A	N/A

Beginning with the 2016-17 fiscal year the City began distinguishing within the funds some part of ending fund balance as contingency and some as reserved for future expenditure. The contingency is included in appropriations while the reserve for future expenditures is unappropriated.

The City uses multiple Special Revenue funds to account for revenues that are restricted to expenditure for particular purposes. They include funds for debt service, economic development, parks and recreation, capital projects, and grants. Since these funds are not operational in nature and used for specific purposes from year-to-year, their expenditures do not typically follow a predictable pattern so budget variances are not calculated for them.

2020-2021 Monthly Financial Report

Utility and Street Funds Report

For the Month Ending July 31, 2021

Utility and Street Funds Report

Resources & Expenditures

	2021-22		Actual YTD	Variance	
	Annual Budget	Projected YTD		Fav/(Unfav)	% Variance
04 Street Fund					
Resources	1,950,474	130,374	400,523	270,149	207%
Expenditures	1,900,474	154,206	131,218	22,988	15%
Contingency/Unapp Balance	50,000	N/A	N/A	N/A	N/A

06 Utility Fund					
Resources	11,293,901	773,685	1,041,620	267,936	35%
Expenditures	9,137,398	581,741	531,530	50,211	9%
Contingency/Unapp Balance	2,156,503	N/A	N/A	N/A	N/A

13 HES Fund					
Resources	11,828,457	791,110	707,745	(83,365)	(11%)
Expenditures	9,789,906	645,946	778,596	(132,650)	(21%)
Contingency/Unapp Balance	2,038,551	N/A	N/A	N/A	N/A

15 Regional Water Fund					
Resources	1,775,591	105,053	133,865	28,812	27%
Expenditures	1,160,402	45,434	52,392	(6,958)	(15%)
Contingency/Unapp Balance	615,189	N/A	N/A	N/A	N/A

Budget Projection note for this report:

All four of these funds are projected on a straight line, 1/12th of budgeted expense or revenue per month. This practice means the seasonal/cyclical nature of the various funds is not accounted for on a month-to-month basis.

Revenues for the **Street Fund** are \$281,777 over projected due to receipt of the state highway allocation received this month. Expenditures are \$27,155 below projected.

Revenues in the **Utility Fund** are \$236,477 over projected. Expenditures are \$229,920 below projected.

The **HES Fund** revenue is \$89,385 below projected. Expenditures are \$37,230 below projected.

The **Regional Water Fund** revenues are \$28,812 above projected. Expenditures-to-date are \$44,308 below projected.

2020-21 Monthly Financial Report

City of Hermiston, Oregon

Utilities/Streets Capital Projects Report

For the Month Ending July 31, 2021

	2021-2022 Budget	YTD Expenditures	LTD Budget	LTD Expenditures	% Complete
Well #6 B/U Generator	\$ 320,000	\$ -	\$ 320,000	\$ 5,775	1.80%
Lift Station #3 Upgrade	\$ 550,000	\$ -	\$ 550,000	\$ 32,975	6.00%
7th St. Sewer Replacement	\$ 740,000	\$ -	\$ 740,000	\$ 46,410	6.27%
Geer & Harper Re-alignment	\$ 125,000	\$ -	\$ 125,000	\$ -	0.00%
N. 1st Place Reconstruction	\$ 100,000	\$ -	\$ 100,000	\$ -	0.00%
N. 1st Place Water Line Replacement	\$ 100,000	\$ -	\$ 100,000	\$ -	0.00%
Gladys & Main Waterline Replacement	\$ 100,000	\$ -	\$ 100,000	\$ -	0.00%
Lift Station #4 Reconstruction	\$ 450,000	\$ -	\$ 450,000	\$ -	0.00%
McDonald's & 395 Sewer Main Replacement	\$ 330,000	\$ -	\$ 330,000	\$ -	0.00%
Total	\$ 2,815,000	\$ -	\$ 2,815,000	\$ 85,160	3.03%

Well #6 Backup Generator

Well No. 6 is the primary well and the only well available that could provide minimal water supply to lower pressure zones in the city during a power outage. The current pump was last repaired in 1994, and the backup pump lacks the capacity to service the pressure zone. The pump covers service area including Walmart Distribution Center, Eastern Oregon Higher Education Center, Pioneer Seed, and EOTEC. Preventative maintenance will avoid significant inconvenience and loss of water to area businesses.

July Update: Electrical engineers with Anderson Perry are onsite to begin their assessment of the Well #6 facilities to design an appropriately sized generator and place an order.

Lift Station #3 Upgrade

Lift Station No. 3 was built in approximately 1981 and is located underneath Highway 395. The pump and electrical systems need to be replaced. This project calls for the install of duplex pumps and upgraded electrical and control systems. It also will include evaluation of extending a gravity line to Lift Station No. 6, which is also in poor shape. Extending the line under Union Pacific Railroad tracks may be more cost effective than replacing both lift stations. Traffic control will be necessary during design phase

July Update: Review by Union Pacific is complete. Design work to begin soon. Anticipated timeframe to release/solicit bids is November of 2021 for winter construction.

7th Street Sewer Replacement

The existing sewer line lacks the capacity to provide expanded service to the Eastern Oregon Trade and Event Center and Cook Industrial Area. The replacement will allow continued development in the area. This project will replace about 1,960 feet of sanitary sewer line on SE 7th Street between E. Newport Ave. and E. Highland Ave. New polyvinyl chloride sewer pipe and precast manholes will be installed. Roadway restoration, traffic control measures, and sewage bypass will be included.

July Update: Sineco Construction has almost all installation for sewer main and will soon begin on installation of full-width roadway replacement to includes sub-grade, base rock and asphalt. Sineco Construction of Hermiston submitted the low bid of \$596,485. There were no additional expenses this month.

Geer & Harper Re-alignment

This intersection needs to be reconstructed to improve traffic/pedestrian access and ensure connectivity to property east of N. 1st Place. The current configuration makes access difficult for large trucks and traffic backs up on Harper Road during busy times during the day.

July Update: Awaiting property owner correspondence for additional right-of-way acquisition.

North 1st Place Reconstruction

North 1st Place is a critical secondary north/south arterial in Hermiston's transportation system. The existing road is cracking, there are no sidewalks and there is unrestricted access to the roadway from parking and undeveloped areas. Roadway improvements will prevent premature failure and ensure the road is functional for community and business use in the area.

July Update: Anderson Perry has launched into full design with hopes of having a detailed updated cost estimate by fall, which will allow enough room to make a request of ODOT to allow significant scope expansion to make upgrades to the 1st & Elm intersection.

North 1st Place Water Line Replacement

This project will eliminate failing, deteriorating lines which will minimize future repair work. It will also eliminate steel pipes from the 1920's and will improve public safety by ensuring no lead pipes...

July Update: Anderson Perry is beginning design in conjunction with the roadway reconstruction.

Gladys & Main Waterline Replacement

Sections of this water distribution system were installed in the 1920s with steel pipe – some of the oldest pipe in the city water system. This project will eliminate failing, deteriorating and undersized line, reduce repair work, and improve public safety.

July Update: Anderson Perry will begin design work for this project in the spring of 2022.

Lift Station #4 Reconstruction

Lift station #4 was built in 1981. The submersible duplex pump station has experienced corrosion of both metal and brick. Replacement of the wetwell will increase capacity, eliminate porous brick, and safeguard the environment. Ventilation of the structure is inadequate and electrical systems are nearing the end of their useful life.

July Update: Anderson Perry will begin design work for this project in the spring of 2022.

McDonald's & 395 Sewer Main Replacement

Segments of this piping have been found to have structural failures in multiple locations and failing joints. These line failures cause pipe blockage and requires monthly cleaning. In addition, pipe failures may be allowing sewage to exfiltrate the surrounding soil. A new sewer line would eliminate current monthly maintenance costs and provide watertight lines to protect existing groundwater resources from contamination.

July Update: Anderson Perry has begun design work.

2020-21 Monthly Financial Report

City of Hermiston, Oregon

Other City Capital Projects Report

For the Month Ending July 31, 2021

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Airport Apron Rehab	\$ 2,205,000	\$ -	\$ 2,205,000	\$ 170,396	7.73%
Riverfront Park Rebuild	\$ 510,000	\$ -	\$ 510,000	\$ 126,874	24.88%
South Hermiston Industrial Park - LID	\$ 2,900,000	\$ -	\$ 2,900,000	\$ -	0.00%
New City Hall Construction	\$ 8,690,000	\$ -	\$ 8,690,000	\$ 1,290,480	14.85%
Total	\$ 14,305,000	\$ -	\$ 14,305,000	\$ 297,270	2.08%

Airport Apron Rehab

This project will demolish and rebuild all of the remaining aircraft parking and movement areas at the airport, which are used for accessing public facilities. The scope of the project does NOT include rebuilding taxiways to individual hangars. This project is necessary to rehabilitate parking areas which have been deemed “Very Poor” or “Failing” by the Oregon Department of Aviation. In addition to serving small aircraft, and a surprising amount of corporate jet traffic, this aircraft parking area facilitates loading/unloading of air-cargo operators that currently service up to 12 UPS truckloads of freight each day.

July Update: Grant contracts are all in place. Pre-construction meeting is scheduled. Substantial completion still expected by October 31, with punchlist items resolution through November, 2021.

Riverfront Park Rebuild

This project encompasses the work done to clean up the River Park after the flood of the park in the spring of 2020. This project consists of three distinct phases;

- Removing all debris from the existing parking lot and driveway (gravel repair) – **COMPLETED**
- Removing all debris, silt and vegetation from facilities in the park – **COMPLETED**
- Providing for relocating the playground and the parking lot and improvement of park facilities - **ONGOING**

July Update: The relocation of the parking lot/playground/park facilities was projected to begin in June, 2021. There were \$2,449 in additional expenditures this month.

South Hermiston Industrial Park “LID”

This project involves the formation/use of a Local Improvement District (“LID”) to construct public improvements which directly benefit properties in the South Hermiston Industrial Park (“SHIP.”) The city constructs the project and collects revenues from the property owners as well as contributing public funds to help offset the costs of the project to the property owners.

July Update: Contractor began excavation August 2. Substantial completion expected by October 31, with punchlist closeout through the month of November, 2021.

New City Hall

This project encompasses the demolition of the old City Hall; the demolition of the Lanham building (to the east) for additional parking for City Hall; the construction of a new City Hall and parking lot; the complete rebuild of the “Banner Bank” parking lot across 2nd street from City Hall to the west; and the replacement of water and sewer lines in the alley from 1st street to 3rd street.

July Update: Work continues on basement walls, elevator shaft and backfilling. Expenses to-date this month are construction payments. There were \$546,696 in additional expenditures this month.

August, 2021 Financial Report



Department of Finance
August, 2021
(Unaudited)

Includes the Hermiston Urban Renewal Agency

2020-2021 Monthly Financial Report

Hermiston Urban Renewal Agency (HURA)

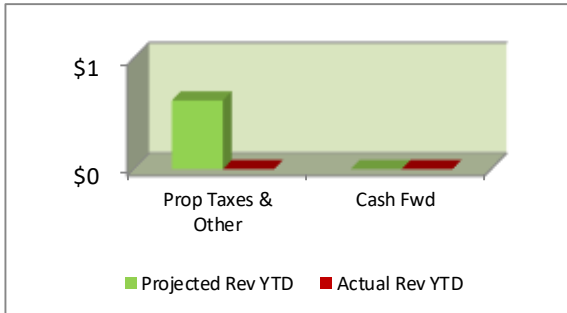
For the Month Ending August 31, 2021

Resources

Through August 31, 2021

by Category

(in \$1,000)



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Prop Taxes & Other	\$ 240	\$ 1	\$ -	\$ (1)	0%
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Total	\$ 407	\$ 1	\$ -	\$ (1)	0%

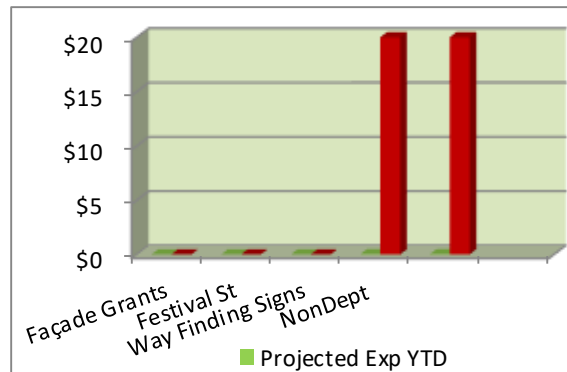
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Expenditures

Through August 31, 2021

by Character

(in \$1,000)



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Façade Grants	\$ 50	\$ 0	\$ -	\$ 0	0%
Festival St	\$ 3	\$ 0	\$ -	\$ 0	0%
Way Finding Signs	\$ 49	\$ 0	\$ -	\$ 0	0%
NonDept	\$ 305	\$ 0	\$ 20	\$ (20)	7%
Total	\$ 407	\$ 0	\$ 20	\$ (20)	5%

Note: variance is calculated as a percent of the projected expenditures YTD.

The FY2021-22 budget for the Urban Renewal Agency is \$ 406,918. This includes \$50,000 for Façade Grants, \$3,000 for the Festival Street, \$48,500 in Way Finding Signs, and \$305,418 for Non-Departmental expenses.

All revenues for HURA are usually received in November and December of each fiscal year, with periodic delinquent payments made throughout the year. A bond interest payment (\$19,681.25) was made this month.

2020-2021 Monthly Financial Report

City of Hermiston, Oregon

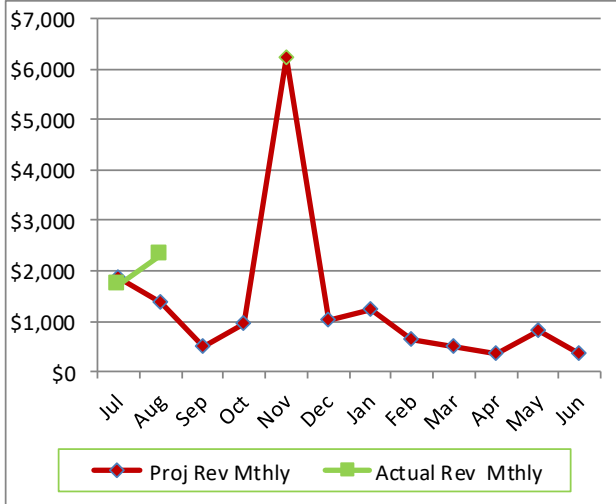
General Fund Resources

For the Month Ending August 31, 2021

Through August 31, 2021

General Fund - All Resources

(in \$1,000)



	Proj Rev Mthly	Proj Rev Mthly	Actual Rev Mthly	Var Fav/ (Unfav)	% Var
Jul	\$ 1,876	\$ 1,876	\$ 1,727	(149)	(8%)
Aug	\$ 1,357	\$ 1,357	\$ 2,316	\$ 959	71%
Sep	\$ 502			\$ -	0%
Oct	\$ 956			\$ -	0%
Nov	\$ 6,237			\$ -	0%
Dec	\$ 1,022			\$ -	0%
Jan	\$ 1,234			\$ -	0%
Feb	\$ 656			\$ -	0%
Mar	\$ 487			\$ -	0%
Apr	\$ 370			\$ -	0%
May	\$ 821			\$ -	0%
Jun	\$ 373			\$ -	0%
Total	15,889	3,233	4,043	810	25%
Cash Fwd	468	-	-	-	0%
Total	\$ 16,357	\$ 3,233	\$ 4,043	810	25%

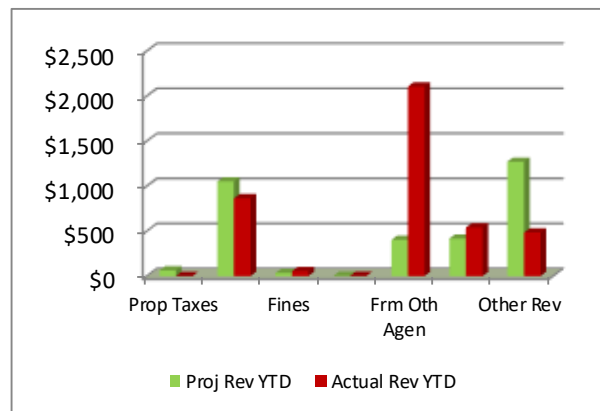
Estimated General Fund revenues for the 2021-22 fiscal year are **\$15,889,300**. Projected revenues for August were **\$1,357,052**, compared to actual revenues of **\$2,315,950**, a **positive variance of \$810,248**.

General Fund - All Resources

by Category

Through August 31, 2021

(in \$1,000)



	Annual Proj Rev	Proj Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Prop Taxes	\$ 6,482	\$ 63	\$ -	\$ (63)	(100%)
Lic	\$ 1,307	\$ 1,050	863	(187)	(18%)
Fines	\$ 200	\$ 33	54	21	65%
Interest Rev	\$ 15	\$ 2	0	(2)	(83%)
Frm Oth Agen	\$ 2,613	\$ 401	2,103	1,702	424%
Svc Chgs	\$ 1,887	\$ 416	540	124	30%
Other Rev	\$ 3,386	\$ 1,268	482	(786)	(62%)
Cash Fwd	\$ 466	\$ -	-	-	0%
Total	\$16,355	\$ 3,233	\$ 4,043	\$ 810	25%

Note: variance is calculated as a percent of the projected revenue YTD.

2020-2021 Monthly Financial Report

City of Hermiston, Oregon

General Fund Expenditures

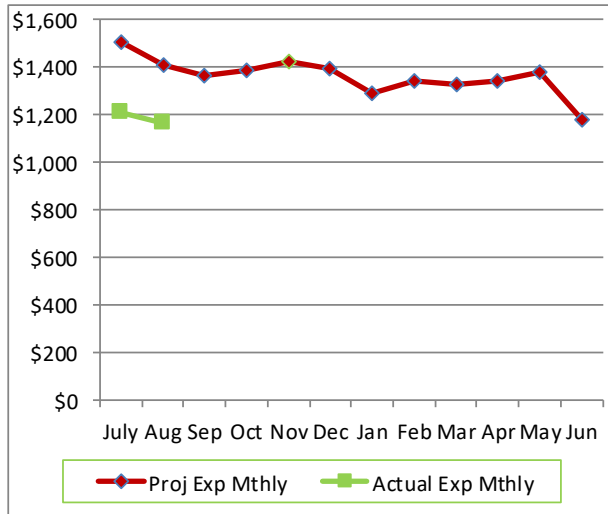
For the Month Ending August 31, 2021

General Fund Expenditure Summary

Through August 31, 2021

All Requirements

(in \$1,000)



	Proj Exp Mthly	Proj Exp Mthly	Actual Exp Mthly	Var Fav/ (Unfav)	% Var
July	\$ 1,505	\$ 1,505	\$ 1,207	\$ 298	20%
Aug	\$ 1,413	\$ 1,413	\$ 1,165	\$ 248	18%
Sep	\$ 1,367	\$ 1,367	\$ -	\$ -	0%
Oct	\$ 1,389	\$ 1,389	\$ -	\$ -	0%
Nov	\$ 1,426	\$ 1,426	\$ -	\$ -	0%
Dec	\$ 1,394	\$ 1,394	\$ -	\$ -	0%
Jan	\$ 1,292	\$ 1,292	\$ -	\$ -	0%
Feb	\$ 1,342	\$ 1,342	\$ -	\$ -	0%
Mar	\$ 1,326	\$ 1,326	\$ -	\$ -	0%
Apr	\$ 1,344	\$ 1,344	\$ -	\$ -	0%
May	\$ 1,378	\$ 1,378	\$ -	\$ -	0%
Jun	\$ 1,181	\$ 1,181	\$ -	\$ -	0%
Total	16,357	16,357	2,372	546	23%
Contngcy		-	-	-	0%
Total	\$ 16,357	\$ 16,357	\$ 2,372	\$ 546	23%

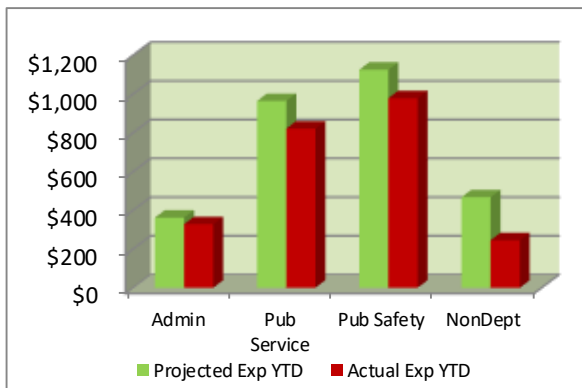
Projected General Fund monthly expenditures for August were **\$1,412,751**. Actual expenditures were **\$1,164,636**, which is **\$248,115 (or 17.5%) less than projected**.

General Fund Expenditures

Through August 31, 2021

by Consolidated Department

(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Admin	\$ 2,041	362	328	34	9%
Pub Service	4,806	964	821	143	15%
Pub Safety	6,709	1,125	978	147	13%
NonDept	2,802	467	245	222	48%
Unapp	-	-	-	-	0%
Total	\$16,357	\$ 2,918	\$ 2,372	\$ 546	19%

Note: variance is calculated as a percent of the projected expenditures YTD.

2020-2021 Monthly Financial Report

General Fund Expenditure Detail

For the Month Ending August 31, 2021

General Fund Expenditures by Department

	Annual Projected Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var Fav/ (Unfav)
City Council	65,599	30,449	20,946	9,503	31%
City Manager/Planning	1,192,109	198,684	184,544	14,140	7%
Finance	642,502	107,084	100,426	6,658	6%
Legal	140,450	25,693	22,214	3,479	14%
Total Administration	2,040,660	361,910	328,130	33,780	9%
Transportation	362,000	49,404	24,929	24,475	50%
Airport	329,500	51,843	13,794	38,049	73%
Bldg Inspection	592,378	98,730	65,881	32,849	33%
Parks	692,811	117,336	133,210	(15,874)	(14%)
Parks/Utility Landscaping	61,003	19,080	8,585	10,496	55%
Pool	591,328	276,616	256,053	20,563	7%
Municipal Buildings	142,436	23,740	23,047	693	3%
Library	963,386	157,764	132,778	24,986	16%
Recreation	749,304	124,884	140,708	(15,824)	(13%)
Community Center	257,569	33,864	18,026	15,838	47%
Harkenrider Center	63,258	10,544	4,044	6,500	62%
Total Public Services	4,804,973	963,805	821,055	142,750	15%
Court	753,538	107,968	79,873	28,095	26%
Public Safety Center	68,000	11,613	6,549	5,064	44%
Police Operations	5,887,789	1,005,546	891,501	114,045	11%
Total Public Safety	6,709,327	1,125,127	977,923	147,204	13%
Non-Departmental	2,802,253	467,042	244,862	222,180	48%
Unappropriated	0	0	0	0	0%
Total Non-Dept	2,802,253	467,042	244,862	222,180	48%
Total	16,357,213	2,917,884	2,371,970	545,914	18.7%
Straight Line Mthly Avg Projected Expense					

Within the Public Services category (YTD), the **Library** has savings totaling \$24,986 with the **Pool** having savings of \$20,563. Under Public Safety, **Police Operations** has a savings of \$114,045. **Non-departmental** is \$222,180 under budget.

2020-2021 Monthly Financial Report

Fund Balance - General Fund

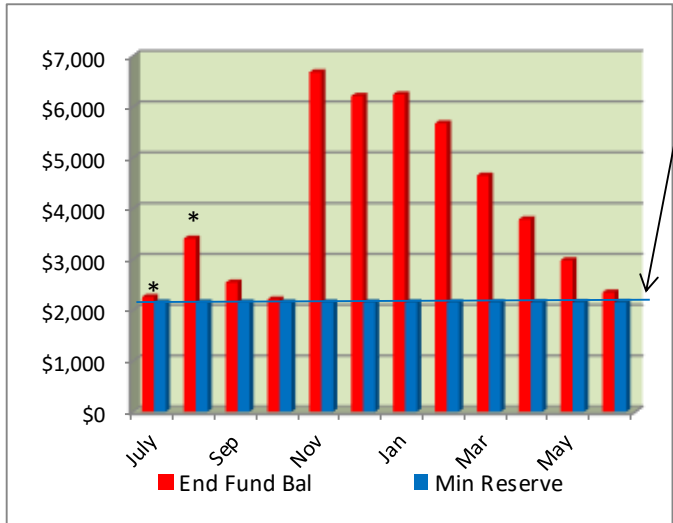
For the Month Ending August 31, 2021

General Fund

Through August 31, 2021

Ending Fund Balance

(in \$1,000)



Min Res

	Begin Fund Bal	Revenue	Expense	End Fund Bal	ACT/PROJ Fund Bal
July	\$ 1,737	\$ 1,727	\$ (1,207)	\$ 2,257	ACT*
Aug	\$ 2,257	\$ 2,316	\$ (1,165)	\$ 3,408	ACT*
Sep	\$ 3,408	\$ 502	\$ (1,369)	\$ 2,541	PROJ
Oct	\$ 2,541	\$ 956	\$ (1,287)	\$ 2,210	PROJ
Nov	\$ 2,210	\$ 6,237	\$ (1,770)	\$ 6,677	PROJ
Dec	\$ 6,677	\$ 1,022	\$ (1,487)	\$ 6,212	PROJ
Jan	\$ 6,212	\$ 1,234	\$ (1,203)	\$ 6,243	PROJ
Feb	\$ 6,243	\$ 656	\$ (1,226)	\$ 5,673	PROJ
Mar	\$ 5,673	\$ 487	\$ (1,515)	\$ 4,645	PROJ
Apr	\$ 4,645	\$ 370	\$ (1,228)	\$ 3,787	PROJ
May	\$ 3,787	\$ 821	\$ (1,627)	\$ 2,981	PROJ
June	\$ 2,981	\$ 373	\$ (1,008)	\$ 2,346	PROJ
Total	\$ 1,737	\$ 16,701	\$ (16,092)	\$ 2,346	

Minimum Reserve = \$2,150,851

The General Fund balance at the end of August is approximately \$3,408,000, which is **\$1,257,149 above** the current Minimum Reserve requirement of \$2,150,851, or approximately **58% above** the Minimum Reserve Requirement.

With the beginning of the new fiscal year, the Minimum Reserve Requirement has to be re-calculated. The General Fund reserve policy is to maintain a 15% fund balance (approximately two months of expenditures) based on the prior fiscal year activity.

2020-2021 Monthly Financial Report

Special Revenue Funds Report

For the Month Ending August 31, 2021

Special Revenue Funds Resources & Requirements

	2021-22		Remaining Budget
	Annual Budget	Actual YTD	
02 Bonded Debt Fund			
Resources	692,980	-	692,980
Expenditures	533,120	305,200	227,920
Unappropriated Balance	159,860	N/A	N/A
05 Transient Room Tax (TRT)			
Resources	903,320	261,573	641,747
Expenditures	903,320	41,821	861,499
Unappropriated Balance	-	N/A	N/A
08 Reserve Fund			
Resources	12,392,203	210,861	12,181,342
Expenditures	11,297,809	587,432	10,710,377
Unappropriated Balance	1,094,394	N/A	N/A
11 Miscellaneous Special Revenue			
Resources	273,000	25,653	247,347
Expenditures	273,000	36,042	236,958
Unappropriated Balance	-	N/A	N/A
19 Christmas Express Special Revenue			
Resources	45,037	-	45,037
Expenditures	40,037	-	40,037
Unappropriated Balance	5,000	N/A	N/A
20 Law Enforcement Special Revenue			
Resources	103,118	82	103,036
Expenditures	79,118	740	78,378
Unappropriated Balance	24,000	N/A	N/A
21 Library Special Revenue			
Resources	35,800	100	35,700
Expenditures	3,300	437	2,863
Unappropriated Balance	32,500	N/A	N/A
23 Enterprise Zone Project Fund			
Resources	2,206,674	500,013	1,706,661
Expenditures	1,743,300	-	1,743,300
Unappropriated Balance	463,374	N/A	N/A
25 EOTEC Operations			
Resources	627,793	500	627,293
Expenditures	627,793	59,669	568,124
Unappropriated Balance		N/A	N/A

Beginning with the 2016-17 fiscal year the City began distinguishing within the funds some part of ending fund balance as contingency and some as reserved for future expenditure. The contingency is included in appropriations while the reserve for future expenditures is unappropriated.

The City uses multiple Special Revenue funds to account for revenues that are restricted to expenditure for particular purposes. They include funds for debt service, economic development, parks and recreation, capital projects, and grants. Since these funds are not operational in nature and used for specific purposes from year-to-year, their expenditures do not typically follow a predictable pattern so budget variances are not calculated for them.

2020-2021 Monthly Financial Report

Utility and Street Funds Report

For the Month Ending August 31, 2021

Utility and Street Funds Report

Resources & Expenditures

	2021-22		Actual YTD	Variance	
	Annual Budget	Projected YTD		Fav/(Unfav)	% Variance
04 Street Fund					
Resources	1,950,474	260,748	504,311	243,563	93%
Expenditures	1,900,474	308,412	213,148	95,264	31%
Contingency/Unapp Balance	50,000	N/A	N/A	N/A	N/A

06 Utility Fund					
Resources	11,293,901	1,547,369	2,195,047	647,678	42%
Expenditures	9,137,398	1,163,483	898,083	265,400	23%
Contingency/Unapp Balance	2,156,503	N/A	N/A	N/A	N/A

13 HES Fund					
Resources	11,828,457	1,582,221	1,789,124	206,904	13%
Expenditures	9,672,154	1,272,267	1,444,697	(172,430)	(14%)
Contingency/Unapp Balance	2,156,303	N/A	N/A	N/A	N/A

15 Regional Water Fund					
Resources	1,775,591	251,833	255,686	3,853	2%
Expenditures	1,160,402	90,869	110,629	(19,760)	(22%)
Contingency/Unapp Balance	615,189	N/A	N/A	N/A	N/A

All four of these funds are projected on a straight line, 1/12th of budgeted expense or revenue per month.

This practice means the seasonal/cyclical nature of the various funds is not accounted for on a month-to-month projected basis.

Revenues for the **Street Fund** are \$243,563 over projected. Expenditures are \$95,264 below projected.

Revenues in the **Utility Fund** are \$647,678 over projected. Expenditures are \$265,400 below projected.

The **HES Fund** revenue is \$206,904 over projected. Expenditures are \$172,430 over projected.

The **Regional Water Fund** revenues are \$3,853 above projected. Expenditures-to-date are \$19,760 over projected.

2020-21 Monthly Financial Report

City of Hermiston, Oregon

Utilities/Streets Capital Projects Report

For the Month Ending August 31, 2021

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Well #6 B/U Generator	\$ 320,000	\$ -	\$ 320,000	\$ 5,775	1.80%
Lift Station #3 Upgrade	\$ 550,000	\$ -	\$ 550,000	\$ 32,975	6.00%
7th St. Sewer Replacement	\$ 740,000	\$ 278,564	\$ 740,000	\$ 324,974	43.92%
Geer & Harper Re-alignment	\$ 125,000	\$ -	\$ 125,000	\$ -	0.00%
N. 1st Place Reconstruction	\$ 100,000	\$ -	\$ 100,000	\$ -	0.00%
N. 1st Place Water Line Replacement	\$ 100,000	\$ -	\$ 100,000	\$ -	0.00%
Gladys & Main Waterline Replacement	\$ 100,000	\$ -	\$ 100,000	\$ -	0.00%
Lift Station #4 Reconstruction	\$ 450,000	\$ -	\$ 450,000	\$ -	0.00%
McDonald's & 395 Sewer Main Replacement	\$ 330,000	\$ -	\$ 330,000	\$ -	0.00%
Total	\$ 2,815,000	\$ 278,564	\$ 2,815,000	\$ 363,724	12.92%

Well #6 Backup Generator

Well No. 6 is the primary well and the only well available that could provide minimal water supply to lower pressure zones in the city during a power outage. The current pump was last repaired in 1994, and the backup pump lacks the capacity to service the pressure zone. The pump covers service area including Walmart Distribution Center, Eastern Oregon Higher Education Center, Pioneer Seed, and EOTEC. Preventative maintenance will avoid significant inconvenience and loss of water to area businesses.

August Update: Anderson Perry is continuing their assessment of the Well #6 facilities to design an appropriately sized generator and place an order.

Lift Station #3 Upgrade

Lift Station No. 3 was built in approximately 1981 and is located underneath Highway 395. The pump and electrical systems need to be replaced. This project calls for the install of duplex pumps and upgraded electrical and control systems. It also will include evaluation of extending a gravity line to Lift Station No. 6, which is also in poor shape. Extending the line under Union Pacific Railroad tracks may be more cost effective than replacing both lift stations. Traffic control will be necessary during design phase

August Update: Review by Union Pacific is complete. Design work continues. Anticipated timeframe to release/solicit bids is November of 2021 for winter construction.

7th Street Sewer Replacement

The existing sewer line lacks the capacity to provide expanded service to the Eastern Oregon Trade and Event Center and Cook Industrial Area. The replacement will allow continued development in the area. This project will replace about 1,960 feet of sanitary sewer line on SE 7th Street between E. Newport Ave. and E. Highland Ave. New polyvinyl chloride sewer pipe and precast manholes will be installed. Roadway restoration, traffic control measures, and sewage bypass will be included.

August Update: Project is substantially complete with a few punch list items left. There were \$278,564 in additional expenses this month.

Geer & Harper Re-alignment

This intersection needs to be reconstructed to improve traffic/pedestrian access and ensure connectivity to property east of N. 1st Place. The current configuration makes access difficult for large trucks and traffic backs up on Harper Road during busy times during the day.

August Update: Awaiting property owner correspondence for additional right-of-way acquisition. There were \$641 in expenses this month.

North 1st Place Reconstruction

North 1st Place is a critical secondary north/south arterial in Hermiston's transportation system. The existing road is cracking, there are no sidewalks and there is unrestricted access to the roadway from parking and undeveloped areas. Roadway improvements will prevent premature failure and ensure the road is functional for community and business use in the area.

August Update: Anderson Perry has launched into full design with hopes of having a detailed updated cost estimate by fall, which will allow enough room to make a request of ODOT to allow significant scope expansion to make upgrades to the 1st & Elm intersection. No expenses this month.

North 1st Place Water Line Replacement

This project will eliminate failing, deteriorating lines which will minimize future repair work. It will also eliminate steel pipes from the 1920's and will improve public safety by ensuring no lead pipes...

August Update: Anderson Perry is beginning design in conjunction with the roadway reconstruction. No expenses this month.

Gladys & Main Waterline Replacement

Sections of this water distribution system were installed in the 1920s with steel pipe – some of the oldest pipe in the city water system. This project will eliminate failing, deteriorating and undersized line, reduce repair work, and improve public safety.

August Update: Anderson Perry will begin design work for this project in the spring of 2022. No expenses this month.

Lift Station #4 Reconstruction

Lift station #4 was built in 1981. The submersible duplex pump station has experienced corrosion of both metal and brick. Replacement of the wetwell will increase capacity, eliminate porous brick, and safeguard the environment. Ventilation of the structure is inadequate and electrical systems are nearing the end of their useful life.

August Update: Anderson Perry will begin design work for this project in the spring of 2022.

McDonald's & 395 Sewer Main Replacement

Segments of this piping have been found to have structural failures in multiple locations and failing joints. These line failures cause pipe blockage and requires monthly cleaning. In addition, pipe failures may be allowing sewage to exfiltrate the surrounding soil. A new sewer line would eliminate current monthly maintenance costs and provide watertight lines to protect existing groundwater resources from contamination.

August Update: Anderson Perry has begun design work. No expenses this month.

2020-21 Monthly Financial Report

City of Hermiston, Oregon

Other City Capital Projects Report

For the Month Ending August 31, 2021

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Airport Apron Rehab	\$ 2,355,000	\$ -	\$ 2,355,000	\$ 170,396	7.24%
Riverfront Park Rebuild	\$ 510,000	\$ -	\$ 510,000	\$ 126,874	24.88%
South Hermiston Industrial Park - LID	\$ 2,900,000	\$ 198,584	\$ 2,900,000	\$ 198,584	6.85%
New City Hall Construction	\$ 7,348,498	\$ 408,545	\$ 8,690,000	\$ 1,699,025	19.55%
Total	\$ 13,113,498	\$ 607,129	\$ 14,455,000	\$ 495,854	3.43%

Airport Apron Rehab

This project will demolish and rebuild all of the remaining aircraft parking and movement areas at the airport, which are used for accessing public facilities. The scope of the project does NOT include rebuilding taxiways to individual hangars. This project is necessary to rehabilitate parking areas which have been deemed “Very Poor” or “Failing” by the Oregon Department of Aviation. In addition to serving small aircraft, and a surprising amount of corporate jet traffic, this aircraft parking area facilitates loading/unloading of air-cargo operators that currently service up to 12 UPS truckloads of freight each day.

August Update: Completion now expected by May 27 next spring with punch-list items done by June 30, 2022.

Riverfront Park Rebuild

This project encompasses the work done to clean up the River Park after the flood of the park in the spring of 2020. This project consists of three distinct phases;

- Removing all debris from the existing parking lot and driveway (gravel repair) – **COMPLETED**
- Removing all debris, silt and vegetation from facilities in the park – **COMPLETED**
- Providing for relocating the playground and the parking lot and improvement of park facilities - **ONGOING**

August Update: The relocation of the parking lot/playground/park facilities was projected to begin in June, 2021. There were no additional expenditures this month.

South Hermiston Industrial Park “LID”

This project involves the formation/use of a Local Improvement District (“LID”) to construct public improvements that directly benefit properties in the South Hermiston Industrial Park (“SHIP.”) The city constructs the project and collects revenues from the property owners as well as contributing public funds to help offset the costs of the project to the property owners.

August Update: Contractor began excavation August 2. Substantial completion expected by October 31, with punchlist closeout through the month of November, 2021. There were \$198,584 in expenditures this month. Project is 30% complete.

New City Hall

This project encompasses the demolition of the old City Hall; the demolition of the Lanham building (to the east) for additional parking for City Hall; the construction of a new City Hall and parking lot; the complete rebuild of the “Banner Bank” parking lot across 2nd street from City Hall to the west; and the replacement of water and sewer lines in the alley from 1st street to 3rd street.

August Update: Work continues on basement walls, elevator shaft and backfilling. There were \$408,545 in expenditures this month.

September 2021 Financial Report



Where Life is Sweet

Department of Finance
September 2021
(Unaudited)

Includes the Hermiston Urban Renewal Agency

FY2021-2022 Monthly Financial Report

Hermiston Urban Renewal Agency (HURA)

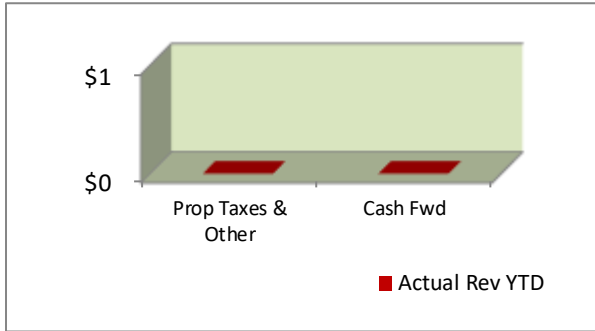
For the Month Ending September 30, 2021

Resources

Through September 30, 2021

by Category

(in \$1,000)



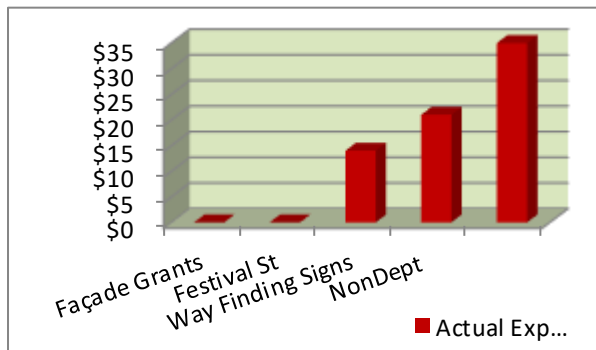
	Annual Proj Rev	Actual Rev YTD	% of Budget
Prop Taxes & Other	\$ 240	\$ -	0%
Cash Fwd	167	-	0%
Total	\$ 407	\$ -	0%

Expenditures

Through September 30, 2021

by Character

(in \$1,000)



	Annual Proj Exp	Actual Exp YTD	% of Budget
Façade Grants	\$ 50	\$ -	0%
Festival St	\$ 3	\$ -	0%
Way Finding Signs	\$ 49	\$ 14	29%
NonDept	\$ 305	\$ 21	0
Total	\$ 407	\$ 35	9%

The FY2021-22 budget for the Urban Renewal Agency is \$ 406,918. This includes \$50,000 for Façade Grants, \$3,000 for the Festival Street, \$48,500 in Way Finding Signs, and \$305,418 for Non-Departmental expenses.

All revenues for HURA are usually received in November and December of each fiscal year, with periodic delinquent payments made throughout the year. A bond interest payment (\$19,681.25) was made in August and the first payment on Wayfinding signs was paid in September.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

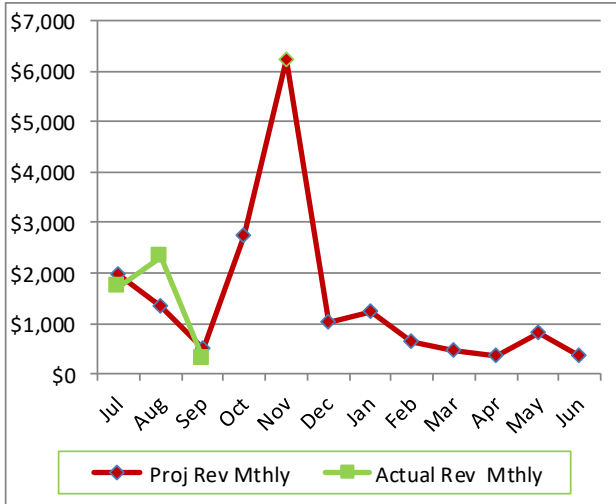
General Fund Resources

For the Month Ending September 30, 2021

General Fund - All Resources

Through September 30, 2021

(in \$1,000)



	Proj Rev Mthly	Proj Rev Mthly	Actual Rev Mthly	Var Fav/ (Unfav)	% Var
Jul	\$ 1,976	\$ 1,976	\$ 1,727	(\$249)	(13%)
Aug	\$ 1,348	\$ 1,348	\$ 2,316	\$ 968	72%
Sep	\$ 493	\$ 493	\$ 305	\$ (188)	(38%)
Oct	\$ 2,723			\$ -	0%
Nov	\$ 6,228			\$ -	0%
Dec	\$ 1,013			\$ -	0%
Jan	\$ 1,225			\$ -	0%
Feb	\$ 647			\$ -	0%
Mar	\$ 478			\$ -	0%
Apr	\$ 360			\$ -	0%
May	\$ 812			\$ -	0%
Jun	\$ 364			\$ -	0%
Total	17,665	3,817	4,348	531	14%
Cash Fwd	468	-	-	-	0%
Total	\$ 18,133	\$ 3,817	\$ 4,348	531	14%

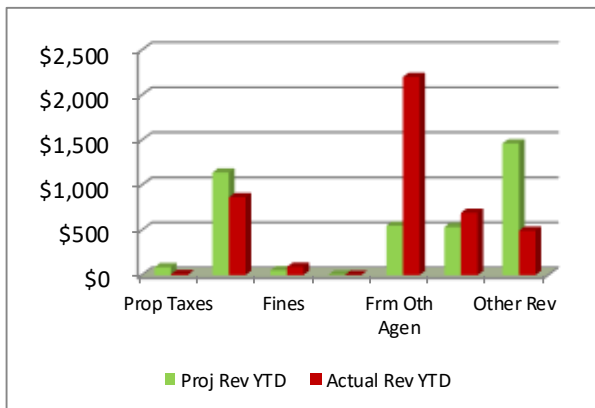
Estimated General Fund revenues for the 2021-22 fiscal year are **\$18,133,000**. Projected revenues for September were **\$492,918**, compared to actual revenues of **\$304,834**, a variance of **(\$188,084.)**

General Fund - All Resources

Through September 30, 2021

by Category

(in \$1,000)



	Annual Proj Rev	Proj Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Prop Taxes	\$ 6,482	\$ 86	\$ 10	\$ (75)	(88%)
Lic	\$ 1,307	\$ 1,137	864	(273)	(24%)
Fines	\$ 200	\$ 51	92	41	80%
Interest Rev	\$ 15	\$ 4	1	(2)	(60%)
Frm Oth Agen	\$ 2,613	\$ 547	2,199	1,652	302%
Svc Chgs	\$ 1,887	\$ 532	691	159	30%
Other Rev	\$ 3,386	\$ 1,461	491	(970)	(66%)
Cash Fwd	\$ 466	\$ -	-	-	0%
Total	\$16,355	\$ 3,817	\$ 4,348	\$ 531	14%

Note: variance is calculated as a percent of the projected revenue YTD.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

General Fund Expenditures

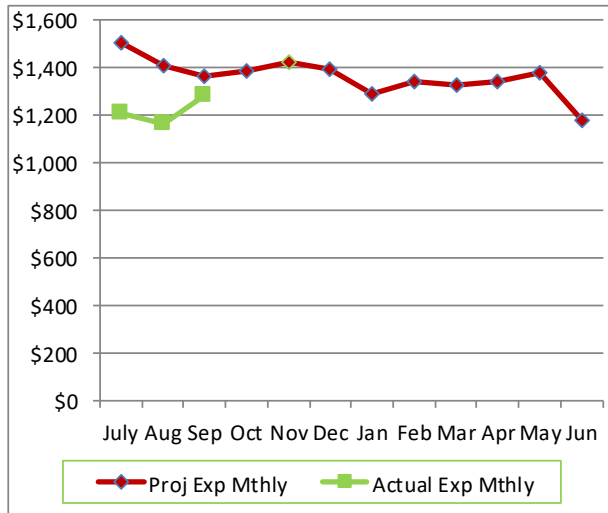
For the Month Ending September 30, 2021

General Fund Expenditure Summary

Through September 30, 2021

All Requirements

(in \$1,000)



	Proj Exp Mthly	Proj Exp Mthly	Actual Exp Mthly	Var Fav/ (Unfav)	% Var
July	\$ 1,505	\$ 1,505	\$ 1,207	\$ 298	20%
Aug	\$ 1,413	\$ 1,413	\$ 1,165	\$ 248	18%
Sep	\$ 1,367	\$ 1,367	\$ 1,281	\$ 86	6%
Oct	\$ 1,389	\$ 1,389		\$ -	0%
Nov	\$ 1,426	\$ 1,426		\$ -	0%
Dec	\$ 1,394	\$ 1,394		\$ -	0%
Jan	\$ 1,292	\$ 1,292		\$ -	0%
Feb	\$ 1,342	\$ 1,342		\$ -	0%
Mar	\$ 1,326	\$ 1,326		\$ -	0%
Apr	\$ 1,344	\$ 1,344		\$ -	0%
May	\$ 1,378	\$ 1,378		\$ -	0%
Jun	\$ 1,181	\$ 1,181		\$ -	0%
Total	16,357	16,357	3,653	632	17%
Contngcy		-	-	-	0%
Total	\$ 16,357	\$ 16,357	\$ 3,653	\$ 632	17%

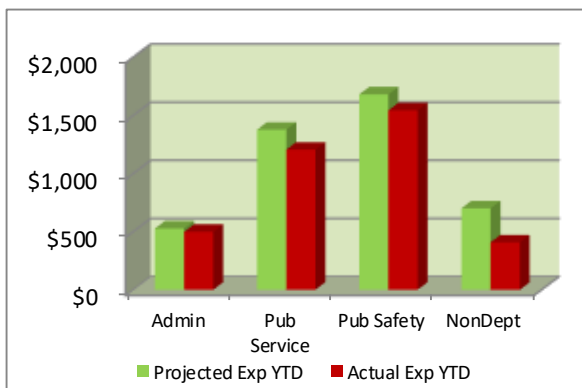
Projected General Fund monthly expenditures for September were **\$1,366,836**. Actual expenditures were **\$1,280,886**, which is **\$85,950 (or 6.2%) less than projected**.

General Fund Expenditures

Through September 30, 2021

by Consolidated Department

(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Admin	\$ 2,041	527	498	29	6%
Pub Service	4,806	1,377	1,204	172	13%
Pub Safety	6,709	1,680	1,543	137	8%
NonDept	2,802	701	407	293	42%
Unapp	-	-	-	-	0%
Total	\$16,357	\$ 4,285	\$ 3,653	\$ 632	15%

Note: variance is calculated as a percent of the projected expenditures YTD.

FY2021-2022 Monthly Financial Report

General Fund Expenditure Detail

For the Month Ending September 30, 2021

General Fund Expenditures by Department

	Annual Projected			Var Fav/ (Unfav)	% Var Fav/ (Unfav)
	Exp	Projected Exp YTD	Actual Exp YTD		
City Council	65,599	33,045	25,178	7,867	24%
City Manager/Planning	1,192,109	298,026	288,573	9,453	3%
Finance	642,502	160,626	151,380	9,246	6%
Legal	140,450	35,553	32,953	2,600	7%
Total Administration	2,040,660	527,251	498,084	29,167	6%
Transportation	362,000	66,951	39,789	27,162	41%
Airport	329,500	83,798	23,202	60,596	72%
Bldg Inspection	592,378	148,095	108,140	39,955	27%
Parks	692,811	189,416	212,847	(23,431)	(12%)
Parks/Utility Landscaping	61,003	29,524	12,511	17,013	58%
Pool	591,328	322,397	304,998	17,399	5%
Municipal Buildings	142,436	35,610	35,069	541	2%
Library	963,386	236,332	200,694	35,638	15%
Recreation	749,304	187,326	225,943	(38,617)	(21%)
Community Center	257,569	61,327	33,097	28,230	46%
Harkenrider Center	63,258	15,816	8,068	7,748	49%
Total Public Services	4,804,973	1,376,591	1,204,358	172,233	13%
Court	753,538	168,921	127,771	41,150	24%
Public Safety Center	68,000	17,256	10,946	6,310	37%
Police Operations	5,887,789	1,494,138	1,404,316	89,822	6%
Total Public Safety	6,709,327	1,680,315	1,543,033	137,282	8%
Non-Departmental	2,802,253	700,563	407,381	293,182	42%
Unappropriated	0	0	0	0	0%
Total Non-Dept	2,802,253	700,563	407,381	293,182	42%
Total	16,357,213	4,284,720	3,652,856	631,865	14.7%
Straight Line Mthly Avg Projected Expense					

Within the Public Services category (YTD), the **Airport** had YTD savings totaling \$60,596 with the **Community Center** having YTD savings of \$28,230. Under Public Safety, **Police Operations** has YTD savings of \$89,822. **Non-departmental** is \$293,182 under budget YTD.

FY2021-2022 Monthly Financial Report

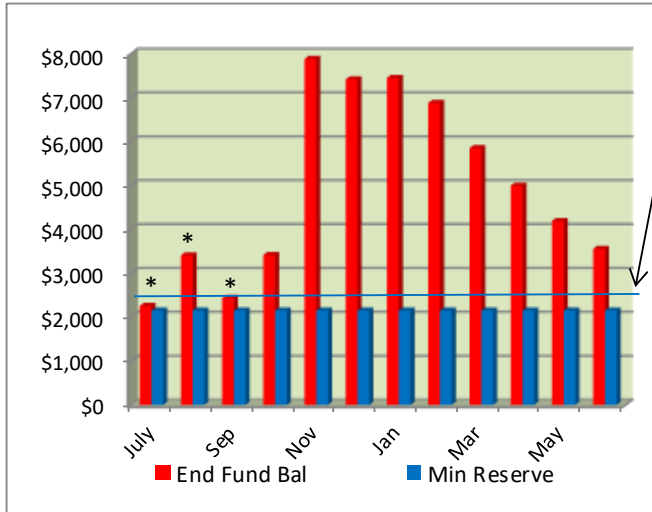
Fund Balance - General Fund For the Month Ending September 30, 2021

General Fund

Through September 30, 2021

Ending Fund Balance

(in \$1,000)



	Begin Fund Bal	Revenue	Expense	End Fund Bal	ACT/PROJ Fund Bal
July	\$ 1,737	\$ 1,727	\$ (1,207)	\$ 2,257	ACT*
Aug	\$ 2,257	\$ 2,316	\$ (1,165)	\$ 3,408	ACT*
Sep	\$ 3,408	\$ 305	\$ (1,281)	\$ 2,432	ACT*
Oct	\$ 2,432	\$ 2,272	\$ (1,287)	\$ 3,417	PROJ
Nov	\$ 3,417	\$ 6,237	\$ (1,770)	\$ 7,884	PROJ
Dec	\$ 7,884	\$ 1,022	\$ (1,487)	\$ 7,419	PROJ
Jan	\$ 7,419	\$ 1,234	\$ (1,203)	\$ 7,450	PROJ
Feb	\$ 7,450	\$ 656	\$ (1,226)	\$ 6,880	PROJ
Mar	\$ 6,880	\$ 487	\$ (1,515)	\$ 5,852	PROJ
Apr	\$ 5,852	\$ 370	\$ (1,228)	\$ 4,994	PROJ
May	\$ 4,994	\$ 821	\$ (1,627)	\$ 4,188	PROJ
June	\$ 4,188	\$ 373	\$ (1,008)	\$ 3,553	PROJ
Total	\$ 1,737	\$ 17,820	\$ (16,004)	\$ 3,553	

Minimum Reserve = \$2,150,851

The General Fund balance at the end of September is approximately **\$2,432,000**, which is **\$281,149 above** the current Minimum Reserve requirement of \$2,150,851, or approximately **13.1% above** the Minimum Reserve Requirement.

With the beginning of the new fiscal year, the Minimum Reserve Requirement has to be re-calculated. The General Fund reserve policy is to maintain a 15% fund balance (approximately two months of expenditures) based on the prior fiscal year activity.

FY2021-2022 Monthly Financial Report

Special Revenue Funds Report

For the Month Ending September 30, 2021

Special Revenue Funds

Resources & Requirements

	2021-22 Annual Budget	Actual YTD	Remaining Budget
02 Bonded Debt Fund			
Resources	692,980	-	692,980
Expenditures	533,120	305,200	227,920
Unappropriated Balance	159,860	N/A	N/A
05 Transient Room Tax (TRT)			
Resources	903,320	261,833	641,487
Expenditures	903,320	60,209	843,111
Unappropriated Balance	-	N/A	N/A
08 Reserve Fund			
Resources	12,392,203	270,085	12,122,118
Expenditures	11,297,809	1,098,270	10,199,539
Unappropriated Balance	1,094,394	N/A	N/A
11 Miscellaneous Special Revenue			
Resources	273,000	28,666	244,334
Expenditures	273,000	50,733	222,267
Unappropriated Balance	-	N/A	N/A
19 Christmas Express Special Revenue			
Resources	45,037	-	45,037
Expenditures	40,037	-	40,037
Unappropriated Balance	5,000	N/A	N/A
20 Law Enforcement Special Revenue			
Resources	103,118	132	102,986
Expenditures	79,118	740	78,378
Unappropriated Balance	24,000	N/A	N/A
21 Library Special Revenue			
Resources	35,800	100	35,700
Expenditures	3,300	572	2,728
Unappropriated Balance	32,500	N/A	N/A
23 Enterprise Zone Project Fund			
Resources	2,206,674	500,013	1,706,661
Expenditures	1,743,300	-	1,743,300
Unappropriated Balance	463,374	N/A	N/A
25 EOTEC Operations			
Resources	627,793	14,140	613,653
Expenditures	627,793	137,122	490,671
Unappropriated Balance		N/A	N/A

Beginning with the 2016-17 fiscal year the City began distinguishing within the funds some part of ending fund balance as contingency and some as reserved for future expenditure. The contingency is included in appropriations while the reserve for future expenditures is unappropriated.

The City uses multiple Special Revenue funds to account for revenues that are restricted to expenditure for particular purposes. They include funds for debt service, economic development, parks and recreation, capital projects, and grants. Since these funds are not operational in nature and used for specific purposes from year-to-year, their expenditures do not typically follow a predictable pattern so budget variances are not calculated for them.

FY2021-2022 Monthly Financial Report

Utility and Street Funds Report

For the Month Ending September 30, 2021

Utility and Street Funds Report

Resources & Expenditures

	2021-22		Actual YTD	Variance	
	Annual Budget	Projected YTD		Fav/(Unfav)	% Variance
04 Street Fund					
Resources	1,950,474	391,122	681,934	290,812	74%
Expenditures	1,900,474	462,619	293,285	169,334	37%
Contingency/Unapp Balance	50,000	N/A	N/A	N/A	N/A

06 Utility Fund					
Resources	11,293,901	2,321,054	3,259,555	938,502	40%
Expenditures	9,137,398	1,745,224	1,518,845	226,379	13%
Contingency/Unapp Balance	2,156,503	N/A	N/A	N/A	N/A

13 HES Fund					
Resources	11,828,457	2,373,331	2,840,889	467,558	20%
Expenditures	9,672,154	1,908,401	2,133,460	(225,059)	(12%)
Contingency/Unapp Balance	2,156,303	N/A	N/A	N/A	N/A

15 Regional Water Fund					
Resources	1,775,591	377,750	377,707	(43)	(0%)
Expenditures	1,160,402	136,303	218,596	(82,293)	(60%)
Contingency/Unapp Balance	615,189	N/A	N/A	N/A	N/A

All four of these funds are projected on a straight line, 1/12th of budgeted expense or revenue per month. This practice means the seasonal/cyclical nature of the various funds is not accounted for on a month-to-month projected basis.

Revenues for the **Street Fund** are **\$290,812** over projected. Expenditures are **\$169,334** below projected.

Revenues in the **Utility Fund** are **\$938,502** over projected. Expenditures are **\$226,379** below projected.

The **HES Fund** revenue is **\$465,741** over projected. Expenditures are **\$225,059** over projected.

The **Regional Water Fund** revenues are **\$43** below projected. Expenditures-to-date are **\$82,293** over projected.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

Utilities/Streets Capital Projects Report

For the Month Ending September 30, 2021

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Well #6 B/U Generator	\$ 320,000	\$ -	\$ 320,000	\$ 5,775	1.80%
Lift Station #3 Upgrade	\$ 550,000	\$ 11,000	\$ 550,000	\$ 43,975	8.00%
7th St. Sewer Replacement CLOSED OUT	\$ 740,000	\$ 560,743	\$ 740,000	\$ 607,153	82.05%
Geer & Harper Re-alignment	\$ 125,000	\$ -	\$ 125,000	\$ -	0.00%
N. 1st Place Reconstruction	\$ 100,000	\$ -	\$ 100,000	\$ -	0.00%
N. 1st Place Water Line Replacement	\$ 100,000	\$ 3,000	\$ 100,000	\$ 3,000	3.00%
Gladys & Main Waterline Replacement	\$ 100,000	\$ -	\$ 100,000	\$ -	0.00%
Lift Station #4 Reconstruction	\$ 450,000	\$ 3,500	\$ 450,000	\$ 3,500	0.78%
McDonald's & 395 Sewer Main Replacement	\$ 330,000	\$ 2,500	\$ 330,000	\$ 2,500	0.76%
Total	\$ 2,815,000	\$ 580,743	\$ 2,815,000	\$ 665,903	23.66%

Well #6 Backup Generator

Well No. 6 is the primary well and the only well available that could provide minimal water supply to lower pressure zones in the city during a power outage. The current pump was last repaired in 1994, and the backup pump lacks the capacity to service the pressure zone. The pump covers service area including Walmart Distribution Center, Eastern Oregon Higher Education Center, Pioneer Seed, and EOTEC. Preventative maintenance will avoid significant inconvenience and loss of water to area businesses.

September Update: Anderson Perry is placing the order this month for this generator and delivery is anticipated to be in late spring of 2022.

Lift Station #3 Upgrade

Lift Station No. 3 was built in approximately 1981 and is located underneath Highway 395. The pump and electrical systems need to be replaced. This project calls for the install of duplex pumps and upgraded electrical and control systems. It also will include evaluation of extending a gravity line to Lift Station No. 6, which is also in poor shape. Extending the line under Union Pacific Railroad tracks may be more cost effective than replacing both lift stations. Traffic control will be necessary during design phase

September Update: Review by Union Pacific is complete. AP is finalizing bid documents and anticipating advertising the work in two weeks. There were \$11,000 in expenses this month.

7th Street Sewer Replacement

The existing sewer line lacks the capacity to provide expanded service to the Eastern Oregon Trade and Event Center and Cook Industrial Area. The replacement will allow continued development in the area. This project will replace about 1,960 feet of sanitary sewer line on SE 7th Street between E. Newport Ave. and E. Highland Ave. New polyvinyl chloride sewer pipe and precast manholes will be installed. Roadway restoration, traffic control measures, and sewage bypass will be included.

September Update: **Project is closed out** – this is the last month you will see this project summary in the monthly report. . There were \$560,743 in additional expenses this month.

Geer & Harper Re-alignment

This intersection needs to be reconstructed to improve traffic/pedestrian access and ensure connectivity to property east of N. 1st Place. The current configuration makes access difficult for large trucks and traffic backs up on Harper Road during busy times during the day.

September Update: Awaiting property owner correspondence for additional right-of-way acquisition. There were \$641 in expenses this month.

North 1st Place Reconstruction

North 1st Place is a critical secondary north/south arterial in Hermiston's transportation system. The existing road is cracking, there are no sidewalks and there is unrestricted access to the roadway from parking and undeveloped areas. Roadway improvements will prevent premature failure and ensure the road is functional for community and business use in the area.

September Update: Anderson Perry has launched into full design with hopes of having a detailed updated cost estimate by fall, which will allow enough room to make a request of ODOT to allow significant scope expansion to make upgrades to the 1st & Elm intersection. No expenses this month.

North 1st Place Water Line Replacement

This project will eliminate failing, deteriorating lines which will minimize future repair work. It will also eliminate steel pipes from the 1920's and will improve public safety by ensuring no lead pipes...

September Update: AP is finishing bid documents and anticipated advertising the work by the end of October. There were \$3,000 in expenses this month.

Gladys & Main Waterline Replacement

Sections of this water distribution system were installed in the 1920s with steel pipe – some of the oldest pipe in the city water system. This project will eliminate failing, deteriorating and undersized line, reduce repair work, and improve public safety.

September Update: Anderson Perry will begin design work for this project in the spring of 2022. No expenses this month.

Lift Station #4 Reconstruction

Lift station #4 was built in 1981. The submersible duplex pump station has experienced corrosion of both metal and brick. Replacement of the wetwell will increase capacity, eliminate porous brick, and safeguard the environment. Ventilation of the structure is inadequate and electrical systems are nearing the end of their useful life.

September Update: Anderson Perry has begun design work. There were \$3,500 in expenses this month.

McDonald's & 395 Sewer Main Replacement

Segments of this piping have been found to have structural failures in multiple locations and failing joints. These line failures cause pipe blockage and requires monthly cleaning. In addition, pipe failures may be allowing sewage to exfiltrate the surrounding soil. A new sewer line would eliminate current monthly maintenance costs and provide watertight lines to protect existing groundwater resources from contamination.

September Update: AP in final stage of completing bid documents with anticipated advertising of the work by the end of October. There were \$2,500 in expenses this month.

FY2021-22 Monthly Financial Report

City of Hermiston, Oregon

Other City Capital Projects Report

For the Month Ending September 30, 2021

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Airport Apron Rehab	\$ 2,355,000	\$ 264,815	\$ 2,355,000	\$ 435,211	18.48%
Riverfront Park Rebuild	\$ 510,000	\$ 1,724	\$ 510,000	\$ 125,150	24.54%
South Hermiston Industrial Park - LID	\$ 2,900,000	\$ 402,160	\$ 2,900,000	\$ 402,160	13.87%
New City Hall Construction	\$ 7,348,498	\$ 898,896	\$ 8,690,000	\$ 2,189,376	25.19%
Total	\$ 13,113,498	\$ 1,567,595	\$ 14,455,000	\$ 962,521	6.66%

Airport Apron Rehab

This project will demolish and rebuild all of the remaining aircraft parking and movement areas at the airport, which are used for accessing public facilities. The scope of the project does NOT include rebuilding taxiways to individual hangars. This project is necessary to rehabilitate parking areas which have been deemed “Very Poor” or “Failing” by the Oregon Department of Aviation. In addition to serving small aircraft, and a surprising amount of corporate jet traffic, this aircraft parking area facilitates loading/unloading of air-cargo operators that currently service up to 12 UPS truckloads of freight each day.

September Update: Completion now expected by May 27 next spring with punch-list items done by June 30, 2022.

Riverfront Park Rebuild

This project encompasses the work done to clean up the River Park after the flood of the park in the spring of 2020. This project consists of three distinct phases;

- Removing all debris from the existing parking lot and driveway (gravel repair) – **COMPLETED**
- Removing all debris, silt and vegetation from facilities in the park – **COMPLETED**
- Providing for relocating the playground and the parking lot and improvement of park facilities - **ONGOING**

September Update: The relocation of the parking lot/playground/park facilities began late last month. There were \$1,724 in expenditures this month. (Work on the **parking lot** was begun the week of October 11th – at this writing the work is about half done and expected to be done by the middle of November.)

South Hermiston Industrial Park “LID”

This project involves the formation/use of a Local Improvement District (“LID”) to construct public improvements that directly benefit properties in the South Hermiston Industrial Park (“SHIP.”) The city constructs the project and collects revenues from the property owners as well as contributing public funds to help offset the costs of the project to the property owners.

September Update: Contractor began excavation August 2. Substantial completion expected by October 31, with punchlist closeout through the month of November, 2021. Paving is expected to be the week of October 25. There were \$402,160 in expenditures this month.

New City Hall

This project encompasses the demolition of the old City Hall; the demolition of the Lanham building (to the east) for additional parking for City Hall; the construction of a new City Hall and parking lot; the complete rebuild of the “Banner Bank” parking lot across 2nd street from City Hall to the west; and the replacement of water and sewer lines in the alley from 1st street to 3rd street.

September Update: Work continues on raising steel in preparation for pouring floors. There were \$898,896 in expenditures this month.

October 2021 Financial Report



Department of Finance
October, 2021
(Unaudited)

Includes the Hermiston Urban Renewal Agency

FY2021-2022 Monthly Financial Report

Hermiston Urban Renewal Agency (HURA)

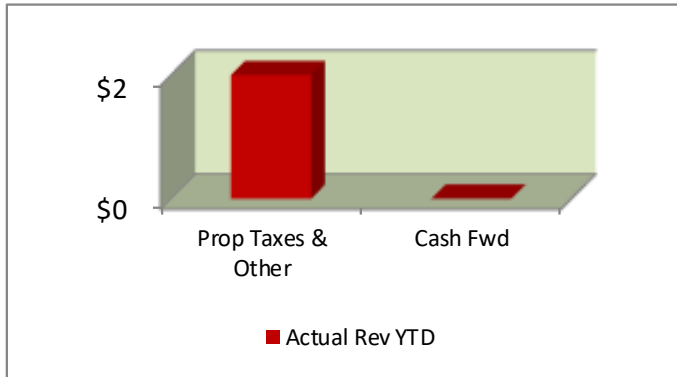
For the Month Ending October 31, 2021

Resources

Through October 31, 2021

by Category

(in \$1,000)



	Annual Proj Rev	Actual Rev YTD	% Var
Prop Taxes & Other	\$ 240	\$ 2	1%
Cash Fwd	167	-	0%
Total	\$ 407	\$ 2	0%

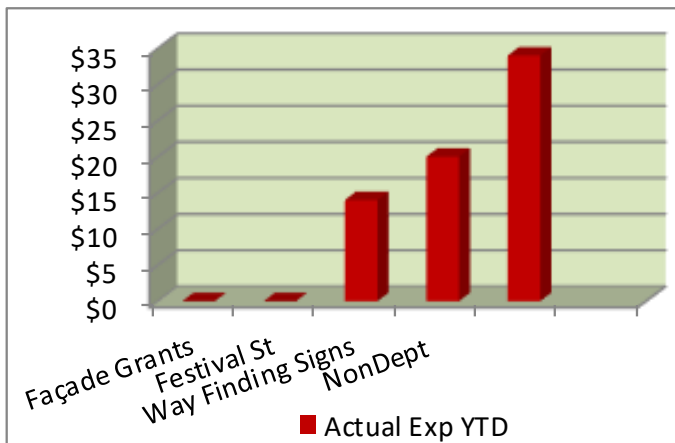
Note: Variance is calculated as % of revenue YTD

Expenditures

Through October 31, 2021

by Character

(in \$1,000)



	Annual Proj Exp	Actual Exp YTD	% Var
Façade Grants	\$ 50	\$ -	0%
Festival St	\$ 3	\$ -	0%
Way Finding Signs	\$ 49	\$ 14	29%
NonDept	\$ 305	\$ 20	7%
Total	\$ 407	\$ 34	8%

Note: variance is calculated as % of expenses YTD.

The FY2021-22 budget for the Urban Renewal Agency is \$ 406,918. This includes \$50,000 for Façade Grants, \$3,000 for the Festival Street, \$48,500 in Way Finding Signs, and \$305,418 for Non-Departmental expenses.

All revenues for HURA are usually received in November and December of each fiscal year, with periodic delinquent payments made throughout the year.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

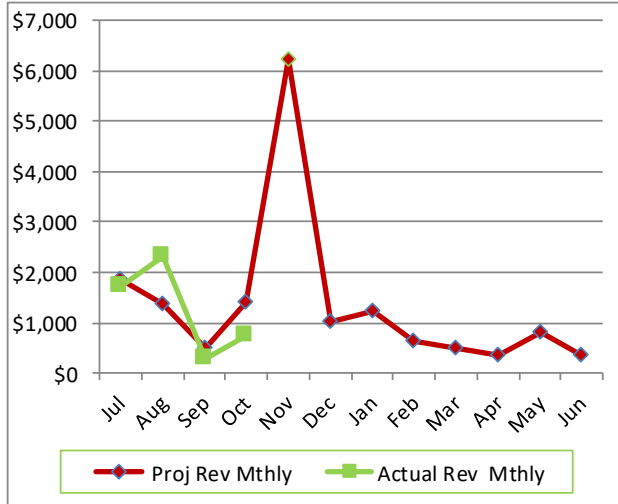
General Fund Resources

For the Month Ending October 31, 2021

Through October 31, 2021

(in \$1,000)

General Fund - All Resources



	Proj Rev Mthly	Proj Rev Mthly	Actual Rev Mthly	Var Fav/ (Unfav)	% Var
Jul	\$ 1,876	\$ 1,876	\$ 1,727	(\$149)	(8%)
Aug	\$ 1,357	\$ 1,357	\$ 2,316	\$ 959	71%
Sep	\$ 502	\$ 502	\$ 305	\$ (197)	(39%)
Oct	\$ 1,416	\$ 1,416	\$ 728	\$ (688)	(49%)
Nov	\$ 6,237			\$ -	0%
Dec	\$ 1,022			\$ -	0%
Jan	\$ 1,234			\$ -	0%
Feb	\$ 656			\$ -	0%
Mar	\$ 487			\$ -	0%
Apr	\$ 370			\$ -	0%
May	\$ 821			\$ -	0%
Jun	\$ 373			\$ -	0%
Total	16,349	5,151	5,076	(75)	(1%)
Cash Fwd	468	-	-	-	0%
Total	\$ 16,817	\$ 5,151	\$ 5,076	(75)	(1%)

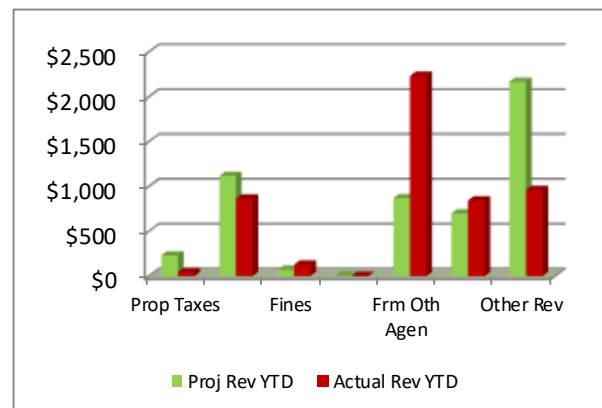
Estimated General Fund revenues for the 2021-22 fiscal year are **\$16,335,213**. Projected revenues for October were **\$1,416,054**, compared to actual revenues of **\$727,854**, a variance of **(\$688,200.)**

General Fund - All Resources

by Category

Through October 31, 2021

(in \$1,000)



	Annual Proj Rev	Proj Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Prop Taxes	\$ 6,482	\$ 230	\$ 45	\$ (186)	(81%)
Lic	\$ 1,307	\$ 1,116	864	(252)	(23%)
Fines	\$ 200	\$ 69	129	59	86%
Interest Rev	\$ 15	\$ 5	2	(2)	(47%)
Frm Oth Agen	\$ 2,613	\$ 867	2,233	1,366	157%
Svc Chgs	\$ 1,887	\$ 698	843	145	21%
Other Rev	\$ 3,386	\$ 2,165	960	(1,205)	(56%)
Cash Fwd	\$ 466	\$ -	-	-	0%
Total	\$16,355	\$ 5,151	\$ 5,076	\$ (75)	(1%)

Note: variance is calculated as a percent of the projected revenue YTD.

FY2021-2022 Monthly Financial Report

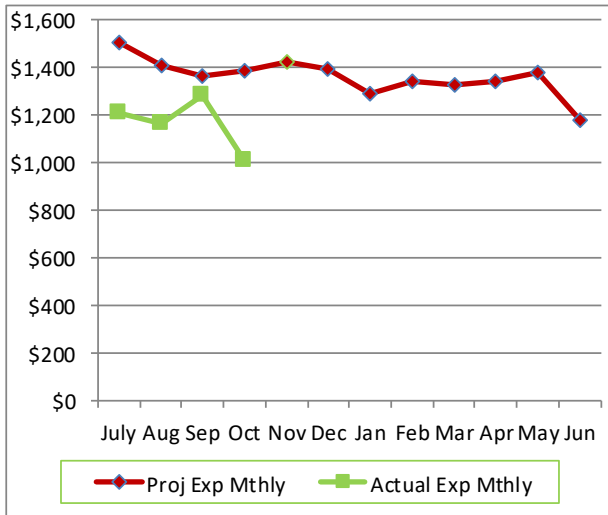
City of Hermiston, Oregon

General Fund Expenditures

For the Month Ending October 31, 2021

General Fund Expenditure Summary All Requirements

Through October 31, 2021
(in \$1,000)

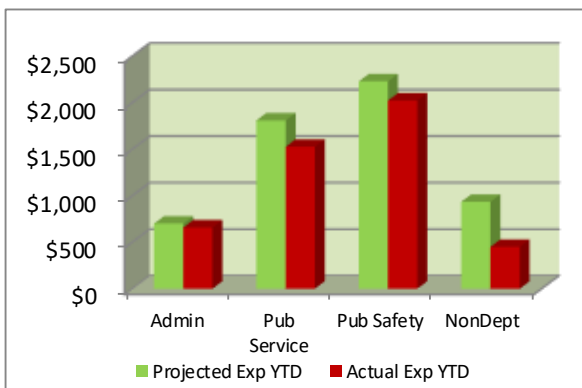


	Proj Exp Mthly	Proj Exp Mthly	Actual Exp Mthly	Var Fav/ (Unfav)	% Var
July	\$ 1,505	\$ 1,505	\$ 1,207	\$ 298	20%
Aug	\$ 1,413	\$ 1,413	\$ 1,165	\$ 248	18%
Sep	\$ 1,367	\$ 1,367	\$ 1,281	\$ 86	6%
Oct	\$ 1,389	\$ 1,389	\$ 1,006	\$ 383	28%
Nov	\$ 1,426	\$ 1,426		\$ -	0%
Dec	\$ 1,394	\$ 1,394		\$ -	0%
Jan	\$ 1,292	\$ 1,292		\$ -	0%
Feb	\$ 1,342	\$ 1,342		\$ -	0%
Mar	\$ 1,326	\$ 1,326		\$ -	0%
Apr	\$ 1,344	\$ 1,344		\$ -	0%
May	\$ 1,378	\$ 1,378		\$ -	0%
Jun	\$ 1,181	\$ 1,181		\$ -	0%
Total	16,357	16,357	4,659	1,015	22%
Contngcy		-	-	-	0%
Total	\$ 16,357	\$ 16,357	\$ 4,659	\$ 1,015	22%

Projected General Fund monthly expenditures for September were **\$1,389,104**. Actual expenditures were **\$1,006,264**, which is **\$382,840 (or 27.5%) less than projected**.

General Fund Expenditures by Consolidated Department

Through October 31, 2021
(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Admin	\$ 2,041	701	660	41	6%
Pub Service	4,806	1,809	1,526	283	16%
Pub Safety	6,709	2,230	2,024	206	9%
NonDept	2,802	934	450	484	52%
Unapp	-	-		-	0%
Total	\$16,357	\$ 5,674	\$ 4,659	\$ 1,015	18%

Note: variance is calculated as a percent of the projected expenditures YTD.

FY2021-2022 Monthly Financial Report

General Fund Expenditure Detail

For the Month Ending October 31, 2021

General Fund Expenditures by Department

	Annual Projected Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var Fav/ (Unfav)
City Council	65,599	37,229	23,054	14,175	38%
City Manager/Planning	1,192,109	397,368	381,084	16,284	4%
Finance	642,502	214,168	203,066	11,102	5%
Legal	140,450	51,991	52,315	(324)	(1%)
Total Administration	2,040,660	700,756	659,519	41,237	6%
Transportation	362,000	103,705	60,912	42,793	41%
Airport	329,500	127,475	45,250	82,225	65%
Bldg Inspection	592,378	197,460	138,855	58,605	30%
Parks	692,811	258,440	273,862	(15,422)	(6%)
Parks/Utility Landscaping	61,003	38,695	16,647	22,049	57%
Pool	591,328	356,244	325,402	30,842	9%
Municipal Buildings	142,436	47,480	46,210	1,270	3%
Library	963,386	319,055	268,292	50,763	16%
Recreation	749,304	249,768	295,167	(45,399)	(18%)
Community Center	257,569	89,513	44,564	44,949	50%
Harkenrider Center	63,258	21,088	10,666	10,422	49%
Total Public Services	4,804,973	1,808,923	1,525,827	283,096	16%
Court	753,538	232,624	164,597	68,027	29%
Public Safety Center	68,000	22,806	14,006	8,800	39%
Police Operations	5,887,789	1,974,632	1,845,441	129,191	7%
Total Public Safety	6,709,327	2,230,061	2,024,044	206,017	9%
Non-Departmental	2,802,253	934,084	449,730	484,354	52%
Unappropriated	0	0	0	0	0%
Total Non-Dept	2,802,253	934,084	449,730	484,354	52%
Total	16,357,213	5,673,825	4,659,120	1,014,705	17.9%
Straight Line Mthly Avg Projected Expense					

Within the Public Services category (YTD), the **Airport** had YTD savings totaling \$82,225 with the **Community Center** having YTD savings of \$44,949. Under Public Safety, **Police Operations** has YTD savings of \$129,191. **Non-departmental** is \$484,354 under budget YTD.

FY2021-2022 Monthly Financial Report

Fund Balance - General Fund

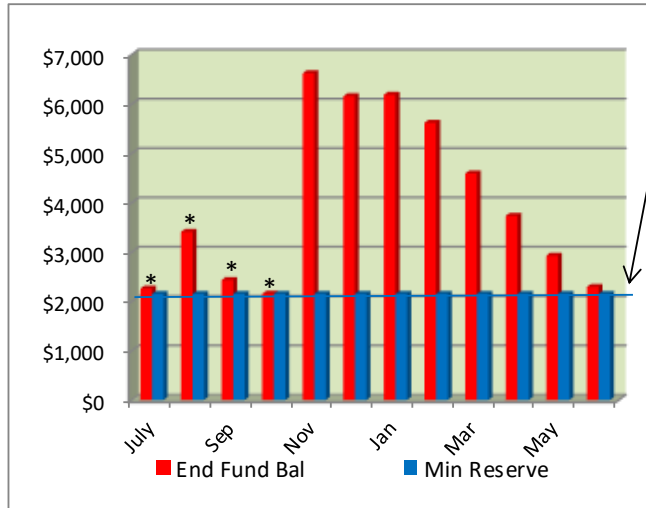
For the Month Ending October 31, 2021

General Fund

Through October 31, 2021

Ending Fund Balance

(in \$1,000)



Minimum Reserve = \$2,150,851

	Begin Fund Bal	Revenue	Expense	End Fund Bal	ACT/PROJ Fund Bal
July	\$ 1,737	\$ 1,727	\$ (1,207)	\$ 2,257	ACT*
Aug	\$ 2,257	\$ 2,316	\$ (1,165)	\$ 3,408	ACT*
Sep	\$ 3,408	\$ 305	\$ (1,281)	\$ 2,432	ACT*
Oct	\$ 2,432	\$ 728	\$ (1,006)	\$ 2,154	ACT*
Nov	\$ 2,154	\$ 6,237	\$ (1,770)	\$ 6,621	PROJ
Dec	\$ 6,621	\$ 1,022	\$ (1,487)	\$ 6,156	PROJ
Jan	\$ 6,156	\$ 1,234	\$ (1,203)	\$ 6,187	PROJ
Feb	\$ 6,187	\$ 656	\$ (1,226)	\$ 5,617	PROJ
Mar	\$ 5,617	\$ 487	\$ (1,515)	\$ 4,589	PROJ
Apr	\$ 4,589	\$ 370	\$ (1,228)	\$ 3,731	PROJ
May	\$ 3,731	\$ 821	\$ (1,627)	\$ 2,925	PROJ
June	\$ 2,925	\$ 373	\$ (1,008)	\$ 2,290	PROJ
Total	\$ 1,737	\$ 16,276	\$ (15,723)	\$ 2,290	

The General Fund balance at the end of September is approximately **\$2,154,000**, which is **\$3,149 above** the current Minimum Reserve requirement of \$2,150,851.

The General Fund reserve policy is to maintain a 15% fund balance (approximately two months of expenditures) based on the prior fiscal year activity.

FY2021-2022 Monthly Financial Report

Special Revenue Funds Report

For the Month Ending October 31, 2021

Special Revenue Funds

Resources & Requirements

	2021-22		Remaining Budget
	Annual Budget	Actual YTD	
02 Bonded Debt Fund			
Resources	692,980	2,158	690,822
Expenditures	533,120	305,200	227,920
Unappropriated Balance	159,860	N/A	N/A
05 Transient Room Tax (TRT)			
Resources	903,320	525,273	378,047
Expenditures	903,320	65,456	837,864
Unappropriated Balance	-	N/A	N/A
08 Reserve Fund			
Resources	12,392,203	309,266	12,082,937
Expenditures	11,297,809	1,279,502	10,018,307
Unappropriated Balance	1,094,394	N/A	N/A
11 Miscellaneous Special Revenue			
Resources	273,000	30,739	242,261
Expenditures	273,000	63,649	209,351
Unappropriated Balance	-	N/A	N/A
19 Christmas Express Special Revenue			
Resources	45,037	-	45,037
Expenditures	40,037	-	40,037
Unappropriated Balance	5,000	N/A	N/A
20 Law Enforcement Special Revenue			
Resources	103,118	6,103	97,015
Expenditures	79,118	2,361	76,757
Unappropriated Balance	24,000	N/A	N/A
21 Library Special Revenue			
Resources	35,800	100	35,700
Expenditures	3,300	572	2,728
Unappropriated Balance	32,500	N/A	N/A
23 Enterprise Zone Project Fund			
Resources	2,206,674	500,013	1,706,661
Expenditures	1,743,300	459,625	1,283,675
Unappropriated Balance	463,374	N/A	N/A
25 EOTEC Operations			
Resources	627,793	14,140	613,653
Expenditures	627,793	176,956	450,837
Unappropriated Balance		N/A	N/A

Beginning with the 2016-17 fiscal year the City began distinguishing within the funds some part of ending fund balance as contingency and some as reserved for future expenditure. The contingency is included in appropriations while the reserve for future expenditures is unappropriated.

The City uses multiple Special Revenue funds to account for revenues that are restricted to expenditure for particular purposes. They include funds for debt service, economic development, parks and recreation, capital projects, and grants. Since these funds are not operational in nature and used for specific purposes from year-to-year, their expenditures do not typically follow a predictable pattern so budget variances are not calculated for them.

FY2021-2022 Monthly Financial Report

Utility and Street Funds Report

For the Month Ending October 31, 2021

Utility and Street Funds Report

Resources & Expenditures

	2021-22		Actual YTD	Variance	
	Annual Budget	Projected YTD		Fav/(Unfav)	% Variance
04 Street Fund					
Resources	1,950,474	521,496	822,516	301,020	58%
Expenditures	1,900,474	616,825	376,391	240,434	39%
Contingency/Unapp Balance	50,000	N/A	N/A	N/A	N/A

06 Utility Fund					
Resources	11,293,901	3,094,738	4,256,240	1,161,502	38%
Expenditures	9,137,398	2,326,965	1,856,307	470,658	20%
Contingency/Unapp Balance	2,156,503	N/A	N/A	N/A	N/A

13 HES Fund					
Resources	11,828,457	3,164,441	3,683,247	518,806	16%
Expenditures	9,672,154	2,544,534	2,767,141	(222,607)	(9%)
Contingency/Unapp Balance	2,156,303	N/A	N/A	N/A	N/A

15 Regional Water Fund					
Resources	1,775,591	503,667	516,605	12,938	3%
Expenditures	1,160,402	181,738	249,986	(68,248)	(38%)
Contingency/Unapp Balance	615,189	N/A	N/A	N/A	N/A

All four of these funds are projected on a straight line, 1/12th of budgeted expense or revenue per month. This practice means the seasonal/cyclical nature of the various funds is not accounted for on a month-to-month projected basis.

Revenues for the **Street Fund** are **\$301,020** over projected. Expenditures are **\$240,434** below projected.

Revenues in the **Utility Fund** are **\$1,161,502** over projected. Expenditures are **\$470,658** below projected.

The **HES Fund** revenue is **\$518,806** over projected. Expenditures are **\$222,607** over projected.

The **Regional Water Fund** revenues are **\$12,938** over projected. Expenditures-to-date are **\$68,248** over projected.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

Utilities/Streets Capital Projects Report

For the Month Ending October 31, 2021

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Well #6 B/U Generator	\$ 320,000	\$ 5,000	\$ 320,000	\$ 10,775	3.37%
Lift Station #3 Upgrade	\$ 550,000	\$ 12,000	\$ 550,000	\$ 44,975	8.18%
Geer & Harper Re-alignment	\$ 125,000	\$ -	\$ 125,000	\$ 5,175	4.14%
N. 1st Place Reconstruction	\$ 100,000	\$ 5,000	\$ 100,000	\$ 18,000	18.00%
N. 1st Place Water Line Replacement	\$ 100,000	\$ 3,000	\$ 100,000	\$ 3,000	3.00%
Gladys & Main Waterline Replacement	\$ 100,000	\$ -	\$ 100,000	\$ -	0.00%
Lift Station #4 Reconstruction	\$ 450,000	\$ 2,500	\$ 450,000	\$ 6,000	1.33%
McDonald's & 395 Sewer Main Replacement	\$ 330,000	\$ 3,500	\$ 330,000	\$ 6,000	1.82%
Total	\$ 2,075,000	\$ 31,000	\$ 2,075,000	\$ 93,925	4.53%

Well #6 Backup Generator

Well No. 6 is the primary well and the only well available that could provide minimal water supply to lower pressure zones in the city during a power outage. The current pump was last repaired in 1994, and the backup pump lacks the capacity to service the pressure zone. The pump covers service area including Walmart Distribution Center, Eastern Oregon Higher Education Center, Pioneer Seed, and EOTEC. Preventative maintenance will avoid significant inconvenience and loss of water to area businesses.

October Update: There were \$5,000 in expenditures this month. Delivery of the generator is anticipated to be in late spring of 2022.

Lift Station #3 Upgrade

Lift Station No. 3 was built in approximately 1981 and is located underneath Highway 395. The pump and electrical systems need to be replaced. This project calls for the install of duplex pumps and upgraded electrical and control systems. It also will include evaluation of extending a gravity line to Lift Station No. 6, which is also in poor shape. Extending the line under Union Pacific Railroad tracks may be more cost effective than replacing both lift stations. Traffic control will be necessary during design phase

October Update: Review by Union Pacific is complete. AP is finalizing bid documents and anticipating advertising the work in two weeks. There were \$1,000 in expenses this month.

Geer & Harper Re-alignment

This intersection needs to be reconstructed to improve traffic/pedestrian access and ensure connectivity to property east of N. 1st Place. The current configuration makes access difficult for large trucks and traffic backs up on Harper Road during busy times during the day.

October Update: Awaiting property owner correspondence for additional right-of-way acquisition.

North 1st Place Reconstruction

North 1st Place is a critical secondary north/south arterial in Hermiston's transportation system. The existing road is cracking, there are no sidewalks and there is unrestricted access to the roadway from parking and undeveloped areas. Roadway improvements will prevent premature failure and ensure the road is functional for community and business use in the area.

October Update: Anderson Perry has launched into full design with hopes of having a detailed updated cost estimate by fall, which will allow enough room to make a request of ODOT to allow significant scope expansion to make upgrades to the 1st & Elm intersection. There were \$5,000 in expenses this month.

North 1st Place Water Line Replacement

This project will eliminate failing, deteriorating lines which will minimize future repair work. It will also eliminate steel pipes from the 1920's and will improve public safety by ensuring no lead pipes...

October Update: AP is finishing bid documents and was anticipating advertising/bidding the work by the end of October.

Gladys & Main Waterline Replacement

Sections of this water distribution system were installed in the 1920s with steel pipe – some of the oldest pipe in the city water system. This project will eliminate failing, deteriorating and undersized line, reduce repair work, and improve public safety.

October Update: Anderson Perry will begin design work for this project in the spring of 2022. No expenses this month.

Lift Station #4 Reconstruction

Lift station #4 was built in 1981. The submersible duplex pump station has experienced corrosion of both metal and brick. Replacement of the wetwell will increase capacity, eliminate porous brick, and safeguard the environment. Ventilation of the structure is inadequate and electrical systems are nearing the end of their useful life.

October Update: Anderson Perry has begun design work. There were no expenses this month.

McDonald's & 395 Sewer Main Replacement

Segments of this piping have been found to have structural failures in multiple locations and failing joints. These line failures cause pipe blockage and requires monthly cleaning. In addition, pipe failures may be allowing sewage to exfiltrate the surrounding soil. A new sewer line would eliminate current monthly maintenance costs and provide watertight lines to protect existing groundwater resources from contamination.

October Update: AP in final stage of completing bid documents with anticipated advertising/bidding of the work by the end of October. There were \$3,500 in expenses this month.

FY2021-22 Monthly Financial Report

City of Hermiston, Oregon

Other City Capital Projects Report

For the Month Ending October 31, 2021

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Airport Apron Rehab	\$ 2,355,000	\$ 1,474	\$ 2,355,000	\$ 266,289	11.31%
Riverfront Park Rebuild	\$ 510,000	\$ 1,724	\$ 510,000	\$ 125,150	24.54%
South Hermiston Industrial Park - LID	\$ 2,900,000	\$ 684,589	\$ 2,900,000	\$ 1,086,749	37.47%
New City Hall Construction	\$ 7,348,498	\$ 1,489,641	\$ 8,690,000	\$ 2,780,121	31.99%
Total	\$ 13,113,498	\$ 2,177,428	\$ 14,455,000	\$ 1,478,188	10.23%

Airport Apron Rehab

This project will demolish and rebuild all of the remaining aircraft parking and movement areas at the airport, which are used for accessing public facilities. The scope of the project does NOT include rebuilding taxiways to individual hangars. This project is necessary to rehabilitate parking areas which have been deemed “Very Poor” or “Failing” by the Oregon Department of Aviation. In addition to serving small aircraft, and a surprising amount of corporate jet traffic, this aircraft parking area facilitates loading/unloading of air-cargo operators that currently service up to 12 UPS truckloads of freight each day.

October Update: Completion now expected by May 27 next spring with punch-list items done by June 30, 2022.

Riverfront Park Rebuild

This project encompasses the work done to clean up the River Park after the flood of the park in the spring of 2020. This project consists of three distinct phases;

- Removing all debris from the existing parking lot and driveway (gravel repair) – **COMPLETED**
- Removing all debris, silt and vegetation from facilities in the park – **COMPLETED**
- Providing for relocating the playground and the parking lot and improvement of park facilities - **ONGOING**

October Update: The relocation of the parking lot/playground/park facilities continues this month with concrete of curbs and gutters in the parking lot and playground. There were \$1,724 in expenditures this month. (Work on the **parking lot** was begun the week of October 18th – at this writing the work is about half done and expected to be done by the middle of December.)

South Hermiston Industrial Park “LID”

This project involves the formation/use of a Local Improvement District (“LID”) to construct public improvements that directly benefit properties in the South Hermiston Industrial Park (“SHIP.”) The city constructs the project and collects revenues from the property owners as well as contributing public funds to help offset the costs of the project to the property owners.

October Update: Contractor began excavation August 2. Substantial completion was expected by October 31, with punchlist closeout through the month of November, 2021. Paving was started the latter part of October. There were \$684,589 in expenditures this month.

New City Hall

This project encompasses the demolition of the old City Hall; the demolition of the Lanham building (to the east) for additional parking for City Hall; the construction of a new City Hall and parking lot; the complete rebuild of the “Banner Bank” parking lot across 2nd street from City Hall to the west; and the replacement of water and sewer lines in the alley from 1st street to 3rd street.

October Update: Work continues on pouring all the floors of the building. There were \$590,745 in expenditures this month.

November 2021 Financial Report



Department of Finance
November, 2021
(Unaudited)

Includes the Hermiston Urban Renewal Agency

FY2021-2022 Monthly Financial Report

Hermiston Urban Renewal Agency (HURA)

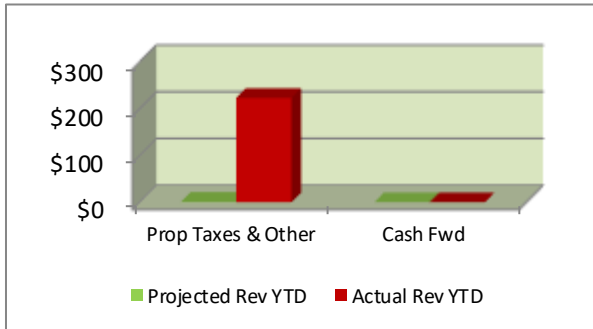
For the Month Ending November 30, 2021

Resources

Through November 30, 2021

by Category

(in \$1,000)



	Annual Proj Rev	Actual Rev (YTD	% Var
Prop Taxes & Other	\$ 238	\$ 223	94%
Cash Fwd	167	-	0%
Total	\$ 405	\$ 223	55%

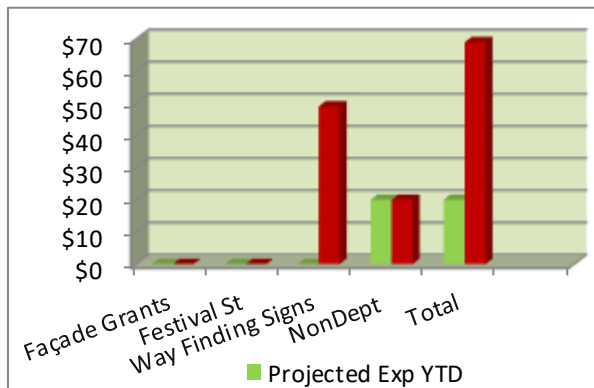
Note: Variance is calculated as % of revenue YTD

Expenditures

Through November 30, 2021

by Character

(in \$1,000)



	Annual Proj Exp	Actual Exp (YTD	% Var
Façade Grants	\$ 50	\$ -	0%
Festival St	\$ 3	\$ -	0%
Way Finding Signs	\$ 49	\$ 49	100%
NonDept	\$ 305	\$ 20	7%
Total	\$ 407	\$ 69	17%

Note: variance is calculated as % of expenses YTD.

The FY2021-22 budget for the Urban Renewal Agency is \$ 406,918. This includes \$50,000 for Façade Grants, \$3,000 for the Festival Street, \$48,500 in Way Finding Signs, and \$305,418 for Non-Departmental expenses.

Revenues collected in November for HURA amounted to \$221,703 for total revenue to date of \$223,322, or 93.5% of the revenue projection for FY2022.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

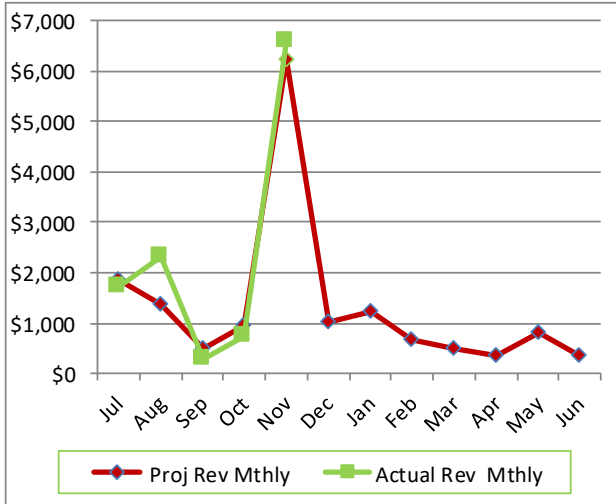
General Fund Expenditures

For the Month Ending November 30, 2021

Through November 30, 2021

General Fund - All Resources

(in \$1,000)



	Proj Rev Mthly	Proj Rev Mthly	Actual Rev Mthly	Var Fav/ (Unfav)	% Var
Jul	\$ 1,876	\$ 1,876	\$ 1,727	(\$149)	(8%)
Aug	\$ 1,359	\$ 1,359	\$ 2,316	\$ 957	70%
Sep	\$ 503	\$ 503	\$ 305	\$ (198)	(39%)
Oct	\$ 958	\$ 958	\$ 728	\$ (230)	(24%)
Nov	\$ 6,224	\$ 6,224	\$ 6,592	\$ 367	0%
Dec	\$ 1,023			\$ -	0%
Jan	\$ 1,234			\$ -	0%
Feb	\$ 657			\$ -	0%
Mar	\$ 489			\$ -	0%
Apr	\$ 370			\$ -	0%
May	\$ 823			\$ -	0%
Jun	\$ 374			\$ -	0%
Total	15,889	10,920	11,667	747	7%
Cash Fwd	468	-	-	-	0%
Total	\$ 16,357	\$ 10,920	\$ 11,667	747	7%

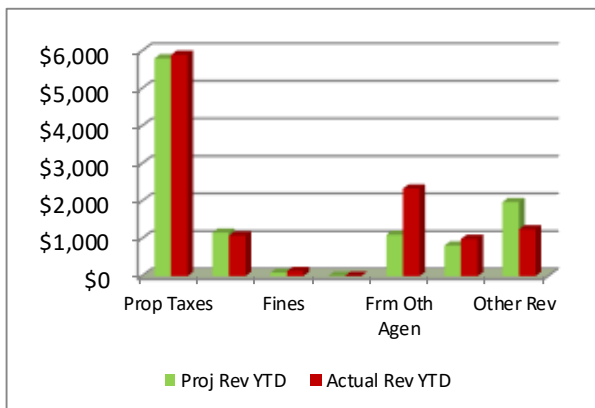
Estimated General Fund revenues for the 2021-22 fiscal year are **\$16,355,213**. Projected revenues for November were **\$6,224,375**, compared to actual revenues of **\$6,591,563**, a variance of **\$367,188**, or **5.9% over projected**.

General Fund - All Resources

Through November 31, 2021

by Category

(in \$1,000)



	Annual Proj Rev	Proj Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Prop Taxes	\$ 6,466	\$ 5,796	\$ 5,892	\$ 96	2%
Lic	\$ 1,307	\$ 1,156	1,080	(77)	(7%)
Fines	\$ 200	\$ 85	129	44	52%
Interest Rev	\$ 15	\$ 6	3	(3)	(44%)
Frm Oth Agen	\$ 2,629	\$ 1,097	2,331	1,234	112%
Svc Chgs	\$ 1,887	\$ 811	990	179	22%
Other Rev	\$ 3,386	\$ 1,969	1,243	(726)	(37%)
Cash Fwd	\$ 466	\$ -	-	-	0%
Total	\$16,355	\$ 10,920	\$ 11,667	\$ 747	7%

Note: variance is calculated as a percent of the projected revenue YTD.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

General Fund Expenditures

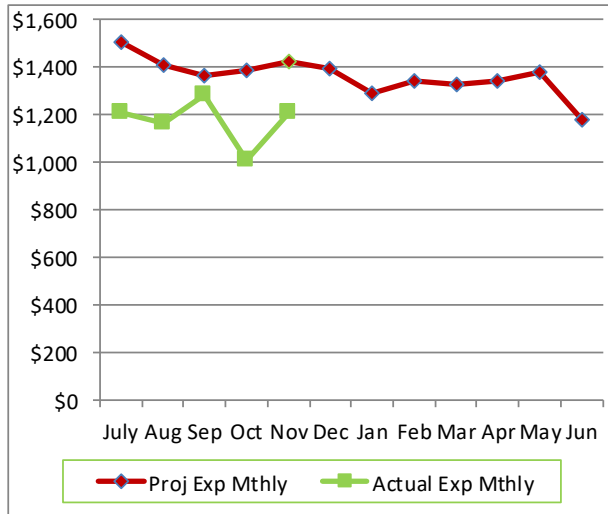
For the Month Ending November 30, 2021

General Fund Expenditure Summary

Through November 30, 2021

All Requirements

(in \$1,000)



	Proj Exp Mthly	Proj Exp Mthly	Actual Exp Mthly	Var Fav/ (Unfav)	% Var
July	\$ 1,505	\$ 1,505	\$ 1,207	\$ 298	20%
Aug	\$ 1,413	\$ 1,413	\$ 1,165	\$ 248	18%
Sep	\$ 1,367	\$ 1,367	\$ 1,281	\$ 86	6%
Oct	\$ 1,389	\$ 1,389	\$ 1,006	\$ 383	28%
Nov	\$ 1,426	\$ 1,426	\$ 1,211	\$ 214	15%
Dec	\$ 1,394	\$ 1,394		\$ -	0%
Jan	\$ 1,292	\$ 1,292		\$ -	0%
Feb	\$ 1,342	\$ 1,342		\$ -	0%
Mar	\$ 1,326	\$ 1,326		\$ -	0%
Apr	\$ 1,344	\$ 1,344		\$ -	0%
May	\$ 1,378	\$ 1,378		\$ -	0%
Jun	\$ 1,181	\$ 1,181		\$ -	0%
Total	16,357	16,357	5,870	1,229	21%
Contngcy		-	-	-	0%
Total	\$ 16,357	\$ 16,357	\$ 5,870	\$ 1,229	21%

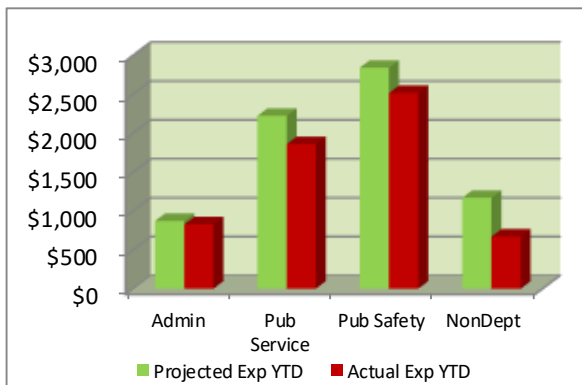
Projected General Fund monthly expenditures for September were **\$1,425,558**. Actual expenditures were **\$1,211,275**, which is **\$214,283 (or 15%) less than projected**.

General Fund Expenditures

Through November 31, 2021

by Consolidated Department

(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Admin	\$ 2,041	871	827	44	5%
Pub Service	4,806	2,221	1,859	362	16%
Pub Safety	6,709	2,840	2,515	325	11%
NonDept	2,802	1,168	670	498	43%
Unapp	-	-	-	-	0%
Total	\$16,355	\$ 7,099	\$ 5,870	\$ 1,229	17%

Note: variance is calculated as a percent of the projected expenditures YTD.

FY2021-2022 Monthly Financial Report

General Fund Expenditure Detail

For the Month Ending November 30, 2021

General Fund Expenditures by Department

	Annual Projected Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var Fav/ (Unfav)
City Council	65,599	42,315	24,506	17,809	42%
City Manager/Planning	1,192,109	496,710	476,150	20,560	4%
Finance	642,502	267,710	254,027	13,683	5%
Legal	140,450	64,004	72,083	(8,079)	(13%)
Total Administration	2,040,660	870,739	826,766	43,973	5%
Transportation	362,000	166,484	89,156	77,328	46%
Airport	329,500	160,774	72,549	88,225	55%
Bldg Inspection	592,378	246,825	186,205	60,620	25%
Parks	692,811	309,262	328,078	(18,816)	(6%)
Parks/Utility Landscaping	61,003	40,243	16,647	23,596	59%
Pool	591,328	376,526	340,129	36,397	10%
Municipal Buildings	142,436	59,350	57,550	1,800	3%
Library	963,386	402,214	337,047	65,167	16%
Recreation	749,304	312,210	356,443	(44,233)	(14%)
Community Center	257,569	120,943	61,377	59,566	49%
Harkenrider Center	63,258	26,360	13,753	12,607	48%
Total Public Services	4,804,973	2,221,189	1,858,934	362,256	16%
Court	753,538	309,311	192,877	116,434	38%
Public Safety Center	68,000	28,892	18,380	10,512	36%
Police Operations	5,887,789	2,501,646	2,303,609	198,037	8%
Total Public Safety	6,709,327	2,839,850	2,514,866	324,984	11%
Non-Departmental	2,802,253	1,167,605	669,829	497,776	43%
Unappropriated	0	0	0	0	0%
Total Non-Dept	2,802,253	1,167,605	669,829	497,776	43%
Total	16,357,213	7,099,383	5,870,395	1,228,988	17.3%
Straight Line Mthly Avg Projected Expense					

Total Administration is \$43,973 less than projected for YTD. **Total Public Services** is \$362,256 less than projected for YTD. **Public Safety** is \$324,984 less than projected for YTD. The total **General Fund expenses** are **\$1,228,988 less than projected** through the first five months of the fiscal year.

FY2021-2022 Monthly Financial Report

Fund Balance - General Fund

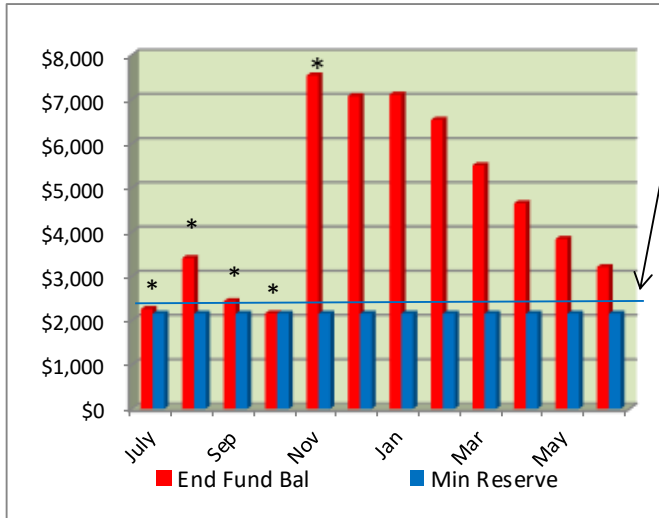
For the Month Ending November 30, 2021

General Fund

Through October 31, 2021

Ending Fund Balance

(in \$1,000)



Min Res

	Begin Fund Bal	Revenue	Expense	End Fund Bal	ACT/PROJ Fund Bal
July	\$ 1,737	\$ 1,727	\$ (1,207)	\$ 2,257	ACT*
Aug	\$ 2,257	\$ 2,316	\$ (1,165)	\$ 3,408	ACT*
Sep	\$ 3,408	\$ 305	\$ (1,281)	\$ 2,432	ACT*
Oct	\$ 2,432	\$ 728	\$ (1,006)	\$ 2,154	ACT*
Nov	\$ 2,154	\$ 6,592	\$ (1,211)	\$ 7,535	ACT*
Dec	\$ 7,535	\$ 1,022	\$ (1,487)	\$ 7,070	PROJ
Jan	\$ 7,070	\$ 1,234	\$ (1,203)	\$ 7,101	PROJ
Feb	\$ 7,101	\$ 656	\$ (1,226)	\$ 6,531	PROJ
Mar	\$ 6,531	\$ 487	\$ (1,515)	\$ 5,503	PROJ
Apr	\$ 5,503	\$ 370	\$ (1,228)	\$ 4,645	PROJ
May	\$ 4,645	\$ 821	\$ (1,627)	\$ 3,839	PROJ
June	\$ 3,839	\$ 373	\$ (1,008)	\$ 3,204	PROJ
Total	\$ 1,737	\$ 16,631	\$ (15,164)	\$ 3,204	

Minimum Reserve = \$2,150,851

The General Fund balance at the end of November is approximately **\$7,535,000**, which is **\$5,383,149 (or 2.5 times)** above the current Minimum Reserve requirement of \$2,150,851.

The General Fund reserve policy is to maintain a 15% fund balance (approximately two months of expenditures) based on the prior fiscal year activity.

FY2021-2022 Monthly Financial Report

Special Revenue Funds Report

For the Month Ending November 30, 2021

Special Revenue Funds Resources & Requirements

	2021-22		Remaining Budget
	Annual Budget	Actual YTD	
02 Bonded Debt Fund			
Resources	692,980	273,913	419,067
Expenditures	533,120	305,200	227,920
Unappropriated Balance	159,860	N/A	N/A
05 Transient Room Tax (TRT)			
Resources	903,320	574,697	328,623
Expenditures	903,320	494,166	409,154
Unappropriated Balance	-	N/A	N/A
08 Reserve Fund			
Resources	12,392,203	498,132	11,894,071
Expenditures	11,297,809	1,377,605	9,920,204
Unappropriated Balance	1,094,394	N/A	N/A
11 Miscellaneous Special Revenue			
Resources	273,000	36,248	236,752
Expenditures	273,000	69,227	203,773
Unappropriated Balance	-	N/A	N/A
19 Christmas Express Special Revenue			
Resources	45,037	-	45,037
Expenditures	40,037	-	40,037
Unappropriated Balance	5,000	N/A	N/A
20 Law Enforcement Special Revenue			
Resources	103,118	7,480	95,638
Expenditures	79,118	2,361	76,757
Unappropriated Balance	24,000	N/A	N/A
21 Library Special Revenue			
Resources	35,800	150	35,650
Expenditures	3,300	1,284	2,016
Unappropriated Balance	32,500	N/A	N/A
23 Enterprise Zone Project Fund			
Resources	2,206,674	500,013	1,706,661
Expenditures	1,743,300	459,625	1,283,675
Unappropriated Balance	463,374	N/A	N/A
25 EOTEC Operations			
Resources	627,793	81,514	546,279
Expenditures	627,793	196,790	431,003
Unappropriated Balance		N/A	N/A

Beginning with the 2016-17 fiscal year the City began distinguishing within the funds some part of ending fund balance as contingency and some as reserved for future expenditure. The contingency is included in appropriations while the reserve for future expenditures is unappropriated.

The City uses multiple Special Revenue funds to account for revenues that are restricted to expenditure for particular purposes. They include funds for debt service, economic development, parks and recreation, capital projects, and grants. Since these funds are not operational in nature and used for specific purposes from year-to-year, their expenditures do not typically follow a predictable pattern so budget variances are not calculated for them.

FY2021-2022 Monthly Financial Report

Utility and Street Funds Report

For the Month Ending November 30, 2021

Utility and Street Funds Report

Resources & Expenditures

	2021-22		Variance		
	Annual Budget	Projected YTD	Actual YTD	Fav/(Unfav)	% Variance
04 Street Fund					
Resources	1,950,474	651,870	950,107	298,237	46%
Expenditures	1,900,474	771,031	478,572	292,459	38%
Contingency/Unapp Balance	50,000	N/A	N/A	N/A	N/A

06 Utility Fund					
Resources	11,293,901	3,868,423	5,015,182	1,146,760	30%
Expenditures	9,137,398	2,908,706	2,583,592	325,114	11%
Contingency/Unapp Balance	2,156,503	N/A	N/A	N/A	N/A

13 HES Fund					
Resources	11,828,457	3,955,551	4,459,570	504,019	13%
Expenditures	9,672,154	3,180,668	4,088,413	(907,745)	(29%)
Contingency/Unapp Balance	2,156,303	N/A	N/A	N/A	N/A

15 Regional Water Fund					
Resources	1,775,591	629,583	597,007	(32,576)	(5%)
Expenditures	1,160,402	227,172	319,495	(92,323)	(41%)
Contingency/Unapp Balance	615,189	N/A	N/A	N/A	N/A

All four of these funds are projected on a straight line, 1/12th of budgeted expense or revenue per month.

This practice means the seasonal/cyclical nature of the various funds is not accounted for on a month-to-month projected basis.

Revenues for the **Street Fund** are **\$298,237** over projected. Expenditures are **\$292,459** below projected.

Revenues in the **Utility Fund** are **\$1,146,760** over projected. Expenditures are **\$325,114** below projected.

The **HES Fund** revenue is **\$504,019** over projected. Expenditures are **\$907,745** over projected.

The **Regional Water Fund** revenues are **\$32,576** below projected. Expenditures-to-date are **\$92,323** over projected.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

Utilities/Streets Capital Projects Report

For the Month Ending November 30, 2021

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Well #6 B/U Generator	\$ 320,000	\$ 13,000	\$ 320,000	\$ 18,775	5.87%
Lift Station #3 Upgrade	\$ 550,000	\$ 14,200	\$ 550,000	\$ 47,175	8.58%
Geer & Harper Re-alignment	\$ 125,000	\$ 5,673	\$ 125,000	\$ 10,848	8.68%
N. 1st Place Reconstruction	\$ 100,000	\$ 29,000	\$ 100,000	\$ 42,000	42.00%
N. 1st Place Water Line Replacement	\$ 100,000	\$ 14,000	\$ 100,000	\$ 14,000	14.00%
Gladys & Main Waterline Replacement	\$ 100,000	\$ -	\$ 100,000	\$ -	0.00%
Lift Station #4 Reconstruction	\$ 450,000	\$ 7,000	\$ 450,000	\$ 10,500	2.33%
McDonald's & 395 Sewer Main Replacement	\$ 330,000	\$ 7,000	\$ 330,000	\$ 9,500	2.88%
Total	\$ 2,075,000	\$ 89,873	\$ 2,075,000	\$ 152,798	7.36%

Well #6 Backup Generator

Well No. 6 is the primary well and the only well available that could provide minimal water supply to lower pressure zones in the city during a power outage. The current pump was last repaired in 1994, and the backup pump lacks the capacity to service the pressure zone. The pump covers service area including Walmart Distribution Center, Eastern Oregon Higher Education Center, Pioneer Seed, and EOTEC. Preventative maintenance will avoid significant inconvenience and loss of water to area businesses.

November Update: There were \$8,000 in expenditures this month. Delivery of the generator is anticipated to be in late spring of 2022.

Lift Station #3 Upgrade

Lift Station No. 3 was built in approximately 1981 and is located underneath Highway 395. The pump and electrical systems need to be replaced. This project calls for the install of duplex pumps and upgraded electrical and control systems. It also will include evaluation of extending a gravity line to Lift Station No. 6, which is also in poor shape. Extending the line under Union Pacific Railroad tracks may be more cost effective than replacing both lift stations. Traffic control will be necessary during design phase

November Update: Review by Union Pacific is complete. AP is finalizing bid documents and anticipating advertising the work in two weeks. There were \$2,200 in expenses this month.

Geer & Harper Re-alignment

This intersection needs to be reconstructed to improve traffic/pedestrian access and ensure connectivity to property east of N. 1st Place. The current configuration makes access difficult for large trucks and traffic backs up on Harper Road during busy times during the day.

November Update: Awaiting property owner correspondence for additional right-of-way acquisition.

North 1st Place Reconstruction

North 1st Place is a critical secondary north/south arterial in Hermiston's transportation system. The existing road is cracking, there are no sidewalks and there is unrestricted access to the roadway from parking and undeveloped areas. Roadway improvements will prevent premature failure and ensure the road is functional for community and business use in the area.

November Update: Anderson Perry has launched into full design with hopes of having a detailed updated cost estimate by fall, which will allow enough room to make a request of ODOT to allow significant scope expansion to make upgrades to the 1st & Elm intersection. There were \$16,000 in expenses this month.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

Utilities/Streets Capital Projects Report

For the Month Ending November 30, 2021

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Well #6 B/U Generator	\$ 320,000	\$ 13,000	\$ 320,000	\$ 18,775	5.87%
Lift Station #3 Upgrade	\$ 550,000	\$ 14,200	\$ 550,000	\$ 47,175	8.58%
Geer & Harper Re-alignment	\$ 125,000	\$ 5,673	\$ 125,000	\$ 10,848	8.68%
N. 1st Place Reconstruction	\$ 100,000	\$ 29,000	\$ 100,000	\$ 42,000	42.00%
N. 1st Place Water Line Replacement	\$ 100,000	\$ 14,000	\$ 100,000	\$ 14,000	14.00%
Gladys & Main Waterline Replacement	\$ 100,000	\$ -	\$ 100,000	\$ -	0.00%
Lift Station #4 Reconstruction	\$ 450,000	\$ 7,000	\$ 450,000	\$ 10,500	2.33%
McDonald's & 395 Sewer Main Replacement	\$ 330,000	\$ 7,000	\$ 330,000	\$ 9,500	2.88%
Total	\$ 2,075,000	\$ 89,873	\$ 2,075,000	\$ 152,798	7.36%

North 1st Place Water Line Replacement

This project will eliminate failing, deteriorating lines which will minimize future repair work. It will also eliminate steel pipes from the 1920's and will improve public safety by ensuring no lead pipes...

November Update: AP is finishing bid documents and was anticipating advertising/bidding the work by the end of October.

Gladys & Main Waterline Replacement

Sections of this water distribution system were installed in the 1920s with steel pipe – some of the oldest pipe in the city water system. This project will eliminate failing, deteriorating and undersized line, reduce repair work, and improve public safety.

November Update: Anderson Perry will begin design work for this project in the spring of 2022. No expenses this month.

Lift Station #4 Reconstruction

Lift station #4 was built in 1981. The submersible duplex pump station has experienced corrosion of both metal and brick. Replacement of the wetwell will increase capacity, eliminate porous brick, and safeguard the environment. Ventilation of the structure is inadequate and electrical systems are nearing the end of their useful life.

November Update: Anderson Perry has begun design work. There were \$1,000 in expenses this month.

McDonald's & 395 Sewer Main Replacement

Segments of this piping have been found to have structural failures in multiple locations and failing joints. These line failures cause pipe blockage and requires monthly cleaning. In addition, pipe failures may be allowing sewage to exfiltrate the surrounding soil. A new sewer line would eliminate current monthly maintenance costs and provide watertight lines to protect existing groundwater resources from contamination.

November Update: AP in final stage of completing bid documents with bidding of the work in November. There were \$1,000 in expenses this month.

FY2021-22 Monthly Financial Report

City of Hermiston, Oregon

Other City Capital Projects Report

For the Month Ending November 30, 2021

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Airport Apron Rehab	\$ 2,355,000	\$ 24,504	\$ 2,355,000	\$ 289,319	12.29%
Riverfront Park Rebuild	\$ 510,000	\$ 1,724	\$ 510,000	\$ 125,150	24.54%
South Hermiston Industrial Park - LID	\$ 2,900,000	\$ 971,769	\$ 2,900,000	\$ 1,373,929	47.38%
New City Hall Construction	\$ 7,348,498	\$ 2,103,398	\$ 8,690,000	\$ 3,393,878	39.05%
Total	\$ 13,113,498	\$ 3,101,395	\$ 14,455,000	\$ 5,182,276	35.85%

Airport Apron Rehab

This project will demolish and rebuild all of the remaining aircraft parking and movement areas at the airport, which are used for accessing public facilities. The scope of the project does NOT include rebuilding taxiways to individual hangars. This project is necessary to rehabilitate parking areas which have been deemed “Very Poor” or “Failing” by the Oregon Department of Aviation. In addition to serving small aircraft, and a surprising amount of corporate jet traffic, this aircraft parking area facilitates loading/unloading of air-cargo operators that currently service up to 12 UPS truckloads of freight each day.

November Update: Completion now expected by the end of May next spring with punch-list items done by June 30, 2022.

Riverfront Park Rebuild

This project encompasses the work done to clean up the River Park after the flood of the park in the spring of 2020. This project consists of three distinct phases;

- Removing all debris from the existing parking lot and driveway (gravel repair) – **COMPLETED**
- Removing all debris, silt and vegetation from facilities in the park – **COMPLETED**
- Providing for relocating the playground and the parking lot and improvement of park facilities - **ONGOING**

November Update: The relocation of the parking lot/playground/park facilities continues this month with completion of curbs, gutters and laying of asphalt in the parking lot. There were \$152 in expenditures this month. Work on the **parking lot** is complete except for striping. Playground equipment will be installed over the winter.)

South Hermiston Industrial Park “LID”

This project involves the formation/use of a Local Improvement District (“LID”) to construct public improvements that directly benefit properties in the South Hermiston Industrial Park (“SHIP.”) The city constructs the project and collects revenues from the property owners as well as contributing public funds to help offset the costs of the project to the property owners.

November Update: Contractor began excavation August 2. Substantial completion was expected by October 31, with punchlist closeout through the month of December, 2021. Paving was completed the first part of November. There were \$287,180 in expenditures this month.

New City Hall

This project encompasses the demolition of the old City Hall; the demolition of the Lanham building (to the east) for additional parking for City Hall; the construction of a new City Hall and parking lot; the complete rebuild of the “Banner Bank” parking lot across 2nd street from City Hall to the west; and the replacement of water and sewer lines in the alley from 1st street to 3rd street.

November Update: Work continues on pouring all the floors of the building and work is progressing on closing up the building to get it “dried” in. There were \$613,757 in expenditures this month.

December 2021 Financial Report



Department of Finance
December, 2021
(Unaudited)

Includes the Hermiston Urban Renewal Agency

FY2021-2022 Monthly Financial Report

Hermiston Urban Renewal Agency (HURA)

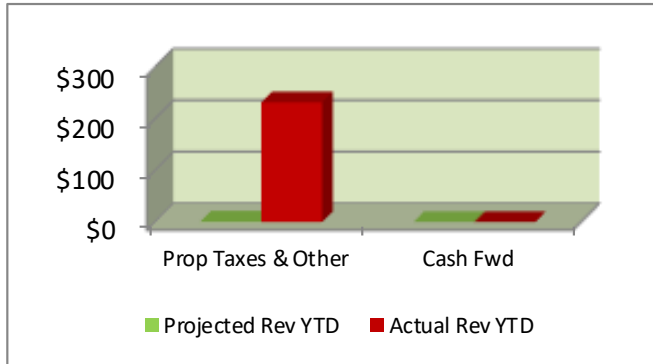
For the Month Ending December 31, 2021

Resources

Through December 31, 2021

by Category

(in \$1,000)



	Annual Proj Rev	Actual Rev (YTD	% Var
Prop Taxes & Other	\$ 238	\$ 232	98%
Cash Fwd	167	-	0%
Total	\$ 405	\$ 232	57%

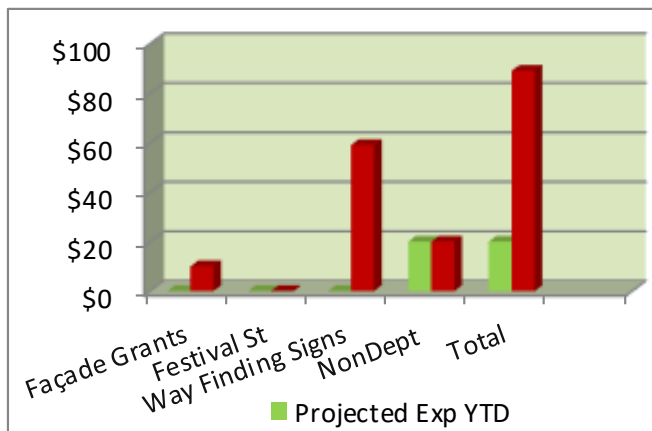
Note: Variance is calculated as % of revenue YTD

Expenditures

Through December 31, 2021

by Character

(in \$1,000)



	Annual Proj Exp	Actual Exp (YTD	% Var
Façade Grants	\$ 50	\$ 10	20%
Festival St	\$ 3	\$ -	0%
Way Finding Signs	\$ 49	\$ 59	120%
NonDept	\$ 305	\$ 20	7%
Total	\$ 407	\$ 89	22%

Note: variance is calculated as % of expenses YTD.

The FY2021-22 budget for the Urban Renewal Agency is \$ 406,918. This includes \$50,000 for Façade Grants, \$3,000 for the Festival Street, \$48,500 in Way Finding Signs, and \$305,418 for Non-Departmental expenses.

Revenues collected in through December for HURA amounted to \$8,555 for total revenue to date of \$231,876, or 97.5% of the revenue projection for FY2022.

FY2021-2022 Monthly Financial Report

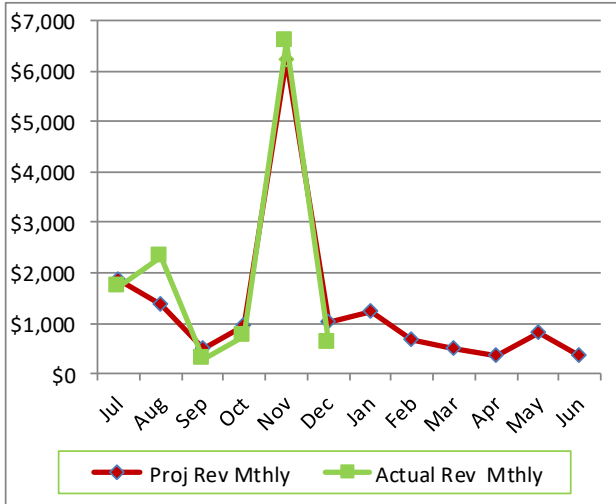
City of Hermiston, Oregon

General Fund Resources

For the Month Ending December 31, 2021

Through December 31, 2021
(in \$1,000)

General Fund - All Resources

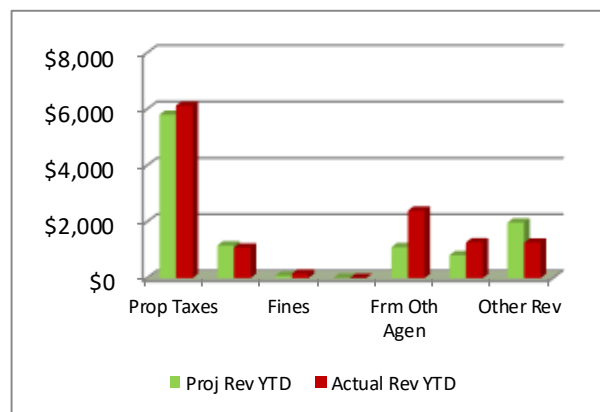


	Proj Rev Mthly	Proj Rev Mthly	Actual Rev Mthly	Var Fav/ (Unfav)	% Var
Jul	\$ 1,876	\$ 1,876	\$ 1,727	(\$149)	(8%)
Aug	\$ 1,359	\$ 1,359	\$ 2,316	\$ 957	70%
Sep	\$ 503	\$ 503	\$ 305	\$ (198)	(39%)
Oct	\$ 958	\$ 958	\$ 728	\$ (230)	(24%)
Nov	\$ 6,224	\$ 6,224	\$ 6,592	\$ 367	6%
Dec	\$ 1,023	\$ 1,023	\$ 620	\$ (403)	(39%)
Jan	\$ 1,234			\$ -	0%
Feb	\$ 657			\$ -	0%
Mar	\$ 489			\$ -	0%
Apr	\$ 370			\$ -	0%
May	\$ 823			\$ -	0%
Jun	\$ 374			\$ -	0%
Total	15,889	11,943	12,288	344	3%
Cash Fwd	468	-	-	-	0%
Total	\$ 16,357	\$ 11,943	\$ 12,288	344	3%

Estimated General Fund revenues for the 2021-22 fiscal year are **\$16,355,213**. Projected revenues for December **\$1,023,103**, compared to actual revenues of **\$620,165**, a variance of **\$402,938**, or **39.4% less than projected**. This shortfall is offset by the \$367,000 we collected over our projections in November. The fund is **7% over** projected revenues through the first six months of the FY2022

General Fund - All Resources by Category

Through December 31, 2021
(in \$1,000)



	Annual Proj Rev	Proj Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Prop Taxes	\$ 6,466	\$ 5,796	\$ 6,122	\$ 326	6%
Lic	\$ 1,307	\$ 1,156	1,080	(76)	(7%)
Fines	\$ 200	\$ 85	161	76	90%
Interest Rev	\$ 15	\$ 6	4	(2)	(29%)
Frm Oth Agen	\$ 2,629	\$ 1,097	2,395	1,298	118%
Svc Chgs	\$ 1,887	\$ 811	1,269	457	56%
Other Rev	\$ 3,386	\$ 1,969	1,257	(712)	(36%)
Cash Fwd	\$ 466	\$ -	-	-	0%
Total	\$16,355	\$ 10,920	\$ 12,288	\$ 1,367	13%

Note: variance is calculated as a percent of the projected revenue YTD.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

General Fund Expenditures

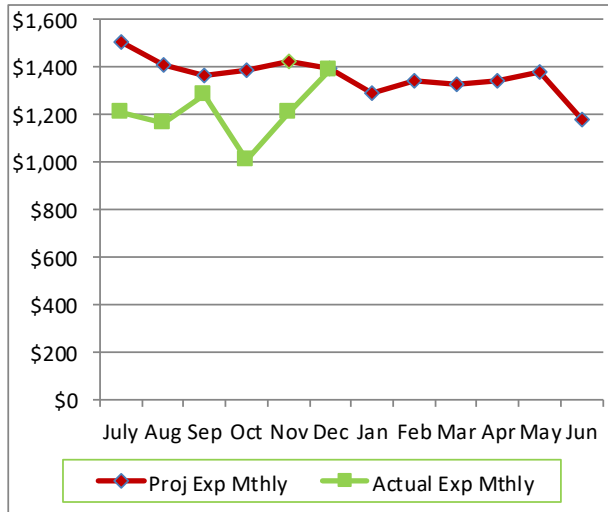
For the Month Ending December 31, 2021

General Fund Expenditure Summary

Through December 31, 2021

All Requirements

(in \$1,000)



	Proj Exp Mthly	Proj Exp Mthly	Actual Exp Mthly	Var Fav/ (Unfav)	% Var
July	\$ 1,505	\$ 1,505	\$ 1,207	\$ 298	20%
Aug	\$ 1,413	\$ 1,413	\$ 1,165	\$ 248	18%
Sep	\$ 1,367	\$ 1,367	\$ 1,281	\$ 86	6%
Oct	\$ 1,389	\$ 1,389	\$ 1,006	\$ 383	28%
Nov	\$ 1,426	\$ 1,426	\$ 1,211	\$ 214	15%
Dec	\$ 1,394	\$ 1,394	\$ 1,389	\$ 5	0%
Jan	\$ 1,292	\$ 1,292		\$ -	0%
Feb	\$ 1,342	\$ 1,342		\$ -	0%
Mar	\$ 1,326	\$ 1,326		\$ -	0%
Apr	\$ 1,344	\$ 1,344		\$ -	0%
May	\$ 1,378	\$ 1,378		\$ -	0%
Jun	\$ 1,181	\$ 1,181		\$ -	0%
Total	16,357	16,357	7,259	1,234	17%
Contngcy		-	-	-	0%
Total	\$ 16,357	\$ 16,357	\$ 7,259	\$ 1,234	17%

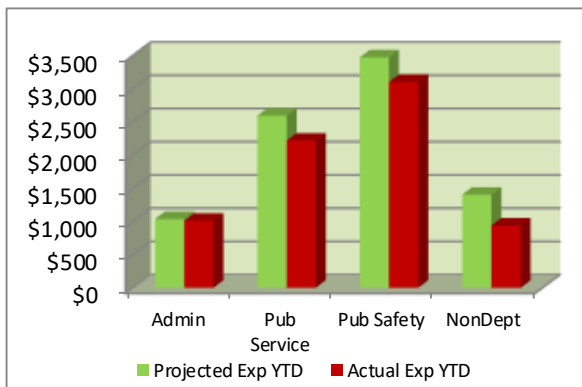
Projected General Fund monthly expenditures for December were **\$1,393,926**. Actual expenditures were **\$1,388,525**, which is **\$5,401 (or .4%) less than projected**.

General Fund Expenditures

Through December 31, 2021

by Consolidated Department

(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Admin	\$ 2,041	1,034	1,008	26	2%
Pub Service	4,806	2,591	2,215	376	15%
Pub Safety	6,709	3,468	3,098	370	11%
NonDept	2,802	1,401	938	463	33%
Unapp	-	-	-	-	0%
Total	\$16,355	\$ 8,493	\$ 7,259	\$ 1,234	15%

Note: variance is calculated as a percent of the projected expenditures YTD.

FY2021-2022 Monthly Financial Report

General Fund Expenditure Detail

For the Month Ending December 31, 2021

General Fund Expenditures by Department

	Annual Projected Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var Fav/ (Unfav)
City Council	65,599	48,091	27,389	20,702	43%
City Manager/Planning	1,192,109	596,052	577,658	18,394	3%
Finance	642,502	321,252	311,596	9,656	3%
Legal	140,450	68,571	91,536	(22,965)	(33%)
Total Administration	2,040,660	1,033,966	1,008,179	25,787	2%
Transportation	362,000	183,603	120,274	63,329	34%
Airport	329,500	187,774	81,602	106,172	57%
Bldg Inspection	592,378	296,190	225,978	70,212	24%
Parks	692,811	364,291	375,508	(11,217)	(3%)
Parks/Utility Landscaping	61,003	40,243	16,647	23,596	59%
Pool	591,328	402,572	349,911	52,661	13%
Municipal Buildings	142,436	71,220	71,233	(13)	(0%)
Library	963,386	496,623	423,861	72,762	15%
Recreation	749,304	374,652	439,161	(64,509)	(17%)
Community Center	257,569	141,784	87,256	54,528	38%
Harkenrider Center	63,258	31,632	23,278	8,354	26%
Total Public Services	4,804,973	2,590,582	2,214,709	375,873	15%
Court	753,538	377,560	245,189	132,371	35%
Public Safety Center	68,000	35,281	25,436	9,845	28%
Police Operations	5,887,789	3,054,794	2,827,508	227,286	7%
Total Public Safety	6,709,327	3,467,635	3,098,133	369,502	11%
Non-Departmental	2,802,253	1,401,126	937,899	463,227	33%
Unappropriated	0	0	0	0	0%
Total Non-Dept	2,802,253	1,401,126	937,899	463,227	33%
Total	16,357,213	8,493,309	7,258,920	1,234,389	14.5%
Straight Line Mthly Avg Projected Expense					

For December, **Total Administration** is \$225,787 less than projected for YTD. **Total Public Services** is \$375,873 less than projected for YTD. **Public Safety** is \$369,502 less than projected for YTD. The total **General Fund expenses are \$1,234,389 less than projected** through the first six months of the fiscal year.

FY2021-2022 Monthly Financial Report

Fund Balance - General Fund

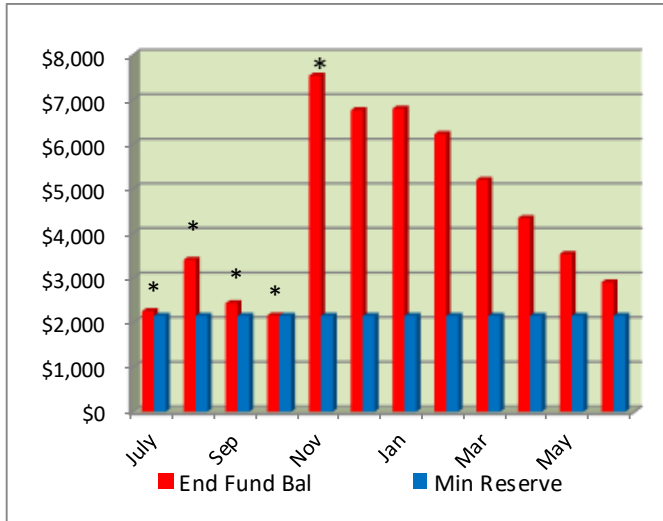
For the Month Ending December 31, 2021

General Fund

Through December 31, 2021

Ending Fund Balance

(in \$1,000)



Minimum Reserve = \$2,150,851

	Begin Fund Bal	Revenue	Expense	End Fund Bal	ACT/PROJ Fund Bal
July	\$ 1,737	\$ 1,727	\$ (1,207)	\$ 2,257	ACT*
Aug	\$ 2,257	\$ 2,316	\$ (1,165)	\$ 3,408	ACT*
Sep	\$ 3,408	\$ 305	\$ (1,281)	\$ 2,432	ACT*
Oct	\$ 2,432	\$ 728	\$ (1,006)	\$ 2,154	ACT*
Nov	\$ 2,154	\$ 6,592	\$ (1,211)	\$ 7,534	ACT*
Dec	\$ 7,534	\$ 620	\$ (1,389)	\$ 6,766	ACT*
Jan	\$ 6,766	\$ 1,234	\$ (1,203)	\$ 6,797	PROJ
Feb	\$ 6,797	\$ 656	\$ (1,226)	\$ 6,227	PROJ
Mar	\$ 6,227	\$ 487	\$ (1,515)	\$ 5,199	PROJ
Apr	\$ 5,199	\$ 370	\$ (1,228)	\$ 4,341	PROJ
May	\$ 4,341	\$ 821	\$ (1,627)	\$ 3,535	PROJ
June	\$ 3,535	\$ 373	\$ (1,008)	\$ 2,900	PROJ
Total	\$ 1,737	\$ 16,229	\$ (15,066)	\$ 2,900	

The General Fund balance at the end of December is approximately **\$6,766,000**, which is **\$5,383,149 (or 3.1 times)** above the current Minimum Reserve requirement of \$2,150,851.

The General Fund reserve policy is to maintain a 15% fund balance (approximately two months of expenditures) based on the prior fiscal year activity.

FY2021-2022 Monthly Financial Report

Special Revenue Funds Report

For the Month Ending December 31, 2021

Special Revenue Funds

Resources & Requirements

	2021-22		Remaining Budget
	Annual Budget	Actual YTD	
02 Bonded Debt Fund			
Resources	692,980	284,707	408,273
Expenditures	533,120	483,296	49,824
Unappropriated Balance	159,860	N/A	N/A
05 Transient Room Tax (TRT)			
Resources	903,320	574,697	328,623
Expenditures	903,320	501,482	401,838
Unappropriated Balance	-	N/A	N/A
08 Reserve Fund			
Resources	12,392,203	664,286	11,727,917
Expenditures	11,297,809	1,585,602	9,712,207
Unappropriated Balance	1,094,394	N/A	N/A
11 Miscellaneous Special Revenue			
Resources	273,000	39,307	233,693
Expenditures	273,000	79,444	193,556
Unappropriated Balance	-	N/A	N/A
19 Christmas Express Special Revenue			
Resources	45,037	16,151	28,886
Expenditures	40,037	9,444	30,593
Unappropriated Balance	5,000	N/A	N/A
20 Law Enforcement Special Revenue			
Resources	103,118	7,546	95,572
Expenditures	79,118	2,996	76,122
Unappropriated Balance	24,000	N/A	N/A
21 Library Special Revenue			
Resources	35,800	150	35,650
Expenditures	3,300	2,536	764
Unappropriated Balance	32,500	N/A	N/A
23 Enterprise Zone Project Fund			
Resources	2,206,674	500,013	1,706,661
Expenditures	1,743,300	459,625	1,283,675
Unappropriated Balance	463,374	N/A	N/A
25 EOTEC Operations			
Resources	627,793	86,514	541,279
Expenditures	627,793	246,625	381,168
Unappropriated Balance		N/A	N/A

Beginning with the 2016-17 fiscal year the City began distinguishing within the funds some part of ending fund balance as contingency and some as reserved for future expenditure. The contingency is included in appropriations while the reserve for future expenditures is unappropriated.

The City uses multiple Special Revenue funds to account for revenues that are restricted to expenditure for particular purposes. They include funds for debt service, economic development, parks and recreation, capital projects, and grants. Since these funds are not operational in nature and used for specific purposes from year-to-year, their expenditures do not typically follow a predictable pattern so budget variances are not calculated for them.

FY2021-2022 Monthly Financial Report

REVISED

Utility and Street Funds Report

For the Month Ending December 31, 2021

Utility and Street Funds Report

Resources & Expenditures

	2021-22		Actual YTD	Variance	
	Annual Budget	Projected YTD		Fav/(Unfav)	% Variance
04 Street Fund					
Resources	1,950,474	782,244	1,053,229	270,985	35%
Expenditures	1,900,474	950,237	579,109	371,128	39%
Contingency/Unapp Balance	50,000	N/A	N/A	N/A	N/A

06 Utility Fund					
Resources	11,293,901	4,642,107	5,737,180	1,095,073	24%
Expenditures	9,137,398	4,568,699	3,362,575	1,206,124	26%
Contingency/Unapp Balance	2,156,503	N/A	N/A	N/A	N/A

13 HES Fund					
Resources	11,828,457	4,746,662	5,569,668	823,007	17%
Expenditures	9,789,906	4,894,953	4,624,478	270,475	6%
Contingency/Unapp Balance	2,038,551	N/A	N/A	N/A	N/A

15 Regional Water Fund					
Resources	1,775,591	755,500	682,346	(73,154)	(10%)
Expenditures	1,160,402	580,201	529,639	50,562	9%
Contingency/Unapp Balance	615,189	N/A	N/A	N/A	N/A

All four of these funds are projected on a straight line, 1/12th of budgeted expense or revenue per month. This practice means the seasonal/cyclical nature of the various funds is not accounted for on a month-to-month projected basis.

Revenues for the **Street Fund** are **\$270,985** over projected. Expenditures are **\$371,128** below projected.

Revenues in the **Utility Fund** are **\$1,095,073** over projected. Expenditures are **\$1,206,124** below projected.

The **HES Fund** revenue is **\$823,007** over projected. Expenditures are **\$270,475** below projected.

The **Regional Water Fund** revenues are **\$73,154** below projected. Expenditures-to-date are **\$50,562** below projected.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

Utilities/Streets Capital Projects Report

For the Month Ending December 31, 2021

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Well #6 B/U Generator	\$ 320,000	\$ 26,344	\$ 320,000	\$ 32,119	10.04%
Lift Station #3 Upgrade	\$ 550,000	\$ 23,024	\$ 550,000	\$ 55,999	10.18%
Geer & Harper Re-alignment	\$ 125,000	\$ 5,673	\$ 125,000	\$ 10,848	8.68%
N. 1st Place Reconstruction	\$ 100,000	\$ 29,000	\$ 100,000	\$ 42,000	42.00%
N. 1st Place Water Line Replacement	\$ 100,000	\$ 16,500	\$ 100,000	\$ 16,500	16.50%
Gladys & Main Waterline Replacement	\$ 100,000	\$ -	\$ 100,000	\$ -	0.00%
Lift Station #4 Reconstruction	\$ 450,000	\$ 9,000	\$ 450,000	\$ 12,500	2.78%
McDonald's & 395 Sewer Main Replacement	\$ 330,000	\$ 10,500	\$ 330,000	\$ 13,000	3.94%
Total	\$ 2,075,000	\$ 120,041	\$ 2,075,000	\$ 182,966	8.82%

Well #6 Backup Generator

Well No. 6 is the primary well and the only well available that could provide minimal water supply to lower pressure zones in the city during a power outage. The current pump was last repaired in 1994, and the backup pump lacks the capacity to service the pressure zone. The pump covers service area including Walmart Distribution Center, Eastern Oregon Higher Education Center, Pioneer Seed, and EOTEC. Preventative maintenance will avoid significant inconvenience and loss of water to area businesses.

December Update: Bids for this project were advertised throughout the month of December, with bids opened January 5. Installation to be completed this spring.

Lift Station #3 Upgrade

Lift Station No. 3 was built in approximately 1981 and is located underneath Highway 395. The pump and electrical systems need to be replaced. This project calls for the install of duplex pumps and upgraded electrical and control systems. It also will include evaluation of extending a gravity line to Lift Station No. 6, which is also in poor shape. Extending the line under Union Pacific Railroad tracks may be more cost effective than replacing both lift stations. Traffic control will be necessary during design phase

December Update: Bids were opened in November, with costing in the acceptable range; however, an oversight on Right of Way is holding up the awarding of the contract until the issue can be resolved.

Geer & Harper Re-alignment

This intersection needs to be reconstructed to improve traffic/pedestrian access and ensure connectivity to property east of N. 1st Place. The current configuration makes access difficult for large trucks and traffic backs up on Harper Road during busy times during the day.

December Update: No change in the status of this project. Still waiting for additional right-of-way acquisition.

North 1st Place Reconstruction

North 1st Place is a critical secondary north/south arterial in Hermiston's transportation system. The existing road is cracking, there are no sidewalks and there is unrestricted access to the roadway from parking and undeveloped areas. Roadway improvements will prevent premature failure and ensure the road is functional for community and business use in the area.

December Update: Anderson Perry completed the 30% design of the project to establish better cost estimates, and allow for better coordination with ODOT on possible partnership to upgrade the intersection of North 1st and Elm concurrently. Talks were held with ODOT Regional staff in December, and they are currently seeking approximately \$4.5M in Infrastructure Investment & Jobs Act (IIJA) funds through ODOT for use in the intersection. Reconstruction planning is on hold until word comes back on that request.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

Utilities/Streets Capital Projects Report

For the Month Ending December 31, 2021

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Well #6 B/U Generator	\$ 320,000	\$ 26,344	\$ 320,000	\$ 32,119	10.04%
Lift Station #3 Upgrade	\$ 550,000	\$ 23,024	\$ 550,000	\$ 55,999	10.18%
Geer & Harper Re-alignment	\$ 125,000	\$ 5,673	\$ 125,000	\$ 10,848	8.68%
N. 1st Place Reconstruction	\$ 100,000	\$ 29,000	\$ 100,000	\$ 42,000	42.00%
N. 1st Place Water Line Replacement	\$ 100,000	\$ 16,500	\$ 100,000	\$ 16,500	16.50%
Gladys & Main Waterline Replacement	\$ 100,000	\$ -	\$ 100,000	\$ -	0.00%
Lift Station #4 Reconstruction	\$ 450,000	\$ 9,000	\$ 450,000	\$ 12,500	2.78%
McDonald's & 395 Sewer Main Replacement	\$ 330,000	\$ 10,500	\$ 330,000	\$ 13,000	3.94%
Total	\$ 2,075,000	\$ 120,041	\$ 2,075,000	\$ 182,966	8.82%

North 1st Place Water Line Replacement

This project will eliminate failing, deteriorating lines which will minimize future repair work. It will also eliminate steel pipes from the 1920's and will improve public safety by ensuring no lead pipes...

December Update: Design work continues and is tied to the North 1st Place reconstruction project.

Gladys & Main Waterline Replacement

Sections of this water distribution system were installed in the 1920s with steel pipe – some of the oldest pipe in the city water system. This project will eliminate failing, deteriorating and undersized line, reduce repair work, and improve public safety.

December Update: Anderson Perry will begin design work for this project in the spring of 2022. No expenses this month.

Lift Station #6 Reconstruction

Lift station #6 was built in 1981. The submersible duplex pump station has experienced corrosion of both metal and brick. Replacement of the wetwell will increase capacity, eliminate porous brick, and safeguard the environment. Ventilation of the structure is inadequate and electrical systems are nearing the end of their useful life.

December Update: Anderson Perry is completing design work for bidding this spring.

McDonald's & 395 Sewer Main Replacement

Segments of this piping have been found to have structural failures in multiple locations and failing joints. These line failures cause pipe blockage and requires monthly cleaning. In addition, pipe failures may be allowing sewage to exfiltrate the surrounding soil. A new sewer line would eliminate current monthly maintenance costs and provide watertight lines to protect existing groundwater resources from contamination.

December Update: AP is completing bid documents but will not be advertising the work until an easement can be secured.

FY2021-22 Monthly Financial Report

City of Hermiston, Oregon

Other City Capital Projects Report

For the Month Ending December 31, 2021

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Airport Apron Rehab	\$ 2,355,000	\$ 294,146	\$ 2,355,000	\$ 558,961	23.74%
Riverfront Park Rebuild	\$ 510,000	\$ 147,211	\$ 510,000	\$ 277,085	54.33%
South Hermiston Industrial Park - LID	\$ 2,900,000	\$ 1,078,463	\$ 2,900,000	\$ 1,480,623	51.06%
New City Hall Construction	\$ 7,348,498	\$ 2,936,609	\$ 8,690,000	\$ 4,227,089	48.64%
Total	\$ 13,113,498	\$ 4,456,429	\$ 14,455,000	\$ 6,543,758	45.27%

Airport Apron Rehab

This project will demolish and rebuild all of the remaining aircraft parking and movement areas at the airport, which are used for accessing public facilities. The scope of the project does NOT include rebuilding taxiways to individual hangars. This project is necessary to rehabilitate parking areas which have been deemed “Very Poor” or “Failing” by the Oregon Department of Aviation. In addition to serving small aircraft, and a surprising amount of corporate jet traffic, this aircraft parking area facilitates loading/unloading of air-cargo operators that currently service up to 12 UPS truckloads of freight each day.

December Update: Completion now expected by the end of May in the spring with punch-list items done by June 30, 2022.

Riverfront Park Rebuild

This project encompassed the work done to clean up the Riverfront Park after the flood of the park in the spring of 2020. This project consisted of three distinct phases;

- Removing all debris from the existing parking lot and driveway (gravel repair) – **COMPLETED**
- Removing all debris, silt and vegetation from facilities in the park – **COMPLETED**
- Providing for relocating the playground and the parking lot and improvement of park facilities - **COMPLETED**

December Update: The relocation of the parking lot is complete as of November. The playground structures will be installed over the winter as Parks staff has time to get the work done.

South Hermiston Industrial Park “LID”

This project involved the formation/use of a Local Improvement District (“LID”) to construct public improvements that directly benefit properties in the South Hermiston Industrial Park (“SHIP.”) The city constructs the project and collects revenues from the property owners as well as contributing public funds to help offset the costs of the project to the property owners.

December Update: This project is functionally complete. AP is in the process of completing their closeout report so that the retainage can be released in January.

New City Hall

This project encompasses the demolition of the old City Hall; the demolition of the Lanham building (to the east) for additional parking for City Hall; the construction of a new City Hall and parking lot; the complete rebuild of the “Banner Bank” parking lot across 2nd street from City Hall to the west; and the replacement of water and sewer lines in the alley from 1st street to 3rd street.

December Update: Work continues on finalizing the internal framing and completing the roofing. The building should be dried in by February.

January 2022 Financial Report



Department of Finance
January, 2022
(Unaudited)

Includes the Hermiston Urban Renewal Agency

FY2021-2022 Monthly Financial Report

Hermiston Urban Renewal Agency (HURA)

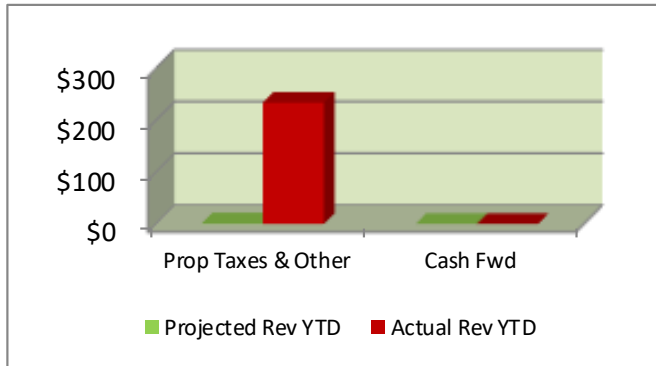
For the Month Ending January 31, 2022

Resources

Through January 31, 2022

by Category

(in \$1,000)



	Annual Proj Rev	Actual Rev (YTD	% Var
Prop Taxes & Other	\$ 238	\$ 234	98%
Cash Fwd	167	-	0%
Total	\$ 405	\$ 234	58%

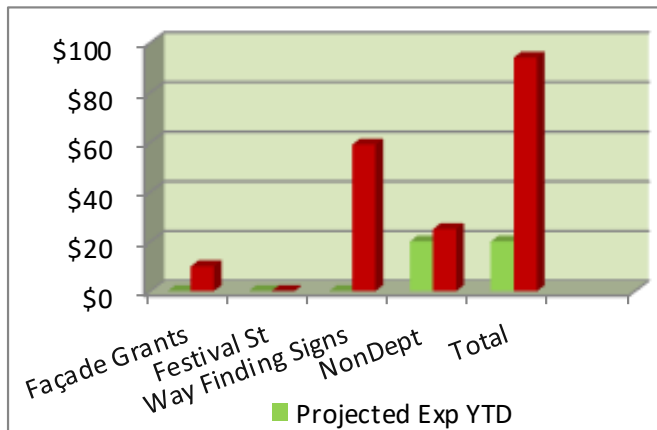
Note: Variance is calculated as % of revenue YTD

Expenditures

Through January 31, 2022

by Character

(in \$1,000)



	Annual Proj Exp	Actual Exp (YTD	% Var
Façade Grants	\$ 50	\$ 10	20%
Festival St	\$ 3	\$ -	0%
Way Finding Signs	\$ 49	\$ 59	120%
NonDept	\$ 305	\$ 25	8%
Total	\$ 407	\$ 94	23%

Note: variance is calculated as % of expenses YTD.

The FY2021-22 budget for the Urban Renewal Agency is \$ 406,918. This includes \$50,000 for Façade Grants, \$3,000 for the Festival Street, \$48,500 in Way Finding Signs, and \$305,418 for Non-Departmental expenses.

Revenues collected in January, 2022 for HURA amounted to \$1,542 for total revenue to date of \$233,419, or 98.1% of the revenue projection for FY2022.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

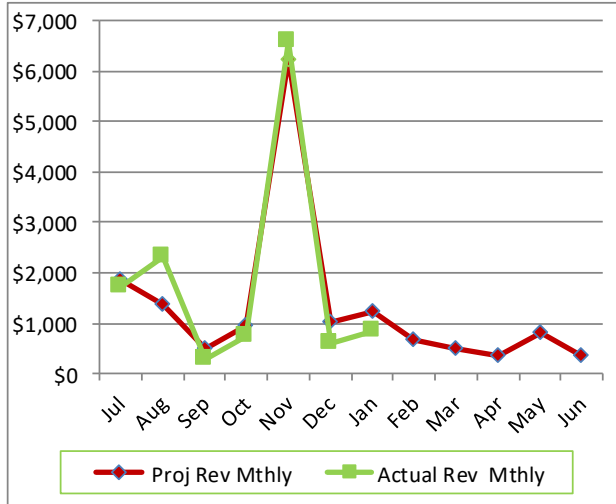
General Fund Resources

For the Month Ending January 31, 2022

Through January 31, 2022

(in \$1,000)

General Fund - All Resources



	Proj Rev Mthly	Proj Rev Mthly	Actual Rev Mthly	Var Fav/ (Unfav)	% Var
Jul	\$ 1,876	\$ 1,876	\$ 1,727	\$ (149)	-8%
Aug	\$ 1,359	\$ 1,359	\$ 2,316	\$ 957	70%
Sep	\$ 503	\$ 503	\$ 305	\$ (198)	-39%
Oct	\$ 958	\$ 958	\$ 728	\$ (230)	-24%
Nov	\$ 6,224	\$ 6,224	\$ 6,592	\$ 367	6%
Dec	\$ 1,023	\$ 1,023	\$ 620	\$ (403)	-39%
Jan	\$ 1,234	\$ 1,234	\$ 842	\$ (392)	-32%
Feb	\$ 657			\$ -	0%
Mar	\$ 489			\$ -	0%
Apr	\$ 370			\$ -	0%
May	\$ 823			\$ -	0%
Jun	\$ 374			\$ -	0%
Total	15,891	13,177	13,130	(48)	0%
Cash Fwd	466	-	-	-	0%
Total	\$ 16,357	\$ 13,177	\$ 13,130	(48)	0%

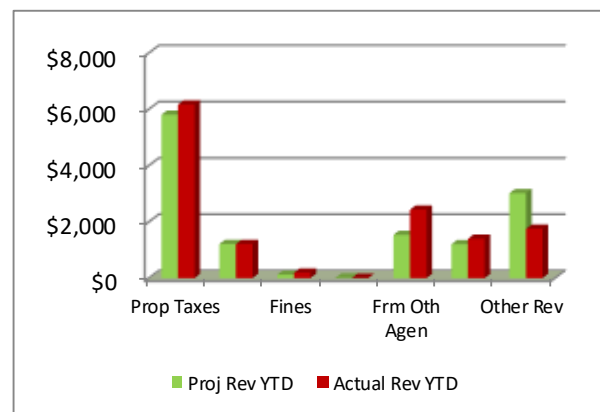
Estimated General Fund revenues for the 2021-22 fiscal year are **\$16,355,213**. Projected revenues for January were **\$1,234,004**, compared to actual revenues of **\$842,395**, a variance of **\$391,609**, or **31.7% less** than projected. The fund is statistically right where we projected to be for the year-to-date through the first seven months of FY2022.

General Fund - All Resources

by Category

Through January 31, 2022

(in \$1,000)



	Annual Proj Rev	Proj Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Prop Taxes	\$ 6,466	\$ 5,796	\$ 6,163	\$ 367	6%
Lic	\$ 1,307	\$ 1,207	1,208	1	0%
Fines	\$ 200	\$ 117	190	73	62%
Interest Rev	\$ 15	\$ 10	5	(5)	-47%
Frm Oth Agen	\$ 2,629	\$ 1,530	2,424	894	58%
Svc Chgs	\$ 1,887	\$ 1,203	1,394	191	16%
Other Rev	\$ 3,386	\$ 3,014	1,746	(1,268)	-42%
Cash Fwd	\$ 466	\$ -	-	-	0%
Total	\$16,355	\$ 12,877	\$ 13,130	\$ 253	2%

Note: variance is calculated as a percent of the projected revenue YTD.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

General Fund Expenditures

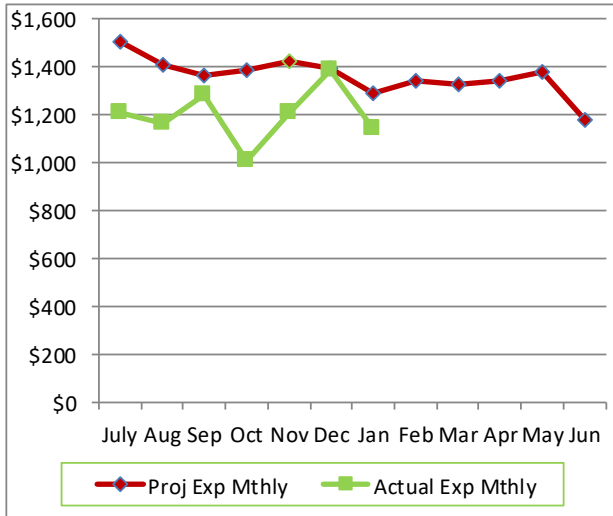
For the Month Ending January 31, 2022

General Fund Expenditure Summary

Through January 31, 2022

All Requirements

(in \$1,000)



	Proj Exp Mthly	Proj Exp Mthly	Actual Exp Mthly	Var Fav/ (Unfav)	% Var
July	\$ 1,505	\$ 1,505	\$ 1,207	\$ 298	20%
Aug	\$ 1,413	\$ 1,413	\$ 1,165	\$ 248	18%
Sep	\$ 1,367	\$ 1,367	\$ 1,281	\$ 86	6%
Oct	\$ 1,389	\$ 1,389	\$ 1,006	\$ 383	28%
Nov	\$ 1,426	\$ 1,426	\$ 1,211	\$ 214	15%
Dec	\$ 1,394	\$ 1,394	\$ 1,389	\$ 5	0%
Jan	\$ 1,292	\$ 1,292	\$ 1,139	\$ 153	12%
Feb	\$ 1,342	\$ 1,342	\$ -	\$ -	0%
Mar	\$ 1,326	\$ 1,326	\$ -	\$ -	0%
Apr	\$ 1,344	\$ 1,344	\$ -	\$ -	0%
May	\$ 1,378	\$ 1,378	\$ -	\$ -	0%
Jun	\$ 1,181	\$ 1,181	\$ -	\$ -	0%
Total	16,357	16,357	8,398	1,387	17%
Contngcy					0%
Total	\$ 16,357	\$ 16,357	\$ 8,398	\$ 1,387	17%

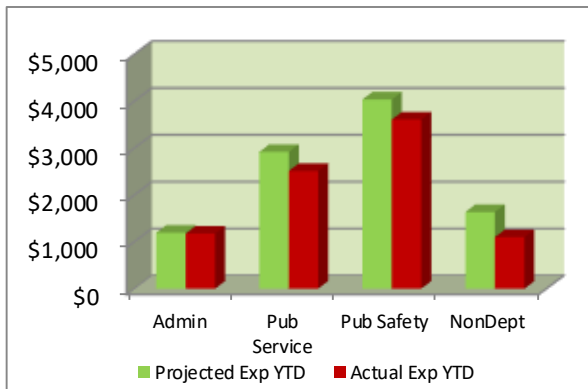
Projected General Fund monthly expenditures for January were **\$1,292,003**. Actual expenditures were **\$1,139,220**, which is **\$152,783 (or 11.8%) less than projected**.

General Fund Expenditures

Through January 31, 2022

by Consolidated Department

(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Admin	\$ 2,041	1,195	1,177	18	2%
Pub Service	4,806	2,918	2,512	407	14%
Pub Safety	6,709	4,037	3,611	427	11%
NonDept	2,802	1,635	1,099	535	33%
Unapp	-	-	-	-	0%
Total	\$16,355	\$ 9,785	\$ 8,398	\$ 1,387	14%

Note: variance is calculated as a percent of the projected expenditures YTD.

FY2021-2022 Monthly Financial Report

General Fund Expenditure Detail

For the Month Ending January 31, 2022

General Fund Expenditures by Department

	Annual Projected			Var Fav/ (Unfav)	% Var Fav/ (Unfav)
	Exp	Projected Exp YTD	Actual Exp YTD		
City Council	65,599	50,826	28,779	22,047	43%
City Manager/Planning	1,192,109	695,394	675,894	19,500	3%
Finance	642,502	374,794	362,978	11,816	3%
Legal	140,450	73,923	108,913	(34,990)	-47%
Total Administration	2,040,660	1,194,937	1,176,564	18,373	2%
Transportation	362,000	206,645	138,627	68,018	33%
Airport	329,500	201,189	90,659	110,530	55%
Bldg Inspection	592,378	345,555	262,025	83,530	24%
Parks	692,811	409,283	420,626	(11,343)	-3%
Parks/Utility Landscaping	61,003	40,243	17,147	23,096	57%
Pool	591,328	419,266	357,145	62,121	15%
Municipal Buildings	142,436	83,090	82,101	989	1%
Library	963,386	578,629	497,273	81,356	14%
Recreation	749,304	437,094	503,789	(66,695)	-15%
Community Center	257,569	160,566	113,573	46,993	29%
Harkenrider Center	63,258	36,903	28,585	8,318	23%
Total Public Services	4,804,973	2,918,461	2,511,550	406,911	14%
Court	753,538	446,677	292,510	154,167	35%
Public Safety Center	68,000	40,995	31,535	9,460	23%
Police Operations	5,887,789	3,549,594	3,286,542	263,052	7%
Total Public Safety	6,709,327	4,037,267	3,610,587	426,680	11%
Non-Departmental	2,802,253	1,634,647	1,099,439	535,208	33%
Unappropriated	0	0	0	0	0%
Total Non-Dept	2,802,253	1,634,647	1,099,439	535,208	33%
Total	16,357,213	9,785,312	8,398,140	1,387,172	14.2%
Straight Line Mthly Avg Projected Expense					

For January, Total **Administration** is \$18,373 less than projected for YTD. **Total Public Services** is \$406,911 less than projected for YTD. **Public Safety** is \$426,680 less than projected for YTD. The total **General Fund expenses** are **\$1,387,172 less than projected** through the first seven months of the fiscal year.

FY2021-2022 Monthly Financial Report

Fund Balance - General Fund

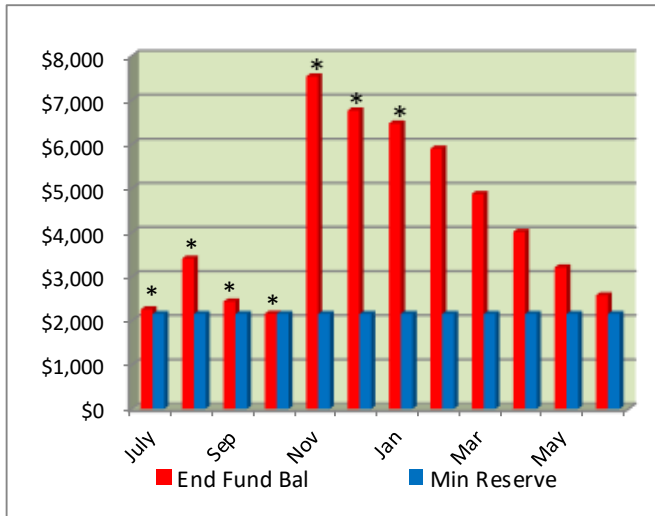
For the Month Ending January 31, 2022

General Fund

Through January 31, 2022

Ending Fund Balance

(in \$1,000)



Minimum Reserve = \$2,150,851

	Begin Fund Bal	Revenue	Expense	End Fund Bal	ACT/PROJ Fund Bal
July	\$ 1,737	\$ 1,727	\$ (1,207)	\$ 2,257	ACT*
Aug	\$ 2,257	\$ 2,316	\$ (1,165)	\$ 3,408	ACT*
Sep	\$ 3,408	\$ 305	\$ (1,281)	\$ 2,432	ACT*
Oct	\$ 2,432	\$ 728	\$ (1,006)	\$ 2,154	ACT*
Nov	\$ 2,154	\$ 6,592	\$ (1,211)	\$ 7,534	ACT*
Dec	\$ 7,534	\$ 620	\$ (1,389)	\$ 6,766	ACT*
Jan	\$ 6,766	\$ 842	\$ (1,139)	\$ 6,469	ACT*
Feb	\$ 6,469	\$ 656	\$ (1,226)	\$ 5,899	PROJ
Mar	\$ 5,899	\$ 487	\$ (1,515)	\$ 4,871	PROJ
Apr	\$ 4,871	\$ 370	\$ (1,228)	\$ 4,013	PROJ
May	\$ 4,013	\$ 821	\$ (1,627)	\$ 3,207	PROJ
June	\$ 3,207	\$ 373	\$ (1,008)	\$ 2,572	PROJ
Total	\$ 1,737	\$ 15,837	\$ (15,002)	\$ 2,572	

The General Fund balance at the end of January is approximately **\$6,469,000**, which is approximately **\$5,383,000 (or 3.0 times)** above the current Minimum Reserve requirement of \$2,150,851.

The General Fund reserve policy is to maintain a 15% fund balance (approximately two months of expenditures) based on the prior fiscal year activity.

FY2021-2022 Monthly Financial Report

Special Revenue Funds Report

For the Month Ending January 31, 2022

Special Revenue Funds

Resources & Requirements

	2021-22 Annual Budget	Actual YTD	Remaining Budget
02 Bonded Debt Fund			
Resources	692,980	284,707	408,273
Expenditures	533,120	483,296	49,824
Unappropriated Balance	159,860	N/A	N/A
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Resources	903,320	574,697	328,623
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Resources	12,392,203	664,286	11,727,917
Expenditures	11,297,809	1,585,602	9,712,207
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Resources	273,000	39,307	233,693
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Resources	45,037	16,151	28,886
Expenditures	40,037	9,444	30,593
Unappropriated Balance	5,000	N/A	N/A
20 Law Enforcement Special Revenue			
Resources	103,118	7,546	95,572
Expenditures	79,118	2,996	76,122
Unappropriated Balance	24,000	N/A	N/A
21 Library Special Revenue			
Resources	35,800	150	35,650
Expenditures	3,300	2,536	764
Unappropriated Balance	32,500	N/A	N/A
23 Enterprise Zone Project Fund			
Resources	2,206,674	500,013	1,706,661
Expenditures	1,743,300	459,625	1,283,675
Unappropriated Balance	463,374	N/A	N/A
25 EOTEC Operations			
Resources	627,793	86,514	541,279
Expenditures	627,793	246,625	381,168
Unappropriated Balance		N/A	N/A

Beginning with the 2016-17 fiscal year the City began distinguishing within the funds some part of ending fund balance as contingency and some as reserved for future expenditure. The contingency is included in appropriations while the reserve for future expenditures is unappropriated.

The City uses multiple Special Revenue funds to account for revenues that are restricted to expenditure for particular purposes. They include funds for debt service, economic development, parks and recreation, capital projects, and grants. Since these funds are not operational in nature and used for specific purposes from year-to-year, their expenditures do not typically follow a predictable pattern so budget variances are not calculated for them.

FY2021-2022 Monthly Financial Report

Utility and Street Funds Report

For the Month Ending January 31, 2022

Utility and Street Funds Report

Resources & Expenditures

	2021-22		Actual YTD	Variance	
	Annual Budget	Projected YTD		Fav/(Unfav)	% Variance
04 Street Fund					
Resources	1,950,474	912,618	1,211,060	298,442	33%
Expenditures	1,900,474	1,108,610	745,425	363,185	33%
Contingency	50,000	N/A	N/A	N/A	N/A

06 Utility Fund					
Resources	11,293,901	5,415,792	6,398,662	982,871	18%
Expenditures	9,137,398	5,330,149	3,986,894	1,343,255	25%
Contingency	2,156,503	N/A	N/A	N/A	N/A

13 HES Fund					
Resources	11,828,457	5,537,772	6,441,330	903,558	16%
Expenditures	9,789,906	5,710,779	5,861,283	(150,505)	-3%
Contingency	2,038,551	N/A	N/A	N/A	N/A

15 Regional Water Fund					
Resources	1,775,591	881,417	785,462	(95,955)	-11%
Expenditures	1,160,402	676,901	614,350	62,551	9%
Contingency	615,189	N/A	N/A	N/A	N/A

All four of these funds are projected on a straight line, 1/12th of budgeted expense or revenue per month. This practice means the seasonal/cyclical nature of the various funds is not accounted for on a month-to-month projected basis.

Revenues for the **Street Fund** are **\$298,442** over projected. Expenditures are **\$363,185** below projected.

Revenues in the **Utility Fund** are **\$982,874** over projected. Expenditures are **\$1,343,255** below projected.

The **HES Fund** revenue is **\$903,558** over projected. Expenditures are **\$150,505** over projected.

The **Regional Water Fund** revenues are **\$95,955** below projected. Expenditures-to-date are **\$62,551** below projected.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

Utilities/Streets Capital Projects Report

For the Month Ending January 31, 2022

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Well #6 B/U Generator	\$ 320,000	\$ 28,689	\$ 320,000	\$ 34,464	10.77%
Lift Station #3 Upgrade	\$ 550,000	\$ 27,754	\$ 550,000	\$ 60,729	11.04%
Geer & Harper Re-alignment	\$ 125,000	\$ 6,173	\$ 125,000	\$ 11,348	9.08%
N. 1st Place Reconstruction	\$ 100,000	\$ 50,000	\$ 100,000	\$ 63,000	63.00%
N. 1st Place Water Line Replacement	\$ 100,000	\$ 17,500	\$ 100,000	\$ 17,500	17.50%
Gladys & Main Waterline Replacement	\$ 100,000	\$ -	\$ 100,000	\$ -	0.00%
Lift Station #6 Reconstruction	\$ 450,000	\$ 14,000	\$ 450,000	\$ 17,500	3.89%
McDonald's & 395 Sewer Main Replacement	\$ 330,000	\$ 13,500	\$ 330,000	\$ 16,000	4.85%
Total	\$ 2,075,000	\$ 157,616	\$ 2,075,000	\$ 220,541	10.63%

Well #6 Backup Generator

Well No. 6 is the primary well and the only well available that could provide minimal water supply to lower pressure zones in the city during a power outage. The current pump was last repaired in 1994, and the backup pump lacks the capacity to service the pressure zone. The pump covers service area including Walmart Distribution Center, Eastern Oregon Higher Education Center, Pioneer Seed, and EOTEC. Preventative maintenance will avoid significant inconvenience and loss of water to area businesses.

January Update: Bids for this project were advertised throughout the month of December, with bids opened January 5. Installation to be completed this spring.

Lift Station #3 Upgrade

Lift Station No. 3 was built in approximately 1981 and is located underneath Highway 395. The pump and electrical systems need to be replaced. This project calls for the install of duplex pumps and upgraded electrical and control systems. It also will include evaluation of extending a gravity line to Lift Station No. 6, which is also in poor shape. Extending the line under Union Pacific Railroad tracks may be more cost effective than replacing both lift stations. Traffic control will be necessary during design phase

January Update: Bids were opened in November, with costing in the acceptable range; however, an oversight on Right of Way is holding up the awarding of the contract until the issue can be resolved.

Geer & Harper Re-alignment

This intersection needs to be reconstructed to improve traffic/pedestrian access and ensure connectivity to property east of N. 1st Place. The current configuration makes access difficult for large trucks and traffic backs up on Harper Road during busy times during the day.

January Update: No change in the status of this project. Still waiting for additional right-of-way acquisition.

North 1st Place Reconstruction

North 1st Place is a critical secondary north/south arterial in Hermiston's transportation system. The existing road is cracking, there are no sidewalks and there is unrestricted access to the roadway from parking and undeveloped areas. Roadway improvements will prevent premature failure and ensure the road is functional for community and business use in the area.

January Update: Anderson Perry completed the 30% design of the project to establish better cost estimates, and allow for better coordination with ODOT on possible partnership to upgrade the intersection of North 1st and Elm concurrently. Talks were held with ODOT Regional staff in December, and they are currently seeking approximately \$4.5M in Infrastructure Investment & Jobs Act (IIJA) funds through ODOT for use in the intersection. Reconstruction planning is on hold until word comes back on that request.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

Utilities/Streets Capital Projects Report

For the Month Ending January 31, 2022

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Well #6 B/U Generator	\$ 320,000	\$ 28,689	\$ 320,000	\$ 34,464	10.77%
Lift Station #3 Upgrade	\$ 550,000	\$ 27,754	\$ 550,000	\$ 60,729	11.04%
Geer & Harper Re-alignment	\$ 125,000	\$ 6,173	\$ 125,000	\$ 11,348	9.08%
N. 1st Place Reconstruction	\$ 100,000	\$ 50,000	\$ 100,000	\$ 63,000	63.00%
N. 1st Place Water Line Replacement	\$ 100,000	\$ 17,500	\$ 100,000	\$ 17,500	17.50%
Gladys & Main Waterline Replacement	\$ 100,000	\$ -	\$ 100,000	\$ -	0.00%
Lift Station #6 Reconstruction	\$ 450,000	\$ 14,000	\$ 450,000	\$ 17,500	3.89%
McDonald's & 395 Sewer Main Replacement	\$ 330,000	\$ 13,500	\$ 330,000	\$ 16,000	4.85%
Total	\$ 2,075,000	\$ 157,616	\$ 2,075,000	\$ 220,541	10.63%

North 1st Place Water Line Replacement

This project will eliminate failing, deteriorating lines which will minimize future repair work. It will also eliminate steel pipes from the 1920's and will improve public safety by ensuring no lead pipes...

January Update: Design work continues and is tied to the North 1st Place reconstruction project.

Gladys & Main Waterline Replacement

Sections of this water distribution system were installed in the 1920s with steel pipe – some of the oldest pipe in the city water system. This project will eliminate failing, deteriorating and undersized line, reduce repair work, and improve public safety.

January Update: Anderson Perry will begin design work for this project in the spring of 2022. No expenses this month.

Lift Station #6 Reconstruction

Lift station #6 was built in 1981. The submersible duplex pump station has experienced corrosion of both metal and brick. Replacement of the wetwell will increase capacity, eliminate porous brick, and safeguard the environment. Ventilation of the structure is inadequate and electrical systems are nearing the end of their useful life.

January Update: Anderson Perry is completing design work for bidding this spring.

McDonald's & 395 Sewer Main Replacement

Segments of this piping have been found to have structural failures in multiple locations and failing joints. These line failures cause pipe blockage and requires monthly cleaning. In addition, pipe failures may be allowing sewage to exfiltrate the surrounding soil. A new sewer line would eliminate current monthly maintenance costs and provide watertight lines to protect existing groundwater resources from contamination.

January Update: AP is completing bid documents but will not be advertising the work until an easement can be secured.

FY2021-22 Monthly Financial Report

City of Hermiston, Oregon

Other City Capital Projects Report

For the Month Ending January 31, 2022

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Airport Apron Rehab	\$ 2,355,000	\$ 294,590	\$ 2,355,000	\$ 559,405	23.75%
Riverfront Park Rebuild	\$ 510,000	\$ 150,667	\$ 510,000	\$ 280,541	55.01%
South Hermiston Industrial Park - LID	\$ 2,900,000	\$ 1,767,802	\$ 2,900,000	\$ 2,169,962	74.83%
New City Hall Construction	\$ 7,348,498	\$ 3,486,755	\$ 8,690,000	\$ 4,777,235	54.97%
Total	\$ 13,113,498	\$ 5,699,814	\$ 14,455,000	\$ 7,787,143	53.87%

Airport Apron Rehab

This project will demolish and rebuild all of the remaining aircraft parking and movement areas at the airport, which are used for accessing public facilities. The scope of the project does NOT include rebuilding taxiways to individual hangars. This project is necessary to rehabilitate parking areas which have been deemed “Very Poor” or “Failing” by the Oregon Department of Aviation. In addition to serving small aircraft, and a surprising amount of corporate jet traffic, this aircraft parking area facilitates loading/unloading of air-cargo operators that currently service up to 12 UPS truckloads of freight each day.

January Update: Completion now expected by the end of May in the spring with punch-list items done by June 30, 2022.

Riverfront Park Rebuild

This project encompassed the work done to clean up the Riverfront Park after the flood of the park in the spring of 2020. This project consisted of three distinct phases;

- Removing all debris from the existing parking lot and driveway (gravel repair) – **COMPLETED**
- Removing all debris, silt and vegetation from facilities in the park – **COMPLETED**
- Providing for relocating the playground and the parking lot and improvement of park facilities – **IN PROGRESS**

January Update: The relocation of the parking lot is complete. The playground structures will be installed over the winter as Parks staff has time to get the work done.

South Hermiston Industrial Park “LID”

This project involved the formation/use of a Local Improvement District (“LID”) to construct public improvements that directly benefit properties in the South Hermiston Industrial Park (“SHIP.”) The city constructs the project and collects revenues from the property owners as well as contributing public funds to help offset the costs of the project to the property owners.

January Update: This project is functionally complete. AP is in the process of completing their closeout report so that the retainage can be released.

New City Hall

This project encompasses the demolition of the old City Hall; the demolition of the Lanham building (to the east) for additional parking for City Hall; the construction of a new City Hall and parking lot; the complete rebuild of the “Banner Bank” parking lot across 2nd street from City Hall to the west; and the replacement of water and sewer lines in the alley from 1st street to 3rd street.

January Update: Work continues on finalizing the internal framing and completing the roofing. The building should be dried in by the end of February.

February 2022 Financial Report



Department of Finance
February 2022
(Unaudited)

Includes the Hermiston Urban Renewal Agency

FY2021-2022 Monthly Financial Report

Hermiston Urban Renewal Agency (HURA)

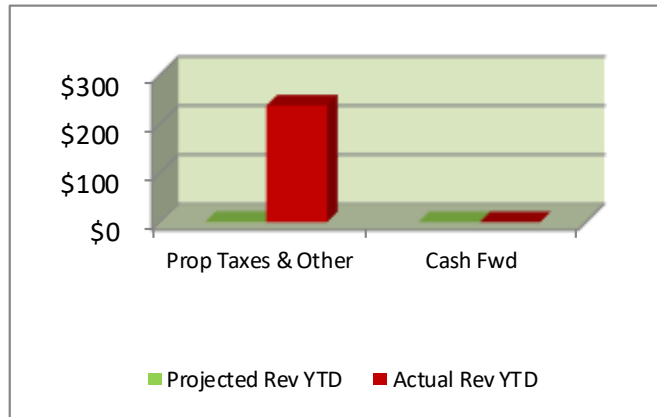
For the Month Ending February 28, 2022

Resources

Through February 28, 2022

by Category

(in \$1,000)



	Annual Proj Rev	Actual Rev (YTD	% Var
Prop Taxes & Other	\$ 238	\$ 238	100%
Cash Fwd	167	-	0%
Total	\$ 405	\$ 238	59%

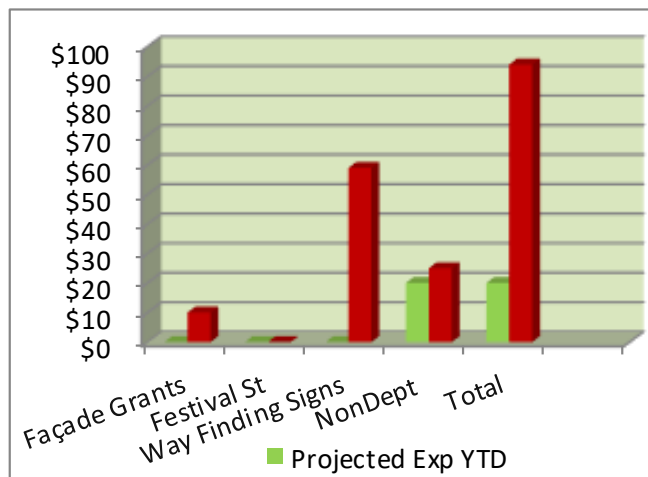
Note: Variance is calculated as % of revenue YTD

Expenditures

Through February 28, 2022

by Character

(in \$1,000)



	Annual Proj Exp	Actual Exp (YTD	% Var
Façade Grants	\$ 50	\$ 10	20%
Festival St	\$ 3	\$ -	0%
Way Finding Signs	\$ 49	\$ 59	120%
NonDept	\$ 305	\$ 25	8%
Total	\$ 407	\$ 94	23%

Note: variance is calculated as % of expenses YTD.

The FY2021-22 budget for the Urban Renewal Agency is \$ 406,918. This includes \$50,000 for Façade Grants, \$3,000 for the Festival Street, \$48,500 in Way Finding Signs, and \$305,418 for Non-Departmental expenses.

Revenues collected in February, 2022, for HURA amounted to \$5,389 for total revenue to date of \$238,808, or 100% of the revenue projection for FY2022.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

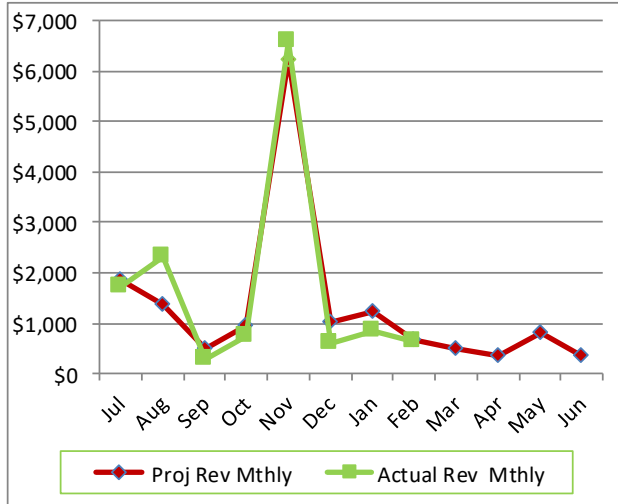
General Fund Resources

For the Month Ending February 28, 2022

General Fund - All Resources

Through February 28, 2022

(in \$1,000)



	Proj Rev Mthly	Rev Proj YTD	Actual Rev Mthly	Var Fav/ (Unfav)	% Var
Jul	\$ 1,877	\$ 1,877	\$ 1,727	\$ (149)	-8%
Aug	\$ 1,359	\$ 1,359	\$ 2,316	\$ 957	70%
Sep	\$ 503	\$ 503	\$ 305	\$ (198)	-39%
Oct	\$ 958	\$ 958	\$ 728	\$ (230)	-24%
Nov	\$ 6,225	\$ 6,225	\$ 6,592	\$ 367	6%
Dec	\$ 1,023	\$ 1,023	\$ 620	\$ (403)	-39%
Jan	\$ 1,234	\$ 1,234	\$ 842	\$ (392)	-32%
Feb	\$ 657	\$ 657	\$ 631	\$ (26)	-4%
Mar	\$ 489			\$ -	0%
Apr	\$ 370			\$ -	0%
May	\$ 823			\$ -	0%
Jun	\$ 374			\$ -	0%
Total YTD	15,893	13,836	13,760	(75)	-1%
Cash Fwd	466	-	-	-	0%
Total	\$ 16,359	\$ 13,836	\$ 13,760	(75)	-1%

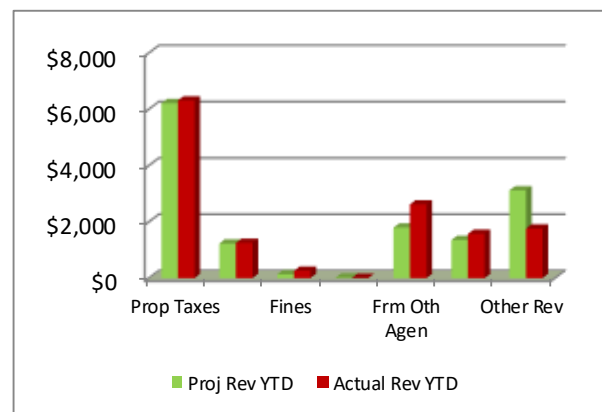
Estimated General Fund revenues for the 2021-22 fiscal year are **\$16,357,213**. Projected revenues for February were **\$656,959**, compared to actual revenues of **\$630,532**, a variance of **\$26,427**, or **4% less** than projected. The fund is currently **\$75,403** below projected through February, or **.54% less** than projections for the year-to-date through the first eight months of FY2022.

General Fund - All Resources

Through February 28, 2022

by Category

(in \$1,000)



	Annual Proj Rev	Proj Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Prop Taxes	\$ 6,466	\$ 6,210	\$ 6,306	\$ 96	2%
Lic	\$ 1,309	\$ 1,225	1,253	27	2%
Fines	\$ 200	\$ 133	257	124	93%
Interest Rev	\$ 15	\$ 12	6	(6)	-49%
Frm Oth Agen	\$ 2,629	\$ 1,792	2,612	820	46%
Svc Chgs	\$ 1,887	\$ 1,350	1,572	221	16%
Other Rev	\$ 3,386	\$ 3,114	1,754	(1,359)	-44%
Cash Fwd	\$ 466	\$ -	-	-	0%
Total	\$16,357	\$ 13,836	\$ 13,760	(75)	-1%

Note: variance is calculated as a percent of the projected revenue YTD.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

General Fund Expenditures

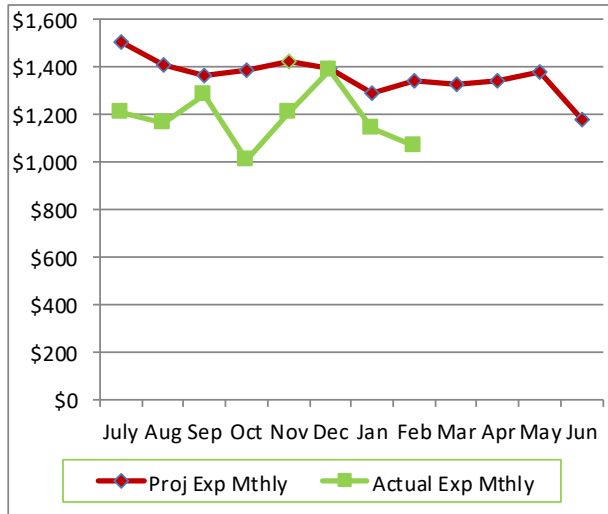
For the Month Ending February 28, 2022

General Fund Expenditure Summary

Through February 28, 2022

All Requirements

(in \$1,000)



	Proj Exp Mthly	Proj Exp YTD	Actual Exp Mthly	Var Fav/ (Unfav)	% Var
July	\$ 1,505	\$ 1,505	\$ 1,207	\$ 298	20%
Aug	\$ 1,413	\$ 1,413	\$ 1,165	\$ 248	18%
Sep	\$ 1,367	\$ 1,367	\$ 1,281	\$ 86	6%
Oct	\$ 1,389	\$ 1,389	\$ 1,006	\$ 383	28%
Nov	\$ 1,426	\$ 1,426	\$ 1,211	\$ 214	15%
Dec	\$ 1,394	\$ 1,394	\$ 1,389	\$ 5	0%
Jan	\$ 1,292	\$ 1,292	\$ 1,139	\$ 153	12%
Feb	\$ 1,342	\$ 1,342	\$ 1,070	\$ 273	20%
Mar	\$ 1,326			\$ -	0%
Apr	\$ 1,344			\$ -	0%
May	\$ 1,378			\$ -	0%
Jun	\$ 1,181			\$ -	0%
Total YTD	16,357	11,128	9,468	1,660	15%
Contngcy		-	-	-	0%
Total	\$ 16,357	\$ 11,128	\$ 9,468	\$ 1,660	15%

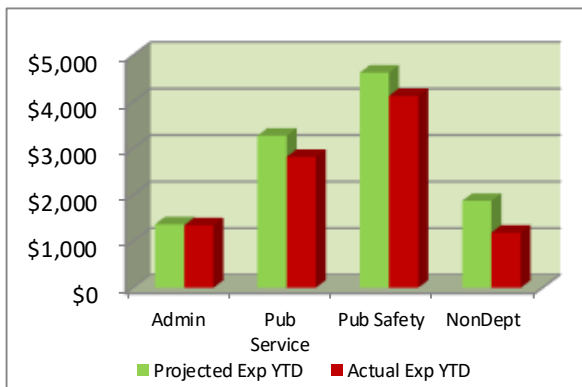
Projected General Fund monthly expenditures for February were **\$1,342,311**. Actual expenditures were **\$1,069,654**, which is **\$272,657 (or 20.3%) less than projected**.

General Fund Expenditures

Through February 28, 2022

by Consolidated Department

(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Admin	\$ 2,041	1,365	1,342	22	2%
Pub Service	4,806	3,269	2,815	454	14%
Pub Safety	6,709	4,626	4,126	500	11%
NonDept	2,802	1,868	1,184	684	37%
Unapp	-	-	-	-	0%
Total	\$16,357	\$ 11,128	\$ 9,468	\$ 1,660	15%

Note: variance is calculated as a percent of the projected expenditures YTD.

FY2021-2022 Monthly Financial Report

General Fund Expenditure Detail

For the Month Ending February 28, 2022

General Fund Expenditures by Department

	Annual Projected Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var Fav/ (Unfav)
City Council	65,599	53,586	30,030	23,556	44%
City Manager/Planning	1,192,109	794,737	771,320	23,417	3%
Finance	642,502	428,336	414,611	13,725	3%
Legal	140,450	87,880	126,374	(38,494)	-44%
Total Administration	2,040,660	1,364,540	1,342,335	22,205	2%
Transportation	362,000	249,255	157,092	92,163	37%
Airport	329,500	223,828	123,756	100,072	45%
Bldg Inspection	592,378	394,920	299,870	95,050	24%
Parks	692,811	451,317	458,379	(7,062)	-2%
Parks/Utility Landscaping	61,003	40,243	17,147	23,096	57%
Pool	591,328	434,734	368,777	65,957	15%
Municipal Buildings	142,436	94,960	93,208	1,752	2%
Library	963,386	658,484	566,226	92,258	14%
Recreation	749,304	499,536	565,454	(65,918)	-13%
Community Center	257,569	179,693	132,048	47,645	27%
Harkenrider Center	63,258	42,174	33,352	8,822	21%
Total Public Services	4,804,973	3,269,142	2,815,309	453,833	14%
Court	753,538	525,803	350,197	175,606	33%
Public Safety Center	68,000	46,811	35,011	11,800	25%
Police Operations	5,887,789	4,053,159	3,740,741	312,418	8%
Total Public Safety	6,709,327	4,625,773	4,125,949	499,824	11%
Non-Departmental	2,802,253	1,868,168	1,184,201	683,967	37%
Unappropriated	0	0	0	0	0%
Total Non-Dept	2,802,253	1,868,168	1,184,201	683,967	37%
Total	16,357,213	11,127,623	9,467,794	1,659,829	14.9%
Straight Line Mthly Avg Projected Expense					

For February, Total **Administration** is \$22,205 less than projected for YTD. **Total Public Services** is \$453,833 less than projected for YTD. **Public Safety** is \$499,824 less than projected for YTD. The total **General Fund expenses** are **\$1,659,829 less than projected (14.9%)** through the first 8 months of FY2022.

FY2021-2022 Monthly Financial Report

Fund Balance - General Fund

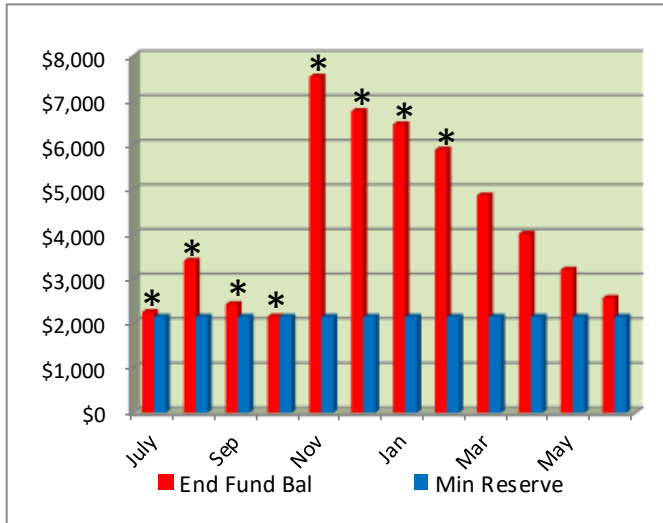
For the Month Ending February 28, 2022

General Fund

Through February 28, 2022

Ending Fund Balance

(in \$1,000)



Minimum Reserve = \$2,150,851

	Begin Fund Bal	Revenue	Expense	End Fund Bal	ACT/PROJ Fund Bal
July	\$ 1,737	\$ 1,727	\$ (1,207)	\$ 2,257	ACT*
Aug	\$ 2,257	\$ 2,316	\$ (1,165)	\$ 3,408	ACT*
Sep	\$ 3,408	\$ 305	\$ (1,281)	\$ 2,432	ACT*
Oct	\$ 2,432	\$ 728	\$ (1,006)	\$ 2,154	ACT*
Nov	\$ 2,154	\$ 6,592	\$ (1,211)	\$ 7,534	ACT*
Dec	\$ 7,534	\$ 620	\$ (1,389)	\$ 6,766	ACT*
Jan	\$ 6,766	\$ 842	\$ (1,139)	\$ 6,468	ACT*
Feb	\$ 6,468	\$ 656	\$ (1,226)	\$ 5,898	ACT*
Mar	\$ 5,898	\$ 487	\$ (1,515)	\$ 4,870	PROJ
Apr	\$ 4,870	\$ 370	\$ (1,228)	\$ 4,012	PROJ
May	\$ 4,012	\$ 821	\$ (1,627)	\$ 3,206	PROJ
June	\$ 3,206	\$ 373	\$ (1,008)	\$ 2,571	PROJ
Total	\$ 1,737	\$ 15,837	\$ (15,002)	\$ 2,571	

The General Fund balance at the end of February is approximately **\$5,898,000**, which is approximately **\$3,747,149 (or 1.74 times)** above the current Minimum Reserve requirement of \$2,150,851.

The General Fund reserve policy is to maintain a 15% fund balance (approximately two months of expenditures) based on the prior fiscal year activity.

FY2021-2022 Monthly Financial Report

Special Revenue Funds Report

For the Month Ending February 28, 2022

Special Revenue Funds

Resources & Requirements

	2021-22 Annual Budget	Actual YTD	Remaining Budget
02 Bonded Debt Fund			
Resources	692,980	293,380	399,600
Expenditures	533,120	497,796	35,324
Unappropriated Balance	159,860	N/A	N/A
05 Transient Room Tax (TRT)			
Resources	903,320	811,740	91,580
Expenditures	903,320	639,733	263,587
Unappropriated Balance	-	N/A	N/A
08 Reserve Fund			
Resources	12,392,203	795,397	11,596,806
Expenditures	11,297,809	1,762,699	9,535,110
Unappropriated Balance	1,094,394	N/A	N/A
11 Miscellaneous Special Revenue			
Resources	273,000	46,491	226,509
Expenditures	273,000	112,437	160,563
Unappropriated Balance	-	N/A	N/A
19 Christmas Express Special Revenue			
Resources	45,037	25,151	19,886
Expenditures	40,037	18,769	21,268
Unappropriated Balance	5,000	N/A	N/A
20 Law Enforcement Special Revenue			
Resources	103,118	10,222	92,896
Expenditures	79,118	4,646	74,472
Unappropriated Balance	24,000	N/A	N/A
21 Library Special Revenue			
Resources	35,800	6,646	29,154
Expenditures	3,300	2,931	369
Unappropriated Balance	32,500	N/A	N/A
23 Enterprise Zone Project Fund			
Resources	2,206,674	500,013	1,706,661
Expenditures	1,743,300	459,625	1,283,675
Unappropriated Balance	463,374	N/A	N/A
25 EOTEC Operations			
Resources	627,793	86,514	541,279
Expenditures	627,793	276,884	350,909
Unappropriated Balance		N/A	N/A

Beginning with the 2016-17 fiscal year the City began distinguishing within the funds some part of ending fund balance as contingency and some as reserved for future expenditure. The contingency is included in appropriations while the reserve for future expenditures is unappropriated.

The City uses multiple Special Revenue funds to account for revenues that are restricted to expenditure for particular purposes. They include funds for debt service, economic development, parks and recreation, capital projects, and grants. Since these funds are not operational in nature and used for specific purposes from year-to-year, their expenditures do not typically follow a predictable pattern so budget variances are not calculated for them.

FY2021-2022 Monthly Financial Report

Utility and Street Funds Report

For the Month Ending February 28, 2022

Utility and Street Funds Report

Resources & Expenditures

	2021-22		Actual YTD	Variance	
	Annual Budget	Projected YTD		Fav/(Unfav)	% Variance
04 Street Fund					
Resources	1,950,474	1,042,992	1,351,822	308,830	30%
Expenditures	1,900,474	1,266,983	819,014	447,969	35%
Contingency	50,000	N/A	N/A	N/A	N/A

06 Utility Fund					
Resources	11,293,901	6,189,476	7,021,704	832,228	13%
Expenditures	9,137,398	6,091,599	4,496,727	1,594,872	26%
Contingency	2,156,503	N/A	N/A	N/A	N/A

13 HES Fund					
Resources	11,828,457	6,328,882	7,286,846	957,964	15%
Expenditures	9,789,906	6,526,604	6,524,872	1,732	0%
Contingency	2,038,551	N/A	N/A	N/A	N/A

15 Regional Water Fund					
Resources	1,775,591	1,007,333	819,456	(187,877)	-19%
Expenditures	1,160,402	773,601	657,475	116,126	15%
Contingency	615,189	N/A	N/A	N/A	N/A

All four of these funds are projected on a straight line, 1/12th of budgeted expense or revenue per month. This practice means the seasonal/cyclical nature of the various funds is not accounted for on a month-to-month projected basis.

Revenues for the **Street Fund** are **\$308,830** over projected. Expenditures are **\$447,969** below projected.

Revenues in the **Utility Fund** are **\$832,228** over projected. Expenditures are **\$1,594,872** below projected.

The **HES Fund** revenue is **\$957,964** over projected. Expenditures are **\$1,732** below over projected.

The **Regional Water Fund** revenues are **\$187,877** below projected. Expenditures-to-date are **\$116,126** below projected.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

Utilities/Streets Capital Projects Report

For the Month Ending February 28, 2022

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Well #6 B/U Generator	\$ 320,000	\$ 28,689	\$ 320,000	\$ 34,464	10.77%
Lift Station #3 Upgrade	\$ 550,000	\$ 27,754	\$ 550,000	\$ 60,729	11.04%
Geer & Harper Re-alignment	\$ 125,000	\$ 6,173	\$ 125,000	\$ 11,348	9.08%
N. 1st Place Reconstruction	\$ 100,000	\$ 50,000	\$ 100,000	\$ 63,000	63.00%
N. 1st Place Water Line Replacement	\$ 100,000	\$ 17,500	\$ 100,000	\$ 17,500	17.50%
Gladys & Main Waterline Replacement	\$ 100,000	\$ -	\$ 100,000	\$ -	0.00%
Lift Station #6 Reconstruction	\$ 450,000	\$ 14,000	\$ 450,000	\$ 17,500	3.89%
McDonald's & 395 Sewer Main Replacement	\$ 330,000	\$ 13,500	\$ 330,000	\$ 16,000	4.85%
Total	\$ 2,075,000	\$ 157,616	\$ 2,075,000	\$ 220,541	10.63%

Well #6 Backup Generator

Well No. 6 is the primary well and the only well available that could provide minimal water supply to lower pressure zones in the city during a power outage. The current pump was last repaired in 1994, and the backup pump lacks the capacity to service the pressure zone. The pump covers service area including Walmart Distribution Center, Eastern Oregon Higher Education Center, Pioneer Seed, and EOTEC. Preventative maintenance will avoid significant inconvenience and loss of water to area businesses.

Current Update: The contractor is awaiting delivery of the main system component and beginning to coordinate with city staff for installation upon delivery. The system is expected to be operational by the end of June.

Lift Station #3 Upgrade

Lift Station No. 3 was built in approximately 1981 and is located underneath Highway 395. The pump and electrical systems need to be replaced. This project calls for the install of duplex pumps and upgraded electrical and control systems. It also will include evaluation of extending a gravity line to Lift Station No. 6, which is also in poor shape. Extending the line under Union Pacific Railroad tracks may be more cost effective than replacing both lift stations. Traffic control will be necessary during design phase

Current Update: City Staff, Anderson Perry, and Tapani, Inc., held a pre-construction meeting on March 21. Site-prep, test-bores, etc. will occur through the end of March, with the bulk of the work occurring in April. The contractor is expected to be fully complete by the end of May.

Geer & Harper Re-alignment

This intersection needs to be reconstructed to improve traffic/pedestrian access and ensure connectivity to property east of N. 1st Place. The current configuration makes access difficult for large trucks and traffic backs up on Harper Road during busy times during the day.

Current Update: No change in the status of this project. Still waiting for additional right-of-way acquisition.

North 1st Place Reconstruction

North 1st Place is a critical secondary north/south arterial in Hermiston's transportation system. The existing road is cracking, there are no sidewalks and there is unrestricted access to the roadway from parking and undeveloped areas. Roadway improvements will prevent premature failure and ensure the road is functional for community and business use in the area.

Current Update: City staff received word from ODOT that no additional funds would be forthcoming from the Federal Bipartisan Infrastructure Law for upgrading the intersection of 1st & Elm. As a result, Anderson Perry has begun full-blown design of the base-project. Bidding is anticipated in October/November, with construction expected early Spring '23.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

Utilities/Streets Capital Projects Report

For the Month Ending February 28, 2022

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Well #6 B/U Generator	\$ 320,000	\$ 28,689	\$ 320,000	\$ 34,464	10.77%
Lift Station #3 Upgrade	\$ 550,000	\$ 27,754	\$ 550,000	\$ 60,729	11.04%
Geer & Harper Re-alignment	\$ 125,000	\$ 6,173	\$ 125,000	\$ 11,348	9.08%
N. 1st Place Reconstruction	\$ 100,000	\$ 50,000	\$ 100,000	\$ 63,000	63.00%
N. 1st Place Water Line Replacement	\$ 100,000	\$ 17,500	\$ 100,000	\$ 17,500	17.50%
Gladys & Main Waterline Replacement	\$ 100,000	\$ -	\$ 100,000	\$ -	0.00%
Lift Station #6 Reconstruction	\$ 450,000	\$ 14,000	\$ 450,000	\$ 17,500	3.89%
McDonald's & 395 Sewer Main Replacement	\$ 330,000	\$ 13,500	\$ 330,000	\$ 16,000	4.85%
Total	\$ 2,075,000	\$ 157,616	\$ 2,075,000	\$ 220,541	10.63%

North 1st Place Water Line Replacement

This project will eliminate failing, deteriorating lines which will minimize future repair work. It will also eliminate steel pipes from the 1920's and will improve public safety by ensuring no lead pipes...

Current Update: Design work continues and is tied to the North 1st Place reconstruction project. Bidding is anticipated to occur in mid-Spring, with construction to take place in Fall '22.

Gladys & Main Waterline Replacement

Sections of this water distribution system were installed in the 1920s with steel pipe – some of the oldest pipe in the city water system. This project will eliminate failing, deteriorating and undersized line, reduce repair work, and improve public safety.

Current Update: Anderson Perry will begin design work for this project in the spring of 2022. No expenses this month.

Lift Station #6 Reconstruction

Lift station #6 was built in 1981. The submersible duplex pump station has experienced corrosion of both metal and brick. Replacement of the wetwell will increase capacity, eliminate porous brick, and safeguard the environment. Ventilation of the structure is inadequate and electrical systems are nearing the end of their useful life.

Current Update: Anderson Perry is completing design work for bidding this spring.

McDonald's & 395 Sewer Main Replacement

Segments of this piping have been found to have structural failures in multiple locations and failing joints. These line failures cause pipe blockage and requires monthly cleaning. In addition, pipe failures may be allowing sewage to exfiltrate the surrounding soil. A new sewer line would eliminate current monthly maintenance costs and provide watertight lines to protect existing groundwater resources from contamination.

Current Update: AP is completing bid documents but will not be advertising the work until an easement can be secured.

FY2021-22 Monthly Financial Report

City of Hermiston, Oregon

Other City Capital Projects Report

For the Month Ending February 28, 2022

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Airport Apron Rehab	\$ 2,355,000	\$ 312,961	\$ 2,355,000	\$ 577,776	24.53%
Riverfront Park Rebuild	\$ 350,000	\$ 173,043	\$ 510,000	\$ 302,917	59.40%
South Hermiston Industrial Park - LID	\$ 2,900,000	\$ 1,854,695	\$ 2,900,000	\$ 2,256,855	77.82%
New City Hall Construction	\$ 7,348,498	\$ 3,898,132	\$ 8,690,000	\$ 5,188,612	59.71%
Total	\$ 12,953,498	\$ 6,238,831	\$ 14,455,000	\$ 8,326,160	57.60%

Airport Apron Rehab

This project will demolish and rebuild all of the remaining aircraft parking and movement areas at the airport, which are used for accessing public facilities. The scope of the project does NOT include rebuilding taxiways to individual hangars. This project is necessary to rehabilitate parking areas which have been deemed “Very Poor” or “Failing” by the Oregon Department of Aviation. In addition to serving small aircraft, and a surprising amount of corporate jet traffic, this aircraft parking area facilitates loading/unloading of air-cargo operators that currently service up to 12 UPS truckloads of freight each day.

Current Update:

Airport Staff & Swaggart Brothers held the Pre-Construction meeting on March 18, as well as a meeting with the Airport Users Group to outline phases and impacts to usage throughout construction. Swaggart will begin mobilizing on-site the week of March 21, launching quickly in to demolition of Phase 1. Completion now expected by the end of May in the spring with punch-list items done by June 30, 2022.

Riverfront Park Rebuild

This project encompassed the work done to clean up the Riverfront Park after the flood of the park in the spring of 2020. This project consisted of three distinct phases;

- Removing all debris from the existing parking lot and driveway (gravel repair) – **COMPLETED**
- Removing all debris, silt and vegetation from facilities in the park – **COMPLETED**
- Providing for relocating the playground and the parking lot and improvement of park facilities – **IN PROGRESS**

Current Update: The relocation of the parking lot is complete. The playground structures will be installed over the rest of this spring as Parks staff has time to get the work done. FEMA reimbursement is in progress, waiting for funds.

South Hermiston Industrial Park “LID”

This project involved the formation/use of a Local Improvement District (“LID”) to construct public improvements that directly benefit properties in the South Hermiston Industrial Park (“SHIP.”) The city constructs the project and collects revenues from the property owners as well as contributing public funds to help offset the costs of the project to the property owners.

Current Update: This project is functionally complete. Council will be holding a public hearing to implement the assessments on the impacted properties at their March 28 Council meeting.

New City Hall

This project encompasses the demolition of the old City Hall; the demolition of the Lanham building (to the east) for additional parking for City Hall; the construction of a new City Hall and parking lot; the complete rebuild of the “Banner Bank” parking lot across 2nd street from City Hall to the west; and the replacement of water and sewer lines in the alley from 1st street to 3rd street.

Current Update: Brick/block exterior work is ongoing. Work continues on finalizing the internal framing and completing the roofing, electrical, utility installation and drying in the building.

March 2022 Financial Report



Department of Finance
March 2022
(Unaudited)

Includes the Hermiston Urban Renewal Agency

FY2021-2022 Monthly Financial Report

Hermiston Urban Renewal Agency (HURA)

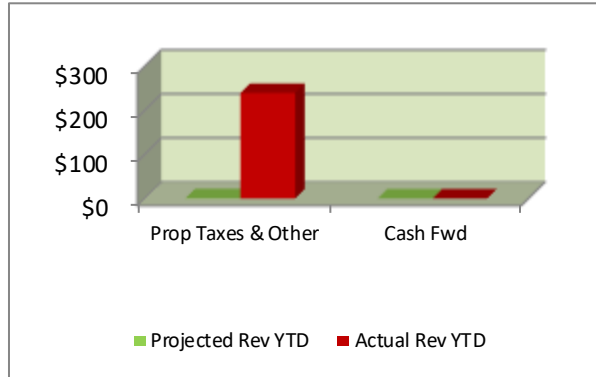
For the Month Ending March 31, 2022

Resources

Through March 31, 2022

by Category

(in \$1,000)



	Annual Proj Rev	Actual Rev (YTD	% Var
Prop Taxes & Other	\$ 238	\$ 240	101%
Cash Fwd	167	-	0%
Total	\$ 405	\$ 240	59%

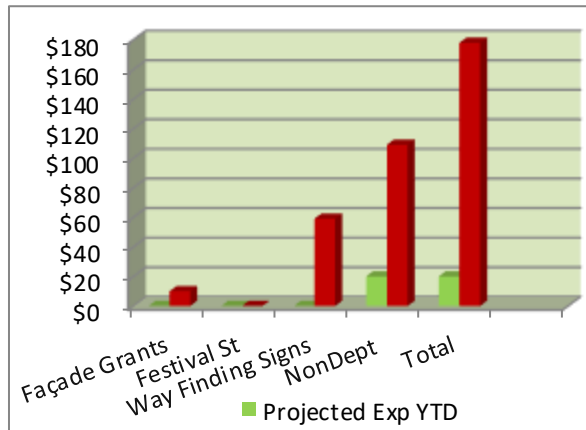
Note: Variance is calculated as % of revenue YTD

Expenditures

Through March 31, 2022

by Character

(in \$1,000)



	Annual Proj Exp	Actual Exp (YTD	% Var
Façade Grants	\$ 50	\$ 10	20%
Festival St	\$ 3	\$ -	0%
Way Finding Signs	\$ 49	\$ 59	120%
NonDept	\$ 305	\$ 109	36%
Total	\$ 407	\$ 178	44%

Note: variance is calculated as % of expenses YTD.

The FY2021-22 budget for the Urban Renewal Agency is \$ 406,918. This includes \$50,000 for Façade Grants, \$3,000 for the Festival Street, \$48,500 in Way Finding Signs, and \$305,418 for Non-Departmental expenses.

Revenues collected in March, 2022, for HURA amounted to \$1,270 for total revenue to date of \$240,078, or 101% of the revenue projection for FY2022.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

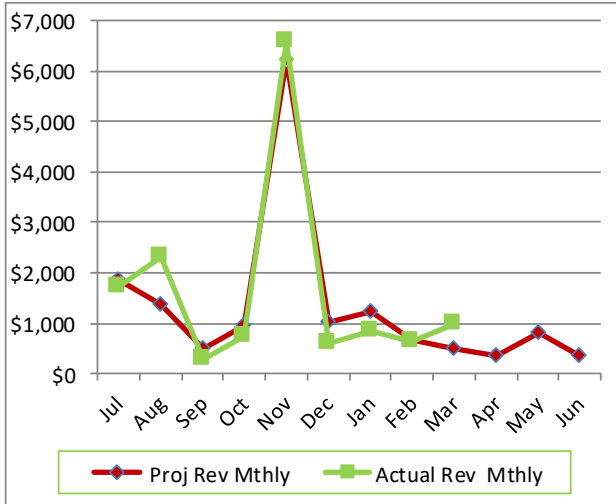
General Fund Resources

For the Month Ending March 31, 2022

General Fund - All Resources

Through March 31, 2022

(in \$1,000)



	Proj Rev Mthly	Rev Proj YTD	Actual Rev Mthly	Var Fav/ (Unfav)	% Var
Jul	\$ 1,877	\$ 1,877	\$ 1,727	\$ (149)	-8%
Aug	\$ 1,359	\$ 1,359	\$ 2,316	\$ 957	70%
Sep	\$ 503	\$ 503	\$ 305	\$ (198)	-39%
Oct	\$ 958	\$ 958	\$ 728	\$ (230)	-24%
Nov	\$ 6,225	\$ 6,225	\$ 6,592	\$ 367	6%
Dec	\$ 1,023	\$ 1,023	\$ 620	\$ (403)	-39%
Jan	\$ 1,234	\$ 1,234	\$ 842	\$ (392)	-32%
Feb	\$ 657	\$ 657	\$ 631	\$ (26)	-4%
Mar	\$ 489	\$ 489	\$ 974	\$ 485	99%
Apr	\$ 370			\$ -	0%
May	\$ 823			\$ -	0%
Jun	\$ 374			\$ -	0%
Total YTD	15,893	14,325	14,735	410	3%
Cash Fwd	466	-	-	-	0%
Total	\$ 16,359	\$ 14,325	\$ 14,735	\$ 410	3%

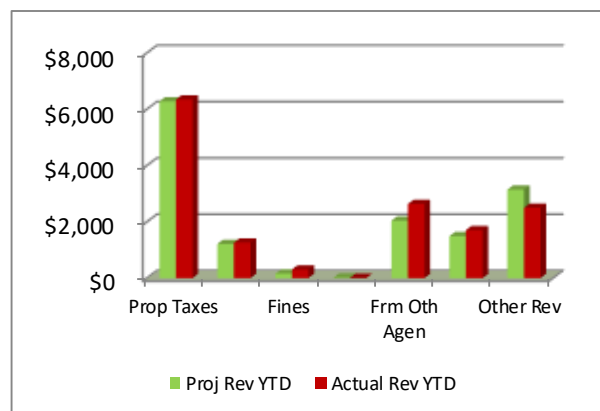
Estimated General Fund revenues for the 2021-22 fiscal year are **\$16,357,213**. Projected revenues for March were **\$488,832**, compared to actual revenues of **\$974,127**, a variance of **\$485,295**. The fund is currently \$409,892 more than projected through March, or **2.8% more** than projections for the year-to-date through nine months of FY2022.

General Fund - All Resources

Through March 31, 2022

by Category

(in \$1,000)



	Annual Proj Rev	Proj Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Prop Taxes	\$ 6,466	\$ 6,277	\$ 6,341	\$ 64	1%
Lic	\$ 1,309	\$ 1,209	1,257	48	4%
Fines	\$ 200	\$ 157	304	147	94%
Interest Rev	\$ 15	\$ 13	7	(6)	-47%
Frm Oth Agen	\$ 2,629	\$ 2,039	2,630	590	29%
Svc Chgs	\$ 1,887	\$ 1,490	1,703	213	14%
Other Rev	\$ 3,386	\$ 3,141	2,495	(646)	-21%
Cash Fwd	\$ 466	\$ -	-	-	0%
Total	\$16,357	\$ 14,325	\$ 14,735	\$ 410	3%

Note: variance is calculated as a percent of the projected revenue YTD.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

General Fund Expenditures

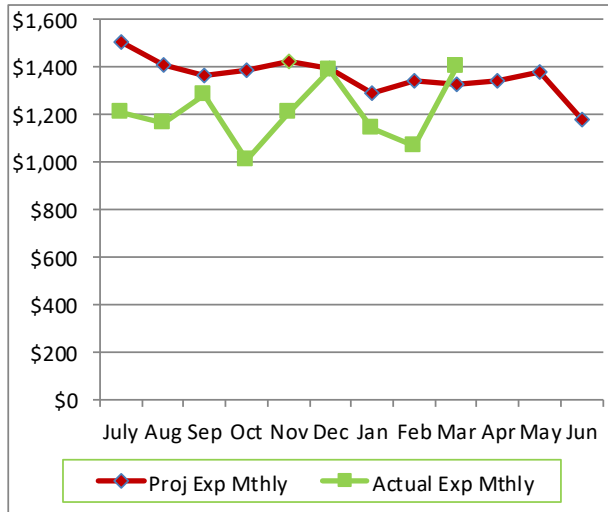
For the Month Ending March 31, 2022

General Fund Expenditure Summary

Through March 31, 2022

All Requirements

(in \$1,000)



	Proj Exp Mthly	Proj Exp YTD	Actual Exp Mthly	Var Fav/ (Unfav)	% Var
July	\$ 1,505	\$ 1,505	\$ 1,207	\$ 298	20%
Aug	\$ 1,413	\$ 1,413	\$ 1,165	\$ 248	18%
Sep	\$ 1,367	\$ 1,367	\$ 1,281	\$ 86	6%
Oct	\$ 1,389	\$ 1,389	\$ 1,006	\$ 383	28%
Nov	\$ 1,426	\$ 1,426	\$ 1,211	\$ 214	15%
Dec	\$ 1,394	\$ 1,394	\$ 1,389	\$ 5	0%
Jan	\$ 1,292	\$ 1,292	\$ 1,139	\$ 153	12%
Feb	\$ 1,342	\$ 1,342	\$ 1,070	\$ 273	20%
Mar	\$ 1,326	\$ 1,326	\$ 1,403	\$ (77)	-6%
Apr	\$ 1,344			\$ -	0%
May	\$ 1,378			\$ -	0%
Jun	\$ 1,181			\$ -	0%
Total YTD	16,357	12,453	10,871	1,582	13%
Contngcy		-	-	-	0%
Total	\$ 16,357	\$ 12,453	\$ 10,871	\$ 1,582	13%

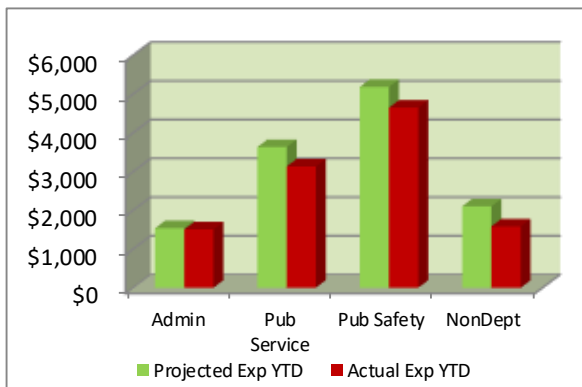
Projected General Fund monthly expenditures for March were **\$1,325,839**. Actual expenditures were **\$1,403,177**, which is **\$77,338 (or 5.8%) more than projected**.

General Fund Expenditures

Through March 31, 2022

by Consolidated Department

(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Admin	\$ 2,041	1,537	1,508	29	2%
Pub Service	4,806	3,632	3,131	501	14%
Pub Safety	6,709	5,183	4,649	534	10%
NonDept	2,802	2,102	1,583	519	25%
Unapp	-	-	-	-	0%
Total	\$16,357	\$ 12,453	\$ 10,871	\$ 1,582	13%

Note: variance is calculated as a percent of the projected expenditures YTD.

FY2021-2022 Monthly Financial Report

General Fund Expenditure Detail

For the Month Ending March 31, 2022

General Fund Expenditures by Department

	Annual Projected			Var Fav/ (Unfav)	% Var Fav/ (Unfav)
	Exp	Projected Exp YTD	Actual Exp YTD		
City Council	65,599	59,731	31,490	28,241	47%
City Manager/Planning	1,192,109	894,080	866,502	27,578	3%
Finance	642,502	481,878	466,489	15,389	3%
Legal	140,450	100,957	143,167	(42,210)	-42%
Total Administration	2,040,660	1,536,647	1,507,648	28,999	2%
Transportation	362,000	267,446	195,039	72,407	27%
Airport	329,500	266,139	149,865	116,274	44%
Bldg Inspection	592,378	444,285	332,553	111,732	25%
Parks	692,811	505,430	515,370	(9,940)	-2%
Parks/Utility Landscaping	61,003	41,655	19,647	22,008	53%
Pool	591,328	452,772	378,792	73,980	16%
Municipal Buildings	142,436	106,829	104,597	2,232	2%
Library	963,386	739,930	636,671	103,259	14%
Recreation	749,304	561,978	614,267	(52,289)	-9%
Community Center	257,569	198,240	146,169	52,071	26%
Harkenrider Center	63,258	47,445	38,042	9,403	20%
Total Public Services	4,804,973	3,632,148	3,131,012	501,136	14%
Court	753,538	579,589	364,841	214,748	37%
Public Safety Center	68,000	52,559	43,044	9,515	18%
Police Operations	5,887,789	4,550,830	4,241,477	309,353	7%
Total Public Safety	6,709,327	5,182,978	4,649,362	533,616	10%
Non-Departmental	2,802,253	2,101,689	1,582,949	518,740	25%
Unappropriated	0	0	0	0	0%
Total Non-Dept	2,802,253	2,101,689	1,582,949	518,740	25%
Total	16,357,213	12,453,462	10,870,971	1,582,491	12.7%
Straight Line Mthly Avg Projected Expense					

For March, Total **Administration** is \$28,999 less than projected for YTD. **Total Public Services** is \$501,136 less than projected for YTD. **Public Safety** is \$533,616 less than projected for YTD. The total **General Fund expenses** are **\$1,582,491 less than projected (12.7%)** through 9 months of FY2022.

FY2021-2022 Monthly Financial Report

Fund Balance - General Fund

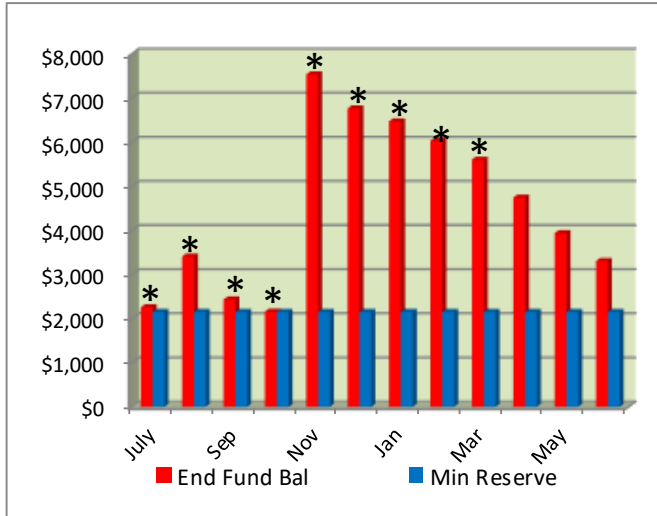
For the Month Ending March 31, 2022

General Fund

Through March 31, 2022

Ending Fund Balance

(in \$1,000)



Minimum Reserve = \$2,150,851

	Begin Fund Bal	Revenue	Expense	End Fund Bal	ACT/PROJ Fund Bal
July	\$ 1,737	\$ 1,727	\$ (1,207)	\$ 2,257	ACT*
Aug	\$ 2,257	\$ 2,316	\$ (1,165)	\$ 3,408	ACT*
Sep	\$ 3,408	\$ 305	\$ (1,281)	\$ 2,432	ACT*
Oct	\$ 2,432	\$ 728	\$ (1,006)	\$ 2,154	ACT*
Nov	\$ 2,154	\$ 6,592	\$ (1,211)	\$ 7,534	ACT*
Dec	\$ 7,534	\$ 620	\$ (1,389)	\$ 6,766	ACT*
Jan	\$ 6,766	\$ 842	\$ (1,139)	\$ 6,469	ACT*
Feb	\$ 6,469	\$ 631	\$ (1,070)	\$ 6,030	ACT*
Mar	\$ 6,030	\$ 974	\$ (1,403)	\$ 5,601	ACT*
Apr	\$ 5,601	\$ 370	\$ (1,228)	\$ 4,743	PROJ
May	\$ 4,743	\$ 821	\$ (1,627)	\$ 3,937	PROJ
June	\$ 3,937	\$ 373	\$ (1,008)	\$ 3,302	PROJ
Total	\$ 1,737	\$ 16,299	\$ (14,734)	\$ 3,302	

The General Fund balance at the end of February is approximately **\$5,601,000**, which is approximately **\$3,450,149 (or 1.6 times)** above the current Minimum Reserve requirement of \$2,150,851.

The General Fund reserve policy is to maintain a 15% fund balance (approximately two months of expenditures) based on the prior fiscal year activity.

FY2021-2022 Monthly Financial Report

Special Revenue Funds Report

For the Month Ending March 31, 2022

Special Revenue Funds

Resources & Requirements

	2021-22 Annual Budget	Actual YTD	Remaining Budget
02 Bonded Debt Fund			
Resources	692,980	294,984	397,996
Expenditures	533,120	497,796	35,324
Unappropriated Balance	159,860	N/A	N/A
05 Transient Room Tax (TRT)			
Resources	903,320	811,740	91,580
Expenditures	903,320	889,941	13,379
Unappropriated Balance	-	N/A	N/A
08 Reserve Fund			
Resources	12,392,203	3,504,634	8,887,569
Expenditures	11,297,809	1,979,213	9,318,596
Unappropriated Balance	1,094,394	N/A	N/A
11 Miscellaneous Special Revenue			
Resources	273,000	46,909	226,091
Expenditures	273,000	158,574	114,426
Unappropriated Balance	-	N/A	N/A
19 Christmas Express Special Revenue			
Resources	45,037	25,151	19,886
Expenditures	40,037	19,129	20,908
Unappropriated Balance	5,000	N/A	N/A
20 Law Enforcement Special Revenue			
Resources	103,118	12,609	90,509
Expenditures	79,118	5,782	73,336
Unappropriated Balance	24,000	N/A	N/A
21 Library Special Revenue			
Resources	35,800	6,646	29,154
Expenditures	3,300	4,988	(1,688)
Unappropriated Balance	32,500	N/A	N/A
23 Enterprise Zone Project Fund			
Resources	2,206,674	500,013	1,706,661
Expenditures	1,743,300	780,250	963,050
Unappropriated Balance	463,374	N/A	N/A
25 EOTEC Operations			
Resources	627,793	417,464	210,329
Expenditures	627,793	482,900	144,893
Unappropriated Balance		N/A	N/A

Beginning with the 2016-17 fiscal year the City began distinguishing within the funds some part of ending fund balance as contingency and some as reserved for future expenditure. The contingency is included in appropriations while the reserve for future expenditures is unappropriated.

The City uses multiple Special Revenue funds to account for revenues that are restricted to expenditure for particular purposes. They include funds for debt service, economic development, parks and recreation, capital projects, and grants. Since these funds are not operational in nature and used for specific purposes from year-to-year, their expenditures do not typically follow a predictable pattern so budget variances are not calculated for them.

FY2021-2022 Monthly Financial Report

Utility and Street Funds Report

For the Month Ending March 31, 2022

Utility and Street Funds Report

Resources & Expenditures

	2021-22		Actual YTD	Variance	
	Annual Budget	Projected YTD		Fav/(Unfav)	% Variance
04 Street Fund					
Resources	1,950,474	1,173,366	1,503,020	329,654	28%
Expenditures	1,900,474	1,425,356	1,173,653	251,703	18%
Contingency	50,000	N/A	N/A	N/A	N/A

06 Utility Fund					
Resources	11,293,901	6,963,161	8,030,440	1,067,280	15%
Expenditures	9,137,398	6,853,049	6,462,175	390,874	6%
Contingency	2,156,503	N/A	N/A	N/A	N/A

13 HES Fund					
Resources	11,828,457	7,119,992	8,345,930	1,225,938	17%
Expenditures	9,789,906	7,342,430	7,294,930	47,500	1%
Contingency	2,038,551	N/A	N/A	N/A	N/A

15 Regional Water Fund					
Resources	1,775,591	1,133,250	916,696	(216,554)	-19%
Expenditures	1,160,402	870,302	864,728	5,574	1%
Contingency	615,189	N/A	N/A	N/A	N/A

All four of these funds are projected on a straight line, 1/12th of budgeted expense or revenue per month. This practice means the seasonal/cyclical nature of the various funds is not accounted for on a month-to-month projected basis.

Revenues for the **Street Fund** are **\$329,654** over projected. Expenditures are **\$251,703** below projected.

Revenues in the **Utility Fund** are **\$1,067,280** over projected. Expenditures are **\$390,874** below projected.

The **HES Fund** revenue is **\$1,225,938** over projected. Expenditures are **\$47,500** below over projected.

The **Regional Water Fund** revenues are **\$216,554** below projected. Expenditures-to-date are **\$5,574** below projected.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon Utilities/Streets Capital Projects Report For the Month Ending March 31, 2022

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Well #6 B/U Generator	\$ 320,000	\$ 34,119	\$ 320,000	\$ 39,894	12.47%
Lift Station #3 Upgrade	\$ 550,000	\$ 29,203	\$ 550,000	\$ 62,178	11.31%
Geer & Harper Re-alignment	\$ 125,000	\$ 5,674	\$ 125,000	\$ 10,849	8.68%
N. 1st Place Reconstruction	\$ 100,000	\$ 52,000	\$ 100,000	\$ 65,000	65.00%
N. 1st Place Water Line Replacement	\$ 100,000	\$ 19,500	\$ 100,000	\$ 19,500	19.50%
Gladys & Main Waterline Replacement	\$ 100,000	\$ -	\$ 100,000	\$ -	0.00%
Lift Station #6 Reconstruction	\$ 450,000	\$ 17,000	\$ 450,000	\$ 20,500	4.56%
McDonald's & 395 Sewer Main Replacement	\$ 330,000	\$ 17,000	\$ 330,000	\$ 19,500	5.91%
Total	\$ 2,075,000	\$ 174,496	\$ 2,075,000	\$ 237,421	11.44%

Well #6 Backup Generator

Well No. 6 is the primary well and the only well available that could provide minimal water supply to lower pressure zones in the city during a power outage. The current pump was last repaired in 1994, and the backup pump lacks the capacity to service the pressure zone. The pump covers service area including Walmart Distribution Center, Eastern Oregon Higher Education Center, Pioneer Seed, and EOTEC. Preventative maintenance will avoid significant inconvenience and loss of water to area businesses.

Current Update: Due to ongoing global supply chain issues, or at least that's the excuse being offered by the contractor, the main component of the project (the generator itself) is now not expected to be ready for delivery until late 2022. Since the price is locked in, and this project is mainly a system resiliency project, the delay is of little actual consequence. In fact, the delay may end up being more efficient for the system's operations anyway, as the system demand is exponentially lower in the winter-time, which makes taking Well #6 offline for a period of time to connect the new generator more palatable in the winter.

Lift Station #3 Upgrade

Lift Station No. 3 was built in approximately 1981 and is located underneath Highway 395. The pump and electrical systems need to be replaced. This project calls for the install of duplex pumps and upgraded electrical and control systems. It also will include evaluation of extending a gravity line to Lift Station No. 6, which is also in poor shape. Extending the line under Union Pacific Railroad tracks may be more cost effective than replacing both lift stations. Traffic control will be necessary during design phase

Current Update: The boring contractor began onsite work, including street closure, the week of April 18. The project is anticipated to be complete around the end of May.

Geer & Harper Re-alignment

This intersection needs to be reconstructed to improve traffic/pedestrian access and ensure connectivity to property east of N. 1st Place. The current configuration makes access difficult for large trucks and traffic backs up on Harper Road during busy times during the day.

Current Update: No change in the status of this project. Still waiting for additional right-of-way acquisition.

North 1st Place Reconstruction

North 1st Place is a critical secondary north/south arterial in Hermiston's transportation system. The existing road is cracking, there are no sidewalks and there is unrestricted access to the roadway from parking and undeveloped areas. Roadway improvements will prevent premature failure and ensure the road is functional for community and business use in the area.

Current Update: Anderson Perry continues to design the project. Bidding is anticipated in October/November, with construction expected early Spring '23.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon Utilities/Streets Capital Projects Report For the Month Ending March 31, 2022

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Well #6 B/U Generator	\$ 320,000	\$ 34,119	\$ 320,000	\$ 39,894	12.47%
Lift Station #3 Upgrade	\$ 550,000	\$ 29,203	\$ 550,000	\$ 62,178	11.31%
Geer & Harper Re-alignment	\$ 125,000	\$ 5,674	\$ 125,000	\$ 10,849	8.68%
N. 1st Place Reconstruction	\$ 100,000	\$ 52,000	\$ 100,000	\$ 65,000	65.00%
N. 1st Place Water Line Replacement	\$ 100,000	\$ 19,500	\$ 100,000	\$ 19,500	19.50%
Gladys & Main Waterline Replacement	\$ 100,000	\$ -	\$ 100,000	\$ -	0.00%
Lift Station #6 Reconstruction	\$ 450,000	\$ 17,000	\$ 450,000	\$ 20,500	4.56%
McDonald's & 395 Sewer Main Replacement	\$ 330,000	\$ 17,000	\$ 330,000	\$ 19,500	5.91%
Total	\$ 2,075,000	\$ 174,496	\$ 2,075,000	\$ 237,421	11.44%

North 1st Place Water Line Replacement

This project will eliminate failing, deteriorating lines which will minimize future repair work. It will also eliminate steel pipes from the 1920's and will improve public safety by ensuring no lead pipes...

Current Update: Design work continues and is tied to the North 1st Place reconstruction project. Bidding is anticipated to occur in mid-Spring, with construction to take place in Fall '22.

Gladys & Main Waterline Replacement

Sections of this water distribution system were installed in the 1920s with steel pipe – some of the oldest pipe in the city water system. This project will eliminate failing, deteriorating and undersized line, reduce repair work, and improve public safety.

Current Update: Anderson Perry will begin design work for this project in the spring of 2022. No expenses this month.

Lift Station #6 Reconstruction

Lift station #6 was built in 1981. The submersible duplex pump station has experienced corrosion of both metal and brick. Replacement of the wetwell will increase capacity, eliminate porous brick, and safeguard the environment. Ventilation of the structure is inadequate and electrical systems are nearing the end of their useful life.

Current Update: Bids were opened April 19, with contract award expected and construction anticipated to begin late May or early June, with completion anticipated ahead of the N 1st Waterline replacement project.

McDonald's & 395 Sewer Main Replacement

Segments of this piping have been found to have structural failures in multiple locations and failing joints. These line failures cause pipe blockage and requires monthly cleaning. In addition, pipe failures may be allowing sewage to exfiltrate the surrounding soil. A new sewer line would eliminate current monthly maintenance costs and provide watertight lines to protect existing groundwater resources from contamination.

Current Update: AP is completing bid documents but will not be advertising the work until an easement can be secured.

FY2021-22 Monthly Financial Report

City of Hermiston, Oregon

Other City Capital Projects Report

For the Month Ending February 28, 2022

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Airport Apron Rehab	\$ 2,355,000	\$ 312,961	\$ 2,355,000	\$ 577,776	24.53%
Riverfront Park Rebuild	\$ 350,000	\$ 173,043	\$ 510,000	\$ 302,917	59.40%
South Hermiston Industrial Park - LID	\$ 2,900,000	\$ 1,854,695	\$ 2,900,000	\$ 2,256,855	77.82%
New City Hall Construction	\$ 7,348,498	\$ 3,898,132	\$ 8,690,000	\$ 5,188,612	59.71%
Total	\$ 12,953,498	\$ 6,238,831	\$ 14,455,000	\$ 8,326,160	57.60%

Airport Apron Rehab

This project will demolish and rebuild all of the remaining aircraft parking and movement areas at the airport, which are used for accessing public facilities. The scope of the project does NOT include rebuilding taxiways to individual hangars. This project is necessary to rehabilitate parking areas which have been deemed “Very Poor” or “Failing” by the Oregon Department of Aviation. In addition to serving small aircraft, and a surprising amount of corporate jet traffic, this aircraft parking area facilitates loading/unloading of air-cargo operators that currently service up to 12 UPS truckloads of freight each day.

Current Update:

Swaggart Brothers mobilized on-site the week of March 21, launching quickly in to demolition of Phase 1. Work has continued apace, and is still expected to be completed by the end of May with punch-list items done by June 30, 2022.

Riverfront Park Rebuild

This project encompassed the work done to clean up the Riverfront Park after the flood of the park in the spring of 2020. This project consisted of three distinct phases;

- Removing all debris from the existing parking lot and driveway (gravel repair) – **COMPLETED**
- Removing all debris, silt and vegetation from facilities in the park – **COMPLETED**
- Providing for relocating the playground and the parking lot and improvement of park facilities – **IN PROGRESS**

Current Update: The relocation of the parking lot is complete. The playground structures will be installed over the rest of this spring as Parks staff has time to get the work done. FEMA reimbursement is in progress, waiting for funds.

South Hermiston Industrial Park “LID”

This project involved the formation/use of a Local Improvement District (“LID”) to construct public improvements that directly benefit properties in the South Hermiston Industrial Park (“SHIP.”) The city constructs the project and collects revenues from the property owners as well as contributing public funds to help offset the costs of the project to the property owners.

Current Update: This project is functionally complete. Council has levied final LID assessments for the properties.

New City Hall

This project encompasses the demolition of the old City Hall; the demolition of the Lanham building (to the east) for additional parking for City Hall; the construction of a new City Hall and parking lot; the complete rebuild of the “Banner Bank” parking lot across 2nd street from City Hall to the west; and the replacement of water and sewer lines in the alley from 1st street to 3rd street.

Current Update: Exterior work is ongoing. Work continues on finalizing the internal framing and completing the roofing, electrical, utility installation and drying in the building. Windows are starting to arrive to be installed.

April 2022 Financial Report



Department of Finance
April 2022
(Unaudited)

Includes the Hermiston Urban Renewal Agency

FY2021-2022 Monthly Financial Report

Hermiston Urban Renewal Agency (HURA)

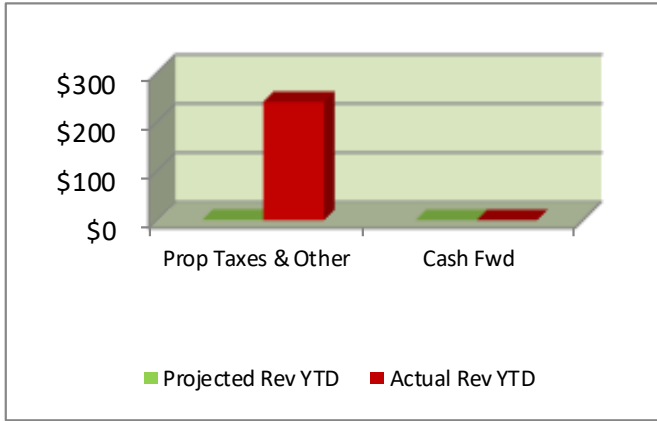
For the Month Ending April 30, 2022

Resources

Through April 30, 2022

by Category

(in \$1,000)



	Annual Proj Rev	Actual Rev (YTD	% Var
Prop Taxes & Other	\$ 238	\$ 241	101%
Cash Fwd	167	-	0%
Total	\$ 405	\$ 241	60%

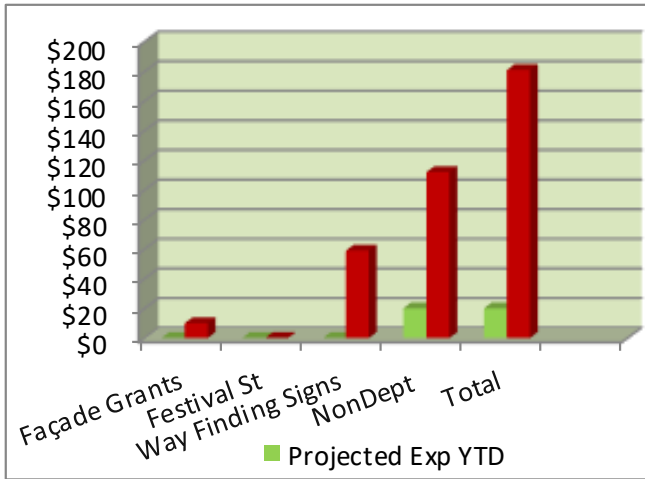
Note: Variance is calculated as % of revenue YTD

Expenditures

Through April 30, 2022

by Character

(in \$1,000)



	Annual Proj Exp	Actual Exp (YTD	% Var
Façade Grants	\$ 50	\$ 10	20%
Festival St	\$ 3	\$ -	0%
Way Finding Signs	\$ 105	\$ 59	56%
NonDept	\$ 249	\$ 112	45%
Total	\$ 407	\$ 181	44%

Note: variance is calculated as % of expenses YTD.

The FY2021-22 budget for the Urban Renewal Agency is \$ 406,918. This includes \$50,000 for Façade Grants, \$3,000 for the Festival Street, \$105,500 in Way Finding Signs, and \$245,418 for Non-Departmental expenses.

Revenues collected in April 2022 for HURA amounted to \$933 for total revenue to date of \$241,011, or 101% of the revenue projection for FY2022.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

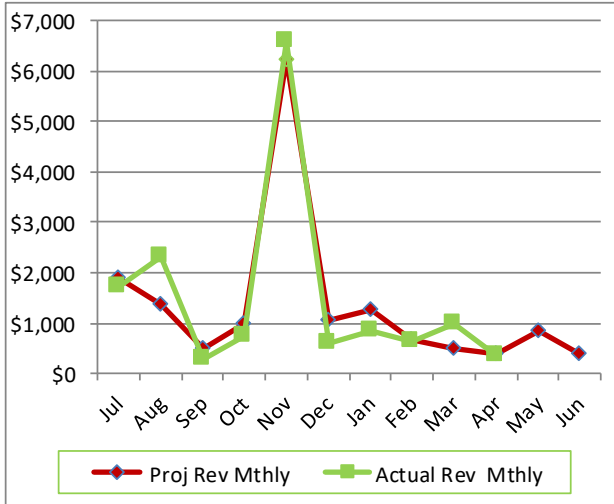
General Fund Resources

For the Month Ending April 30, 2022

General Fund Resources Summary

Through April 30, 2022

(in \$1,000)



	Proj Rev Mthly	Rev Proj YTD	Actual Rev Mthly	Var Fav/ (Unfav)	% Var
Jul	\$ 1,899	\$ 1,899	\$ 1,727	\$ (172)	-9%
Aug	\$ 1,384	\$ 1,384	\$ 2,316	\$ 932	67%
Sep	\$ 515	\$ 515	\$ 305	\$ (211)	-41%
Oct	\$ 975	\$ 975	\$ 728	\$ (247)	-25%
Nov	\$ 6,239	\$ 6,239	\$ 6,592	\$ 353	6%
Dec	\$ 1,046	\$ 1,046	\$ 620	\$ (425)	-41%
Jan	\$ 1,253	\$ 1,253	\$ 842	\$ (410)	-33%
Feb	\$ 669	\$ 669	\$ 631	\$ (39)	-6%
Mar	\$ 499	\$ 499	\$ 974	\$ 475	95%
Apr	\$ 380	\$ 380	\$ 365	\$ (15)	0%
May	\$ 837			\$ -	0%
Jun	\$ 382			\$ -	0%
Total YTD	16,079	14,858	15,099	241	2%
Cash Fwd	874	-	-	-	0%
Total	\$ 16,954	\$ 14,858	\$ 15,099	241	2%

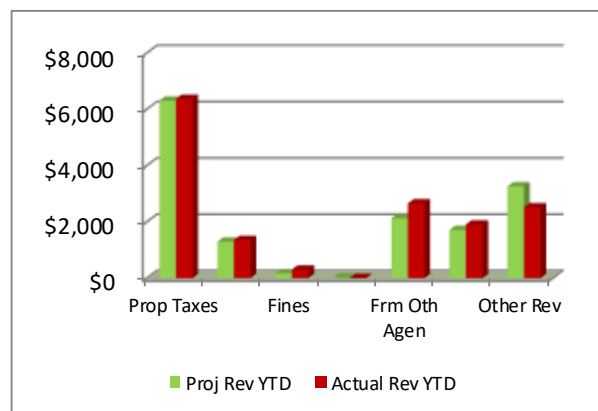
Estimated General Fund revenues for the 2021-22 fiscal year are **\$16,951,709**. Projected revenues for April were **\$379,928**, compared to actual revenues of **\$364,835**, a variance of **\$15,093**. The fund is currently **\$241,294** more than projected through April, or **1.6% more** than projections for the year-to-date through ten months of FY2022.

General Fund - All Resources

Through April 30, 2022

by Category

(in \$1,000)



	Annual Proj Rev	Proj Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Prop Taxes	\$ 6,466	\$ 6,302	\$ 6,366	\$ 64	1%
Lic	\$ 1,309	\$ 1,290	1,348	58	5%
Fines	\$ 200	\$ 166	304	138	83%
Interest Rev	\$ 15	\$ 14	8	(6)	-41%
Frm Oth Agen	\$ 2,629	\$ 2,121	2,656	535	25%
Svc Chgs	\$ 1,993	\$ 1,710	1,905	195	11%
Other Rev	\$ 3,466	\$ 3,255	2,513	(742)	-23%
Cash Fwd	\$ 874	\$ -	-	-	0%
Total	\$16,952	\$ 14,858	\$ 15,099	\$ 241	2%

Note: variance is calculated as a percent of the projected revenue YTD.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

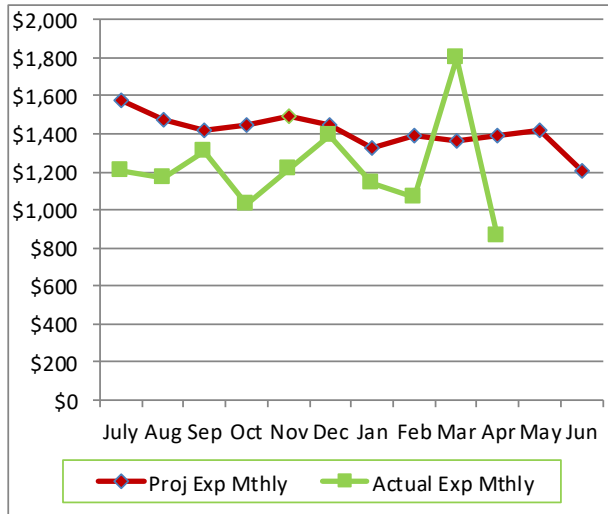
General Fund Expenditures

For the Month Ending April 30, 2022

General Fund Expenditure Summary

Through April 30, 2022

(in \$1,000)



	Proj Exp Mthly	Proj Exp YTD	Actual Exp Mthly	Var Fav/ (Unfav)	% Var
July	\$ 1,579	\$ 1,579	\$ 1,207	\$ 372	24%
Aug	\$ 1,476	\$ 1,476	\$ 1,165	\$ 311	21%
Sep	\$ 1,418	\$ 1,418	\$ 1,305	\$ 113	8%
Oct	\$ 1,443	\$ 1,443	\$ 1,025	\$ 418	29%
Nov	\$ 1,495	\$ 1,495	\$ 1,211	\$ 284	19%
Dec	\$ 1,444	\$ 1,444	\$ 1,389	\$ 55	4%
Jan	\$ 1,328	\$ 1,328	\$ 1,139	\$ 189	14%
Feb	\$ 1,389	\$ 1,389	\$ 1,070	\$ 319	23%
Mar	\$ 1,367	\$ 1,367	\$ 1,797	\$ (431)	-32%
Apr	\$ 1,391	\$ 1,391	\$ 860	\$ 531	38%
May	\$ 1,419			\$ -	0%
Jun	\$ 1,202			\$ -	0%
Total YTD	16,952	14,330	12,168	2,162	15%
Contngcy		-	-	-	0%
Total	\$ 16,952	\$ 14,330	\$ 12,168	\$ 2,162	15%

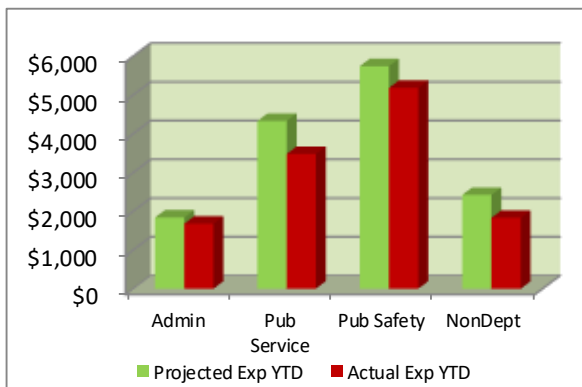
Projected General Fund monthly expenditures for April were **\$1,391,390**. Actual expenditures were **\$860,150**, which is **\$531,240** less than projected. This variance is due to a correcting accounting entry from the prior month in regards to a transfer involving the Reserve Fund.

General Fund Expenditures

Through April 30, 2022

by Consolidated Department

(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Admin	\$ 2,199	1,838	1,678	160	9%
Pub Service	5,140	4,327	3,477	850	20%
Pub Safety	6,709	5,745	5,183	562	10%
NonDept	2,905	2,420	1,830	591	24%
Unapp	-	-	-	-	0%
Total	\$16,952	\$ 14,330	\$ 12,168	\$ 2,162	15%

Note: variance is calculated as a percent of the projected expenditures YTD.

FY2021-2022 Monthly Financial Report

General Fund Expenditure Detail For the Month Ending April 30, 2022

General Fund Expenditures by Department

	Annual Projected Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var Fav/ (Unfav)
City Council	65,599	62,466	33,496	28,970	46%
City Manager/Planning	1,192,109	993,423	961,766	31,657	3%
Finance	642,502	535,420	519,366	16,054	3%
Legal	298,450	246,679	163,412	83,267	34%
Total Administration	2,198,660	1,837,989	1,678,040	159,949	9%
Transportation	362,000	301,044	216,484	84,560	28%
Airport	329,500	288,084	177,926	110,158	38%
Bldg Inspection	618,377	515,315	374,252	141,063	27%
Parks	756,809	628,946	583,743	45,203	7%
Parks/Utility Landscaping	61,003	41,225	23,881	17,345	42%
Pool	608,329	485,525	395,163	90,362	19%
Municipal Buildings	142,436	118,698	116,313	2,385	2%
Library	963,386	824,466	708,616	115,850	14%
Recreation	976,804	853,087	675,149	177,938	21%
Community Center	257,569	218,315	159,231	59,084	27%
Harkenrider Center	63,258	52,716	46,549	6,167	12%
Total Public Services	5,139,471	4,327,421	3,477,307	850,115	20%
Court	753,538	649,076	445,936	203,140	31%
Public Safety Center	68,000	58,179	47,032	11,147	19%
Police Operations	5,887,789	5,037,431	4,689,949	347,482	7%
Total Public Safety	6,709,327	5,744,686	5,182,917	561,769	10%
Non-Departmental	2,904,253	2,420,210	1,829,588	590,622	24%
Unappropriated	0	0	0	0	0%
Total Non-Dept	2,904,253	2,420,210	1,829,588	590,622	24%
Total	16,951,711	14,330,306	12,167,852	2,162,455	15.1%

For April, Total **Administration** is \$159,949 less than projected for YTD. **Total Public Services** is \$850,115 less than projected for YTD. **Public Safety** is \$561,769 less than projected for YTD. The total **General Fund expenses** are **\$2,162,455 less than projected (15.1%)** through 10 months of FY2022.

FY2021-2022 Monthly Financial Report

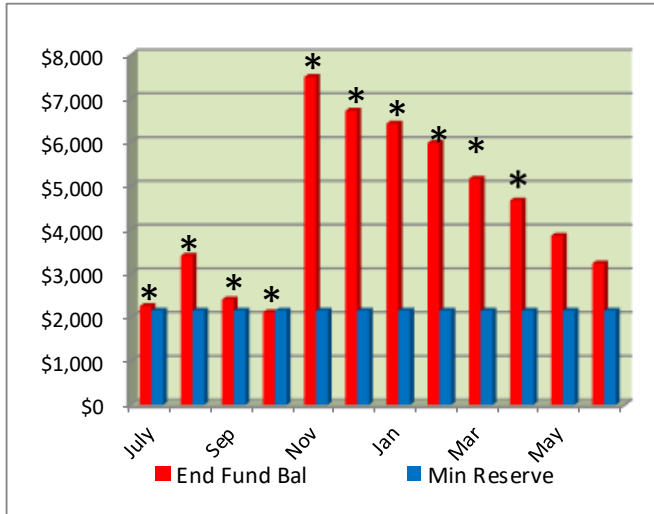
Fund Balance - General Fund For the Month Ending April 30, 2022

General Fund

Through April 30, 2022

Ending Fund Balance

(in \$1,000)



Minimum Reserve = \$2,150,851

	Begin Fund Bal	Revenue	Expense	End Fund Bal	ACT/PROJ Fund Bal
July	\$ 1,737	\$ 1,727	\$ (1,207)	\$ 2,257	ACT*
Aug	\$ 2,257	\$ 2,316	\$ (1,165)	\$ 3,408	ACT*
Sep	\$ 3,408	\$ 305	\$ (1,305)	\$ 2,408	ACT*
Oct	\$ 2,408	\$ 728	\$ (1,025)	\$ 2,111	ACT*
Nov	\$ 2,111	\$ 6,592	\$ (1,211)	\$ 7,491	ACT*
Dec	\$ 7,491	\$ 620	\$ (1,389)	\$ 6,723	ACT*
Jan	\$ 6,723	\$ 842	\$ (1,139)	\$ 6,426	ACT*
Feb	\$ 6,426	\$ 631	\$ (1,070)	\$ 5,987	ACT*
Mar	\$ 5,987	\$ 974	\$ (1,797)	\$ 5,164	ACT*
Apr	\$ 5,164	\$ 365	\$ (860)	\$ 4,669	ACT*
May	\$ 4,669	\$ 821	\$ (1,627)	\$ 3,863	PROJ
June	\$ 3,863	\$ 373	\$ (1,008)	\$ 3,228	PROJ
Total	\$ 1,737	\$ 16,293	\$ (14,803)	\$ 3,228	

The General Fund balance at the end of April is approximately **\$4,669,000**, which is approximately **\$3,450,149 (or 1.2 times)** above the current Minimum Reserve requirement of \$2,150,851.

The General Fund reserve policy is to maintain a 15% fund balance (approximately two months of expenditures) based on the prior fiscal year activity.

FY2021-2022 Monthly Financial Report

Special Revenue Funds Report

For the Month Ending April 30, 2022

Special Revenue Funds

Resources & Requirements

	2021-22 Annual Budget	Actual YTD	Remaining Budget
02 Bonded Debt Fund			
Resources	692,980	504,998	187,982
Expenditures	533,120	497,796	35,324
Unappropriated Balance	159,860	N/A	N/A
05 Transient Room Tax (TRT)			
Resources	953,230	1,015,248	62,018
Expenditures	953,230	889,941	63,289
Unappropriated Balance	-	N/A	N/A
08 Reserve Fund			
Resources	12,632,203	4,143,704	8,488,499
Expenditures	12,632,203	2,472,657	10,159,546
Unappropriated Balance	1,094,394	N/A	N/A
11 Miscellaneous Special Revenue			
Resources	273,000	53,032	219,968
Expenditures	273,000	183,349	89,651
Unappropriated Balance	-	N/A	N/A
19 Christmas Express Special Revenue			
Resources	45,037	25,151	19,886
Expenditures	40,037	19,129	20,908
Unappropriated Balance	5,000	N/A	N/A
20 Law Enforcement Special Revenue			
Resources	103,118	17,728	85,390
Expenditures	82,125	33,781	48,344
Unappropriated Balance	20,993	N/A	N/A
21 Library Special Revenue			
Resources	35,800	6,646	29,154
Expenditures	3,300	5,079	(1,779)
Unappropriated Balance	32,500	N/A	N/A
23 Enterprise Zone Project Fund			
Resources	2,206,674	500,013	1,706,661
Expenditures	1,743,300	887,125	856,175
Unappropriated Balance	463,374	N/A	N/A
25 EOTEC Operations			
Resources	627,793	417,464	210,329
Expenditures	627,793	523,029	104,764
Unappropriated Balance		N/A	N/A

Beginning with the 2016-17 fiscal year the City began distinguishing within the funds some part of ending fund balance as contingency and some as reserved for future expenditure. The contingency is included in appropriations while the reserve for future expenditures is unappropriated.

The City uses multiple Special Revenue funds to account for revenues that are restricted to expenditure for particular purposes. They include funds for debt service, economic development, parks and recreation, capital projects, and grants. Since these funds are not operational in nature and used for specific purposes from year-to-year, their expenditures do not typically follow a predictable pattern so budget variances are not calculated for them.

FY2021-2022 Monthly Financial Report

Utility and Street Funds Report

For the Month Ending April 30, 2022

Utility and Street Funds Report

Resources & Expenditures

	2021-22		Actual YTD	Variance	
	Annual Budget	Projected YTD		Fav/(Unfav)	% Variance
04 Street Fund					
Resources	1,950,474	1,303,740	1,632,332	328,592	25%
Expenditures	1,900,474	1,583,728	1,361,309	222,419	14%
Contingency	50,000	N/A	N/A	N/A	N/A
06 Utility Fund					
Resources	11,293,901	7,736,845	8,832,511	1,095,666	14%
Expenditures	10,757,600	8,964,667	7,467,046	1,497,621	17%
Contingency	536,301	N/A	N/A	N/A	N/A
13 HES Fund					
Resources	12,178,457	8,202,769	8,996,578	793,809	10%
Expenditures	10,139,906	8,449,922	7,853,088	596,834	7%
Contingency	2,038,551	N/A	N/A	N/A	N/A
15 Regional Water Fund					
Resources	1,775,591	1,259,167	983,866	(275,301)	-22%
Expenditures	1,310,402	1,092,002	965,949	126,053	12%
Contingency	465,189	N/A	N/A	N/A	N/A

All four of these funds are projected on a straight line, 1/12th of budgeted expense or revenue per month.

This practice means the seasonal/cyclical nature of the various funds is not accounted for on a month-to-month projected basis.

Revenues for the **Street Fund** are **\$328,592** over projected. Expenditures are **\$222,419** below projected.

Revenues in the **Utility Fund** are **\$1,095,666** over projected. Expenditures are **\$1,497,621** below projected.

The **HES Fund** revenue is **\$793,809** over projected. Expenditures are **\$596,834** below over projected.

The **Regional Water Fund** revenues are **\$275,301** below projected. Expenditures-to-date are **\$126,053** below projected.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon Utilities/Streets Capital Projects Report For the Month Ending April 30, 2022

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Well #6 B/U Generator	\$ 320,000	\$ 34,455	\$ 320,000	\$ 40,230	12.57%
Lift Station #3 Upgrade	\$ 550,000	\$ 29,203	\$ 550,000	\$ 62,178	11.31%
Geer & Harper Re-alignment	\$ 125,000	\$ 5,887	\$ 125,000	\$ 11,062	8.85%
N. 1st Place Reconstruction	\$ 100,000	\$ 52,000	\$ 100,000	\$ 65,000	65.00%
N. 1st Place Water Line Replacement	\$ 100,000	\$ 19,500	\$ 100,000	\$ 19,500	19.50%
Gladys & Main Waterline Replacement	\$ 100,000	\$ -	\$ 100,000	\$ -	0.00%
Lift Station #6 Reconstruction	\$ 450,000	\$ 18,020	\$ 450,000	\$ 21,520	4.78%
McDonald's & 395 Sewer Main Replacement	\$ 330,000	\$ 17,000	\$ 330,000	\$ 19,500	5.91%
Total	\$ 2,075,000	\$ 176,065	\$ 2,075,000	\$ 238,990	11.52%

Well #6 Backup Generator

Well No. 6 is the primary well and the only well available that could provide minimal water supply to lower pressure zones in the city during a power outage. The current pump was last repaired in 1994, and the backup pump lacks the capacity to service the pressure zone. The pump covers service area including Walmart Distribution Center, Eastern Oregon Higher Education Center, Pioneer Seed, and EOTEC. Preventative maintenance will avoid significant inconvenience and loss of water to area businesses.

Current Update: Due to ongoing global supply chain issues, or at least that's the excuse being offered by the contractor, the main component of the project (the generator itself) is now not expected to be ready for delivery until late 2022. Since the price is locked in, and this project is mainly a system resiliency project, the delay is of little actual consequence. In fact, the delay may end up being more efficient for the system's operations anyway, as the system demand is exponentially lower in the winter-time, which makes taking Well #6 offline for a period of time to connect the new generator more palatable in the winter.

Lift Station #3 Upgrade

Lift Station No. 3 was built in approximately 1981 and is located underneath Highway 395. The pump and electrical systems need to be replaced. This project calls for the install of duplex pumps and upgraded electrical and control systems. It also will include evaluation of extending a gravity line to Lift Station No. 6, which is also in poor shape. Extending the line under Union Pacific Railroad tracks may be more cost effective than replacing both lift stations. Traffic control will be necessary during design phase

Current Update: The boring contractor stuck an obstruction believed to be a buried steel railcar. The contractor has demobilized, with plans to remobilize in early September with a larger 36" casing (up from 18") which will allow a person to squeeze in with a blow-torch, shimmy the 127' to the obstruction, cut through and continue boring. The obstruction will result in an estimated 25% increase in the cost of the project.

Geer & Harper Re-alignment

This intersection needs to be reconstructed to improve traffic/pedestrian access and ensure connectivity to property east of N. 1st Place. The current configuration makes access difficult for large trucks and traffic backs up on Harper Road during busy times during the day.

Current Update: No change in the status of this project. Still waiting for additional right-of-way acquisition.

North 1st Place Reconstruction

North 1st Place is a critical secondary north/south arterial in Hermiston's transportation system. The existing road is cracking, there are no sidewalks and there is unrestricted access to the roadway from parking and undeveloped areas.

Current Update: Anderson Perry continues to design the project. Bidding is anticipated in October/November, with construction expected early Spring '23.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon Utilities/Streets Capital Projects Report For the Month Ending April 30, 2022

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Well #6 B/U Generator	\$ 320,000	\$ 34,455	\$ 320,000	\$ 40,230	12.57%
Lift Station #3 Upgrade	\$ 550,000	\$ 29,203	\$ 550,000	\$ 62,178	11.31%
Geer & Harper Re-alignment	\$ 125,000	\$ 5,887	\$ 125,000	\$ 11,062	8.85%
N. 1st Place Reconstruction	\$ 100,000	\$ 52,000	\$ 100,000	\$ 65,000	65.00%
N. 1st Place Water Line Replacement	\$ 100,000	\$ 19,500	\$ 100,000	\$ 19,500	19.50%
Gladys & Main Waterline Replacement	\$ 100,000	\$ -	\$ 100,000	\$ -	0.00%
Lift Station #6 Reconstruction	\$ 450,000	\$ 18,020	\$ 450,000	\$ 21,520	4.78%
McDonald's & 395 Sewer Main Replacement	\$ 330,000	\$ 17,000	\$ 330,000	\$ 19,500	5.91%
Total	\$ 2,075,000	\$ 176,065	\$ 2,075,000	\$ 238,990	11.52%

North 1st Place Water Line Replacement

This project will eliminate failing, deteriorating lines which will minimize future repair work. It will also eliminate steel pipes from the 1920's and will improve public safety by ensuring no lead pipes.

Current Update: In consultation with Anderson Perry, and their new capital projects manager on staff, it has been determined to be more efficient and less disruptive to the public and the businesses affected to fully combine the water line project with the roadway demolition project. This will slide the actual water line project back a few months.

Gladys & Main Waterline Replacement

Sections of this water distribution system were installed in the 1920s with steel pipe – some of the oldest pipe in the city water system. This project will eliminate failing, deteriorating and undersized line, reduce repair work, and improve public safety.

Current Update: Anderson Perry will begin design work for this project in the spring of 2022. No expenses this month.

Lift Station #6 Reconstruction

Lift station #6 was built in 1981. The submersible duplex pump station has experienced corrosion of both metal and brick. Replacement of the wetwell will increase capacity, eliminate porous brick, and safeguard the environment. Ventilation of the structure is inadequate and electrical systems are nearing the end of their useful life.

Current Update: Bids were opened April 19, with contract award expected and construction anticipated to begin late May or early June, with completion anticipated ahead of the N 1st Waterline replacement project.

McDonald's & 395 Sewer Main Replacement

Segments of this piping have been found to have structural failures in multiple locations and failing joints. These line failures cause pipe blockage and requires monthly cleaning. In addition, pipe failures may be allowing sewage to exfiltrate the surrounding soil. A new sewer line would eliminate current monthly maintenance costs and provide watertight lines to protect existing groundwater resources from contamination.

Current Update: AP is completing bid documents but will not be advertising the work until an easement can be secured.

FY2021-22 Monthly Financial Report

City of Hermiston, Oregon

Other City Capital Projects Report

For the Month Ending April 30, 2022

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Airport Apron Rehab	\$ 2,355,000	\$ 461,752	\$ 2,355,000	\$ 726,567	30.85%
Riverfront Park Rebuild	\$ 390,000	\$ 194,292	\$ 510,000	\$ 324,166	63.56%
New City Hall Construction	\$ 7,348,498	\$ 5,263,233	\$ 8,690,000	\$ 6,553,713	75.42%
Total	\$ 10,093,498	\$ 5,919,277	\$ 11,555,000	\$ 7,604,446	65.81%

Airport Apron Rehab

This project will demolish and rebuild all of the remaining aircraft parking and movement areas at the airport, which are used for accessing public facilities. The scope of the project does NOT include rebuilding taxiways to individual hangars. This project is necessary to rehabilitate parking areas which have been deemed “Very Poor” or “Failing” by the Oregon Department of Aviation. In addition to serving small aircraft, and a surprising amount of corporate jet traffic, this aircraft parking area facilitates loading/unloading of air-cargo operators that currently service up to 12 UPS truckloads of freight each day.

Current Update:

Swaggart Brothers mobilized on-site the week of March 21, launching quickly in to demolition of Phase 1. Work has continued apace, and is still expected to be completed by the end of May with punch-list items done by June 30, 2022.

Riverfront Park Rebuild

This project encompassed the work done to clean up the Riverfront Park after the flood of the park in the spring of 2020. This project consisted of three distinct phases;

- Removing all debris from the existing parking lot and driveway (gravel repair) – **COMPLETED**
- Removing all debris, silt and vegetation from facilities in the park – **COMPLETED**
- Providing for relocating the playground and the parking lot and improvement of park facilities – **IN PROGRESS**

Current Update: The playground structures will be installed through June. Old parking area will be hydro-seeded in the next few weeks.

New City Hall

This project encompasses the demolition of the old City Hall; the demolition of the Lanham building (to the east) for additional parking for City Hall; the construction of a new City Hall and parking lot; the complete rebuild of the “Banner Bank” parking lot across 2nd street from City Hall to the west; and the replacement of water and sewer lines in the alley from 1st street to 3rd street.

Current Update: Windows are about 95% installed. East parking lot has been paved along with the alley. Additional concrete is moving forward. All of the trades are working inside. Cabinets are being delivered to start putting in final touches on the interior.

May 2022 Financial Report



Where Life is Sweet

Department of Finance
May 2022
(Unaudited)

Includes the Hermiston Urban Renewal Agency

FY2021-2022 Monthly Financial Report

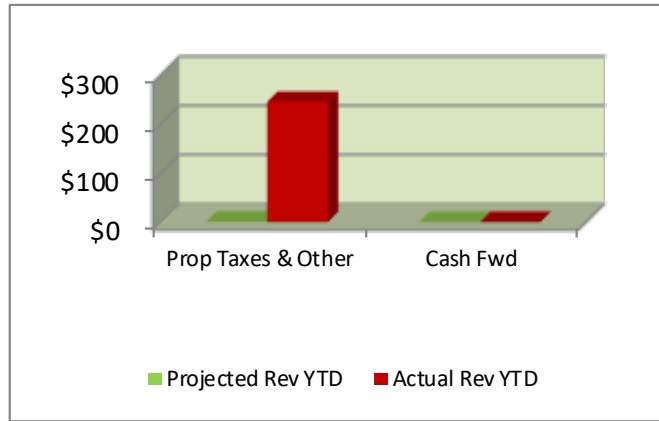
Hermiston Urban Renewal Agency (HURA)

For the Month Ending May 31, 2022

Resources

Through April May 31, 2022

by Category



	Annual Proj Rev	Actual Rev (YTD	% Var
Prop Taxes & Other	\$ 240	\$ 245	102%
Cash Fwd	167	-	0%
Total	\$ 407	\$ 245	60%

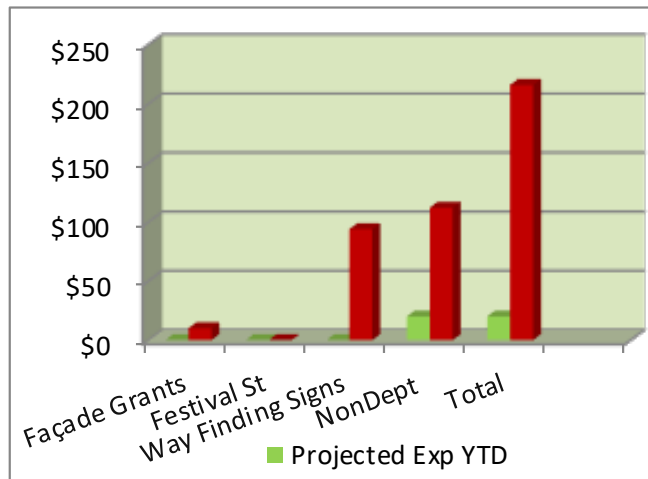
Note: Variance is calculated as % of revenue YTD

Expenditures

Through April May 31, 2022

by Character

(in \$1,000)



	Annual Proj Exp	Actual Exp (YTD	% Var
Façade Grants	\$ 50	\$ 10	20%
Festival St	\$ 3	\$ -	0%
Way Finding Signs	\$ 105	\$ 94	90%
NonDept	\$ 249	\$ 112	45%
Total	\$ 407	\$ 216	53%

Note: variance is calculated as % of expenses YTD.

The FY2021-22 budget for the Urban Renewal Agency is \$ 406,918. This includes \$50,000 for Façade Grants, \$3,000 for the Festival Street, \$105,500 in Way Finding Signs, and \$245,418 for Non-Departmental expenses.

Revenues collected in May, 2022 for HURA amounted to \$3,840 for total revenue to date of \$244,851, or 102% of the revenue projection for FY2022.

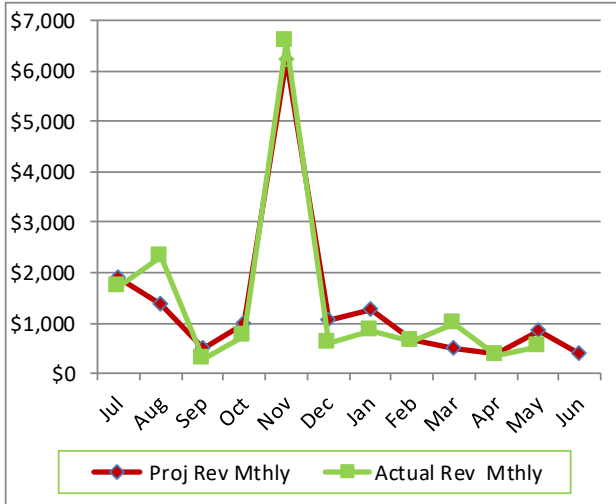
FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon General Fund Resources & Expenditures For the Month Ending May 31, 2022

General Fund Resources Summary

Through May 31, 2022

(in \$1,000)



	Proj Rev Mthly	Rev Proj YTD	Actual Rev Mthly	Var Fav/ (Unfav)	% Var
Jul	\$ 1,899	\$ 1,899	\$ 1,727	\$ (172)	-9%
Aug	\$ 1,384	\$ 1,384	\$ 2,316	\$ 932	67%
Sep	\$ 515	\$ 515	\$ 305	\$ (211)	-41%
Oct	\$ 975	\$ 975	\$ 728	\$ (247)	-25%
Nov	\$ 6,239	\$ 6,239	\$ 6,592	\$ 353	6%
Dec	\$ 1,046	\$ 1,046	\$ 620	\$ (425)	-41%
Jan	\$ 1,253	\$ 1,253	\$ 842	\$ (410)	-33%
Feb	\$ 669	\$ 669	\$ 631	\$ (39)	-6%
Mar	\$ 499	\$ 499	\$ 974	\$ 475	95%
Apr	\$ 380	\$ 380	\$ 365	\$ (15)	-4%
May	\$ 837	\$ 837	\$ 522	\$ (315)	-38%
Jun	\$ 382			\$ -	0%
Total YTD	16,079	15,695	15,621	(74)	0%
Cash Fwd	874	-	-	-	0%
Total	\$ 16,954	\$ 15,695	\$ 15,621	(74)	0%

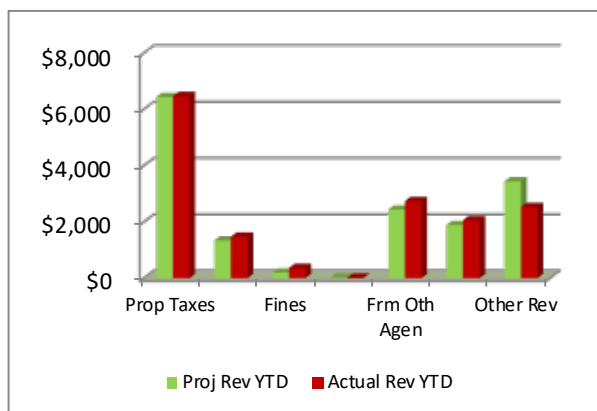
Estimated General Fund revenues for the 2021-22 fiscal year are **\$16,951,709**. Projected revenues for May were **\$836,953**, compared to actual revenues of **\$522,027**, a variance of **\$314,926**. The fund is currently **\$73,631** less than projected through May, or, statistically equal to projections for the year-to-date through eleven months of FY2022.

General Fund - All Resources

Through May 31, 2022

by Category

(in \$1,000)



	Annual Proj Rev	Proj Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Prop Taxes	\$ 6,466	\$ 6,429	\$ 6,468	\$ 39	1%
Lic	\$ 1,309	\$ 1,331	1,473	142	11%
Fines	\$ 200	\$ 188	360	172	91%
Interest Rev	\$ 15	\$ 15	10	(5)	-35%
Frm Oth Agen	\$ 2,629	\$ 2,428	2,733	306	13%
Svc Chgs	\$ 1,993	\$ 1,877	2,055	178	9%
Other Rev	\$ 3,466	\$ 3,429	2,523	(906)	-26%
Cash Fwd	\$ 874	\$ -	-	-	0%
Total	\$16,952	\$ 15,695	\$ 15,621	\$ (74)	0%

Note: variance is calculated as a percent of the projected revenue YTD.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

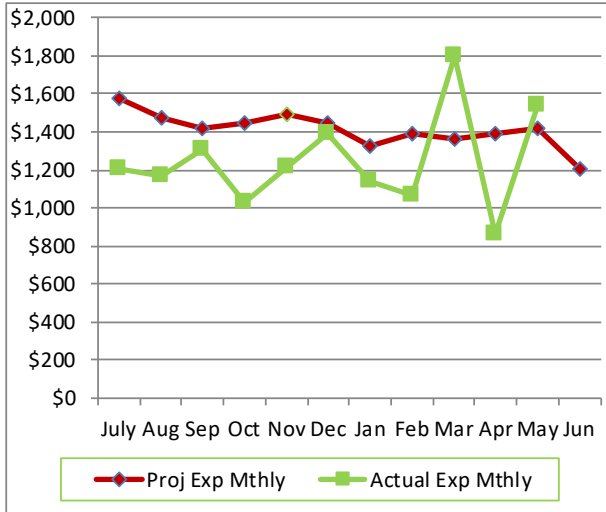
General Fund Expenditures

For the Month Ending May 31, 2022

General Fund Expenditure Summary

Through May 31, 2022

(in \$1,000)



	Proj Exp Mthly	Proj Exp YTD	Actual Exp Mthly	Var Fav/ (Unfav)	% Var
July	\$ 1,579	\$ 1,579	\$ 1,207	\$ 372	24%
Aug	\$ 1,476	\$ 1,476	\$ 1,165	\$ 311	21%
Sep	\$ 1,418	\$ 1,418	\$ 1,305	\$ 113	8%
Oct	\$ 1,443	\$ 1,443	\$ 1,025	\$ 418	29%
Nov	\$ 1,495	\$ 1,495	\$ 1,211	\$ 284	19%
Dec	\$ 1,444	\$ 1,444	\$ 1,389	\$ 55	4%
Jan	\$ 1,328	\$ 1,328	\$ 1,139	\$ 189	14%
Feb	\$ 1,389	\$ 1,389	\$ 1,070	\$ 319	23%
Mar	\$ 1,367	\$ 1,367	\$ 1,797	\$ (431)	-32%
Apr	\$ 1,391	\$ 1,391	\$ 860	\$ 531	38%
May	\$ 1,419	\$ 1,419	\$ 1,540	\$ (121)	-9%
Jun	\$ 1,202			\$ -	0%
Total YTD	16,952	15,750	13,708	2,041	13%
Contngcy		-	-	-	0%
Total	\$ 16,952	\$ 15,750	\$ 13,708	\$ 2,041	13%

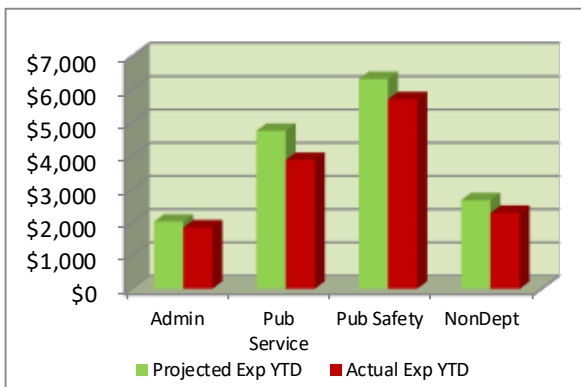
Projected General Fund monthly expenditures for May were **\$1,419,391**. Actual expenditures were **\$1,540,385**, which is **\$120,993** more than projected. Even with this overage in May, the General Fund expenditures are still **\$2,041,461** below projected for eleven months of FY2022.

General Fund Expenditures

Through May 31, 2022

by Consolidated Department

(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Admin	\$ 2,199	2,021	1,844	177	9%
Pub Service	5,140	4,752	3,878	874	18%
Pub Safety	6,710	6,314	5,704	610	10%
NonDept	2,904	2,662	2,282	381	14%
Unapp	-	-	-	-	0%
Total	\$16,952	\$ 15,750	\$ 13,708	\$ 2,041	13%

Note: variance is calculated as a percent of the projected expenditures YTD.

FY2021-2022 Monthly Financial Report

General Fund Expenditure Detail

For the Month Ending May 31, 2022

General Fund Expenditures by Department

	Annual Projected			Var Fav/ (Unfav)	% Var Fav/ (Unfav)
	Exp	Projected Exp YTD	Actual Exp YTD		
City Council	65,599	64,889	35,806	29,084	45%
City Manager/Planning	1,192,109	1,092,766	1,057,109	35,657	3%
Finance	642,502	588,961	570,819	18,142	3%
Legal	298,450	274,478	180,205	94,273	34%
Total Administration	2,198,660	2,021,095	1,843,939	177,156	9%
Transportation	362,000	349,463	260,517	88,946	25%
Airport	329,500	297,389	247,106	50,283	17%
Bldg Inspection	618,377	566,847	414,210	152,637	27%
Parks	756,809	703,723	655,696	48,027	7%
Parks/Utility Landscaping	61,003	49,981	27,766	22,216	44%
Pool	608,329	525,267	421,931	103,336	20%
Municipal Buildings	142,436	130,567	128,082	2,485	2%
Library	963,386	908,013	779,214	128,799	14%
Recreation	976,804	923,763	722,144	201,619	22%
Community Center	257,569	239,392	171,887	67,505	28%
Harkenrider Center	63,258	57,987	49,786	8,201	14%
Total Public Services	5,139,471	4,752,391	3,878,339	874,053	18%
Court	753,538	711,559	493,276	218,283	31%
Public Safety Center	68,000	63,965	52,067	11,898	19%
Police Operations	5,887,789	5,538,456	5,158,992	379,464	7%
Total Public Safety	6,709,327	6,313,981	5,704,335	609,646	10%
Non-Departmental	2,904,253	2,662,231	2,281,624	380,607	14%
Unappropriated	0	0	0	0	0%
Total Non-Dept	2,904,253	2,662,231	2,281,624	380,607	14%
Total	16,951,711	15,749,698	13,708,236	2,041,461	13.0%

For May, Total **Administration** is \$177,156 less than projected for YTD. **Total Public Services** is \$874,053 less than projected for YTD. **Public Safety** is \$609,646 less than projected for YTD. The total **General Fund expenses** are **\$2,041,461 less than projected (12.96%)** through 11 months of FY2022.

FY2021-2022 Monthly Financial Report

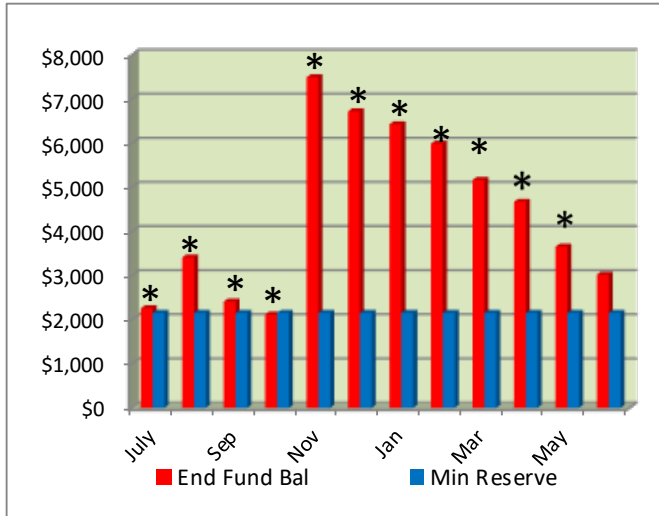
Fund Balance - General Fund For the Month Ending May 31, 2022

General Fund

Through May 31, 2022

Ending Fund Balance

(in \$,1,000)



Minimum Reserve = \$2,150,851

	Begin Fund Bal	Revenue	Expense	End Fund Bal	ACT/PROJ Fund Bal
July	\$ 1,737	\$ 1,727	\$ (1,207)	\$ 2,257	ACT*
Aug	\$ 2,257	\$ 2,316	\$ (1,165)	\$ 3,408	ACT*
Sep	\$ 3,408	\$ 305	\$ (1,305)	\$ 2,408	ACT*
Oct	\$ 2,408	\$ 728	\$ (1,025)	\$ 2,111	ACT*
Nov	\$ 2,111	\$ 6,592	\$ (1,211)	\$ 7,491	ACT*
Dec	\$ 7,491	\$ 620	\$ (1,389)	\$ 6,723	ACT*
Jan	\$ 6,723	\$ 842	\$ (1,139)	\$ 6,426	ACT*
Feb	\$ 6,426	\$ 631	\$ (1,070)	\$ 5,987	ACT*
Mar	\$ 5,987	\$ 974	\$ (1,797)	\$ 5,164	ACT*
Apr	\$ 5,164	\$ 365	\$ (860)	\$ 4,669	ACT*
May	\$ 4,669	\$ 522	\$ (1,540)	\$ 3,650	ACT*
June	\$ 3,650	\$ 373	\$ (1,008)	\$ 3,015	PROJ
Total	\$ 1,737	\$ 15,994	\$ (14,716)	\$ 3,015	

The General Fund balance at the end of May is approximately **\$3,650,000**, which is approximately **\$1,499,149 (or 1.7 times)** the current Minimum Reserve requirement of \$2,150,851.

The General Fund reserve policy is to maintain a 15% fund balance (approximately two months of expenditures) based on the prior fiscal year activity.

FY2021-2022 Monthly Financial Report

Special Revenue Funds Report For the Month Ending May 31, 2022

Special Revenue Funds Resources & Requirements

	2021-22 Annual Budget	Actual YTD	Remaining Budget
02 Bonded Debt Fund			
Resources	692,980	509,807	183,173
Expenditures	533,120	533,105	15
Unappropriated Balance	159,860	N/A	N/A
05 Transient Room Tax (TRT)			
Resources	953,230	1,066,857	113,627
Expenditures	953,230	889,941	63,289
Unappropriated Balance	-	N/A	N/A
08 Reserve Fund			
Resources	12,632,203	4,274,840	8,357,363
Expenditures	12,632,203	3,067,118	9,565,085
Unappropriated Balance	1,094,394	N/A	N/A
11 Miscellaneous Special Revenue			
Resources	273,000	56,430	216,570
Expenditures	273,000	194,167	78,833
Unappropriated Balance	-	N/A	N/A
19 Christmas Express Special Revenue			
Resources	45,037	25,151	19,886
Expenditures	40,037	19,129	20,908
Unappropriated Balance	5,000	N/A	N/A
20 Law Enforcement Special Revenue			
Resources	103,118	19,848	83,270
Expenditures	82,125	35,659	46,466
Unappropriated Balance	20,993	N/A	N/A
21 Library Special Revenue			
Resources	35,800	7,146	28,654
Expenditures	3,300	6,062	(2,762)
Unappropriated Balance	32,500	N/A	N/A
23 Enterprise Zone Project Fund			
Resources	2,206,674	500,013	1,706,661
Expenditures	1,743,300	887,125	856,175
Unappropriated Balance	463,374	N/A	N/A
25 EOTEC Operations			
Resources	627,793	427,541	200,252
Expenditures	627,793	543,159	84,634
Unappropriated Balance		N/A	N/A

Beginning with the 2016-17 fiscal year the City began distinguishing within the funds some part of ending fund balance as contingency and some as reserved for future expenditure. The contingency is included in appropriations while the reserve for future expenditures is unappropriated.

The City uses multiple Special Revenue funds to account for revenues that are restricted to expenditure for particular purposes. They include funds for debt service, economic development, parks and recreation, capital projects, and grants. Since these funds are not operational in nature and used for specific purposes from year-to-year, their expenditures do not typically follow a predictable pattern so budget variances are not calculated for them.

FY2021-2022 Monthly Financial Report

Utility and Street Funds Report For the Month Ending May 31, 2022

Utility and Street Funds Report

Resources & Expenditures

	2021-22		Actual YTD	Variance	
	Annual Budget	Projected YTD		Fav/(Unfav)	% Variance
04 Street Fund					
Resources	1,950,474	1,434,114	1,758,651	324,537	23%
Expenditures	1,900,474	1,742,101	1,457,293	284,808	16%
Contingency	50,000	N/A	N/A	N/A	N/A

06 Utility Fund					
Resources	11,293,901	8,510,530	9,601,872	1,091,343	13%
Expenditures	10,757,600	9,861,133	8,921,442	939,691	10%
Contingency	536,301	N/A	N/A	N/A	N/A

13 HES Fund					
Resources	12,178,457	9,023,046	9,801,021	777,975	9%
Expenditures	10,139,906	9,294,914	8,695,174	599,740	6%
Contingency	2,038,551	N/A	N/A	N/A	N/A

15 Regional Water Fund					
Resources	1,775,591	1,385,083	1,063,318	(321,765)	-23%
Expenditures	1,310,402	1,201,202	1,006,020	195,182	16%
Contingency	465,189	N/A	N/A	N/A	N/A

All four of these funds are projected on a straight line, 1/12th of budgeted expense or revenue per month. This practice means the seasonal/cyclical nature of the various funds is not accounted for on a month-to-month projected basis.

Revenues for the **Street Fund** are **\$324,537** over projected. Expenditures are **\$284,808** below projected.

Revenues in the **Utility Fund** are **\$1,091,343** over projected. Expenditures are **\$939,691** below projected.

The **HES Fund** revenue is **\$777,975** over projected. Expenditures are **\$599,740** below over projected.

The **Regional Water Fund** revenues are **\$321,765** below projected. Expenditures-to-date are **\$195,182** below projected.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon Utilities/Streets Capital Projects Report For the Month Ending May 31, 2022

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Well #6 B/U Generator	\$ 320,000	\$ 35,883	\$ 320,000	\$ 41,658	13.02%
Lift Station #3 Upgrade	\$ 550,000	\$ 323,121	\$ 550,000	\$ 356,096	64.74%
Geer & Harper Re-alignment	\$ 125,000	\$ 5,887	\$ 125,000	\$ 11,062	8.85%
N. 1st Place Reconstruction	\$ 100,000	\$ 62,000	\$ 100,000	\$ 75,000	75.00%
N. 1st Place Water Line Replacement	\$ 100,000	\$ 22,500	\$ 100,000	\$ 22,500	22.50%
Gladys & Main Waterline Replacement	\$ 100,000	\$ -	\$ 100,000	\$ -	0.00%
Lift Station #6 Reconstruction	\$ 450,000	\$ 21,657	\$ 450,000	\$ 25,157	5.59%
McDonald's & 395 Sewer Main Replacement	\$ 330,000	\$ 19,500	\$ 330,000	\$ 22,000	6.67%
Total	\$ 2,075,000	\$ 490,548	\$ 2,075,000	\$ 553,473	26.67%

Well #6 Backup Generator

Well No. 6 is the primary well and the only well available that could provide minimal water supply to lower pressure zones in the city during a power outage. The current pump was last repaired in 1994, and the backup pump lacks the capacity to service the pressure zone. The pump covers service area including Walmart Distribution Center, Eastern Oregon Higher Education Center, Pioneer Seed, and EOTEC. Preventative maintenance will avoid significant inconvenience and loss of water to area businesses.

Current Update: Due to ongoing global supply chain issues, or at least that's the excuse being offered by the contractor, the main component of the project (the generator itself) is now not expected to be ready for delivery until late 2022. Since the price is locked in, and this project is mainly a system resiliency project, the delay is of little actual consequence. In fact, the delay may end up being more efficient for the system's operations anyway, as the system demand is exponentially lower in the winter-time, which makes taking Well #6 offline for a period of time to connect the new generator more palatable in the winter.

Lift Station #3 Upgrade

Lift Station No. 3 was built in approximately 1981 and is located underneath Highway 395. The pump and electrical systems need to be replaced. This project calls for the install of duplex pumps and upgraded electrical and control systems. It also will include evaluation of extending a gravity line to Lift Station No. 6, which is also in poor shape. Extending the line under Union Pacific Railroad tracks may be more cost effective than replacing both lift stations. Traffic control will be necessary during design phase

Current Update: The boring contractor stuck an obstruction believed to be a buried steel railcar. The contractor has demobilized, with plans to remobilize in early September with a larger 36" casing (up from 18") which will allow a person to squeeze in with a blow-torch, shimmy the 127' to the obstruction, cut through and continue boring. The obstruction will result in an estimated 25% increase in the cost of the project. **The contractor has finally supplied Anderson Perry with an updated cost estimate to complete the work, and it is not good. It now appears that the total project cost will finish in the vicinity of \$1.1 million; roughly double the original cost estimate. However, keep in mind that the alternative, which is to replace the existing mechanical lift station was originally estimated at \$950,000 four years ago. So, not only is it likely that replacement of the station would be in the vicinity of \$1.2 million now, but the mechanical nature of that solution means another replacement would be likely within 20-40 years, compared to 80-100 years with the gravity-fed line that we are installing. Finally, it is important to note that we are already \$265,000 into this project. I hate to swallow this cost increase, but given all of the options, it is in the best long-run financial interests of the system users to proceed.**

Geer & Harper Re-alignment

This intersection needs to be reconstructed to improve traffic/pedestrian access and ensure connectivity to property east of N. 1st Place. The current configuration makes access difficult for large trucks and traffic backs up on Harper Road during busy times during the day.

Current Update: No change in the status of this project. Still waiting for additional right-of-way acquisition.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon Utilities/Streets Capital Projects Report For the Month Ending May 31, 2022

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Well #6 B/U Generator	\$ 320,000	\$ 35,883	\$ 320,000	\$ 41,658	13.02%
Lift Station #3 Upgrade	\$ 550,000	\$ 323,121	\$ 550,000	\$ 356,096	64.74%
Geer & Harper Re-alignment	\$ 125,000	\$ 5,887	\$ 125,000	\$ 11,062	8.85%
N. 1st Place Reconstruction	\$ 100,000	\$ 62,000	\$ 100,000	\$ 75,000	75.00%
N. 1st Place Water Line Replacement	\$ 100,000	\$ 22,500	\$ 100,000	\$ 22,500	22.50%
Gladys & Main Waterline Replacement	\$ 100,000	\$ -	\$ 100,000	\$ -	0.00%
Lift Station #6 Reconstruction	\$ 450,000	\$ 21,657	\$ 450,000	\$ 25,157	5.59%
McDonald's & 395 Sewer Main Replacement	\$ 330,000	\$ 19,500	\$ 330,000	\$ 22,000	6.67%
Total	\$ 2,075,000	\$ 490,548	\$ 2,075,000	\$ 553,473	26.67%

North 1st Place Reconstruction

North 1st Place is a critical secondary north/south arterial in Hermiston's transportation system. The existing road is cracking, there are no sidewalks and there is unrestricted access to the roadway from parking and undeveloped areas.

Current Update: Anderson Perry continues to design the project. A lot of work has been going in to examining the impacts that the new curbing and sidewalks on the industrial businesses located at the north end of the project. I think we have some good solutions that strike the right balance between maintaining good access for the businesses and achieving the overall goal of increasing traffic throughput on that section of roadway. Staff has also been working closely with Parks staff to refine the landscaping plan for the walking trail so that it is visually impactful, low maintenance, and cost effective. Bidding is anticipated in October/November, with construction expected early Spring '23. .

North 1st Place Water Line Replacement

This project will eliminate failing, deteriorating lines which will minimize future repair work. It will also eliminate steel pipes from the 1920's and will improve public safety by ensuring no lead pipes.

Current Update: In consultation with Anderson Perry, and their new capital projects manager on staff, it has been determined to be more efficient and less disruptive to the public and the businesses affected to fully combine the water line project with the roadway demolition project. This will slide the actual water line project back a few months.

Gladys & Main Waterline Replacement

Sections of this water distribution system were installed in the 1920s with steel pipe – some of the oldest pipe in the city water system. This project will eliminate failing, deteriorating and undersized line, reduce repair work, and improve public safety.

Current Update: Due to the decision to slide the N 1st Place water line project back to coincide with the roadway construction, I have directed AP to slow down the schedule on the Gladys and Main project as well. This is entirely because these are major projects that place a large demand on department leadership to oversee and manage the contractors doing the work, so I didn't want to have two major projects going at the same time and risk mistakes. AP will now begin the design work for this project in early 2023, for bidding in the Spring, and a Fall construction time. No expenses this month.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon Utilities/Streets Capital Projects Report For the Month Ending May 31, 2022

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Well#6 B/U Generator	\$ 320,000	\$ 35,883	\$ 320,000	\$ 41,658	13.02%
Lift Station #3 Upgrade	\$ 550,000	\$ 323,121	\$ 550,000	\$ 356,096	64.74%
Geer & Harper Re-alignment	\$ 125,000	\$ 5,887	\$ 125,000	\$ 11,062	8.85%
N. 1st Place Reconstruction	\$ 100,000	\$ 62,000	\$ 100,000	\$ 75,000	75.00%
N. 1st Place Water Line Replacement	\$ 100,000	\$ 22,500	\$ 100,000	\$ 22,500	22.50%
Gladys & Main Waterline Replacement	\$ 100,000	\$ -	\$ 100,000	\$ -	0.00%
Lift Station #6 Reconstruction	\$ 450,000	\$ 21,657	\$ 450,000	\$ 25,157	5.59%
McDonald's & 395 Sewer Main Replacement	\$ 330,000	\$ 19,500	\$ 330,000	\$ 22,000	6.67%
Total	\$ 2,075,000	\$ 490,548	\$ 2,075,000	\$ 553,473	26.67%

Lift Station #6 Reconstruction

Lift station #6 was built in 1981. The submersible duplex pump station has experienced corrosion of both metal and brick. Replacement of the wetwell will increase capacity, eliminate porous brick, and safeguard the environment. Ventilation of the structure is inadequate and electrical systems are nearing the end of their useful life.

Current Update: Bids were opened April 19. The pre-construction meeting was held with the contractor, and due to lead times for critical components, the construction is anticipated to occur in the Fall; wrapping up before the close of the paving-window.

McDonald's & 395 Sewer Main Replacement

Segments of this piping have been found to have structural failures in multiple locations and failing joints. These line failures cause pipe blockage and requires monthly cleaning. In addition, pipe failures may be allowing sewage to exfiltrate the surrounding soil. A new sewer line would eliminate current monthly maintenance costs and provide watertight lines to protect existing groundwater resources from contamination.

Current Update: AP is completing bid documents but will not be advertising the work until an easement can be secured.

FY2021-22 Monthly Financial Report

City of Hermiston, Oregon

Other City Capital Projects Report

For the Month Ending May 31, 2022

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Airport Apron Rehab	\$ 2,355,000	\$ 499,963	\$ 2,355,000	\$ 764,778	32.47%
Riverfront Park Rebuild	\$ 390,000	\$ 193,426	\$ 510,000	\$ 323,300	63.39%
New City Hall Construction	\$ 7,348,498	\$ 5,276,329	\$ 8,690,000	\$ 6,566,809	75.57%
Total	\$ 10,093,498	\$ 5,969,718	\$ 11,555,000	\$ 7,654,887	66.25%

Airport Apron Rehab

This project will demolish and rebuild all of the remaining aircraft parking and movement areas at the airport, which are used for accessing public facilities. The scope of the project does NOT include rebuilding taxiways to individual hangars. This project is necessary to rehabilitate parking areas which have been deemed “Very Poor” or “Failing” by the Oregon Department of Aviation. In addition to serving small aircraft, and a surprising amount of corporate jet traffic, this aircraft parking area facilitates loading/unloading of air-cargo operators that currently service up to 12 UPS truckloads of freight each day.

Current Update:

Swaggart Brothers completed the project in early June, with punch-list items expected to be finished by June 30.

Riverfront Park Rebuild

This project encompassed the work done to clean up the Riverfront Park after the flood of the park in the spring of 2020. This project consisted of three distinct phases;

- Removing all debris from the existing parking lot and driveway (gravel repair) – **COMPLETED**
- Removing all debris, silt and vegetation from facilities in the park – **COMPLETED**
- Providing for relocating the playground and the parking lot and improvement of park facilities – **IN PROGRESS**

Current Update: Parks staff will be installing the playground equipment over the summer. They were pulled away to help get the pool ready for the season.

New City Hall

This project encompasses the demolition of the old City Hall; the demolition of the Lanham building (to the east) for additional parking for City Hall; the construction of a new City Hall and parking lot; the complete rebuild of the “Banner Bank” parking lot across 2nd street from City Hall to the west; and the replacement of water and sewer lines in the alley from 1st street to 3rd street.

Current Update: The exterior is nearly complete. There are only a few other items on the landscaping that need to be done. Cabinets have been set. Flooring has been installed in the basement. The council dais is being constructed. The elevator is being installed.

June 2022 Financial Report

Preliminary Only



Department of Finance
June 2022
(Unaudited)

Includes the Hermiston Urban Renewal Agency

FY2021-2022 Monthly Financial Report

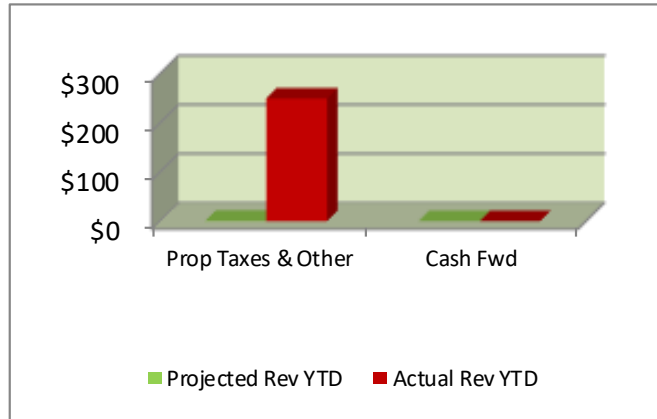
Hermiston Urban Renewal Agency (HURA)

For the Month Ending June 30, 2022

Resources

Through April June 30, 2022

by Category



	Annual Proj Rev	Actual Rev (YTD	% Var
Prop Taxes & Other	\$ 240	\$ 250	104%
Cash Fwd	167	-	0%
Total	\$ 407	\$ 250	61%

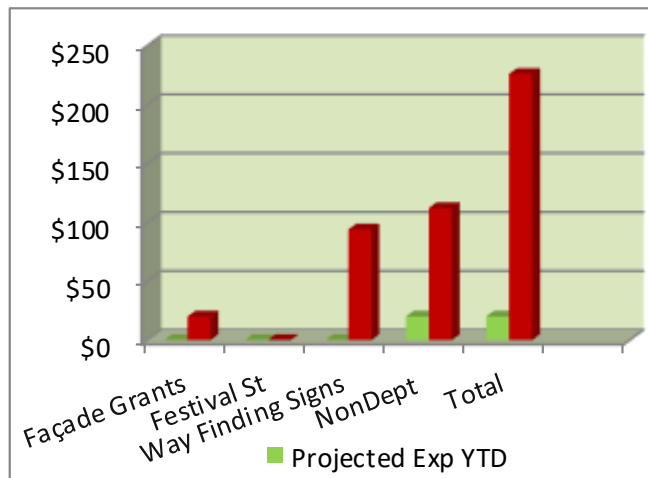
Note: Variance is calculated as % of revenue YTD

Expenditures

Through April June 30, 2022

by Character

(in \$1,000)



	Annual Proj Exp	Actual Exp (YTD	% Var
Façade Grants	\$ 50	\$ 20	40%
Festival St	\$ 3	\$ -	0%
Way Finding Signs	\$ 105	\$ 94	90%
NonDept	\$ 249	\$ 112	45%
Total	\$ 407	\$ 226	56%

Note: variance is calculated as % of expenses YTD.

The FY2021-22 budget for the Urban Renewal Agency is \$ 406,918. This includes \$50,000 for Façade Grants, \$3,000 for the Festival Street, \$105,500 in Way Finding Signs, and \$245,418 for Non-Departmental expenses.

Revenues collected in June, 2022 for HURA amounted to \$5,263 for total revenue to date of \$250,113, or 105% of the revenue projection (\$237,842) for FY2022.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

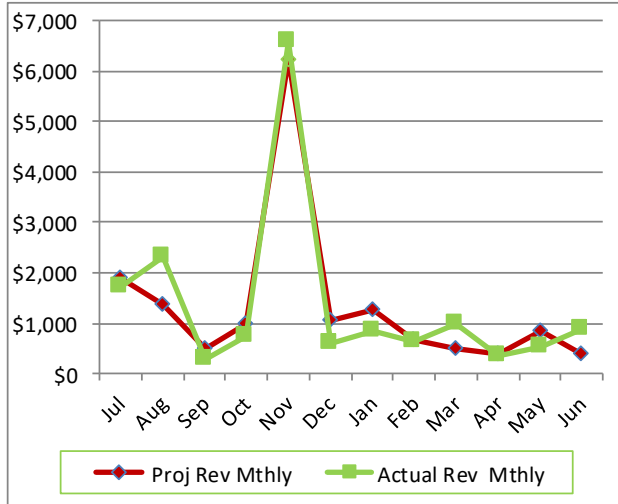
General Fund Resources

For the Month Ending June 30, 2022

General Fund Resources Summary

Through June 30, 2022

(in \$1,000)



	Proj Rev Mthly	Rev Proj YTD	Actual Rev Mthly	Var Fav/ (Unfav)	% Var
Jul	\$ 1,899	\$ 1,899	\$ 1,727	\$ (172)	-9%
Aug	\$ 1,384	\$ 1,384	\$ 2,316	\$ 932	67%
Sep	\$ 515	\$ 515	\$ 305	\$ (211)	-41%
Oct	\$ 975	\$ 975	\$ 728	\$ (247)	-25%
Nov	\$ 6,239	\$ 6,239	\$ 6,592	\$ 353	6%
Dec	\$ 1,046	\$ 1,046	\$ 620	\$ (425)	-41%
Jan	\$ 1,253	\$ 1,253	\$ 842	\$ (410)	-33%
Feb	\$ 669	\$ 669	\$ 631	\$ (39)	-6%
Mar	\$ 499	\$ 499	\$ 974	\$ 475	95%
Apr	\$ 380	\$ 380	\$ 365	\$ (15)	-4%
May	\$ 837	\$ 837	\$ 522	\$ (315)	-38%
Jun	\$ 382	\$ 382	\$ 883	\$ 501	131%
Total YTD	16,079	16,077	16,505	427	2.7%
Cash Fwd	874	-	-	-	0%
Total	\$ 16,954	\$ 16,077	\$ 16,505	427	2.7%

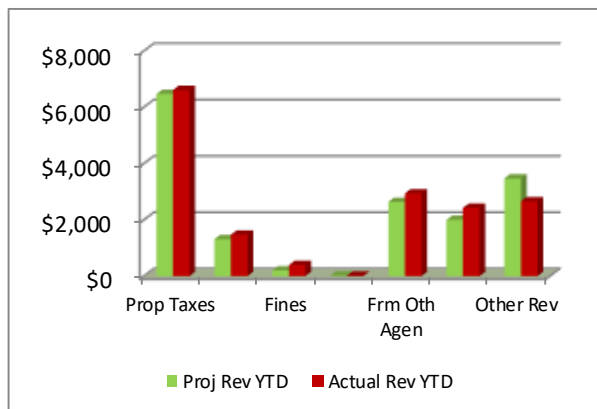
Estimated General Fund revenues for the 2021-22 fiscal year are **\$16,951,709**. Projected revenues for June were **\$382,180**, compared to actual revenues of **\$833,055**, a variance of **\$427,245**. The fund is currently **\$500,876** more than projected through June, or **2.7% more** than projections for the year.

General Fund - All Resources

Through June 30, 2022

by Category

(in \$1,000)



	Annual Proj Rev	Proj Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Prop Taxes	\$ 6,466	\$ 6,466	\$ 6,608	\$ 142	2%
Lic & Fran	\$ 1,309	\$ 1,309	1,475	165	13%
Fines	\$ 200	\$ 200	392	192	96%
Interest Rev	\$ 15	\$ 15	11	(4)	-24%
Frm Oth Agen	\$ 2,629	\$ 2,629	2,938	310	12%
Svc Chgs	\$ 1,993	\$ 1,993	2,424	431	22%
Other Rev	\$ 3,466	\$ 3,466	2,656	(810)	-23%
Cash Fwd	\$ 874	\$ -	-	-	0%
Total	\$16,952	\$ 16,077	\$ 16,505	\$ 427	2.7%

Note: variance is calculated as a percent of the projected revenue YTD.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

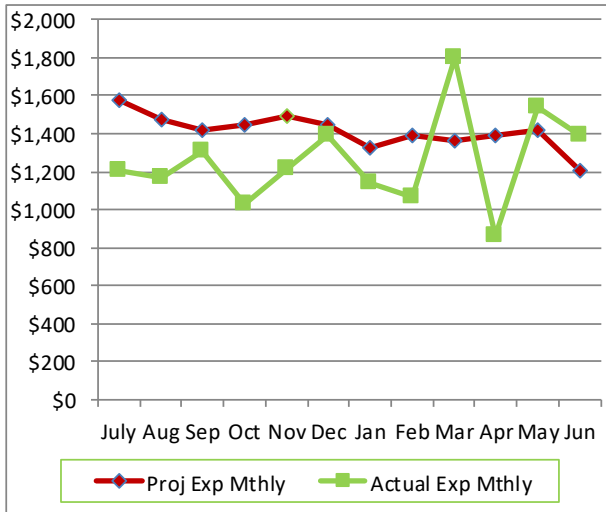
General Fund Expenditures

For the Month Ending June 30, 2022

General Fund Expenditure Summary

Through June 30, 2022

(in \$1,000)



	Proj Exp Mthly	Proj Exp YTD	Actual Exp Mthly	Var Fav/ (Unfav)	% Var
July	\$ 1,579	\$ 1,579	\$ 1,207	\$ 372	24%
Aug	\$ 1,476	\$ 1,476	\$ 1,165	\$ 311	21%
Sep	\$ 1,418	\$ 1,418	\$ 1,305	\$ 113	8%
Oct	\$ 1,443	\$ 1,443	\$ 1,025	\$ 418	29%
Nov	\$ 1,495	\$ 1,495	\$ 1,211	\$ 284	19%
Dec	\$ 1,444	\$ 1,444	\$ 1,389	\$ 55	4%
Jan	\$ 1,328	\$ 1,328	\$ 1,139	\$ 189	14%
Feb	\$ 1,389	\$ 1,389	\$ 1,070	\$ 319	23%
Mar	\$ 1,367	\$ 1,367	\$ 1,797	\$ (431)	-32%
Apr	\$ 1,391	\$ 1,391	\$ 860	\$ 531	38%
May	\$ 1,419	\$ 1,419	\$ 1,540	\$ (120)	-8%
Jun	\$ 1,202	\$ 1,202	\$ 1,390	\$ (188)	-16%
Total YTD	16,952	16,952	15,097	1,854	10.9%
Contngcy		-	-	-	0%
Total	\$ 16,952	\$ 16,952	\$ 15,097	\$ 1,854	10.9%

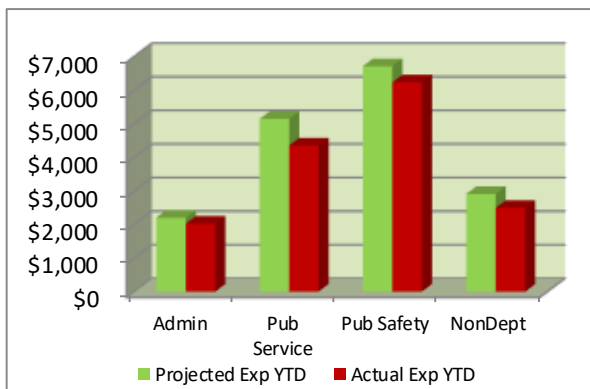
Projected General Fund monthly expenditures for June were **\$1,202,013**. Actual expenditures were **\$1,389,571**, which is **\$187,558** more than projected. Even with this overage in June, the General Fund expenditures (for FY2022) are still **\$2,041,461 (10.9%)** below projected for FY2022.

General Fund Expenditures

by Consolidated Department

Through June 30, 2022

(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Admin	\$ 2,199	2,199	2,024	175	8%
Pub Service	5,140	5,139	4,350	790	15%
Pub Safety	6,710	6,709	6,230	479	7%
NonDept	2,904	2,904	2,493	411	14%
Unapp	-	-	-	-	0%
Total	\$16,952	\$ 16,952	\$ 15,097	\$ 1,855	10.9%

Note: variance is calculated as a percent of the projected expenditures YTD.

FY2021-2022 Monthly Financial Report

General Fund Expenditure Detail For the Month Ending June 30, 2022

General Fund Expenditures by Department

	Annual Projected			Var Fav/ (Unfav)	% Var Fav/ (Unfav)
	Exp	Projected Exp YTD	Actual Exp YTD		
City Council	65,599	65,598	37,181	28,417	43%
City Manager/Planning	1,192,109	1,192,109	1,154,307	37,802	3%
Finance	642,502	642,502	622,226	20,276	3%
Legal	298,450	298,450	210,300	88,150	30%
Total Administration	2,198,660	2,198,659	2,024,014	174,646	8%
Transportation	362,000	362,000	288,473	73,527	20%
Airport	329,500	329,500	271,283	58,217	18%
Bldg Inspection	618,377	618,378	474,073	144,305	23%
Parks	756,809	756,811	721,099	35,712	5%
Parks/Utility Landscaping	61,003	61,003	42,933	18,070	30%
Pool	608,329	608,328	534,856	73,472	12%
Municipal Buildings	142,436	142,436	139,703	2,733	2%
Library	963,386	963,386	859,574	103,812	11%
Recreation	976,804	976,804	781,271	195,533	20%
Community Center	257,569	257,569	183,480	74,089	29%
Harkenrider Center	63,258	63,258	52,862	10,396	16%
Total Public Services	5,139,471	5,139,472	4,349,607	789,866	15%
Court	753,538	753,538	541,350	212,188	28%
Public Safety Center	68,000	68,000	55,401	12,599	19%
Police Operations	5,887,789	5,887,789	5,633,670	254,119	4%
Total Public Safety	6,709,327	6,709,327	6,230,421	478,906	7%
Non-Departmental	2,904,253	2,904,252	2,493,166	411,086	14%
Unappropriated	0	0	0	0	0%
Total Non-Dept	2,904,253	2,904,252	2,493,166	411,086	14%
Total	16,951,711	16,951,711	15,097,207	1,854,503	10.9%

For June, Total **Administration** is \$174,646 less than projected for FY2022. **Total Public Services** is \$789,866 less than projected for FY2022. **Public Safety** is \$478,906 less than projected for FY2023. The total **General Fund expenses** are \$1,854,503 less than projected (10.93%) for FY2022.

FY2021-2022 Monthly Financial Report

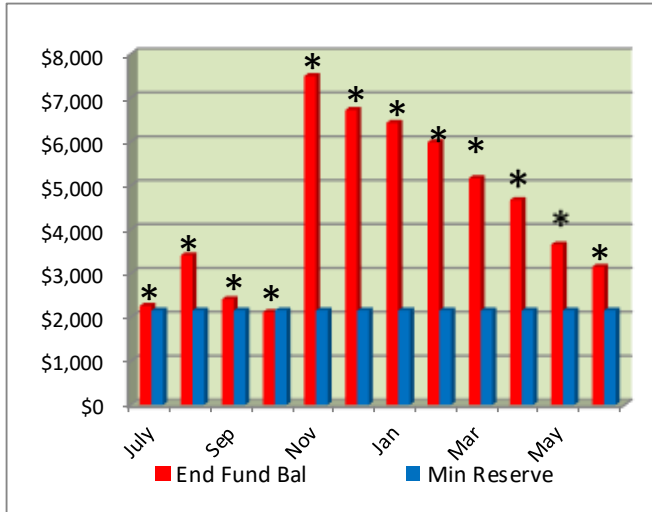
Fund Balance - General Fund For the Month Ending June 30, 2022

General Fund

Through June 30, 2022

Ending Fund Balance

(in \$1,000)



Minimum Reserve = \$2,150,851

	Begin Fund Bal	Revenue	Expense	End Fund Bal	ACT/PROJ Fund Bal
July	\$ 1,737	\$ 1,727	\$ (1,207)	\$ 2,257	ACT*
Aug	\$ 2,257	\$ 2,316	\$ (1,165)	\$ 3,408	ACT*
Sep	\$ 3,408	\$ 305	\$ (1,305)	\$ 2,408	ACT*
Oct	\$ 2,408	\$ 728	\$ (1,025)	\$ 2,111	ACT*
Nov	\$ 2,111	\$ 6,592	\$ (1,211)	\$ 7,491	ACT*
Dec	\$ 7,491	\$ 620	\$ (1,389)	\$ 6,723	ACT*
Jan	\$ 6,723	\$ 842	\$ (1,139)	\$ 6,426	ACT*
Feb	\$ 6,426	\$ 631	\$ (1,070)	\$ 5,987	ACT*
Mar	\$ 5,987	\$ 974	\$ (1,797)	\$ 5,164	ACT*
Apr	\$ 5,164	\$ 365	\$ (860)	\$ 4,669	ACT*
May	\$ 4,669	\$ 522	\$ (1,540)	\$ 3,651	ACT*
June	\$ 3,651	\$ 883	\$ (1,390)	\$ 3,144	ACT*
Total	\$ 1,737	\$ 16,504	\$ (15,098)	\$ 3,144	

The General Fund balance at the end of FY2022 is approximately **\$3,114,000**, which is approximately **\$963,149 (or 1.45 times)** the current Minimum Reserve requirement of \$2,150,851.

The General Fund reserve policy is to maintain a 15% fund balance (approximately two months of expenditures) based on the prior fiscal year activity.

FY2021-2022 Monthly Financial Report

Special Revenue Funds Report

For the Month Ending June 30, 2022

Special Revenue Funds

Resources & Requirements

	2021-22 Annual Budget	Actual YTD	Remaining Budget
02 Bonded Debt Fund			
Resources	692,980	516,342	176,638
Expenditures	533,120	533,105	15
Unappropriated Balance	159,860	N/A	N/A
05 Transient Room Tax (TRT)			
Resources	953,230	1,066,857	113,627
Expenditures	953,230	1,072,666	(119,436)
Unappropriated Balance	-	N/A	N/A
08 Reserve Fund			
Resources	12,632,203	4,420,017	8,212,186
Expenditures	12,632,203	3,395,411	9,236,792
Unappropriated Balance	1,094,394	N/A	N/A
11 Miscellaneous Special Revenue			
Resources	273,000	63,144	209,856
Expenditures	273,000	208,800	64,200
Unappropriated Balance	-	N/A	N/A
19 Christmas Express Special Revenue			
Resources	45,037	25,151	19,886
Expenditures	40,037	19,129	20,908
Unappropriated Balance	5,000	N/A	N/A
20 Law Enforcement Special Revenue			
Resources	103,118	20,524	82,594
Expenditures	82,125	36,294	45,831
Unappropriated Balance	20,993	N/A	N/A
21 Library Special Revenue			
Resources	35,800	8,396	27,404
Expenditures	3,300	6,122	(2,822)
Unappropriated Balance	32,500	N/A	N/A
23 Enterprise Zone Project Fund			
Resources	2,206,674	950,013	1,256,661
Expenditures	1,743,300	874,625	868,675
Unappropriated Balance	463,374	N/A	N/A
25 EOTEC Operations			
Resources	627,793	465,967	161,826
Expenditures	627,793	563,288	64,505
Unappropriated Balance		N/A	N/A

Beginning with the 2016-17 fiscal year the City began distinguishing within the funds some part of ending fund balance as contingency and some as reserved for future expenditure. The contingency is included in appropriations while the reserve for future expenditures is unappropriated.

The City uses multiple Special Revenue funds to account for revenues that are restricted to expenditure for particular purposes. They include funds for debt service, economic development, parks and recreation, capital projects, and grants. Since these funds are not operational in nature and used for specific purposes from year-to-year, their expenditures do not typically follow a predictable pattern so budget variances are not calculated for them.

FY2021-2022 Monthly Financial Report

Utility and Street Funds Report

For the Month Ending June 30, 2022

Utility and Street Funds Report

Resources & Expenditures

	2021-22		Actual YTD	Variance	
	Annual Budget	Projected YTD		Fav/(Unfav)	% Variance
04 Street Fund					
Resources	1,950,474	1,564,488	1,895,643	331,155	21%
Expenditures	1,900,474	1,900,474	1,583,428	317,046	17%
Contingency	50,000	N/A	N/A	N/A	N/A

06 Utility Fund					
Resources	11,293,901	9,284,214	10,455,782	1,171,568	13%
Expenditures	10,757,600	10,757,600	9,314,799	1,442,801	13%
Contingency	536,301	N/A	N/A	N/A	N/A

13 HES Fund					
Resources	12,178,457	9,843,323	10,549,818	706,495	7%
Expenditures	10,139,906	10,139,906	9,314,237	825,669	8%
Contingency	2,038,551	N/A	N/A	N/A	N/A

15 Regional Water Fund					
Resources	1,775,591	1,511,000	1,126,728	(384,272)	-25%
Expenditures	1,310,402	1,310,402	1,048,333	262,069	20%
Contingency	465,189	N/A	N/A	N/A	N/A

All four of these funds are projected on a straight line, 1/12th of budgeted expense or revenue per month. This practice means the seasonal/cyclical nature of the various funds is not accounted for on a month-to-month projected basis.

Revenues for the **Street Fund** are **\$331,155** over projected. Expenditures are **\$317,046** below projected.

Revenues in the **Utility Fund** are **\$1,171,568** over projected. Expenditures are **\$1,442,801** below projected.

The **HES Fund** revenue is **\$706,495** over projected. Expenditures are **\$825,669** below over projected.

The **Regional Water Fund** revenues are **\$384,272** below projected. Expenditures-to-date are **\$262,069** below projected.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon Utilities/Streets Capital Projects Report For the Month Ending June 30, 2022

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Well #6 B/U Generator	\$ 320,000	\$ 36,154	\$ 320,000	\$ 41,929	13.10%
Lift Station #3 Upgrade	\$ 550,000	\$ 326,099	\$ 550,000	\$ 359,074	65.29%
Geer & Harper Re-alignment	\$ 125,000	\$ 5,887	\$ 125,000	\$ 11,062	8.85%
N. 1st Place Reconstruction	\$ 100,000	\$ 69,000	\$ 100,000	\$ 82,000	82.00%
N. 1st Place Water Line Replacement	\$ 100,000	\$ 26,008	\$ 100,000	\$ 26,008	26.01%
Gladys & Main Waterline Replacement	\$ 100,000	\$ -	\$ 100,000	\$ -	0.00%
Lift Station #6 Reconstruction	\$ 450,000	\$ 28,088	\$ 450,000	\$ 31,588	7.02%
McDonald's & 395 Sewer Main Replacement	\$ 330,000	\$ 19,500	\$ 330,000	\$ 22,000	6.67%
Total	\$ 2,075,000	\$ 510,736	\$ 2,075,000	\$ 573,661	27.65%

Well #6 Backup Generator

Well No. 6 is the primary well and the only well available that could provide minimal water supply to lower pressure zones in the city during a power outage. The current pump was last repaired in 1994, and the backup pump lacks the capacity to service the pressure zone. The pump covers service area including Walmart Distribution Center, Eastern Oregon Higher Education Center, Pioneer Seed, and EOTEC. Preventative maintenance will avoid significant inconvenience and loss of water to area businesses.

Current Update: Due to ongoing global supply chain issues, or at least that's the excuse being offered by the contractor, the main component of the project (the generator itself) is now not expected to be ready for delivery until late 2022. Since the price is locked in, and this project is mainly a system resiliency project, the delay is of little actual consequence. In fact, the delay may end up being more efficient for the system's operations anyway, as the system demand is exponentially lower in the winter-time, which makes taking Well #6 offline for a period of time to connect the new generator more palatable in the winter.

Lift Station #3 Upgrade

Lift Station No. 3 was built in approximately 1981 and is located underneath Highway 395. The pump and electrical systems need to be replaced. This project calls for the install of duplex pumps and upgraded electrical and control systems.

It also will include evaluation of extending a gravity line to Lift Station No. 6, which is also in poor shape. Extending the line under Union Pacific Railroad tracks may be more cost effective than replacing both lift stations. Traffic control will be necessary during design phase

Current Update: *The Contractor provided their final change-order amount to push through the buried rail car. Work is now expected to resume in early September.*

Geer & Harper Re-alignment

This intersection needs to be reconstructed to improve traffic/pedestrian access and ensure connectivity to property east of N. 1st Place. The current configuration makes access difficult for large trucks and traffic backs up on Harper Road during busy times during the day.

Current Update: No change in the status of this project. Still waiting for additional right-of-way acquisition.

North 1st Place Reconstruction

North 1st Place is a critical secondary north/south arterial in Hermiston's transportation system. The existing road is cracking, there are no sidewalks and there is unrestricted access to the roadway from parking and undeveloped areas.

Current Update: *Bids were advertised to pave portions of NW 3rd in order to serve as a detour route during the main work on N 1st Place. Paving of NW 3rd will take place this Fall. It is still anticipated that bidding for the main project will take place in October/November, with construction expected early Spring '23.*

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon Utilities/Streets Capital Projects Report For the Month Ending June 30, 2022

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N. 1st Place Water Line Replacement	\$ 100,000	\$ 26,008	\$ 100,000	\$ 26,008	26.01%
Gladys & Main Waterline Replacement	\$ 100,000	\$ -	\$ 100,000	\$ -	0.00%
Lift Station #6 Reconstruction	\$ 450,000	\$ 28,088	\$ 450,000	\$ 31,588	7.02%
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North 1st Place Water Line Replacement

This project will eliminate failing, deteriorating lines which will minimize future repair work. It will also eliminate steel pipes from the 1920's and will improve public safety by ensuring no lead pipes.

Current Update: *Design work continues in conjunction with the N 1st Place Roadway Project.*

Gladys & Main Waterline Replacement

Sections of this water distribution system were installed in the 1920s with steel pipe – some of the oldest pipe in the city water system. This project will eliminate failing, deteriorating and undersized line, reduce repair work, and improve public safety.

Current Update: Nothing to report this month.

Lift Station #6 Reconstruction

Lift station #6 was built in 1981. The submersible duplex pump station has experienced corrosion of both metal and brick. Replacement of the wetwell will increase capacity, eliminate porous brick, and safeguard the environment. Ventilation of the structure is inadequate and electrical systems are nearing the end of their useful life.

Current Update: Bids were opened April 19. The pre-construction meeting was held with the contractor, and due to lead times for critical components, the construction is anticipated to occur in the Fall; wrapping up before the close of the paving-window.

McDonald's & 395 Sewer Main Replacement

Segments of this piping have been found to have structural failures in multiple locations and failing joints. These line failures cause pipe blockage and requires monthly cleaning. In addition, pipe failures may be allowing sewage to exfiltrate the surrounding soil. A new sewer line would eliminate current monthly maintenance costs and provide watertight lines to protect existing groundwater resources from contamination.

Current Update: *Work continues to secure the necessary easement through the property owner's attorney, George Anderson.*

FY2021-22 Monthly Financial Report

City of Hermiston, Oregon

Other City Capital Projects Report

For the Month Ending June 30, 2022

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Airport Apron Rehab	\$ 2,355,000	\$ 550,167	\$ 2,355,000	\$ 814,982	34.61%
Riverfront Park Rebuild	\$ 390,000	\$ 193,426	\$ 510,000	\$ 323,300	63.39%
New City Hall Construction	\$ 7,348,498	\$ 6,837,080	\$ 8,690,000	\$ 8,127,560	93.53%
Total	\$ 10,093,498	\$ 7,580,673	\$ 11,555,000	\$ 9,265,842	80.19%

Airport Apron Rehab

This project will demolish and rebuild all of the remaining aircraft parking and movement areas at the airport, which are used for accessing public facilities. The scope of the project does NOT include rebuilding taxiways to individual hangars. This project is necessary to rehabilitate parking areas which have been deemed “Very Poor” or “Failing” by the Oregon Department of Aviation. In addition to serving small aircraft, and a surprising amount of corporate jet traffic, this aircraft parking area facilitates loading/unloading of air-cargo operators that currently service up to 12 UPS truckloads of freight each day.

Current Update:

Swaggart Brothers completed the project in early June, with punch-list items expected to be finished by June 30.

Riverfront Park Rebuild

This project encompassed the work done to clean up the Riverfront Park after the flood of the park in the spring of 2020. This project consisted of three distinct phases;

- Removing all debris from the existing parking lot and driveway (gravel repair) – **COMPLETED**
- Removing all debris, silt and vegetation from facilities in the park – **COMPLETED**
- Providing for relocating the playground and the parking lot and improvement of park facilities – **IN PROGRESS**

Current Update: Parks staff will be installing the playground equipment over the summer.

New City Hall

This project encompasses the demolition of the old City Hall; the demolition of the Lanham building (to the east) for additional parking for City Hall; the construction of a new City Hall and parking lot; the complete rebuild of the “Banner Bank” parking lot across 2nd street from City Hall to the west; and the replacement of water and sewer lines in the alley from 1st street to 3rd street.

Current Update: *Final details are being completed on the outside of the building. On the interior, lighting is being installed on all floors. In the basement, the lighting is functioning with motion sensors, etc. Within the next two weeks, the contractor hopes to start the HVAC system and get their flooring sub in to install flooring on floors 1 and 2. One of their big worries right now is a number of large (400amp) breakers that have been ordered for over a year but have yet to be manufactured or shipped. The design team is looking for options in case this item continues to slide because some of the large systems like elevators cannot be powered up without large breakers of this type.*