

CITY OF HERMISTON
Fiscal Year 2014-15

ANNUAL BUDGET

BUDGET COMMITTEE MEMBERS

Fred J. Allen, Jr., Citizen Member
George Anderson, Councilor
Eric Carpenter, Citizen Member
Mary Corp, Citizen member
Lori Davis, Councilor
Dave Drotzmann, Mayor
Michael Frink, Citizen Member
Manuel Guterrez, Councilor
Rod. S. Hardin, Councilor

Frank J. Harkenrider, Councilor
Joanna Hayden, Citizen member
Blaine Hendrickson, Citizen Member
John Kirwan, Councilor
Brian Misner, Citizen member
Jackie C. Myers, Councilor
Doug Primmer, Councilor
Kim Puzey, Citizen Member

Edward Brookshier, Budget Officer
Amy Palmer, Finance Director



WE, THE EMPLOYEES AND OFFICIALS OF THE CITY OF HERMISTON, VALUING THE TRUST OF THE CITIZENS WE SERVE, TAKE RESPONSIBILITY FOR BUILDING A HIGH PERFORMING ORGANIZATION RECOGNIZED FOR THE FOLLOWING:

- ❖ Clean, well-maintained streets and properties, with vibrant, inviting public spaces that stimulate the intellectual and emotional needs of the entire community.

A city organization and community offering physical safety and well-being. We are respectful and supportive of our diverse societal and cultural needs, creating an environment where all individuals feel empowered to pursue their life's ambitions.

A city organization that values mutual respect, cooperation and support, open and honest communications, a desire to continuously improve, and optimism for the future of our community.

Building a work environment which considers exciting and innovative solutions where all employees feel a sense of pride in delivering a high quality product to our community.

Providing effective communications between customers, employees and officials, focusing on superior customer service.

Providing high value services through strong financial performance.

TABLE OF CONTENTS

CITY PROFILE	7
CITY OF HERMISTON ORGANIZATION CHART	9
BUDGET PROCESS.....	12
THE BUDGET FRAMEWORK	13
FUND ACCOUNTING.....	15
BASIS OF ACCOUNTING.....	15
INTER-FUND APPROPRIATIONS.....	15
CASH BALANCES BY FUND	16
CONSOLIDATED REVENUES AND EXPENDITURES BY FUND	17
CONSOLIDATED REVENUES AND EXPENDITURES BY CHARACTER	18
CONSOLIDATED REVENUES BY FUND CHART	19
CONSOLIDATED REVENUES BY CHARACTER CHART	19
CONSOLIDATED EXPENDITURES BY CHARACTER CHART	20
POPULATION CHART	20
TAX HISTORY	21
PERSONNEL SERVICES SUMMARY	22
BONDED DEBT MANAGEMENT	26
BONDED DEBT FUND	27
CLEAN WATER STATE REVOLVING FUND LOAN	28
BONDED DEBT RESOURCES	29
BONDED DEBT REQUIREMENTS.....	30
GENERAL FUND.....	31
GENERAL FUND RESOURCES.....	32
CONSOLIDATED GENERAL FUND EXPENDITURES SUMMARY	34
CONSOLIDATED GENERAL FUND EXPENDITURES BY CHARACTER.....	34
CONSOLIDATED ADMINISTRATION AND FINANCE.....	35
CITY COUNCIL.....	36
CITY MANAGER/PLANNING.....	38
FINANCE.....	40
CONSOLIDATED DEPARTMENT OF LAW EXPENDITURES	42
LEGAL	43
COURT	45
CONSOLIDATED PUBLIC SERVICES	47
TRANSPORTATION.....	48
AIRPORT.....	50
BUILDING INSPECTIONS.....	52
PARKS	54

MUNICIPAL POOL.....	56
MUNICIPAL BUILDINGS	58
LIBRARY	60
RECREATION.....	62
CONFERENCE CENTER.....	64
CONSOLIDATED PUBLIC SAFETY.....	66
PUBLIC SAFETY CENTER.....	67
POLICE OPERATIONS	69
CONSOLIDATED NON-DEPARTMENTAL EXPENDITURES	71
AUDIT & OTHER.....	72
UNAPPROPRIATED BALANCE	74
STATE STREET TAX FUND.....	76
RESOURCES.....	77
EXPENDITURES BY CHARACTER	77
DETAILED EXPENDITURES.....	79
TRANSIENT ROOM TAX FUND	80
RESOURCES.....	81
EXPENDITURES BY CHARACTER	81
DETAILED EXPENDITURES.....	82
UTILITY FUND	83
RESOURCES.....	84
CONSOLIDATED UTILITY EXPENDITURES.....	85
WASTEWATER TREATMENT.....	86
WASTEWATER TREATMENT DETAILED EXPENDITURES	87
WATER PRODUCTION & MAINTENANCE.....	89
WATER PRODUCTION & MAINTENANCE DETAILED EXPENDITURES	90
RECREATION SPECIAL REVENUE FUND.....	92
RESOURCES.....	92
EXPENDITURES BY CHARACTER	93
DETAILED EXPENDITURES.....	94
RESERVE FUND.....	95
RESOURCES.....	96
CONSOLIDATED RESERVE EXPENDITURES	97
EOTEC CONSTRUCTION	98
OFFICE EQUIPMENT	99
AIRPORT IMPROVEMENTS.....	100
PARK IMPROVEMENTS.....	101
TRT/REC PROGRAMS.....	102

PARKS & REC DEVELOPMENT	103
BICYCLE TRAILS	104
PARKS SDC.....	105
STREET EQUIPMENT.....	106
STREET MAINTENANCE	107
STREET CONSTRUCTION.....	108
TRAFFIC CONTROL 11 TH & ELM.....	109
PIONEER HI-BRED IMPROVEMENTS	110
WASTEWATER TREATMENT DEPT EQUIPMENT.....	111
WASTEWATER TREATMENT PLANT IMPROVEMENTS.....	112
WASTEWATER SDC.....	113
WATER DEPARTMENT EQUIPMENT	114
WATER SDC.....	115
UTILITY CONSTRUCTION	116
REPAIR/REPLACE REGIONAL WATER SYSTEM	117
HES IMPROVEMENTS.....	118
HCC MAINTENANCE & REPAIRS	119
911 COMMUNICATIONS.....	120
RESOURCES.....	121
EXPENDITURES BY CHARACTER	121
DETAILED EXPENDITURES.....	122
MUNICIPAL COURT FUND.....	123
RESOURCES.....	123
EXPENDITURES BY CHARACTER	123
DETAILED EXPENDITURES.....	124
MISCELLANEOUS SPECIAL REVENUE FUND	125
RESOURCES.....	125
EXPENDITURES BY CHARACTER	125
DETAILED EXPENDITURES.....	126
CONFERENCE CENTER SPECIAL REVENUE FUND	127
RESOURCES.....	127
EXPENDITURES BY CHARACTER	127
DETAILED EXPENDITURES.....	128
HERMISTON ENERGY SERVICES.....	129
RESOURCES.....	130
EXPENDITURES BY CHARACTER	130
DETAILED EXPENDITURES.....	131
REVOLVING LOAN FUND.....	132

RESOURCES.....	132
EXPENDITURES BY CHARACTER	132
DETAILED EXPENDITURES.....	132
REGIONAL WATER FUND.....	133
RESOURCES.....	134
CONSOLIDATED REGIONAL WATER EXPENDITURES	135
REGIONAL WATER EXPENDITURES BY CHARACTER	135
NON-POTABLE WATER.....	136
POTABLE WATER.....	137
RIVER INTAKE STATION.....	138
AUDIT & OTHERS	139
WWTP CONSTRUCTION	140
RESOURCES.....	140
EXPENDITURES BY CHARACTER	140
DETAILED EXPENDITURES.....	141
EOTEC CONSTRUCTION	142
RESOURCES.....	142
EXPENDITURES BY CHARACTER	142
DETAILED EXPENDITURES.....	142
LAW ENFORCEMENT FUND.....	143
RESOURCES.....	143
EXPENDITURES BY CHARACTER	143
DETAILED EXPENDITURES.....	144
LIBRARY FUND.....	145
RESOURCES.....	145
EXPENDITURES BY CHARACTER	145
DETAILED EXPENDITURES.....	146
2014 WATER & SEWER REVENUE BONDS	147
RESOURCES.....	147
EXPENDITURES BY CHARACTER	147
DETAILED EXPENDITURES.....	148
GLOSSARY OF TERMS	149
BUDGET COMMITTEE MEETING MINUTES	152

CITY PROFILE

Location and Population:

Hermiston is a progressive, growth-oriented urban/retail center for an area based economically on agriculture, food processing, transportation, utilities and other light industry. In 2013, Hermiston continued to grow as the largest city in Eastern Oregon, with a population of 17,240. The city projects a growth rate of 2% each year for the next 20 years.

We are located in the northwest corner of Umatilla County in northeast Oregon and are centrally located between the major cities of the Pacific Northwest. Located just 185 miles east of Portland; 183 miles southwest of Spokane, Washington; 260 miles southeast of Seattle, Washington and 257 miles northwest of Boise, Idaho, Hermiston is a transportation hub accessed by Interstate Highways I-84, east to west, and I-82, north and south, and numerous feeder highways. Hermiston lies one truck day from seven western states and two Canadian provinces. In addition we are in close proximity to the Union Pacific-Hinkle Rail yard and the Columbia River and its container cargo shipping facilities. The City operates a local municipal airport for light commercial and private use and there are Regional Airports offering full commercial services 30 minutes away at Pendleton, Oregon and Pasco, Washington.

Business:

Hermiston is the commercial center for a highly varied and productive agriculture industry. The Hermiston Region can viably grow more than 200 crops for commercial production. Irrigated farm and ranch lands produce potatoes, alfalfa, corn, wheat, onions, carrots, asparagus, mint, peppers, fruit, beef and dairy cattle, plus many other specialty crops. Ongoing efforts to diversify the area's agriculture are supported by the Oregon State University Hermiston Agricultural Research Center located just south of Hermiston. The Hermiston area is home to a variety of light industries whose products include frozen foods, manufactured housing, plastic pipe, wood chips for paper production, motor control panels, horse trailers and metal specialties. In addition, the northwest distribution center for Wal-Mart is located in Hermiston. Economic development efforts are centered on warehousing, distribution and manufacturing to further diversify our economy.

Municipal Facilities:

The City of Hermiston offers a public safety center which houses the police department and the municipal court. The Hermiston Fire & Emergency Services District facilities are also located in the safety center. Hermiston provides a convention center, public works building, wastewater treatment plant, water treatment plant, public library, city parks, a combined lap and leisure outdoor community swimming pool complex and water/sewer utilities. In addition, beginning in October 2001, Hermiston Energy Services, the city's municipal electric utility, began providing power to its nearly 5,000 residential and commercial customers. HES was the first municipal electric utility created in Oregon in over 50 years.

Education:

Hermiston's School District is made up of one senior high school, two middle schools, five elementary schools, one alternative school and one ESD office. The school district serves students in kindergarten through grade 12 and offers a broad range from basic skills to vocational and advanced placement classes. A wide variety of classes and workforce training programs are also offered on the Hermiston campus of Blue Mountain Community College. The Eastern Oregon Higher Education Center offers Bachelors and Master's degree courses in Hermiston through Eastern Oregon University.

Health Care:

Good Shepherd Community Hospital is a modern facility with the latest diagnostic and surgical facilities with a trauma emergency center. The hospital has expanded their physician offices to enable more physicians in specific fields to locate in Hermiston. Hermiston continues to attract medical professionals, general practitioners and specialist as well as a full range of dental practices, chiropractic services, mental health and physical therapy facilities. An additional seven hospitals are located within a sixty mile radius of the city. Ambulance service is provided by the Hermiston Fire & Emergency Services District. The city offers a skilled nursing facility for the elderly and handicapped. There are also multiple assisted living complexes for the elderly.

Recreation:

The area offers a broad spectrum of outdoor pastimes. With the relatively dry climate and long growing season outdoor activities are abundant. Water sports are very popular and include skiing, boating, swimming and fishing. Hermiston is within a day's drive to mountain regions which offer snow skiing, camping, hiking and hunting. Hermiston offers multiple City parks, athletic clubs, jogging trails, tennis courts, soccer fields, horseshoe pits and several ball parks. There are eleven golf courses within 45 minutes of Hermiston.

CITY OF HERMISTON ORGANIZATION CHART

VOTERS ELECT

MUNICIPAL JUDGE

**MAYOR &
CITY COUNCILORS**
Who Appoint

AIRPORT ADVISORY COMMITTEE
BUDGET COMMITTEE
COMMUNITY ENHANCEMENT COMMITTEE
FAITH-BASED ADVISORY COMMITTEE
HISPANIC ADVISORY COMMITTEE
LIBRARY BOARD
PARKS & RECREATION COMMITTEE
PLANNING COMMISSION

CITY MANAGER
Who Directs

BUILDING INSPECTIONS	PLANNING
CITY ATTORNEY	POLICE
ENERGY SERVICES	REGIONAL WATER SYSTEM
FINANCE	STREET DEPARTMENT
LIBRARY	WASTE WATER SYSTEM
PARKS & RECREATION	WATER SYSTEM



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April 17, 2014

Dear Citizens and Members of the Budget Committee:

The proposed Combined Funds Budget for the 2014-15 Fiscal Year is \$46,841,774. This is decrease from the 2013-14 Budget of about \$4.5 million.

This net decrease in the Combined Funds Budget is principally due to a decrease in the in the Wastewater Treatment Plant (WWTP) Construction Fund appropriation from \$16 million in 2013-14 to \$4 million in 2014-15 as we approach completion of the Recycled Water Plant construction project.

Other Fund decreases of note are in the Reserve Fund, where we are proposing to only appropriate what we actually expect to spend in 2014-15, a 4% drop in the General Fund (see further discussion later in this message), a \$500,000 drop in the Recreation Special Revenue Fund (the 2013-14 budget here was much larger pursuant to the Oxbow Trail and Rocky Heights soccer fields improvements projects), the Miscellaneous Special Revenue Fund (one time allocations in the current year's budget for computer software in the Building Department and office equipment needs), and the elimination of the 911 Communication Fund as we move in July to consolidated dispatch services with the Umatilla County Sheriff's Department (after accounting for retained records management personnel in the Police Operations budget and the loss of 9-1-1 phone tax revenues we anticipate a net decrease in expenditures of about \$200,000).

Fund *increases* of note are found in the EOTEC Construction Fund (increased from \$3 million to \$6 million) pursuant to expectation of close to full use of the State lottery grant funds for project construction activities during the 2014-15 year.

A second increase of note is a new fund designated as the "2014 Water & Sewer Revenue Bonds" Fund, appropriated at \$5.3 million. Proceeds from this bond issue will be used to complete the final phase of the Recycled Water Plant project (the Outfall Line on the west side of the River), plus a major water line extension from the Regional Water Plant along Feedville Road to South 1st Street. These bonds, along with repayment of about \$23.6 million in DEQ State Revolving Loan Fund (SRF) low interest loans, will be paid from increases in water and sewer utility user fees which are being implemented on a phased basis from 2014 into 2015.

Bonded debt also plays into increases in two other funds—the Bonded Debt Fund (from which all debt payments are actually made) and the Utility Fund (water and sewer revenues being the actual source of funds to pay this revenue-based debt). This, of

course, is done as a transfer from the latter to the former, which results in the same dollar being counted twice for budget and accounting purposes.

The Hermiston Energy Services Fund increases by almost \$500,000 pursuant to planned capital maintenance work and replenishment of reserves.

A final increase of note is the appropriated level for the State Tax Street Fund, where we continue to see growth in our State gasoline tax revenues. The fact that we are able to continue fully funding street maintenance, equipment and minor construction needs from gas tax revenues and federal/state transportation pass-through funds is a major plus for our over-all financial operational stability.

Returning to the General Fund, and as noted above, the 2014-15 GF budget is proposed at about \$370,000 below the '13-14 approved budget level. Contributing to the decrease are proposed changes in the methodology and funding levels for City prosecution services and public defense costs, changes in Park Department staffing, the completion of a one-time building improvements project at the Public Safety Center, the 2013-14 outlay for the Oxbow Trail project, and a one-time double debt payment in the current fiscal year precipitated by the re-issuance of some 2003 bonds.

The only new capital project of note proposed for 2014-15 is the creation of a new account in the Reserve Fund designated "Traffic Control-11th & Elm". The account is proposed at an initial level of \$300,000 (\$250,000 from the General Fund, \$50,000 from the Street Fund). The intent of this funding is to facilitate a substantive dialogue with ODOT on a long-term approach to traffic management at this location.

We will also be using funds from our Street Maintenance Reserve account to begin planning for possible modest improvements to North 1st. Ideally such an effort would also include a critical segment of our urban trail system.

Finally, 2014-15 marks the first budgeting year for our new Hermiston Urban Renewal Agency. The HURA will have and maintain its own budget. However, the members of the City Budget Committee will also serve as the HURA Budget Committee. The proposed 2014-15 HURA budget consists primarily of a loan from the City General Fund to be used for grants to private property owners in the Urban Renewal area to make improvements to building facades.

The budget accommodates a 1.5% increase in pay for City employees, although a new contract with the Police union has yet to be completed as of this writing.

Thanks to Amy, the Finance Department staff and our department heads for their efforts on this budget. These people are the greatest.

Sincerely,



Edward Brookshier
City Manager

BUDGET PROCESS

Most local governments in Oregon must prepare and adopt an annual budget. Budget provisions are determined by Oregon's Local Budget Law. The law requires citizen involvement in the preparation of the budget, public disclosure of the budget before its final adoption, and establishes standard procedures for preparing, presenting, and administering the budget.

The budget committee in Oregon is made up of the mayor and city councilors of the local government and an equal number of appointed citizens. The Hermiston Budget Committee consists of eighteen individuals, each uniquely suited to provide guidance and analysis for the city budget.

The law sets out the following specific procedures: 1) Appoint budget officer; 2) Prepare a proposed budget; 3) Publish notices of budget committee meeting; 4) Hold budget committee meetings; 5) Committee approves proposed budget and specifies the amount or rate of ad valorem taxes for each fund receiving tax revenues; 6) Publish budget summary and notice of budget hearing; 7) Hold a budget hearing; 8) Enact resolutions or ordinances to adopt budget, make appropriations, levy taxes by fund and categorize taxes; and 9) File budget and certify tax levy to county assessor and county clerk.

Following is the City of Hermiston's budget calendar for fiscal year 2014-15:

05/14/2014	Hold first budget committee meeting
06/09/2014	Hold budget hearing
06/09/2014	Council action of resolutions or ordinances to adopt budget, make appropriations, levy taxes and categorize taxes
07/15/2014	File budget with county assessor and county clerk

During the fiscal year, circumstances may require expenses to be paid that were not budgeted or the city may receive revenue it did not plan for in its budget. A supplemental budget is required to pay additional expenses and spend the extra revenue. The supplemental budget must be adopted and appropriated before any additional money can be spent.

Adopting a budget will not involve the budget committee. After publishing a notice of the regular meeting at which the supplemental budget will be adopted, the governing body may adopt the supplemental budget by resolution if the expenditures are less than 10 percent of the annual budget fund being adjusted. If the expenditures are more, the governing body must publish the supplemental budget notice and hold a special hearing.

THE BUDGET FRAMEWORK

The Hermiston budget is divided into separate funds, each with independent revenue sources and appropriations. The fund structure is determined by the specific reporting needs of our governing body and the need to report accurate and timely information to the community.

A complete listing of the funds and their descriptions is below.

1. Bonded Debt Fund (02): This fund provides for the levying of necessary property taxes to pay the outstanding general obligation bonds of the city. This fund is also required by Oregon statues to account for the proceeds of the general obligation bonds issued for street and water and wastewater treatment improvements.
2. General Fund (03): As the name implies, the general fund provides for the accounting of all revenues and expenditures not specifically categorized into a separate fund. The general fund is the most diverse and largest of the city's funds. In accordance with the continuing policies of the community, the general fund is the source for the inter-fund transfers necessary to augment the operations of our other functions. The general fund is the source for inter-fund transfers to the reserve fund, the street fund, 911 communications fund, and is the direct source for our smaller capital outlay projects related to the departments and functions accounted in the fund. The general fund departments are categorized as:

City Council	Airport	Recreation
City Manager/Planning	Building Inspections	Conference Center
Finance	Parks	Public Safety Center
Legal Counsel	Municipal Pool	Police Operations
Court	Municipal Buildings	Audit & Others
Transportation	Library	Unappropriated Balance

3. State Street Tax Fund (04): This is the fund where all gasoline tax revenues are deposited as required by Oregon state law to ensure that they will be used for street and roadway repair, maintenance and improvement. This fund is exclusively supported from the gasoline tax and a general fund subsidy if necessary. The expenditures accounted for in the fund are the labor, equipment, materials and contracted services necessary to maintain and improve the roadway surfaces and storm drainage system of the city.
4. Transient Room Tax Fund (05): This fund is used to receipt revenues collected from the city's transient room tax for appropriations to be made for economic, community and other development activities. The balance of the transient room tax revenues are appropriated directly to conference center management and operational costs, pool operation, TRT/Recreation programs reserve and Parks & Recreation Development reserve.
5. Utility Fund (06): This is an enterprise fund financed from user fees for water and wastewater use and connection charges to the system. Expenditures of this fund include all necessary personnel, equipment, materials, and contracted services necessary to maintain and improve the water and wastewater systems of the city. The fund is also responsible for the necessary transfers to the debt fund to carry the bonded debt and notes of the systems.
6. Recreation Special Revenue Fund (07): This fund is used to account for amounts designated for recreation activities for city residents.
7. Reserve Fund (08): This fund is used to accumulate money for long-term goals and projects of the City. Financed directly by appropriations from the operating funds and with limited revenues directly from small reimbursement projects, the reserve fund has been the major single fiscal tool which has provided the City with the stability and multiple year appropriations necessary to manage a small community in difficult financial times. The reserve fund allows the accumulation of resources to accomplish specifically authorized goals contained in the resolution which must be adopted to establish each account.
8. 911 Communications (09): This fund is the accounting entity to provide a means to guarantee that all 911 communications taxes and will be utilized for 911 dispatch services. This fund is exclusively funded from 911 communication taxes and a general fund subsidy. The expenditures accounted in

the fund are the labor, equipment, materials and contracted services necessary for the operation of this activity.

9. Municipal Court Special Revenue Fund (10): This fund is used to account for fines and forfeits processed by the Municipal Court.
10. Miscellaneous Special Revenue Fund (11): This fund is used to account for the CIS Wellness grant and certain pass-through payments related to payroll and surcharges due to the state.
11. Conference Center Special Revenue Fund (12): This fund is used to account for revenues and expenditures relating to the operation of the city's conference center.
12. Hermiston Energy Services Fund (13): On October 1, 2001, the City of Hermiston acquired and became responsible for the municipally owned electric utility. This enterprise fund is financed from user fees for electrical use and other charges to the system. Expenditures in this fund include all necessary personnel, equipment, materials, and contracted services necessary to maintain and improve the electrical system of the city. This enterprise fund is also responsible for the necessary transfers to the debt fund to carry the bonded debt and notes of the system.
13. Revolving Loan Fund (14): This loan fund is used to account for various grants and other funding to assist small and medium size commercial and retail businesses, low income to moderate income individuals for housing rehabilitation projects. As these loans are repaid the funds will become available to re-loan.
14. Regional Water Fund (15): On November 1993, voters in the City of Hermiston approved a ballot measure to issue general obligation bonded indebtedness in an amount not to exceed 5,000,000 to finance the city's portion of a regional water system. The balance of the construction costs were funded through revenue bonds issued by the Port of Umatilla and retired by revenues from non-city users of the system. Construction was completed in 1996 and this has become an operating enterprise fund with expenditures including all necessary personnel, equipment, materials and contracted services necessary to operate the system.
15. WWTP Construction Fund (16): In accordance with the city policy of isolating and independently accounting for major capital projects, this fund was created in fiscal year 2008-09.
16. EOTEC Construction Fund (18): This fund was created for accounting of funds for acquiring, developing, constructing and equipping the Eastern Oregon Trade and Event Center (EOTEC).
17. Law Enforcement Special Revenue Fund (20): This fund is used to account for amounts designated by the City for law enforcement and related purposes.
18. Library Special Revenue Fund (21): This fund is used to account for amounts designated by the City for library operations and improvements.
19. 2014 Water & Sewer Revenue Bonds (31): This fund is used to account for the proceeds of the revenue bonds issued for water and wastewater treatment facilities.

FUND ACCOUNTING

The accounts of the city are organized on the basis of funds and account groups. Each is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

BASIS OF ACCOUNTING

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

Governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become available as net current assets.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include principal and interest on general long-term debt which is recognized when due.

Enterprise funds are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred.

INTER-FUND APPROPRIATIONS

The governmental accounting system gives rise to a great deal of confusion for the individual not directly associated with the required accounting systems. A multiple fund structure provides an accuracy of reporting and control of expenditures unsurpassed for the type of activities which this government must undertake. This positive side more than compensates for the overstatement of total outlays and the multiple accounting in cumulative recaps of total budget which the system forces.

The best example of the overstatement of the budget is in the interaction between funds included in the relationship between the general fund, the street fund and the reserve fund in the expenditure of roadway construction or overlay funds. Since state reporting requirements demand we include all street related costs in the street fund, it is necessary for us to include the appropriations we make each year to the reserve for roadway construction to be included in the street fund. The gasoline tax is not sufficient to cover the costs of our total efforts in street maintenance and improvement, so we must appropriate a transfer from the general fund to balance the street fund. The actual expenditure of roadway improvements occurs in the reserve fund.

This complicated interaction requires the city to anticipate revenues in the general fund, appropriate the necessary funds to the street fund, anticipate the revenue in the street fund and appropriate the transfer to the reserve fund, anticipate the revenue and appropriate for the expenditures in the reserve fund. Because the expenses for roadway improvements are beyond the ability of our local government to complete in any one year, the reserve appropriation will reflect the current transfer and the accumulated balances designed to accomplish the projects identified in the roadway capital improvement plan.

Due to this interaction of funds, the same funds are identified as an expense three times and a revenue three times. This inflation of the total budget is an unfortunate side impact which occurs in this system.

CASH BALANCES BY FUND

The fund balances as of June 30 for each non-capital outlay fund are as follows:

	2007-08 (Audited)	2008-09 (Audited)	2009-10 (Audited)	2010-11 (Audited)	2011-12 (Audited)	2012-13 (Audited)
<u>BONDED DEBT FUND</u>						
Revenues:						
Non-Tax	1,505,383	1,293,760	1,295,448	1,292,856	1,318,795	1,330,466
Tax	322,450	323,305	378,310	374,078	353,700	281,672
Expenditures	1,826,641	1,624,108	1,625,876	1,620,675	1,583,986	1,587,152
Balance	109,016	101,973	149,855	196,114	284,623	309,609
<u>GENERAL FUND</u>						
Revenues	7,048,825	7,355,454	7,822,982	7,704,500	7,735,317	7,904,994
Expenditures & Trans.	6,914,592	8,077,634	6,615,189	6,762,581	7,102,657	8,647,113
Balance	3,363,228	2,641,048	3,848,871	4,790,760	5,423,420	4,681,301
<u>UTILITY FUND</u>						
Revenues	3,544,535	3,614,773	3,990,761	4,109,905	4,191,705	4,230,161
Expenditures & Trans.	4,725,264	3,265,993	3,019,943	3,280,708	3,599,283	4,795,165
Balance	462,778	811,558	1,782,376	2,611,573	3,203,995	2,638,991
<u>SPECIAL REV FUNDS</u>						
Revenues	884,237	913,982	915,772	931,697	948,129	960,751
Expenditures & Trans.	786,158	859,957	894,678	861,457	641,289	702,955
Balance	478,174	532,199	553,293	623,533	930,373	1,188,169
<u>ENERGY SERVICES</u>						
Revenues	7,793,720	7,474,956	7,637,194	7,377,263	7,326,075	7,334,166
Expenditures & Trans.	6,682,529	6,795,748	6,949,737	7,003,192	7,126,960	7,243,280
Balance	2,374,577	3,053,785	3,741,242	4,115,313	4,314,428	4,405,314
<u>REGIONAL WATER</u>						
Revenues	505,378	624,670	611,732	545,900	465,652	587,846
Expenditures & Trans.	522,465	445,326	449,058	472,933	479,607	498,527
Balance	386,441	565,785	728,459	801,426	787,471	876,790

CONSOLIDATED REVENUES AND EXPENDITURES BY FUND

COMPARISON OF REVENUES

	2011-12 Received	2012-13 Received	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
Bonded Debt	1,866,610	1,711,815	1,809,132	2,590,560	2,590,560	2,590,560
General	8,079,423	9,657,347	9,068,928	8,697,833	8,710,333	8,710,333
State Tax Street	1,258,337	1,246,140	1,072,000	1,210,000	1,210,000	1,210,000
Transient Room Tax	145,539	98,940	114,656	70,000	70,000	70,000
Utility	4,205,674	5,686,137	3,847,000	4,530,010	4,555,010	4,555,010
Recreation Special Revenue	106,503	288,104	658,850	133,500	133,500	133,500
Reserve	1,072,684	2,753,794	5,788,326	4,732,977	4,732,977	4,732,977
911 Communication	633,201	754,693	808,705	-	-	-
Municipal Court Special Revenue	184,410	215,874	183,500	180,000	180,000	180,000
Miscellaneous Special Revenue	413,001	208,952	138,500	35,000	35,000	35,000
Conference Center	141,230	150,509	199,950	158,350	158,350	158,350
Hermiston Energy Services	7,415,769	7,974,522	8,060,725	8,519,378	8,531,878	8,531,878
Revolving Loan	25,160	-	-	-	-	-
Regional Water	543,368	688,191	650,076	593,566	593,566	593,566
WWTP Construction	300,395	5,056,322	16,000,000	4,000,000	4,000,000	4,000,000
EOTEC Construction	6,400,008	237,589	3,000,000	6,000,000	6,000,000	6,000,000
Law Enforcement Special Revenue	58,809	64,186	50,000	42,100	42,100	42,100
Library Special Revenue	31,279	39,129	32,025	48,500	48,500	48,500
2014 Water & Sewer Revenue Bonds	-	-	-	5,300,000	5,300,000	5,300,000
TOTAL	32,881,400	36,832,244	51,482,373	46,841,774	46,891,774	46,891,774

COMPARISON OF EXPENDITURES

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
Bonded Debt	1,583,986	1,587,152	1,809,132	2,590,560	2,590,560	2,590,560
General	7,165,277	8,645,712	9,068,928	8,697,833	8,710,333	8,710,333
State Tax Street	871,981	1,131,331	1,072,000	1,210,000	1,210,000	1,210,000
Transient Room Tax	47,106	82,249	114,656	70,000	70,000	70,000
Utility	3,889,308	4,795,163	3,847,000	4,530,010	4,555,010	4,555,010
Recreation Special Revenue	88,890	83,068	658,850	133,500	133,500	133,500
Reserve	1,072,684	1,360,550	5,788,326	4,732,977	4,732,977	4,732,977
911 Communication	633,201	716,774	808,705	-	-	-
Municipal Court Special Revenue	200,619	198,303	183,500	180,000	180,000	180,000
Miscellaneous Special Revenue	141,776	138,789	138,500	35,000	35,000	35,000
Conference Center	119,683	199,070	199,950	158,350	158,350	158,350
Hermiston Energy Services	6,823,255	7,190,138	8,060,725	8,519,378	8,531,878	8,531,878
Revolving Loan	-	-	-	-	-	-
Regional Water	601,446	487,406	650,076	593,566	593,566	593,566
WWTP Construction	1,454,194	2,061,985	16,000,000	4,000,000	4,000,000	4,000,000
EOTEC Construction	58	237,590	3,000,000	6,000,000	6,000,000	6,000,000
Law Enforcement Special Revenue	49,628	64,902	50,000	42,100	42,100	42,100
Library Special Revenue	47,373	33,403	32,025	48,500	48,500	48,500
2014 Water & Sewer Revenue Bonds	-	-	-	5,300,000	5,300,000	5,300,000
TOTAL	24,790,465	29,013,585	51,482,373	46,841,774	46,891,774	46,891,774

CONSOLIDATED REVENUES AND EXPENDITURES BY CHARACTER

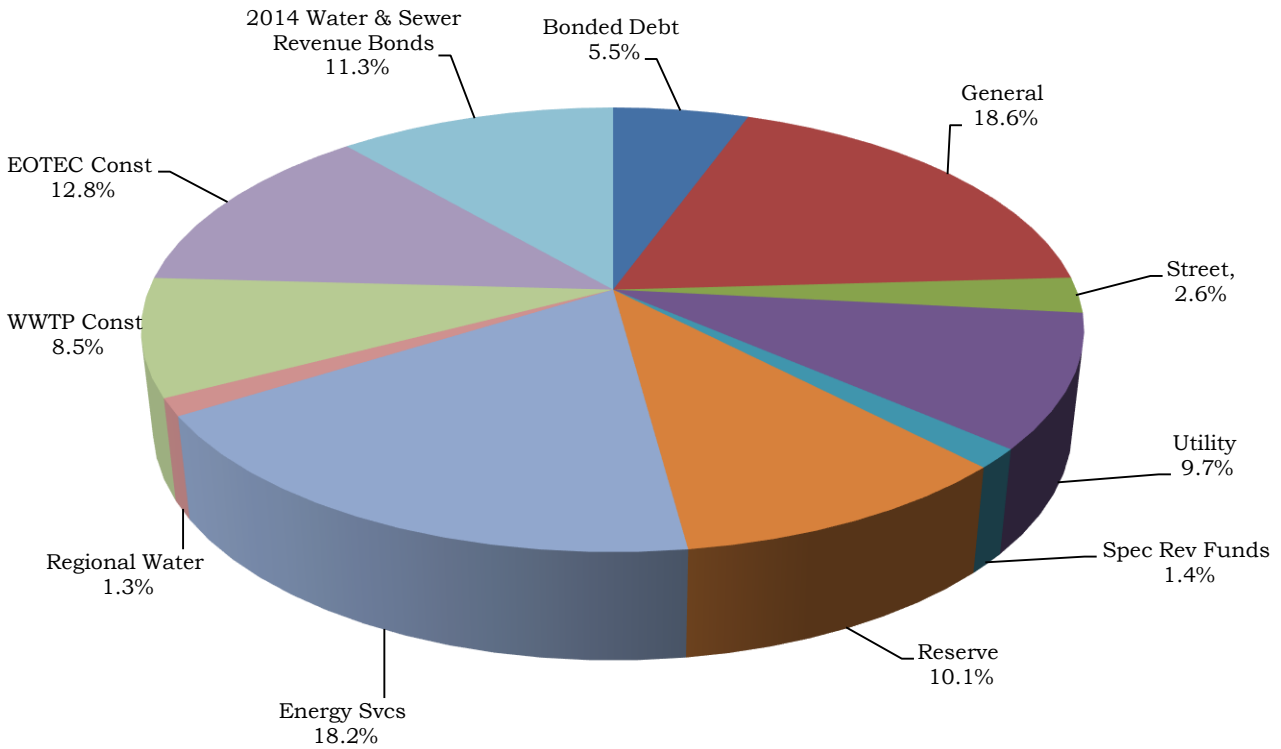
COMPARISON OF REVENUES

	2011-12 Received	2012-13 Received	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
Property Taxes	4,850,685	4,974,936	4,696,680	4,822,125	4,822,125	4,822,125
Local Assessments	20,928	20,747	20,000	20,000	20,000	20,000
Licenses & Franchises	757,088	731,083	697,150	695,350	695,350	695,350
Fines & Penalties	650,872	750,784	598,925	597,000	597,000	597,000
Use of City Money	78,198	139,203	81,500	102,350	102,350	102,350
From Other Agencies	8,702,722	6,411,048	20,976,200	5,597,900	5,597,900	5,597,900
Service Charges	1,620,444	1,562,646	1,478,650	1,437,330	1,437,330	1,437,330
Non-Revenue Receipts	31,448	38,440	15,000	5,315,000	5,315,000	5,315,000
Miscellaneous Revenues	470,676	698,378	305,700	295,000	295,000	295,000
Wastewater Treatment Service	1,839,473	1,853,054	1,672,000	2,042,010	2,054,510	2,054,510
Water Service	2,796,330	2,939,243	2,639,000	2,973,000	2,985,500	2,985,500
Energy Service	7,322,850	7,304,215	7,230,000	7,570,000	7,570,000	7,570,000
Transfer From Other Funds	2,261,212	5,339,126	3,383,664	3,403,976	3,403,976	3,403,976
Cash Forward	1,478,472	4,069,340	7,687,904	11,970,733	11,995,733	11,995,733
TOTAL	32,881,400	36,832,244	51,482,373	46,841,774	46,891,774	46,891,774

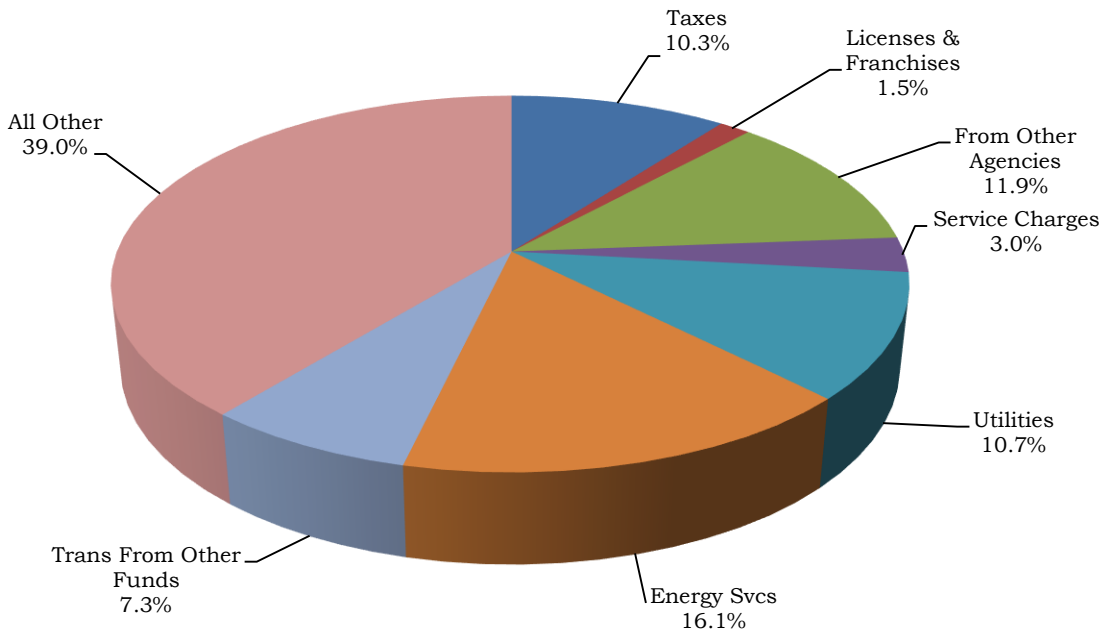
COMPARISON OF EXPENDITURES

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
Personnel Services	7,863,624	8,588,614	9,419,754	8,967,624	8,967,624	8,967,624
Materials & Services	10,415,006	12,839,153	14,794,364	17,487,693	17,537,693	17,537,693
Capital Outlay	814,774	1,557,390	21,952,460	14,182,337	14,182,337	14,182,337
Transfers:						
Bonded Debt	1,283,397	1,300,161	1,487,451	2,268,434	2,268,434	2,268,434
Street	521,103	-	-	-	-	-
Recreation Special Revenue	-	150,000	283,700	4,000	4,000	4,000
Reserve	793,995	2,343,900	825,507	1,075,626	1,075,626	1,075,626
911 Communication	-	632,635	703,705	-	-	-
Law Enforcement Special Revenue	-	-	10,300	10,500	10,500	10,500
Revolving Loan	-	-	-	-	-	-
Debt Service	3,083,986	1,587,152	1,809,132	2,590,560	2,590,560	2,590,560
Special Payments	14,580	14,580	171,000	230,000	230,000	230,000
Unappropriated Balance	-	-	25,000	25,000	25,000	25,000
TOTAL	24,790,465	29,013,585	51,482,373	46,841,774	46,891,774	46,891,774

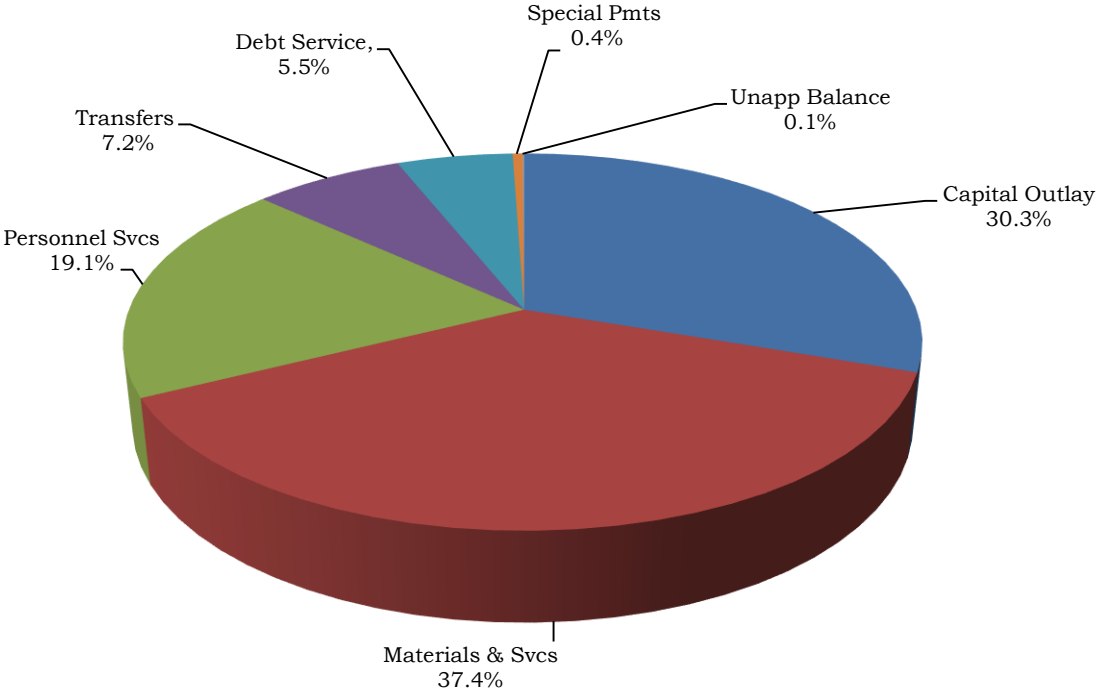
CONSOLIDATED REVENUES BY FUND CHART



CONSOLIDATED REVENUES BY CHARACTER CHART

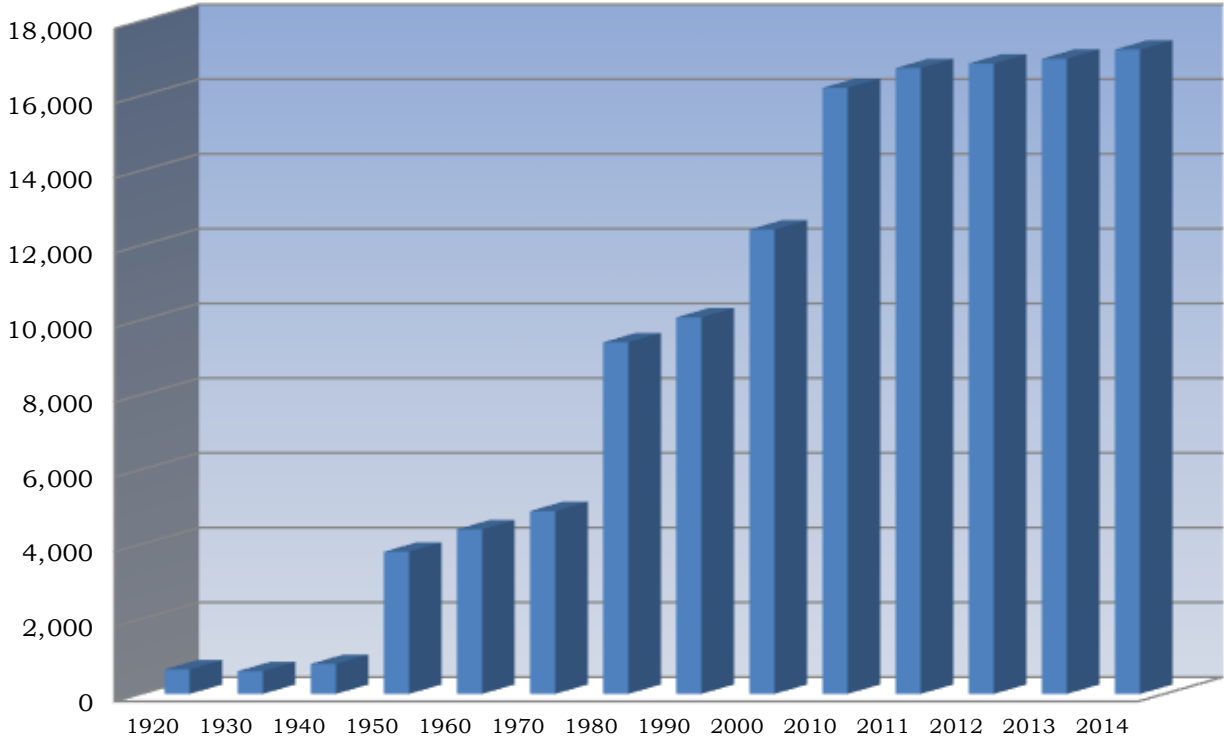


CONSOLIDATED EXPENDITURES BY CHARACTER CHART



POPULATION CHART

Population 17,240



TAX HISTORY

Fiscal Year	Tax Levy Submitted	Inside 6%	Outside 6%	G.O. Bond Issues	Bancroft Bond Issues	Population
1920-21	6,250.00	6,250.00				655
1930-31	6,250.00	6,250.00				608
1940-41	6,385.00	6,385.00				803
1950-51	15,878.00	15,878.00				3,804
1960-61	76,225.00	19,300.00	56,924.41			4,402
1970-71	148,877.00	148,877.00				4,893
1980-81	954,165.00	290,279.64	632,836.36	31,049.00		9,408
1981-82	1,108,206.15	308,456.12	765,272.03	34,478.00		9,700
1982-83	1,099,425.00	327,333.00	738,423.00	33,669.00		9,630
1983-84	1,099,379.00	347,133.00	719,760.00	32,486.00		9,835
1984-85	1,113,565.00	1,200,000.00		31,304.00		9,890
1985-86	1,230,121.00	1,200,000.00		30,121.00		9,914
1986-87	1,302,872.00	1,272,000.00		30,872.00		9,890
1987-88	1,379,397.00	1,113,845.00		30,517.00	235,035.00	9,870
1988-89	1,434,572.00	1,232,192.00		32,220.00	170,160.00	9,860
1989-90	1,518,092.00	1,349,416.00		26,055.00	142,599.00	9,860
1990-91	1,552,821.00	1,430,380.00		16,192.00	106,249.00	10,075
1991-92	1,615,733.00	1,517,691.00		9,497.00	88,545.00	10,075
1992-93	1,621,089.00	1,609,186.00		11,903.00		10,045
1993-94	1,717,630.00	1,706,249.00		11,381.00		10,215
1994-95	2,258,724.00	1,809,960.00		448,764.00		10,332
1995-96	1,991,044.00	1,929,161.00		61,883.00		10,605
1996-97	2,417,024.00	2,045,797.00		371,227.00		11,061
1997-98	2,574,503.00	2,169,858.00		404,645.00		11,340

TAX HISTORY (Permanent Operating Tax Rate \$6.0860/\$1,000)

Fiscal Year	Taxable Value	Operating Rate	Operating Tax	Bond Rate	Bond Tax	Total Tax Imposed	Population
1998-99	343,341,230	4.8894	1,678,716	1.1717	402,293	2,081,009	11,595
1999-00	368,557,070	4.8894	1,802,010	1.0950	403,570	2,205,580	12,165
2000-01	405,856,680	4.8894	1,984,230	0.9565	389,150	2,373,380	12,425
2001-02	467,733,020	4.8894	2,286,839	0.7475	349,631	2,321,802	13,560
2002-03	494,029,220	4.8894	2,415,342	0.7265	358,911	2,774,253	14,120
2003-04	526,243,480	5.0841	2,676,555	0.6948	365,826	3,042,381	14,540
2004-05	561,341,500	5.0841	2,854,052	0.6749	378,912	3,232,964	14,700
2005-06	589,997,120	5.0841	2,998,901	0.6480	382,318	3,381,219	15,025
2006-07	644,683,321	6.0860	3,869,614	0.1706	109,982	3,979,596	15,410
2007-08	669,241,051	6.0860	4,030,551	0.4958	331,810	4,362,361	15,780
2008-09	705,153,815	6.0860	4,291,566	0.4817	339,672	4,631,238	16,080
2009-10	745,218,903	6.0860	4,472,692	0.5234	390,386	4,863,078	16,215
2010-11	761,094,614	6.0860	4,549,684	0.5087	387,168	4,549,684	16,745
2011-12	783,138,675	6.0860	4,634,210	0.4638	363,219	4,997,429	16,865
2012-13	805,177,490	6.0860	4,754,795	0.3485	280,677	5,035,472	16,995

PERSONNEL SERVICES SUMMARY

Supplemental Information Salaries Paid From More Than One Source

Position Description	No Emp	Total Salary	Pg	Amount	Pg	Amount	Pg	Amount	Pg	Amount
City Manager (5 Mos.)	1	46,790	87	17,780	90	17,780	130	11,230		
New City Mgr (11 Mos.)	1	119,174	87	45,287	90	45,287	130	28,600		
Finance Director	1	105,576	87	44,340	90	44,340	41	10,560	130	6,336
Permit Technician II	1	49,308	90	16,272	79	16,272	53	16,764		
Rec/Aqua Coordinator	1	70,884	57	24,096	63	46,788				
Senior General Clerical	2	102,360	39	24,660	41	24,660	87	26,520	90	26,520

PERSONNEL DISTRIBUTION

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
<u>City Council</u>						
Mayor	1.00	1.00	1.00	1.00	1.00	1.00
Councilors	8.00	8.00	8.00	8.00	8.00	8.00
Total FTE	9.00	9.00	9.00	9.00	9.00	9.00
<u>City Manager/Planning</u>						
City Planner	1.00	1.00	1.00	1.00	1.00	1.00
Assistant City Manager	.25	.00	.00	1.00	1.00	1.00
Administrative Assistant	.00	.75	.75	.00	.00	.00
General Clerical	.50	.50	.50	.50	.50	.50
Total FTE	1.75	2.25	2.25	2.50	2.50	2.50
<u>Finance</u>						
Finance Director/Recorder	.40	.13	.13	.10	.10	.10
Senior Secretary	.80	.50	.50	.50	.50	.50
Total FTE	1.20	0.63	0.63	.60	.60	.60
<u>Court</u>						
Municipal Judge (.33 FTE)	1.00	1.00	1.00	.33	.33	.33
Court Administrator	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Clerk	1.00	1.00	1.00	1.00	1.00	1.00
General Clerical	.80	.80	.70	.75	.75	.75
Total FTE	3.80	3.80	3.70	3.08	3.08	3.08
<u>Building Inspections</u>						
Building Official	1.00	1.00	1.00	1.00	1.00	1.00
Asst. Building Official/Inspector	.00	.00	1.00	1.00	1.00	1.00
Building Inspector	.50	.50	.50	.50	.50	.50
Electrical Inspector	1.00	1.00	.00	.00	.00	.00
Permit Technician II	.33	.33	.33	.34	.34	.34
Total FTE	2.83	2.83	2.83	2.84	2.84	2.84
<u>Parks</u>						
Park Maintenance Foreman	1.00	1.00	1.00	.00	.00	.00
Park/Facility Lead Worker	.00	.00	.00	.00	.00	.00
Municipal Service Worker II	2.00	2.00	2.00	2.00	2.00	2.00
Municipal Service Worker I	.00	.00	.00	.00	.00	.00
Seasonal Maintenance (3 FTE)	3.00	3.00	3.00	3.00	3.00	3.00
Total FTE	6.00	6.00	6.00	5.00	5.00	5.00
<u>Municipal Pool</u>						
Recreation/Aquatics Coordinator	.33	.33	.33	.34	.34	.34
Swim Pool (10 FTE)	10.00	10.00	10.00	10.00	10.00	10.00
Total FTE	10.33	10.33	10.33	10.34	10.34	10.34
<u>Library</u>						
Library Director	1.00	1.00	1.00	1.00	1.00	1.00
Librarian III	1.00	1.00	1.00	1.00	1.00	1.00
Librarian II	1.00	1.00	1.00	1.00	1.00	1.00
Senior Library Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Library Assistants (6.5 FTE)	6.00	6.00	6.00	6.00	6.00	6.00
Total FTE	10.00	10.00	10.00	10.00	10.00	10.00

Personnel Distribution (Continued)

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
Parks & Recreation Director	1.00	1.00	1.00	1.00	1.00	1.00
Recreation/Aquatics Coord	.67	.67	.67	.66	.66	.66
General Clerical	.80	.80	.80	.80	.80	.80
Summer Park Program (5 FTE)	5.00	5.00	5.00	5.00	5.00	5.00
Total FTE	7.47	7.47	7.47	7.46	7.46	7.46
<u>Police Operations</u>						
Police Chief	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Captain	.00	.00	.50	1.00	1.00	1.00
Administrative Lieutenant	.50	.50	.00	.00	.00	.00
Operations Captain	.00	.00	1.00	1.00	1.00	1.00
Police Lieutenant	1.00	1.00	.00	.00	.00	.00
Police Sergeants	3.00	4.00	4.00	4.00	4.00	4.00
Communications Manager	.00	.00	.00	1.00	1.00	1.00
Patrol Officers	15.00	17.00	17.00	17.00	17.00	17.00
School Resource Officer	1.00	1.00	1.00	1.00	1.00	1.00
Youth Officer	1.00	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer	1.00	1.00	.50	.50	.50	.50
Senior Secretary	1.00	1.00	1.00	1.00	1.00	1.00
Senior General Clerical	.00	.00	.00	2.00	2.00	2.00
Total FTE	24.50	27.50	27.00	30.50	30.50	30.50
<u>Transient Room Tax</u>						
Assistant City Manager	.25	.25	.00	.00	.00	.00
Administrative Assistant	.00	.00	.25	.00	.00	.00
Total FTE	0.25	0.25	0.25	0.00	0.00	0.00
<u>State Tax Street Fund</u>						
Street Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Street Maintenance Foreman	.00	.00	.00	.00	.00	.00
Permit Technician II	.33	.33	.33	.33	.33	.33
Mechanic/Municipal Svc. Worker	1.00	1.00	1.00	1.00	1.00	1.00
Municipal Worker II	2.00	3.00	3.00	2.00	2.00	2.00
Municipal Worker I	1.00	.00	.00	1.00	1.00	1.00
Municipal Worker (Part-time FTE 1)	.00	.00	1.00	1.14	1.14	1.14
Total FTE	5.33	5.33	6.33	6.47	6.47	6.47
<u>Disposal Plant Maintenance</u>						
Wastewater Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
City Manager	.40	.40	.38	.38	.38	.38
Finance Director/Recorder	.20	.38	.38	.42	.42	.42
Senior General Clerical	1.50	1.50	1.50	1.50	1.50	1.50
Utility Clerk/Cashier	1.00	1.00	.00	.00	.00	.00
Payroll/HR	.00	.00	1.00	1.00	1.00	1.00
Wastewater Lab technician	1.00	1.00	1.00	1.00	1.00	1.00
Wastewater Chief Operator	1.00	1.00	1.00	1.00	1.00	1.00
Wastewater Worker IV	.00	.00	.00	.00	.00	.00
Wastewater Worker III	.00	.00	.00	1.00	1.00	1.00
Wastewater Worker II	2.00	2.00	3.00	2.00	2.00	2.00
Wastewater Worker I	3.00	3.00	2.00	2.00	2.00	2.00
Total FTE	11.10	11.28	11.26	11.30	11.30	11.30

Personnel Distribution (Continued)

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
<u>Water Production & Maintenance</u>						
Water Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
City Manager	.40	.40	.38	.38	.38	.38
Finance Director/Recorder	.20	.38	.38	.42	.42	.42
Permit Technician II	.33	.33	.33	.33	.33	.33
Senior General Clerical	1.50	1.50	1.50	1.50	1.50	1.50
Water Chief Operator	.00	.00	.00	.00	.00	.00
Water Utility Worker II	3.00	3.00	5.00	5.00	5.00	5.00
Water Utility worker I	2.00	2.00	.00	.00	.00	.00
Meter Reader/General Clerical	1.00	1.00	1.00	1.00	1.00	1.00
Total FTE	9.43	9.61	9.59	9.63	9.63	9.63
<u>911 Communications</u>						
Administrative Captain	.00	.00	.00	.00	.00	.00
Administrative Lieutenant	.00	.50	.50	.00	.00	.00
Administrative Sergeant	.50	.00	.00	.00	.00	.00
Communications Manager	.00	.00	1.00	.00	.00	.00
Dispatch/Clerk	8.00	7.00	6.00	.00	.00	.00
Data Entry Clerk	1.00	1.00	1.00	.00	.00	.00
Total FTE	9.50	8.50	8.50	0.00	0.00	0.00
<u>Regional Water</u>						
Water Chief Operator	1.00	1.00	1.00	1.00	1.00	1.00
Water Utility Worker IV	.00	.00	.00	.00	.00	.00
Total FTE	1.00	1.00	1.00	1.00	1.00	1.00
<u>Hermiston Energy Services</u>						
Electric Utility Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
City Manager	.20	.20	.20	.25	.25	.25
Finance Director/Recorder	.20	.20	.13	.06	.06	.06
Customer Service Representative	1.00	1.00	1.00	1.00	1.00	1.00
Total FTE	2.40	2.40	2.33	2.31	2.31	2.31
Grand Total	115.89	118.18	118.47	112.03	112.03	112.03

BONDED DEBT MANAGEMENT

1. Bonded Debt Fund: This fund provides for the levying of necessary property taxes to pay the outstanding general obligation bonds of the city. This fund is also required by Oregon statutes to account for the proceeds of the general obligation bonds issued for water and sewer improvements.
2. General Obligation Debt Limit: ORS 223.295 limit on city indebtedness. “(1) A city may incur indebtedness in the form of general obligation bonds and general obligation interim financing notes pursuant to ORS 223.235.”

BONDED DEBT FUND

The City issues bonds to provide funds for the acquisition and construction of major capital facilities. Bonds have been issued for both general government and proprietary activities.

In the spring of 1997 the City issued revenue bonds for utility improvements in the amount of \$4,500,000 for the purpose of financing the cost of construction of a new water reservoir, certain water pressure zone and pump improvements and regional water completion improvements. These bonds were refunded in the spring of 2007 and again in the fall of 2011. This obligation will be met in fiscal year 2024-25. Following is a payment schedule for the next seven years:

Water Bonds	Due Date	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Principal	Oct	277,744	293,315	303,410	0	0	0	0
Interest	Oct/Apr	35,853	24,465	12,440	0	0	0	0
Total		<u>313,597</u>	<u>317,780</u>	<u>315,850</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Refunded Utility 2011

Water Bonds	Due Date	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Principal	Aug	230,000	235,000	240,000	250,000	255,000	260,000	295,600
Interest	Aug/Feb	92,125	86,890	80,350	73,000	65,425	56,400	20,200
Total		<u>322,125</u>	<u>321,890</u>	<u>320,350</u>	<u>323,000</u>	<u>320,425</u>	<u>316,400</u>	<u>315,800</u>

In the spring of 2014 the City issued \$4,715,000 in revenue bonds to pay for a portion of capital improvements, including constructing, repairing and expanding the City's wastewater treatment facilities and water delivery facilities. Following is a payment schedule for the next seven years.

Water & Sewer 2014

WWTP Bonds	Due Date	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Principal	Nov	0	0	0	150,000	155,000	160,000	165,000
Interest	Nov/May	197,120	197,120	197,120	195,620	192,570	188,620	183,745
Total		<u>197,120</u>	<u>197,120</u>	<u>197,120</u>	<u>345,620</u>	<u>347,570</u>	<u>348,620</u>	<u>348,745</u>

In the spring of 2003 the City issued \$3,635,000 in full faith and credit obligations for the construction of a combined lap and multi-use outdoor community swimming pool and associated facilities. These bonds were refunded in the spring of 2013. This obligation will be met in fiscal year 2032-33. Following is a payment schedule for the next seven years:

Refunding 2013

Pool Bonds	Due Date	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Principal	Dec.	100,000	100,000	100,000	110,000	110,000	120,000	130,000
Interest	Dec/Jun	91,400	90,750	89,925	88,900	86,670	83,220	78,820
Total		<u>191,400</u>	<u>190,750</u>	<u>189,925</u>	<u>198,900</u>	<u>196,670</u>	<u>203,220</u>	<u>208,820</u>

Hermiston Energy Services

Receiving a "Volume Cap" allocation from the State of Oregon Private Activity Board allowed the city to finance costs to acquire the assets of the electric distribution system from PacificCorp through a permanent bond issue on a tax-exempt basis versus taxable rate. In February 2002 the City was successful in receiving the balance of its request for "Volume Cap" and proceeded with permanent bond financing. The city worked with Banc of America Securities LLC on its permanent financing which was completed in October 2005. This obligation will be met in the fiscal year 2032-33. Following is a payment schedule for the next seven years:

<u>2005 HES Obligations</u>	<u>Due Date</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Principal	Oct.	275,000	305,000	330,000	365,000	395,000	430,000	470,000
Interest	Oct/Apr	<u>530,740</u>	<u>518,950</u>	<u>506,060</u>	<u>492,160</u>	<u>476,465</u>	<u>458,900</u>	<u>439,810</u>
Total		805,740	823,950	836,060	857,160	871,465	888,900	909,810

In the spring of 2009 the City of Hermiston was awarded a state loan from the Special Public Works Fund for water and wastewater improvements and roadway construction of Penny Avenue in the amount of \$76,362 at an interest rate of 4.99%. Following is a payment schedule for this loan:

Penny Avenue/Pioneer Hi-Bred Improvements

<u>Payment Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Due</u>	<u>Balance</u>
12/01/09		1,284.22	1,284.22	76,362.00
12/01/10	6,073.97	3,810.46	9,884.43	70,288.03
12/01/11	6,377.06	3,507.37	9,884.43	63,910.97
12/01/12	6,695.27	3,189.16	9,884.43	57,215.70
12/01/13	7,029.37	2,855.06	9,884.43	50,186.33
12/01/14	7,380.13	2,504.30	9,884.43	42,806.20
12/01/15	7,748.40	2,136.03	9,884.43	35,057.80
12/01/16	8,135.05	1,749.38	9,884.43	26,922.75
12/01/17	8,540.98	1,434.45	9,884.43	18,381.77
12/01/18	8,967.18	917.25	9,884.43	9,414.59
12/01/19	9,414.59	469.79	9,884.38	.00

In the spring of 2010 the City of Hermiston was awarded a loan (R43770) from the Clean Water State Revolving Fund through the Oregon Department of Environmental Quality. The Loan is a "Revenue Secured Loan" for the purpose of making improvements to the wastewater treatment system in the amount of \$4,047,328 at an interest rate of 2.83% over twenty years. The City was awarded a second loan (R43771) for the project in the fall of 2010 in the amount of \$11,409,645. The second loan has a 2.65% interest rate and a twenty year repayment period. Loan R43771 was amended in September 2011 to increase the loan amount to \$17,052,672. Following is a payment schedule for the next seven years for both loans.

CLEAN WATER STATE REVOLVING FUND LOAN

<u>R43770</u>	<u>Due Date</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Principal	Dec/Jun	-0-	158,065	162,570	167,203	171,968	176,870	181,910
Interest	Dec/Jun	<u>286,391</u>	<u>133,666</u>	<u>128,370</u>	<u>122,924</u>	<u>117,323</u>	<u>111,562</u>	<u>105,637</u>
Total		286,391	291,731	290,940	290,127	289,291	288,432	287,547
<u>R43771</u>	<u>Due Date</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Principal	Dec/Jun	-0-	678,039	696,126	714,695	733,760	753,334	773,429
Interest	Dec/Jun	<u>464,300</u>	<u>532,696</u>	<u>511,219</u>	<u>489,170</u>	<u>466,531</u>	<u>443,288</u>	<u>419,427</u>
Total		464,300	1,210,735	1,207,345	1,203,865	1,200,291	1,196,622	1,192,856

BONDED DEBT RESOURCES

	2011-12 Received	2012-13 Received	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
BOND TAXES	339,914	267,545	310,680	310,125	310,125	310,125
DELINQUENT TAXES	13,785	13,804	11,000	12,000	12,000	12,000
PROPERTY TAXES	353,699	281,349	321,680	322,125	322,125	322,125
TRANS FM GENERAL	199,363	202,391	372,870	191,400	191,400	191,400
TRANS FM UTILITY-LOANS	9,884	9,884	9,884	9,884	9,884	9,884
TRANS FM UTILITY-2007 BONDS	315,911	312,622	313,584	313,600	313,600	313,600
TRANS FM ENERGY SERVICES	758,239	775,264	791,114	805,740	805,740	805,740
TRANS FM UTILITY-2014 BONDS	-	-	-	197,120	197,120	197,120
TRANS FM UTILITY CWSRF	-	-	-	750,691	750,691	750,691
TRANSFERS IN	1,283,397	1,300,161	1,487,452	2,268,435	2,268,435	2,268,435
ADMINISTRATIVE INCOME	35,399	30,305	-	-	-	-
MISC REVENUES	35,399	30,305	-	-	-	-
CASH FORWARD	194,115	100,000	-	-	-	-
CASH FORWARD	194,115	100,000	-	-	-	-
TOTAL	1,866,610	1,711,815	1,809,132	2,590,560	2,590,560	2,590,560

BONDED DEBT REQUIREMENTS

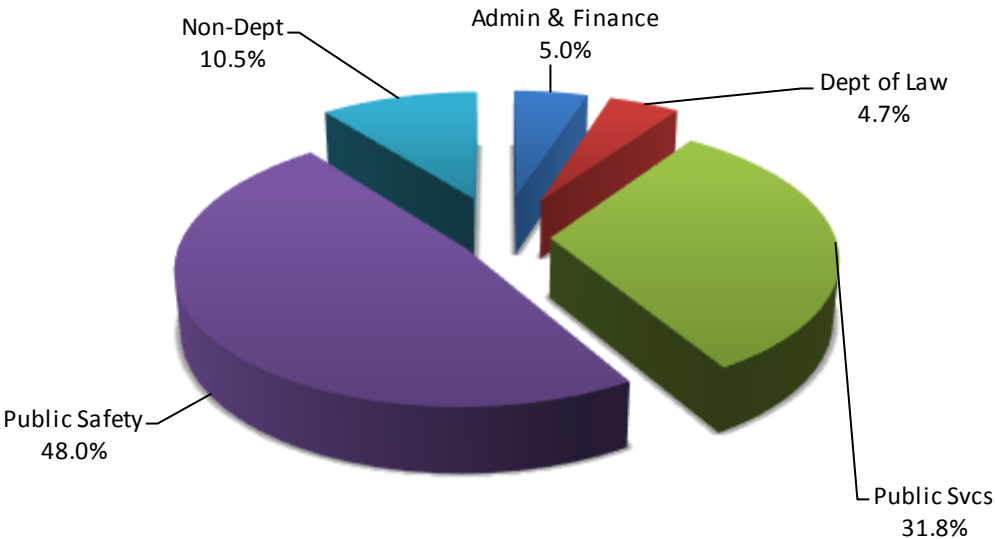
		Due Date	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
PRINCIPAL								
2007 Utility (Refunding)	Oct		248,510	190,000	266,791	277,745	277,745	277,745
TOTAL UTILITY BONDS			248,510	190,000	266,791	277,745	277,745	277,745
2011 Utility (Refunding)	Aug		-	255,000	225,000	230,000	230,000	230,000
Regional Water	Aug		180,000	-	-	-	-	-
TOTAL GO BONDS			180,000	255,000	225,000	230,000	230,000	230,000
2005 Energy	Oct		200,000	225,000	250,000	275,000	275,000	275,000
Pool Construction	Dec		55,000	60,000	65,000	-	-	-
Pool Refunding	Dec		-	-	70,000	100,000	100,000	100,000
2014 Water & Sewer WWTP	Dec		-	-	-	-	-	-
TOTAL REVENUE BONDS			255,000	285,000	385,000	375,000	375,000	375,000
TOTAL PRINCIPAL			683,510	730,000	876,791	882,745	882,745	882,745
INTEREST								
2007 Utility (Refunding)	Oct/Apr		67,401	122,622	46,793	35,855	35,855	35,855
TOTAL UTILITY BONDS			67,401	122,622	46,793	35,855	35,855	35,855
2011 Utility (Refunding)	Aug/Feb		-	101,475	96,680	92,125	92,125	92,125
Regional Water	Aug/Feb		120,589	-	-	-	-	-
TOTAL GO BONDS			120,589	101,475	96,680	92,125	92,125	92,125
2005 Energy	Oct/Apr		558,239	550,264	541,114	530,740	530,740	530,740
Pool Construction	Dec/June		144,363	72,907	140,160	-	-	-
Pool Refunding	Dec/June		-	-	97,710	91,400	91,400	91,400
2014 Water & Sewer WWTP	Dec/June		-	-	-	197,120	197,120	197,120
TOTAL REVENUE BONDS			702,602	623,171	778,984	819,260	819,260	819,260
TOTAL INTEREST			890,592	847,268	922,457	947,240	947,240	947,240
NOTES PAYABLE								
Penny/Pioneer SPWF	Dec		9,884	9,884	9,884	9,884	9,884	9,884
CWSRF - WWTP	Dec/June		-	-	-	750,691	750,691	750,691
			9,884	9,884	9,884	760,575	760,575	760,575
UNAPPROP BALANCE			-	-	-	-	-	-
TOTAL BONDED DEBT			1,583,986	1,587,152	1,809,132	2,590,560	2,590,560	2,590,560

GENERAL FUND

As the name implies, the general fund provides for the accounting of all revenues and expenditures not specifically categorized into a separate fund structure. The general fund is the most diverse and the largest of the city's funds. In accord with the continuing policies of the community, the general fund is the source for the inter-fund transfers necessary to augment the operations of our other functions. The general fund is the source for inter-fund transfers to the reserve fund system, the street fund, 911 communications fund, and is the direct source for our smaller capital outlay projects related to the departments and functions accounted in the fund. The general fund departments are categorized as:

- | | | |
|-----------------------|----------------------|------------------------|
| City Council | Airport | Recreation |
| City Manager/Planning | Building Inspections | Conference Center |
| Finance | Parks | Public Safety |
| Legal Counsel | Municipal Pool | Police |
| Court | Municipal Buildings | Audit & Others |
| Transportation | Library | Unappropriated Balance |

2014-15 General Fund Appropriations



<u>Expenditures</u>	<u>Adopted</u>
Admin & Finance	431,405
Dept of Law	410,400
Public Svcs	2,768,625
Public Safety	4,182,790
Non-Dept	917,113
Total	8,710,333

GENERAL FUND RESOURCES

	2011-12 Received	2012-13 Received	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
GENERAL TAXES	4,334,653	4,522,542	4,250,000	4,350,000	4,350,000	4,350,000
DELINQUENT TAXES	162,334	171,045	125,000	150,000	150,000	150,000
PROPERTY TAXES	4,496,986	4,693,587	4,375,000	4,500,000	4,500,000	4,500,000
H E S IN LIEU OF TAXES	359,225	356,069	355,000	355,000	355,000	355,000
P P & L FRANCHISE	-	-	-	2,500	2,500	2,500
U E C A FRANCHISE	180,756	183,043	170,000	170,000	170,000	170,000
NATURAL GAS FRANCHISE	108,734	87,505	75,000	75,000	75,000	75,000
EO TELECOM FRANCHISE	7,943	7,896	5,000	6,500	6,500	6,500
QWEST TELEPHONE FRANCHISE	32,423	31,191	32,000	30,000	30,000	30,000
T V FRANCHISE	59,138	57,985	56,000	52,000	52,000	52,000
MISC. FRANCHISES	3,519	3,039	400	800	800	800
DOG LICENSE & BOARD	4,720	3,765	3,250	3,000	3,000	3,000
LIQUOR PERMIT LICENSE	630	590	500	550	550	550
LICENSES & FRANCHISES	757,088	731,083	697,150	695,350	695,350	695,350
FINES	455,137	491,139	400,000	400,000	400,000	400,000
FINES & PENALTIES	455,137	491,139	400,000	400,000	400,000	400,000
INTEREST ON INVESTMENTS	8,324	11,095	8,500	30,000	30,000	30,000
AIRPORT LEASE INCOME	61,231	61,272	59,000	59,000	59,000	59,000
USE OF CITY MONEY	69,555	72,367	67,500	89,000	89,000	89,000
LIQUOR APPORTIONMENT	208,842	208,335	175,000	200,000	200,000	200,000
CIGARETTE TAX	26,656	24,056	18,000	14,000	14,000	14,000
COUNTY TAXI GRANT	28,250	27,000	26,000	24,000	24,000	24,000
DUII OVERTIME GRANT	1,860	-	-	-	-	-
PERIODIC REVIEW GRANT	100,000	-	18,000	18,000	18,000	18,000
STATE REVENUE SHARING	144,331	158,392	120,000	120,000	120,000	120,000
PUBLIC TRANSIENT GRANT	5,200	-	-	-	-	-
FROM OTHER AGENCIES	515,139	417,782	357,000	376,000	376,000	376,000

GENERAL FUND RESOURCES (cont)

	2011-12 Received	2012-13 Received	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
TRANSIENT ROOM TAX	115,972	110,124	95,000	100,405	100,405	100,405
TRT - POOL	151,579	146,831	127,500	133,875	133,875	133,875
PLUMBING PERMITS	15,144	14,995	9,000	10,000	10,000	10,000
PLAN REVIEW/SPL INSP FEE	36,390	61,148	25,000	30,000	30,000	30,000
CONSTRUCTION PERMIT FEES	64,457	87,544	45,000	50,000	50,000	50,000
DISTRICT LIBRARY CONTRACT	104,214	103,089	108,500	108,500	108,500	108,500
SCHOOL DISTRICT CONTRACT	110,759	107,086	134,300	133,480	133,480	133,480
TAXI TICKET SALES	-	-	61,000	59,000	59,000	59,000
AIRPORT GAS & OIL SALES	166,243	167,309	155,000	150,000	150,000	150,000
AIRPORT MISC INCOME	1,204	1,288	700	500	500	500
POOL INCOME	259,596	269,250	210,000	205,000	205,000	205,000
PARK & RECREATION FEE	76,119	64,611	50,000	42,000	42,000	42,000
SERVICE CHARGES	1,101,678	1,133,274	1,021,000	1,022,760	1,022,760	1,022,760
SALE OF CITY REAL ESTATE	4,989	-	-			
REIMBURSE DIRECT EXPENSE	18,396	18,272	15,000	15,000	15,000	15,000
REIMBURSE/BENT & CSEPP	8,063	20,168	-	-	-	-
NON-REVENUE RECEIPTS	31,448	38,440	15,000	15,000	15,000	15,000
ADMINISTRATIVE INCOME	267,425	288,282	225,000	235,000	235,000	235,000
SALES & SERVICE	40,857	43,058	32,000	37,500	37,500	37,500
MISCELLANEOUS REVENUES	308,281	331,340	257,000	272,500	272,500	272,500
CASH FORWARD	344,110	1,748,335	1,879,278	1,327,223	1,339,723	1,339,723
CASH FORWARD	344,110	1,748,335	1,879,278	1,327,223	1,339,723	1,339,723
TOTAL GENERAL FUND RESOURCES	8,079,423	9,657,347	9,068,928	8,697,833	8,710,333	8,710,333

CONSOLIDATED GENERAL FUND EXPENDITURES SUMMARY

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
03-4110 CITY COUNCIL	16,471	29,081	30,295	32,400	32,400	32,400
03-4210 MGR/PLANNING	201,438	252,151	295,654	332,355	332,355	332,355
03-4300 FINANCE	51,480	62,624	66,874	66,650	66,650	66,650
03-5100 LEGAL	201,181	238,090	270,150	186,300	186,300	186,300
03-5200 COURT	217,538	205,917	221,016	224,100	224,100	224,100
03-6230 TRANSPORTATION	127,087	130,426	188,375	188,375	188,375	188,375
03-6400 AIRPORT	228,876	219,494	297,554	266,700	266,700	266,700
03-6500 BLDG INSPECTION	306,015	313,420	335,424	334,300	334,300	334,300
03-6710 PARKS	476,491	501,717	526,826	442,300	442,300	442,300
03-6720 POOL	418,300	386,196	370,148	375,350	375,350	375,350
03-6730 MUNI BLDG	52,146	18,261	11,200	11,400	11,400	11,400
03-6740 LIBRARY	526,655	555,157	598,889	642,800	642,800	642,800
03-6750 RECREATION	352,420	402,904	402,919	416,500	416,500	416,500
03-6760 CONF CTR	90,235	88,231	90,558	90,900	90,900	90,900
03-7030 PUBLIC SAFETY BLDG	47,763	49,727	124,100	87,500	87,500	87,500
03-7130 POLICE OPERATIONS	2,773,632	3,160,236	3,530,751	4,095,290	4,095,290	4,095,290
03-8810 AUDIT & OTHER	1,077,551	2,032,081	1,683,195	879,613	892,113	892,113
03-8890 UNAPPROPRIATED	-	-	25,000	25,000	25,000	25,000
TOTAL	7,165,277	8,645,712	9,068,928	8,697,833	8,710,333	8,710,333

CONSOLIDATED GENERAL FUND EXPENDITURES BY CHARACTER

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
PERSONNEL SERVICES	4,678,729	5,110,304	5,532,210	5,804,790	5,804,790	5,804,790
MATERIALS & SERVICES	1,701,676	1,979,369	2,050,693	2,203,043	2,215,543	2,215,543
CAPITAL OUTLAY	64,407	436,012	90,800	132,600	132,600	132,600
TRANSFERS:						
BONDED DEBT FUND	199,363	202,391	372,870	191,400	191,400	191,400
STREET FUND	521,103	-	-	-	-	-
RECREATION FUND	-	135,000	193,900	-	-	-
RESERVE FUND	-	150,000	99,750	291,000	291,000	291,000
911 COMMUNICATIONS	-	632,635	703,705	-	-	-
SPECIAL PAYMENTS	-	-	-	50,000	50,000	50,000
UNAPPROP BALANCE	-	-	25,000	25,000	25,000	25,000
TOTAL	7,165,277	8,645,712	9,068,928	8,697,833	8,710,333	8,710,333

CONSOLIDATED ADMINISTRATION AND FINANCE

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
03-4110 CITY COUNCIL	16,471	29,081	30,295	32,400	32,400	32,400
03-4210 MANAGER/PLANNING	201,438	252,151	295,654	332,355	332,355	332,355
03-4300 FINANCE	51,480	62,624	66,874	66,650	66,650	66,650
TOTAL	269,388	343,856	392,823	431,405	431,405	431,405

ADMINISTRATION & FINANCE

By character

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
PERSONNEL SERVICES	242,568	287,690	323,233	360,565	360,565	360,565
MATERIALS & SERVICES	26,821	56,167	69,590	70,840	70,840	70,840
TOTAL	269,388	343,856	392,823	431,405	431,405	431,405

CITY COUNCIL

03 GENERAL FUND
4110 CITY COUNCIL

MISSION STATEMENT: To lead the community by formulating policy and giving guidance and support to enhance Hermiston.

This fits well into the mission statement of the City of Hermiston, adopted at prior goals setting sessions which provides: “The City of Hermiston is a growth oriented Community seeking to expand and capitalize on the assets of the area, with a service oriented government commitment to providing cost effective, quality and timely services in a safe and courteous manner to the residents of this community.”

The city council budget provides for the payment of our elected officials. The rates of pay are \$100 per month for councilors and \$250 per month for the mayor. The mayor and council are the policy leaders of all of the City of Hermiston, and each of the operating and capital outlay arenas identified in this budget.

The objectives and specific goals of the city council are identified in the opening budget statement and reiterated in each department.

PERSONNEL DISTRIBUTION

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
Mayor	1.00	1.00	1.00	1.00	1.00	1.00
Councilors	8.00	8.00	8.00	8.00	8.00	8.00
Total FTE	9.00	9.00	9.00	9.00	9.00	9.00

CITY COUNCIL DETAILED EXPENDITURES

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
PERSONAL SERVICES	9,500	10,350	12,600	12,600	12,600	12,600
ACCIDENT INSURANCE	19	26	21	30	30	30
RETIREMENT	529	661	960	800	800	800
SOCIAL SECURITY	727	792	964	970	970	970
PERSONNEL SERVICES	10,774	11,828	14,545	14,400	14,400	14,400
TRAVEL & TRAINING	3,233	14,188	12,000	14,000	14,000	14,000
FOOD & MISCELLANEOUS	2,463	3,065	3,750	4,000	4,000	4,000
MATERIALS & SERVICES	5,697	17,253	15,750	18,000	18,000	18,000
TOTAL CITY COUNCIL	16,471	29,081	30,295	32,400	32,400	32,400

CITY MANAGER/PLANNING

03 GENERAL FUND
 4210 CITY MANAGER/PLANNING

MISSION STATEMENT: With the help of fellow employees, to accomplish policy objectives and activity priorities established by the mayor and city council, to provide mayor and city council with the information and communications needed to facilitate the decision making process and to provide the leadership and guidance among fellow employees of the city such that we may always take pride in the worth of the public services we perform, rendering those services to the very best of our individual and collective abilities.

All operating departments are coordinated by the city manager, who also functions as the treasurer, budget officer and personnel officer. Operations of the city and the accomplishment of all identified goals and objectives are the direct responsibility of the city manager. All planning functions are appropriated in this fund, as is economic development functions.

PERSONNEL DISTRIBUTION

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
City Planner	1.00	1.00	1.00	1.00	1.00	1.00
Assistant City Manager	.25	.00	.00	1.00	1.00	1.00
Administrative Assistant	.00	.75	.75	.00	.00	.00
General Clerical	.50	.50	.50	.50	.50	.50
Total FTE	1.75	2.25	2.25	2.50	2.50	2.50

CITY MANAGER/PLANNING DETAILED EXPENDITURES

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
PERSONAL SERVICES	136,583	165,078	174,744	207,940	207,940	207,940
UNEMPLOYMENT INSURANCE	190	825	1,223	1,460	1,460	1,460
ACCIDENT INSURANCE	273	413	297	420	420	420
RETIREMENT	22,402	27,627	42,500	40,640	40,640	40,640
SOCIAL SECURITY	10,320	12,430	13,368	15,905	15,905	15,905
MEDICAL, DENTAL & LIFE INS	23,404	25,396	26,772	30,240	30,240	30,240
PERSONNEL SERVICES	193,172	231,770	258,904	296,605	296,605	296,605
POSTAGE	480	640	650	650	650	650
TRAVEL & TRAINING	952	12,493	8,500	8,500	8,500	8,500
LEGAL PUBLICATIONS	960	1,051	1,300	1,300	1,300	1,300
TELEPHONE	1,833	2,255	2,000	2,000	2,000	2,000
DUES & MEMBERSHIP	1,065	1,870	2,000	2,000	2,000	2,000
MISCELLANEOUS CONTRACTUAL	833	534	19,000	18,000	18,000	18,000
OFFICE SUPPLIES	1,760	1,165	2,900	2,900	2,900	2,900
MOTOR VEHICLE FUEL & OIL	281	372	300	300	300	300
MOTOR VEHICLE PARTS	103	-	100	100	100	100
MATERIALS & SERVICES	8,266	20,381	36,750	35,750	35,750	35,750
TOTAL MANAGER/PLANNING	201,438	252,151	295,654	332,355	332,355	332,355

FINANCE

03 GENERAL FUND
4300 FINANCE

MISSION STATEMENT: To maintain the financial stability of the community, promote a service oriented government and provide courteous and friendly services to the residents of the community.

In addition to various administrative duties, the finance office is responsible for budget preparation and control, investment management and the billing and receipting of utility accounts, local improvements and miscellaneous billings. This office also maintains all payroll and personnel information. The department encompasses the detailed expenses to handle city management, accounting and debt management, the administration of the taxi program, the solid waste utility franchise, administration and contract management for all roadway programs and similar capital expenditures.

PERSONNEL DISTRIBUTION

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
Finance Director/Recorder	.40	.13	.13	.10	.10	.10
Senior Secretary	.80	.50	.50	.50	.50	.50
Total FTE	1.20	0.63	0.63	.60	.60	.60

FINANCE DETAILED EXPENDITURES

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
PERSONAL SERVICES	29,882	33,336	34,692	35,220	35,220	35,220
UNEMPLOYMENT INSURANCE	45	167	243	250	250	250
ACCIDENT INSURANCE	59	80	59	100	100	100
RETIREMENT	-	2,077	7,539	6,100	6,100	6,100
SOCIAL SECURITY	2,256	2,530	2,654	2,700	2,700	2,700
MEDICAL, DENTAL & LIFE INS	6,380	5,902	4,597	5,190	5,190	5,190
PERSONNEL SERVICES	38,622	44,092	49,784	49,560	49,560	49,560
POSTAGE	3,870	4,010	4,000	4,000	4,000	4,000
TRAVEL & TRAINING	522	4,516	5,000	5,000	5,000	5,000
TELEPHONE	1,197	1,361	1,300	1,300	1,300	1,300
REPAIRS-OFFICE EQUIPMENT	2,768	4,146	2,800	2,800	2,800	2,800
EQUIPMENT RENT ALLOWANCE	-	-	-	-	-	-
DUES & MEMBERSHIP	192	420	490	490	490	490
OFFICE SUPPLIES	4,115	3,866	3,200	3,200	3,200	3,200
FOOD & MISCELLANEOUS	194	214	300	300	300	300
MATERIALS & SERVICES	12,858	18,533	17,090	17,090	17,090	17,090
TOTAL FINANCE	51,480	62,624	66,874	66,650	66,650	66,650

CONSOLIDATED DEPARTMENT OF LAW EXPENDITURES

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
03-5100 LEGAL	201,181	238,090	270,150	186,300	186,300	186,300
03-5200 COURT	217,538	205,917	221,016	224,100	224,100	224,100
TOTAL	418,720	444,007	491,166	410,400	410,400	410,400

DEPARTMENT OF LAW
By character

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
PERSONNEL SERVICES	209,953	197,693	212,416	215,350	215,350	215,350
MATERIALS & SERVICES	208,767	246,314	278,450	194,750	194,750	194,750
CAPITAL OUTLAY	-	-	300	300	300	300
TOTAL	418,720	444,007	491,166	410,400	410,400	410,400

LEGAL

03 GENERAL FUND
5100 LEGAL

MISSION STATEMENT: To provide prompt legal services to the City of Hermiston city council, manager and operating departments as required.

The City of Hermiston contracts with the city attorney to provide certain legal services. This budget allows for the direct payment to the city attorney for providing general legal advice to the city operations, attendance at city council meetings, attendance at planning commission meetings as requested, preparation of legal documents as requested, including ordinances and public contracts, and the prosecution of misdemeanors filed in the municipal court.

Labor negotiations: This budget allows for the direct payment to an attorney specializing in labor law to represent the City in union labor negotiations and to provide legal advice concerning other labor issues as they arise.

Public Defense: This budget allows for the direct payment to a criminal defense attorney(s) appointed by the Hermiston Municipal Court to provide legal counsel for indigent defendants as required by law.

The Sixth Amendment to the United States Constitution provides: "In all criminal prosecutions, the accused shall enjoy the right . . . to have the Assistance of Counsel for his defense." Article I, §11, of the Oregon Constitution states: "In all criminal prosecutions, the accused shall have the right . . . to be heard by himself and counsel."

In 1963, in *Gideon v. Wainwright*, the US Supreme Court held that indigent persons charged with felonies in state courts have an absolute federal constitutional right to court-appointed counsel under the Sixth Amendment. Unlike the Sixth Amendment, Article I, §11, of the Oregon Constitution does not require that imprisonment be authorized or actually imposed before the right to counsel arises. The Oregon Constitution reaches all prosecutions of a criminal nature, not just cases in which imprisonment is actually imposed. See *Brown v. Multnomah County Dist. Ct.*, 280 Or 95, 109–110, 570 P2d 52 (1977) and *State v. Fuller*, 252 Or App 391 (2012).

This budget does not include the contracting of other outside counsel by the City of Hermiston.

LEGAL DETAILED EXPENDITURES

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
OTHER PROFESSIONAL SERVICES	51,675	39,281	40,000	41,000	41,000	41,000
PROSECUTION	75,001	79,992	95,000	75,000	75,000	75,000
LABOR NEGOTIATIONS	18,000	18,000	18,000	18,000	18,000	18,000
PUBLIC DEFENSE	55,290	99,025	115,000	50,000	50,000	50,000
TRAVEL & TRAINING	915	1,141	1,100	1,200	1,200	1,200
MAGAZINE, MAP, PAMPHLET	300	650	750	800	800	800
MATERIALS & SERVICES	201,181	238,090	269,850	186,000	186,000	186,000
OFFICE EQUIPMENT	-	-	300	300	300	300
CAPITAL OUTLAY	-	-	300	300	300	300
TOTAL LEGAL	201,181	238,090	270,150	186,300	186,300	186,300

COURT

O3 GENERAL FUND
5200 COURT

MISSION STATEMENT: The mission of the court is to provide swift and efficacious justice in criminal cases. That justice shall extend to both society and to the alleged offender. The municipal court is not a civil court and any civil functions of the court are secondary in nature to the primary function of the court, which is the processing of criminal cases. The court’s priority in all cases is the prompt, orderly, efficient and just resolution of court matters.

“Justice is the upholding of what is just, especially regarding fair treatment and due reward in accordance with standards, or law.”

The court has exclusive jurisdiction over municipal ordinance violations and concurrent jurisdiction with Circuit Court for vehicle code offenses of all sorts, on selected statutorily defined violations and on misdemeanors.

The court staff currently consists of a part-time judge, full-time court administrator, a full-time deputy clerk and a part-time general clerical deputy clerk.

PERSONNEL DISTRIBUTION

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
Municipal Judge (.33 FTE)	1.00	1.00	1.00	.33	.33	.33
Court Administrator	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Clerk	1.00	1.00	1.00	1.00	1.00	1.00
General Clerical	.80	.80	.70	.75	.75	.75
Total FTE	3.80	3.80	3.70	3.08	3.08	3.08

COURT DETAILED EXPENDITURES

	2011-12	2012-13	2013-14	2014-15	2014-15	2014-15
	Expended	Expended	Budget	Proposed	Approved	Adopted
PERSONAL SERVICES	137,074	130,911	146,300	150,570	150,070	150,070
OVERTIME	68	8,877	-	-	500	500
UNEMPLOYMENT INSURANCE	168	562	1,024	1,050	1,050	1,050
ACCIDENT INSURANCE	202	203	190	230	230	230
RETIREMENT	21,524	20,468	28,351	23,800	23,800	23,800
SOCIAL SECURITY	10,176	10,495	11,192	11,520	11,520	11,520
MEDICAL, DENTAL & LIFE INS	40,743	26,176	25,359	28,180	28,180	28,180
PERSONNEL SERVICES	209,953	197,693	212,416	215,350	215,350	215,350
OTHER PROFESSIONAL SERVICES	111	-	-	-	-	-
POSTAGE	1,250	1,250	1,500	1,500	1,500	1,500
TELEPHONE	5,094	5,035	5,100	5,100	5,100	5,100
MISCELLANEOUS CONTRACTUAL	1,130	1,939	2,000	2,150	2,150	2,150
MATERIALS & SERVICES	7,585	8,224	8,600	8,750	8,750	8,750
TOTAL COURT	217,538	205,917	221,016	224,100	224,100	224,100

CONSOLIDATED PUBLIC SERVICES

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
03-6230 TRANSPORTATION	127,087	130,426	188,375	188,375	188,375	188,375
03-6400 AIRPORT	228,876	219,494	297,554	266,700	266,700	266,700
03-6500 BUILDING INSPECTION	306,015	313,420	335,424	334,300	334,300	334,300
03-6710 PARKS	476,491	501,717	526,826	442,300	442,300	442,300
03-6720 MUNICIPAL POOL	418,300	386,196	370,148	375,350	375,350	375,350
03-6730 MUNICIPAL BLDGS	52,146	18,261	11,200	11,400	11,400	11,400
03-6740 LIBRARY	526,655	555,157	598,889	642,800	642,800	642,800
03-6750 RECREATION	352,420	402,904	402,919	416,500	416,500	416,500
03-6760 CONFERENCE CTR	90,235	88,231	90,558	90,900	90,900	90,900
TOTAL	2,578,224	2,615,805	2,821,893	2,768,625	2,768,625	2,768,625

PUBLIC SERVICES

By character

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
PERSONNEL SERVICES	1,667,545	1,778,723	1,838,110	1,799,910	1,799,910	1,799,910
MATERIALS & SERVICES	892,701	807,070	874,283	880,215	880,215	880,215
CAPITAL OUTLAY	17,979	30,012	29,500	47,500	47,500	47,500
TRANSFERS:						
RESERVE FUND	-	-	80,000	41,000	41,000	41,000
TOTAL	2,578,224	2,615,805	2,821,893	2,768,625	2,768,625	2,768,625

TRANSPORTATION

03 GENERAL FUND
6230 TRANSPORTATION

MISSION STATEMENT: To provide quality taxi service to senior citizens and handicapped individuals in the community to the maximum extent possible within the fiscal constraints of the city.

Originally developed as a Federal Revenue Sharing program in the early 70's, the taxi program has evolved from a less than \$20,000 per year program to its current level.

Along with the direct costs contained in the taxi subsidy, the city provides personnel support to sell tickets, account and report utilization, purchase tickets, assist riders in obtaining tickets and securing rides. The cost to the general fund is over \$3,000 per year in manpower investments and purchase of supplies.

The costs projected for the program are based on ridership and eligible participants. The grant revenues from county sources this year are projected at \$24,000.

TRANSPORTATION DETAILED EXPENDITURES

	2011-12	2012-13	2013-14	2014-15	2014-15	2014-15
	Expended	Expended	Budget	Proposed	Approved	Adopted
PRINTING	800	-	800	800	800	800
TAXI PROGRAM	126,287	130,426	187,575	187,575	187,575	187,575
MATERIALS & SERVICES	127,087	130,426	188,375	188,375	188,375	188,375
TOTAL TRANSPORTATION	127,087	130,426	188,375	188,375	188,375	188,375

AIRPORT

03 GENERAL FUND
6400 AIRPORT

MISSION STATEMENT: To greet the aviation public in a friendly, positive and courteous manner, providing a clean and attractive environment along with quality service. As the airport often provides visitors to Hermiston with their first impression, the airport personnel recognize the importance of a friendly and helpful attitude.

Hermiston Municipal Airport is operated on a contract basis by Hermiston Aviation, Inc. The employees of Hermiston Aviation, Inc. are not city employees. Compensation for the service is provided by allowing a flat monthly contract fee and the occupancy of the city-owned airport managers' home.

The airport provides two grades of aviation fuel and oil products for the government, military, corporate and general aviation pilots who use the facility. Along with fuel sales, the airport provides 40+ tie down spaces, two city-owned enclosed hangars and one open hangar. The terminal building is used regularly by several aviation related organizations as a meeting site and also houses occasional meeting relating to city business.

The day to day maintenance and operation is the responsibility of the airport manager, who occasionally hires specialty contractors to perform specific maintenance tasks. Other city departments also provide manpower, equipment and expertise on a limited, as needed basis to assist in the overall maintenance of the airport. The Assistant City Manager is staff representative to the Airport Advisory Committee and provides administration for capital improvement projects.

AIRPORT DETAILED EXPENDITURES

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Propose	2014-15 Approved	2014-15 Adopted
OTHER PROFESSIONAL SERVICES	36,842	36,179	37,100	37,100	37,100	37,100
PROPERTY & LIABILITY INS	11,380	11,530	13,019	5,060	5,060	5,060
ELECTRICITY	10,548	9,786	12,600	11,500	11,500	11,500
TELEPHONE	2,554	2,248	2,600	2,600	2,600	2,600
CLEANING & PAINTING	-	300	300	-	-	-
MISCELLANEOUS CONTRACTUAL	4,202	3,724	4,500	7,000	7,000	7,000
LICENSES & PERMITS	436	30	235	240	240	240
OFFICE SUPPLIES	158	2,123	200	200	200	200
CLEAN/SANITATION SUPPLIES	306	307	300	300	300	300
FOOD & MISCELLANEOUS	190	174	100	100	100	100
MINOR/SAFETY EQUIP	497	696	600	600	600	600
MOTOR VEHICLE FUEL & OIL	161,762	141,560	135,000	145,000	145,000	145,000
PARTS FOR OPERATING EQUIP	-	1,204	500	-	-	-
MATERIALS & SERVICES	228,876	209,861	207,054	209,700	209,700	209,700
AIRPORT IMPROVEMENTS	-	9,633	10,500	17,000	17,000	17,000
CAPITAL OUTLAY	-	9,633	10,500	17,000	17,000	17,000
RES-AIRPORT IMPROVEMENTS	-	-	80,000	40,000	40,000	40,000
TRANSFERS OUT	-	-	80,000	40,000	40,000	40,000
TOTAL AIRPORT	228,876	219,494	297,554	266,700	266,700	266,700

BUILDING INSPECTIONS

03 GENERAL FUND
6500 BUILDING INSPECTIONS

MISSION STATEMENT: To provide effective public service for residential and commercial structures through education and safety for the citizens of Hermiston.

Accomplishments:

- Provide inter departmental liaison for projects
- Investigated citizen complaints on land and zoning issues
- Investigate dust complaints and maintain file
- Provide a full service building department including commercial electrical, plumbing, plan review, mechanical & structural services.
- Maintain class 3 rating from ISO for department effectiveness.

PERSONNEL DISTRIBUTION

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
Building Official	1.00	1.00	1.00	1.00	1.00	1.00
Asst. Building Official/Inspector	.00	.00	1.00	1.00	1.00	1.00
Building Inspector	.50	.50	.50	.50	.50	.50
Electrical Inspector	1.00	1.00	.00	.00	.00	.00
Permit Technician II	.33	.33	.33	.34	.34	.34
Total FTE	2.83	2.83	2.83	2.84	2.84	2.84

BUILDING INSPECTIONS DETAILED EXPENDITURES

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Propose	2014-15 Approved	2014-15 Adopted
PERSONAL SERVICES	197,758	202,792	211,802	217,980	217,980	217,980
UNEMPLOYMENT INSURANCE	298	1,014	1,483	1,525	1,525	1,525
ACCIDENT INSURANCE	2,853	2,877	3,177	3,170	3,170	3,170
RETIREMENT	36,050	38,090	47,174	40,650	40,650	40,650
SOCIAL SECURITY	14,913	15,767	16,203	16,675	16,675	16,675
MEDICAL, DENTAL & LIFE INS	35,512	31,532	32,210	30,625	30,625	30,625
PERSONNEL SERVICES	287,385	292,071	312,049	310,625	310,625	310,625
POSTAGE	275	275	250	250	250	250
TRAVEL & TRAINING	808	777	1,750	1,750	1,750	1,750
LEGAL PUBLICATIONS	-	-	500	500	500	500
ELECTRICITY	1,484	1,649	1,700	2,000	2,000	2,000
TELEPHONE	3,432	3,725	3,500	3,500	3,500	3,500
REPAIRS-BUILDINGS	-	-	500	500	500	500
REPAIRS-MOTOR VEHICLES	-	-	50	50	50	50
CLEANING & PAINTING	1,740	1,836	1,800	1,800	1,800	1,800
DUES & MEMBERSHIP	-	290	450	450	450	450
MISCELLANEOUS CONTRACTUAL	3,960	6,212	5,500	5,500	5,500	5,500
OFFICE SUPPLIES	971	2,262	1,900	1,900	1,900	1,900
FOOD & MISCELLANEOUS	215	218	175	175	175	175
FUEL-OTHER THAN VEHICLE	1,886	1,391	2,000	2,000	2,000	2,000
MOTOR VEHICLE FUEL & OIL	3,715	2,713	3,000	3,000	3,000	3,000
MOTOR VEHICLE PARTS	145	-	300	300	300	300
MATERIALS & SERVICES	18,630	21,348	23,375	23,675	23,675	23,675
TOTAL BUILDING INSPECTIONS	306,015	313,420	335,424	334,300	334,300	334,300

PARKS

03 GENERAL FUND
6710 PARKS

MISSION STATEMENT: The City of Hermiston Parks Division protects, develops and enhances the city's parks, trails, open spaces, and landscapes for the enjoyment of citizens.

Objectives for 2014-15:

- Safe and attractive recreation and open spaces for a variety of interests.
- Update the Paths and Trail Plan
- Develop a completion strategy for the Hermiston loop Trail System.
- Renovate the restroom at Victory Square Park.
- Provide seven day a week park restroom and garbage maintenance April through October.

PERSONNEL DISTRIBUTION

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
Park Maintenance Foreman	1.00	1.00	1.00	.00	.00	.00
Park/Facility Lead Worker	.00	.00	.00	.00	.00	.00
Municipal Service Worker II	2.00	2.00	2.00	2.00	2.00	2.00
Municipal Service Worker I	.00	.00	.00	.00	.00	.00
Seasonal Maintenance (3 FTE)	3.00	3.00	3.00	3.00	3.00	3.00
Total FTE	6.00	6.00	6.00	5.00	5.00	5.00

PARKS DETAILED EXPENDITURES

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Propose	2014-15 Approved	2014-15 Adopted
PERSONAL SERVICES	226,185	249,621	241,436	187,310	187,310	187,310
OVERTIME	915	1,886	1,500	3,000	3,000	3,000
UNEMPLOYMENT INSURANCE	374	1,258	1,690	1,300	1,300	1,300
ACCIDENT INSURANCE	7,641	8,881	8,933	6,930	6,930	6,930
RETIREMENT	32,479	35,328	61,628	38,750	38,750	38,750
SOCIAL SECURITY	17,023	18,910	18,470	14,330	14,330	14,330
MEDICAL, DENTAL & LIFE INS	46,257	43,524	48,669	36,930	36,930	36,930
PERSONNEL SERVICES	330,875	359,407	382,326	288,550	288,550	288,550
TRAVEL & TRAINING	5,162	1,593	2,500	2,500	2,500	2,500
ELECTRICITY	16,582	20,023	20,000	20,000	20,000	20,000
TELEPHONE	4,615	3,921	4,500	4,250	4,250	4,250
MISCELLANEOUS CONTRACTUAL	41,091	40,377	37,000	35,000	35,000	35,000
AG & HORT SUPPLIES	4,522	10,722	10,000	10,000	10,000	10,000
CHEMICALS	3,676	3,521	4,000	4,000	4,000	4,000
CLEAN/SANITATION SUPPLIES	4,023	5,364	4,000	5,000	5,000	5,000
MINOR/SAFETY EQUIP	16,976	9,434	17,000	16,000	16,000	16,000
MOTOR VEHICLE FUEL & OIL	25,954	23,933	25,000	24,000	24,000	24,000
MOTOR VEHICLE PARTS	3,996	4,771	2,000	3,000	3,000	3,000
PAINT & PAINT SUPPLIES	4,561	2,661	5,000	5,000	5,000	5,000
PLUMBING & SEWAGE SUPPLIES	10,797	8,299	10,000	9,000	9,000	9,000
PARTS FOR OPERATING EQUIP	3,661	7,691	3,500	6,000	6,000	6,000
MATERIALS & SERVICES	145,615	142,309	144,500	143,750	143,750	143,750
MOTOR VEHICLES	-	-	-	10,000	10,000	10,000
CAPITAL OUTLAY	-	-	-	10,000	10,000	10,000
TOTAL PARKS	476,491	501,717	526,826	442,300	442,300	442,300

MUNICIPAL POOL

03 GENERAL FUND
6720 MUNICIPAL POOL

MISSION STATEMENT: Develop and manage diverse aquatic opportunities that range from basic water safety to water adventure programming. Make facilities available at a sustainable, cost effective level.

Objectives for 2014-15:

- Install a new slide at the HFAC
- Offer high quality, safe aquatic programming June through August.
- Offer high quality swim instruction for all levels.
- Evaluate the fees and charges for maximum cost recovery.
- Attain 75% cost recovery or better.

PERSONNEL DISTRIBUTION

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
Recreation/Aquatics Coordinator	.33	.33	.33	.34	.34	.34
Swim Pool (10 FTE)	10.00	10.00	10.00	10.00	10.00	10.00
Total FTE	10.33	10.33	10.33	10.34	10.34	10.34

MUNICIPAL POOL DETAILED EXPENDITURES

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Propose	2014-15 Approved	2014-15 Adopted
PERSONAL SERVICES	201,504	202,784	188,336	194,600	194,100	194,100
OVERTIME	2,595	-	500	-	500	500
UNEMPLOYMENT INSURANCE	451	1,014	1,318	1,360	1,360	1,360
ACCIDENT INSURANCE	6,195	7,012	6,629	6,720	6,720	6,720
RETIREMENT	7,607	6,814	5,071	9,260	9,260	9,260
SOCIAL SECURITY	15,585	15,478	14,408	14,890	14,890	14,890
MEDICAL, DENTAL & LIFE INS	3,870	5,113	4,590	4,820	4,820	4,820
PERSONNEL SERVICES	237,806	238,216	220,852	231,650	231,650	231,650
POSTAGE	-	80	100	100	100	100
TRAVEL & TRAINING	1,793	296	900	900	900	900
ADVERTISING	1,780	640	2,000	2,000	2,000	2,000
PROPERTY & LIABILITY INS	4,900	4,771	5,346	6,250	6,250	6,250
ELECTRICITY	15,642	15,630	21,000	21,000	21,000	21,000
TELEPHONE	2,414	1,218	2,200	2,200	2,200	2,200
MISCELLANEOUS CONTRACTUAL	27,947	25,790	15,000	15,000	15,000	15,000
LICENSES & PERMITS	897	303	750	750	750	750
OFFICE SUPPLIES	5,461	1,995	5,000	4,000	4,000	4,000
CHEMICALS	28,531	29,224	25,000	25,000	25,000	25,000
CLEAN/SANITATION SUPPLIES	3,916	1,977	4,500	4,000	4,000	4,000
FOOD & MISCELLANEOUS	21,649	31,394	20,000	20,000	20,000	20,000
FUEL-OTHER THAN VEHICLE	32,234	26,780	37,000	30,000	30,000	30,000
PAINT & PAINT SUPPLIES	7,633	463	3,000	3,000	3,000	3,000
PLUMBING & SEWAGE SUPPLIES	10,477	5,192	2,500	2,500	2,500	2,500
RECREATIONAL SUPPLIES	15,219	2,401	5,000	5,000	5,000	5,000
OVER AND SHORTS	-	(175)	-	-	-	-
UNIFORMS	-	-	-	2,000	2,000	2,000
MATERIALS & SERVICES	180,494	147,980	149,296	143,700	143,700	143,700
TOTAL MUNICIPAL POOL	418,300	386,196	370,148	375,350	375,350	375,350

MUNICIPAL BUILDINGS

03 GENERAL FUND
6730 MUNICIPAL BUILDINGS

MISSION STATEMENT: The direct costs of the operations of the city hall are specifically budgeted in this account. This budget is a central accounting location to consolidate costs and avoid allocating costs to the individual uses of the buildings.

City Hall is the location where utility billings and other related activities are housed, it was determined that the costs related to this facility are justified to be split between the general fund, water and wastewater. Therefore, this fund has been appropriated to these three funds.

No personnel are assigned. No cost allocation is made to operating departments, although the street department does try to have a man available to do general maintenance on all municipal buildings.

MUNICIPAL BUILDINGS DETAILED EXPENDITURES

	2011-12	2012-13	2013-14	2014-15	2014-15	2014-15
	Expended	Expended	Budget	Proposed	Approved	Adopted
ELECTRICITY	1,933	1,874	2,300	2,100	2,100	2,100
REPAIRS-BUILDINGS	789	10,464	2,000	2,000	2,000	2,000
REPAIRS-MACHINERY & EQUIP	5,680	215	1,500	1,000	1,000	1,000
CLEANING & PAINTING	2,720	4,506	3,500	4,500	4,500	4,500
MISCELLANEOUS CONTRACTUAL	40,346	698	1,000	1,000	1,000	1,000
CLEAN/SANITATION SUPPLIES	36	-	100	-	-	-
FUEL-OTHER THAN VEHICLE	604	468	700	700	700	700
MINOR/SAFETY EQUIP	37	35	100	100	100	100
MATERIALS & SERVICES	52,146	18,261	11,200	11,400	11,400	11,400
TOTAL MUNICIPAL BLDGS	52,146	18,261	11,200	11,400	11,400	11,400

LIBRARY

03 GENERAL FUND
6740 LIBRARY

MISSION STATEMENT: To provide to the public, in a friendly and courteous manner, timely access to information and exposure to cultural events for the purpose of learning, self-development or life enhancement.

STATISTICS (Calendar Year)	2012	2013
Items checked out (total physical count)	82,875	79,601
Items checked out (digital)	3,653	5,242
Active Library Cards	10,962	12,091
Visitations	131,184	149,970
Materials Added	2,729	2,846
Programs Presented	338	342
Programs Attendance	9,009	9,078
Reference Questions Answered	969	1,316
Number of Volunteer Hours	884	2,846
Total Inter-Library Loans	6,527	7,096
Use of Internet Stations	12,483	11,651

2013-2014 Major Events

- ❖ Conducted three summer reading programs for children, teens and adults
- ❖ Ready2Lean Project and program support
- ❖ Developed plans and raised funds for a new circulation desk
- ❖ Personnel changes – changes to Early literacy team/working to arrange part time assignments/hours to add downstairs children’s section

2014-2015 Goals

- ❖ Continue 100% collection weeding
- ❖ With Friends of the Library assistance, special fund raisers and grants – raise money for new library patron chairs
- ❖ Repair damage caused by water leakage in downstairs foyer. Replace flooring and repaint damaged areas.
- ❖ Celebrate Hermiston Library Centennial starting May 2014
- ❖ Increase self-check-out stations and patron operated coin box for printing

PERSONNEL DISTRIBUTION

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
Library Director	1.00	1.00	1.00	1.00	1.00	1.00
Librarian III	1.00	1.00	1.00	1.00	1.00	1.00
Librarian II	1.00	1.00	1.00	1.00	1.00	1.00
Senior Library Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Library Assistants (6.5 FTE)	6.00	6.00	6.00	6.00	6.00	6.00
Total FTE	10.00	10.00	10.00	10.00	10.00	10.00

LIBRARY DETAILED EXPENDITURES

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Propose	2014-15 Approved	2014-15 Adopted
PERSONAL SERVICES	345,107	366,111	379,124	421,975	421,975	421,975
UNEMPLOYMENT INSURANCE	501	1,831	2,654	2,950	2,950	2,950
ACCIDENT INSURANCE	799	1,069	645	1,060	1,060	1,060
RETIREMENT	70,970	73,383	90,546	82,530	82,530	82,530
SOCIAL SECURITY	26,178	27,805	29,003	32,280	32,280	32,280
MEDICAL, DENTAL & LIFE INS	29,135	25,893	32,642	27,940	27,940	27,940
PERSONNEL SERVICES	472,689	496,092	534,614	568,735	568,735	568,735
POSTAGE	303	298	275	270	270	270
TRAVEL & TRAINING	-	497	500	1,200	1,200	1,200
ELECTRICITY	7,820	8,108	8,600	9,000	9,000	9,000
TELEPHONE	2,061	2,385	2,200	2,200	2,200	2,200
REPAIRS-BUILDINGS	3,027	3,002	5,000	9,000	9,000	9,000
CLEANING & PAINTING	493	514	2,100	2,600	2,600	2,600
DUES & MEMBERSHIP	-	255	400	485	485	485
MISCELLANEOUS CONTRACTUAL	14,136	15,236	17,000	19,010	19,010	19,010
OFFICE SUPPLIES	5,822	6,236	6,500	7,000	7,000	7,000
MAGAZINE, MAP, PAMPHLET	1,010	1,083	1,000	400	400	400
CLEAN/SANITATION SUPPLIES	1,141	926	1,250	1,000	1,000	1,000
MINOR/SAFETY EQUIP	13	104	200	150	150	150
MOTOR VEHICLE FUEL & OIL	160	40	250	250	250	250
MATERIALS & SERVICES	35,987	38,685	45,275	52,565	52,565	52,565
LIBRARY BOOKS & EQUIPMENT	17,979	20,380	19,000	20,500	20,500	20,500
CAPITAL OUTLAY	17,979	20,380	19,000	20,500	20,500	20,500
RES-OFFICE EQUIPMENT	-	-	-	1,000	1,000	1,000
TRANSFERS OUT	-	-	-	1,000	1,000	1,000
TOTAL LIBRARY	526,655	555,157	598,889	642,800	642,800	642,800

RECREATION

03 GENERAL FUND
6750 RECREATION

MISSION STATEMENT: The City of Hermiston Recreation Division offers sponsors the highest quality recreational and leisure activities for all citizens.

Objectives for 2014-15:

- Offer high quality events designed to promote tourism, and community enrichment.
- Develop program partners for the widest possible program offerings.
- Provide and support high quality recreation opportunities for all ages.
- Attain 100% cost recovery or better on all programs.
- Expand the use of the ARC building for art and recreation programming.

PERSONNEL DISTRIBUTION

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
Parks & Recreation Director	1.00	1.00	1.00	1.00	1.00	1.00
Recreation/Aquatics Coord	.67	.67	.67	.66	.66	.66
General Clerical	.80	.80	.80	.80	.80	.80
Summer Park Program (5 FTE)	5.00	5.00	5.00	5.00	5.00	5.00
Total FTE	7.47	7.47	7.47	7.46	7.46	7.46

RECREATION DETAILED EXPENDITURES

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Propose	2014-15 Approved	2014-15 Adopted
PERSONAL SERVICES	247,962	281,872	254,328	278,520	278,020	278,020
OVERTIME	353	-	-	-	500	500
UNEMPLOYMENT INSURANCE	411	1,410	1,780	1,950	1,950	1,950
ACCIDENT INSURANCE	4,849	5,953	5,015	5,655	5,655	5,655
RETIREMENT	30,227	37,897	61,409	44,265	44,265	44,265
SOCIAL SECURITY	18,725	21,211	19,456	21,310	21,310	21,310
MEDICAL, DENTAL & LIFE INS	36,262	44,594	46,281	48,650	48,650	48,650
PERSONNEL SERVICES	338,789	392,936	388,269	400,350	400,350	400,350
POSTAGE	-	148	-	-	-	-
TRAVEL & TRAINING	2,162	3,304	3,000	3,000	3,000	3,000
ADVERTISING	3,128	62	4,000	3,500	3,500	3,500
TELEPHONE	1,092	3,434	2,000	3,000	3,000	3,000
REPAIRS-OFFICE EQUIPMENT	-	-	200	200	200	200
DUES & MEMBERSHIP	756	405	750	750	750	750
MISCELLANEOUS CONTRACTUAL	81	658	1,000	1,000	1,000	1,000
OFFICE SUPPLIES	3,372	1,024	1,500	1,500	1,500	1,500
FOOD & MISCELLANEOUS	-	183	150	250	250	250
MINOR/SAFETY EQUIP	-	214	150	150	150	150
MOTOR VEHICLE FUEL & OIL	1,069	-	100	1,000	1,000	1,000
RECREATIONAL SUPPLIES	1,443	38	1,500	1,500	1,500	1,500
UNIFORMS	528	499	300	300	300	300
MATERIALS & SERVICES	13,630	9,968	14,650	16,150	16,150	16,150
TOTAL RECREATION	352,420	402,904	402,919	416,500	416,500	416,500

CONFERENCE CENTER

03 GENERAL FUND
6760 CONFERENCE CENTER

MISSION STATEMENT: To serve the needs of Hermiston and the surrounding area for cultural events, public and private conferences, shows, exhibitions and private functions.

The City of Hermiston owns the Hermiston Conference and Convention Center and funds the operation thereof. A portion of the transient room tax is dedicated for improvements, maintenance and operation of the conference center.

CONFERENCE CENTER DETAILED EXPENDITURES

	2011-12	2012-13	2013-14	2014-15	2014-15	2014-15
	Expended	Expended	Budget	Proposed	Approved	Adopted
OTHER PROFESSIONAL SERVICES	64,350	64,350	64,350	64,350	64,350	64,350
PROPERTY & LIABILITY INS	3,824	3,647	4,108	4,550	4,550	4,550
ELECTRICITY	15,998	15,868	16,000	16,000	16,000	16,000
MISCELLANEOUS CONTRACTUAL	888	415	1,000	900	900	900
FUEL-OTHER THAN VEHICLE	5,175	3,952	5,100	5,100	5,100	5,100
MATERIALS & SERVICES	90,235	88,231	90,558	90,900	90,900	90,900
TOTAL CONFERENCE CENTER	90,235	88,231	90,558	90,900	90,900	90,900

CONSOLIDATED PUBLIC SAFETY

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
03-7030 PUBLIC SAFETY CTR	47,763	49,727	124,100	87,500	87,500	87,500
03-7130 POLICE OPERATIONS	2,773,632	3,160,236	3,530,751	4,095,290	4,095,290	4,095,290
TOTAL	2,821,395	3,209,963	3,654,851	4,182,790	4,182,790	4,182,790

PUBLIC SAFETY
By character

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
PERSONNEL SERVICES	2,558,663	2,846,198	3,158,451	3,428,965	3,428,965	3,428,965
MATERIALS & SERVICES	231,537	307,764	435,400	669,025	669,025	669,025
CAPITAL OUTLAY	31,195	56,000	61,000	84,800	84,800	84,800
TOTAL	2,821,395	3,209,962	3,654,851	4,182,790	4,182,790	4,182,790

PUBLIC SAFETY CENTER

03 GENERAL FUND
7030 PUBLIC SAFETY CENTER

MISSION STATEMENT: To provide a consolidated location for the expenses of the structure occupied by the municipal court, police and fire functions.

This functions similar to the municipal buildings budget, designed to allow accounting simplicity. The costs of the area are potentially allocable to the municipal court, fire and police functions. However, the necessity for percentage allocations and similar relatively complex accounting called for the creation of this budget for simplicity. The operation and maintenance of the building located at 330 S. First Street and the HPD annex are contained in this fund.

There are no personnel assigned to this budget. A contractual relationship for custodial services is maintained.

PUBLIC SAFETY CENTER DETAILED EXPENDITURES

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Propose	2014-15 Approve	2014-15 Adopte
ELECTRICITY	19,578	18,221	21,000	20,500	20,500	20,500
TELEPHONE	4,769	5,541	5,000	24,500	24,500	24,500
REPAIRS-BUILDINGS	4,535	5,482	76,500	21,500	21,500	21,500
CLEANING & PAINTING	16,662	18,034	17,600	18,000	18,000	18,000
FUEL-OTHER THAN VEHICLE	2,220	2,449	4,000	3,000	3,000	3,000
MATERIALS & SERVICES	47,763	49,727	124,100	87,500	87,500	87,500
TOTAL PUBLIC SAFETY BUILDING	47,763	49,727	124,100	87,500	87,500	87,500

POLICE OPERATIONS

03 GENERAL FUND
7130 POLICE – OPERATIONS

MISSION STATEMENT: The Hermiston Police Department exists as a unit of municipal government for the provision of police and emergency services in the most cost effective manner, consistent with prescribed ethical and constitutional limitations. The department will be responsive to community priorities, and through contemporary administrative practices and employee development, will initiate proactive, effective programs to fulfill its role.

Departmental efforts will emphasize protection of life and property, suppression of crime, enforcement of laws and ordinances, apprehension and prosecution of offenders, and the safe, expeditious flow of traffic. The application of Community Oriented Policing, emphasizing the partnerships with various community members and businesses will be encouraged. The implementation of a problem solving approach to address chronic locations and activities will be utilized, to specifically address quality of life issues within the community.

Members of the department practice clear, open and honest communication. Supervisors encourage independent thought process in identifying, analyzing, researching, and assessing day to day problems officers may encounter. This type of work culture is conducive to effectively accomplishing the vision and mission statements of the city and department.

The City of Hermiston has always enjoyed a low experience of major or violent person crimes and this trend continues through the utilization of advanced technology in the day to day operations of the patrol section. The department will continue to seek out grants for monies and equipment to assist with enforcement and preventative efforts.

The Department continues its focus on trying to reduce the opportunity for crime by enabling citizens to join Neighborhood Watch Groups specific to the area in which they reside or businesses to join the Hermiston Business Watch Program so they can be cognizant of crime experiences taking place in the city.

PERSONNEL DISTRIBUTION

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
Police Chief	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Captain	.00	.00	.50	1.00	1.00	1.00
Administrative Lieutenant	.50	.50	.00	.00	.00	.00
Operations Captain	.00	.00	1.00	1.00	1.00	1.00
Police Lieutenant	1.00	1.00	.00	.00	.00	.00
Police Sergeants	3.00	4.00	4.00	4.00	4.00	4.00
Communications Manager	.00	.00	.00	1.00	1.00	1.00
Patrol Officers	15.00	17.00	17.00	17.00	17.00	17.00
School Resource Officer	1.00	1.00	1.00	1.00	1.00	1.00
Youth Officer	1.00	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer	1.00	1.00	.50	.50	.50	.50
Senior Secretary	1.00	1.00	1.00	1.00	1.00	1.00
Senior General Clerical	.00	.00	.00	2.00	2.00	2.00
Total FTE	24.50	27.50	27.00	30.50	30.50	30.50

POLICE OPERATIONS DETAILED EXPENDITURES

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
PERSONAL SERVICES	1,570,968	1,745,864	1,913,040	2,110,520	2,110,520	2,110,520
OVERTIME	62,258	59,329	72,000	68,000	68,000	68,000
UNEMPLOYMENT INSURANCE	2,464	9,023	13,024	14,775	14,775	14,775
ACCIDENT INSURANCE	44,882	54,125	56,127	60,100	60,100	60,100
RETIREMENT	354,866	370,347	477,640	452,390	452,390	452,390
SOCIAL SECURITY	119,355	133,007	142,339	161,450	161,450	161,450
MEDICAL, DENTAL & LIFE INS	403,869	474,503	484,281	561,730	561,730	561,730
PERSONNEL SERVICES	2,558,663	2,846,198	3,158,451	3,428,965	3,428,965	3,428,965
OTHER PROFESSIONAL SERVICES	1,444	1,068	1,200	1,200	1,200	1,200
POSTAGE	1,931	1,564	2,250	1,900	1,900	1,900
TRAVEL & TRAINING	17,846	43,185	25,000	26,000	26,000	26,000
REPAIRS-MOTOR VEHICLES	13,232	18,029	17,000	17,000	17,000	17,000
DUES & MEMBERSHIP	1,010	1,010	1,050	1,050	1,050	1,050
LAUNDRY & OTHER SANITATION	2,542	2,065	3,300	3,000	3,000	3,000
INFORMANT INFORMATION	1,000	-	500	500	500	500
ANIMAL IMPOUND SERVICE	33,722	30,610	33,500	33,500	33,500	33,500
MISCELLANEOUS CONTRACTUAL	17,231	60,485	72,500	339,625	92,965	92,965
UMATILLA COUNTY - DISPATCH SV	-	-	-	-	246,660	246,660
NUISANCE ABATEMENT	1,551	2,451	50,000	50,000	50,000	50,000
OFFICE SUPPLIES	12,212	12,705	15,000	15,000	15,000	15,000
FOOD & MISCELLANEOUS	1,856	1,612	2,000	2,000	2,000	2,000
MINOR/SAFETY EQUIP	4,781	7,660	10,000	10,000	10,000	10,000
MOTOR VEHICLE FUEL & OIL	55,991	58,774	56,000	59,000	59,000	59,000
MOTOR VEHICLE PARTS	5,199	5,788	6,500	6,500	6,500	6,500
UNIFORMS	11,377	9,844	14,000	14,000	14,000	14,000
RESERVE OFFICER EQUIP/UNIFORI	850	1,187	1,500	1,250	1,250	1,250
MATERIALS & SERVICES	183,774	258,037	311,300	581,525	581,525	581,525
MOTOR VEHICLES	25,000	51,000	45,000	68,800	68,800	68,800
OTHER EQUIPMENT	6,195	5,000	16,000	16,000	16,000	16,000
CAPITAL OUTLAY	31,195	56,000	61,000	84,800	84,800	84,800
TOTAL POLICE OPERATIONS	2,773,632	3,160,236	3,530,751	4,095,290	4,095,290	4,095,290

CONSOLIDATED NON-DEPARTMENTAL EXPENDITURES

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
03-8810 AUDIT & OTHERS	1,077,551	2,032,081	1,683,195	879,613	892,113	892,113
03-8890 UNAPPROP BALANCE	-	-	25,000	25,000	25,000	25,000
TOTAL	1,077,551	2,032,081	1,708,195	904,613	917,113	917,113

NON-DEPARTMENTAL
By character

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
MATERIALS & SERVICES	341,851	562,055	392,970	388,213	400,713	400,713
CAPITAL OUTLAY	-	350,000	-	-	-	-
TRANSFERS:						
BONDED DEBT FUND	199,363	202,391	372,870	191,400	191,400	191,400
STREET FUND	521,103	-	-	-	-	-
RECREATION FUND	-	135,000	193,900	-	-	-
RESERVE FUND	15,234	150,000	19,750	250,000	250,000	250,000
911 COMMUNICATIONS	-	632,635	703,705	-	-	-
SPECIAL PAYMENTS	-	-	-	50,000	50,000	50,000
UNAPPROP BALANCE	-	-	25,000	25,000	25,000	25,000
TOTAL	1,077,551	2,032,081	1,708,195	904,613	917,113	917,113

AUDIT & OTHER

03 GENERAL FUND
8810 AUDIT & OTHER

MISSION STATEMENT: To provide a non-apportioned general fund accounting entity which allows for costs which are not readily divided into the appropriation areas of the operating budget, and for those costs which are beneficial to the entire operation.

The appropriations in this category include specialized services such as general publication of council activity and ordinances, memberships in organizations such as the local chamber and the League of Oregon Cities, expenses incurred in the sale of city foreclosed property, and similar expenses.

No personnel are included in this department.

AUDIT & OTHER DETAILED EXPENDITURES

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
ACCOUNTING & AUDITING	4,860	3,974	4,760	5,100	5,100	5,100
OTHER PROFESSIONAL SERVICES	135,803	281,861	200,000	150,000	150,000	150,000
LEGAL PUBLICATIONS	1,189	-	1,200	1,200	1,200	1,200
PROPERTY & LIABILITY INS	48,123	58,760	67,260	82,610	82,610	82,610
TELEPHONE	-	-	-	3,803	3,803	3,803
DUES & MEMBERSHIP	12,953	14,381	14,500	14,500	14,500	14,500
MISCELLANEOUS CONTRACTUAL	131,984	197,727	100,000	125,000	137,500	137,500
FOOD & MISCELLANEOUS	6,133	5,352	5,000	6,000	6,000	6,000
MINOR/SAFETY EQUIP	805	-	250	-	-	-
OVER AND SHORTS	-	-	-	-	-	-
MATERIALS & SERVICES	341,851	562,055	392,970	388,213	400,713	400,713
CAPITAL IMPROVEMENTS	-	350,000	-	-	-	-
CAPITAL OUTLAY	-	350,000	-	-	-	-
RES-STREET CONSTRUCTION	-	150,000	-	-	-	-
OTHER IMPROVEMENTS	15,234	-	-	-	-	-
RES-OFFICE EQUIPMENT	-	-	19,750	-	-	-
RES-TRAFFIC CONTROL	-	-	-	250,000	250,000	250,000
TRANS TO STREET FUND	521,103	-	-	-	-	-
TRANS TO RECREATION FUND	-	135,000	193,900	-	-	-
TRANS TO 911 COMMUNICATIONS	-	632,635	703,705	-	-	-
TRANS TO BONDED DEBT	199,363	202,391	372,870	191,400	191,400	191,400
TRANSFERS OUT	735,699	1,120,026	1,290,225	441,400	441,400	441,400
LOAN TO HURA	-	-	-	50,000	50,000	50,000
SPECIAL PAYMENTS	-	-	-	50,000	50,000	50,000
TOTAL AUDIT & OTHERS	1,077,551	2,032,081	1,683,195	879,613	892,113	892,113

UNAPPROPRIATED BALANCE

03 GENERAL FUND
8890 UNAPPROPRIATED BALANCE

MISSION STATEMENT: To provide minimum cash flow for the ensuing fiscal period in accord with the municipal budget act.

No personnel are contained in this appropriation.

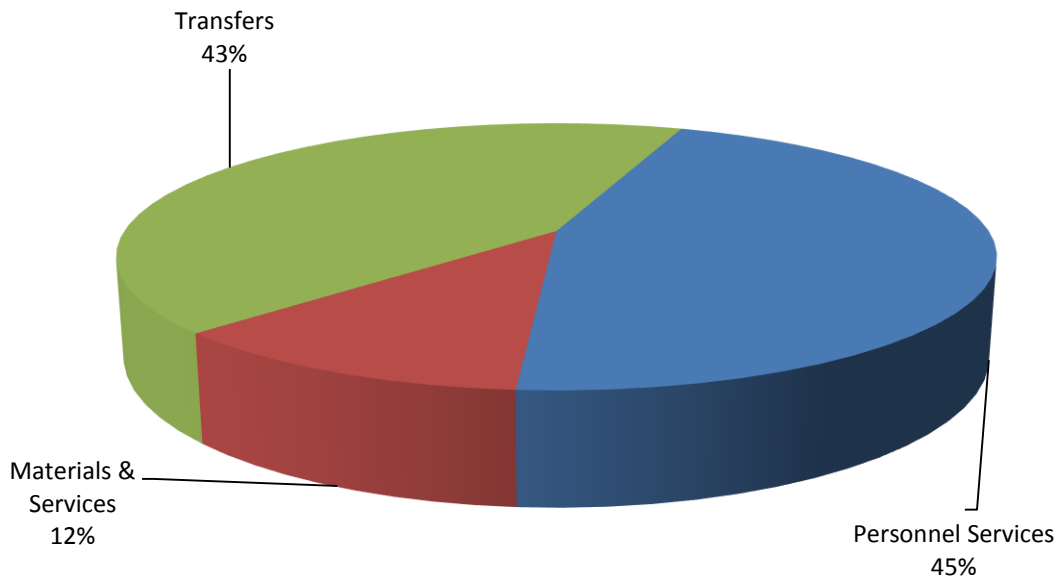
UNAPPROPRIATED BALANCE

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
UNAPPROPRIATED BALANCE	-	-	25,000	25,000	25,000	25,000
TOTAL UNAPPROPRIATED BALANCE	-	-	25,000	25,000	25,000	25,000
GRAND TOTAL GENERAL FUND	7,165,277	8,645,712	9,068,928	8,697,833	8,710,333	8,710,333

STATE STREET TAX FUND

This is the location where all gasoline tax revenues are required by Oregon Statue to be placed to provide a guarantee that all such revenues will be utilized for street and roadway repair, maintenance, and improvement. This fund is exclusively supported from the gasoline tax and a general fund subsidy if necessary. The expenditures accounted in the fund are the manpower, equipment, materials, and contracted services necessary to maintain and improve the roadway surfaces and storm drainage system of the city.

2014-15 Street Expenditures



Expenditures

Personnel Services	552,445
Materials & Services	141,170
Transfers	516,385
Total	1,210,000

RESOURCES

	2011-12 Received	2012-13 Received	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
STATE HIGHWAY ALLOCATION	917,016	924,983	875,000	950,000	950,000	950,000
STP ALLOCATION	176,876	171,157	197,000	260,000	260,000	260,000
SAIF - REIMBURSEMENTS	-	-	-	-	-	-
FROM OTHER AGENCIES	1,093,892	1,096,140	1,072,000	1,210,000	1,210,000	1,210,000
TRANSFER FROM GENERAL FUND	-	150,000	-	-	-	-
TRANS FROM OTHER FUNDS	-	150,000	-	-	-	-
CASH FORWARD	164,445	-	-	-	-	-
CASH FORWARD	164,445	-	-	-	-	-
TOTAL STREET FUND	1,258,337	1,246,140	1,072,000	1,210,000	1,210,000	1,210,000

EXPENDITURES BY CHARACTER

	2011-12 Received	2012-13 Received	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
PERSONNEL SERVICES	459,055	498,596	557,251	552,445	552,445	552,445
MATERIALS & SERVICES	121,226	114,906	136,741	141,170	141,170	141,170
TRANSFERS:						
RECREATION FUND	-	15,000	8,750	-	-	-
RESERVE FUND	291,700	502,830	369,258	516,385	516,385	516,385
TOTAL STREET	871,981	1,131,331	1,072,000	1,210,000	1,210,000	1,210,000

MISSION STATEMENT: To protect, maintain and improve the largest single asset owned by the residents of our community; the asphalt, curbs, gutters, storm drains and buildings of our community, and to supply support in the form of manpower and equipment to other departments and community events.

DEPARTMENT VISION: In support of, and to foster the general vision of the overall city, We, the members of the Street Department, continuously strive to maintain the highest standards of professionalism in our daily operations and programs. Our mission is achieved through continuously improved performance, supported by a consistent system of effective communications. A committed workforce initiates partnerships and strategic alliances to collaborate delivery of the highest quality of service possible. Our performance consistently earns the trust and confidence of the public. We will endeavor to provide the city manager and our elected officials with an on-going level of service and information which will be supportive of the department’s need to retain a qualified workforce equipped with the information, technology, and physical resources necessary to meet our mission.

DEPARTMENT DESCRIPTION: This is the location where all gasoline tax revenues are required by Oregon Statute to be placed, to provide a guarantee that all such revenues will be utilized for street and roadway repair, maintenance and improvement. The street department is also financially supported by a general fund subsidy if necessary. Without this subsidy the street department would not be the diverse department we are.

DEPARTMENT GOALS: The city wide goals of enhanced livability and economic development directly affect the operations of this department as proposed. The objectives for the department for the next year include:

- ◆ Daily street sweeping with concentration on arterial and collector roadways.
- ◆ Roadway repair of identified problems as materials are available.
- ◆ Provide equipment maintenance and repair at a high level.
- ◆ Provide support for community events in the form of manpower and equipment.
- ◆ Respond to problems with available manpower.
- ◆ Provide annual grading and repair of gravel roadways.
- ◆ Continue with the current crack sealing and resurfacing programs.
- ◆ Provide pavement striping and marking, street sign installation and repair.
- ◆ Clean, repair and replace storm water catch basins, distribution boxes, piping and dry wells.

Individual Behavioral Values: Staff is our greatest asset; clear, open, honest and respectful communications; respect for individuals and city property; professionalism and quality of service; a safe and healthy work environment; people’s ability to grow and change and community interaction.

Operating Systems Values: Helpful and supportive workplace (all departments and work units); professional and personal growth for all (Education); safe and productive workplace and progressive and cutting edge approach.

PERSONNEL DISTRIBUTION

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
Street Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Street Maintenance Foreman	.00	.00	.00	.00	.00	.00
Permit Technician II	.33	.33	.33	.33	.33	.33
Mechanic/Muni Svc Worker	1.00	1.00	1.00	1.00	1.00	1.00
Municipal Worker II	2.00	3.00	3.00	2.00	2.00	2.00
Municipal Worker I	1.00	.00	.00	1.00	1.00	1.00
Municipal Worker	.00	.00	1.00	1.14	1.14	1.14
Total FTE	5.33	5.33	6.33	6.47	6.47	6.47

DETAILED EXPENDITURES

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
PERSONAL SERVICES	284,396	310,116	339,308	334,330	334,330	334,330
OVERTIME	-	-	1,000	1,000	1,000	1,000
UNEMPLOYMENT INSURANCE	425	1,551	2,375	2,340	2,340	2,340
ACCIDENT INSURANCE	18,221	19,680	19,682	24,400	24,400	24,400
RETIREMENT	60,836	63,804	86,697	70,520	70,520	70,520
SOCIAL SECURITY	21,190	23,098	25,957	25,575	25,575	25,575
MEDICAL, DENTAL & LIFE INS	73,987	80,346	82,232	94,280	94,280	94,280
PERSONNEL SERVICES	459,055	498,596	557,251	552,445	552,445	552,445
TRAVEL & TRAINING	900	127	1,000	1,250	1,250	1,250
PROPERTY & LIABILITY INS	8,490	9,773	10,866	11,670	11,670	11,670
ELECTRICITY	11,526	10,127	12,000	12,250	12,250	12,250
TELEPHONE	2,655	2,915	2,750	3,000	3,000	3,000
STREET LIGHTS	41,445	42,177	43,000	43,000	43,000	43,000
REPAIRS-OPERATING EQUIP	-	-	100	100	100	100
LAUNDRY & OTHER SANITATION	1,088	1,307	1,500	2,000	2,000	2,000
MISCELLANEOUS CONTRACTUAL	13,023	8,115	14,500	14,500	14,500	14,500
OFFICE SUPPLIES	482	769	900	900	900	900
CHEMICALS	563	1,335	1,400	2,500	2,500	2,500
CLEAN/SANITATION SUPPLIES	186	137	150	150	150	150
FOOD & MISCELLANEOUS	287	213	225	500	500	500
FUEL-OTHER THAN VEHICLE	4,694	3,157	6,500	5,500	5,500	5,500
LUMBER & WOOD PRODUCTS	-	-	-	1,500	1,500	1,500
MINOR/SAFETY EQUIP	4,801	5,060	5,500	6,000	6,000	6,000
MOTOR VEHICLE FUEL & OIL	21,842	20,269	23,000	23,000	23,000	23,000
MOTOR VEHICLE PARTS	95	1,628	2,750	2,750	2,750	2,750
PLUMBING & SEWAGE SUPPLIES	83	7	100	100	100	100
PARTS FOR OPERATING EQUIP	9,066	7,790	10,500	10,500	10,500	10,500
MATERIALS & SERVICES	121,226	114,906	136,741	141,170	141,170	141,170
RES-EQUIPMENT	110,000	-	89,217	41,085	41,085	41,085
RES-STREET CONSTRUCTION	-	250,000	-	133,000	133,000	133,000
RES-TRAFFIC CONTROL 11TH & ELM	-	-	-	50,000	50,000	50,000
RES-BICYCLE TRAILS	6,700	8,000	20,000	9,500	9,500	9,500
RES-OFFICE EQUIPMENT	-	-	4,000	-	-	-
RES-STREET MAINTENANCE	175,000	244,830	256,041	282,800	282,800	282,800
TRANS TO RECREATION FUND	-	15,000	8,750	-	-	-
TRANSFERS OUT	291,700	517,830	378,008	516,385	516,385	516,385
TOTAL STREET FUND	871,981	1,131,331	1,072,000	1,210,000	1,210,000	1,210,000

TRANSIENT ROOM TAX FUND

05

8810 TRANSIENT ROOM TAX

In accordance with Section 112 of the Hermiston Code of Ordinances, five-eighths of the transient room taxes remitted to the city, less 5% retained by the operator, shall be distributed as follows:

- (a) 45% to improve, maintain and operate the Hermiston Conference Center;
- (b) 15% for recreation and recreation-related programs and activities and park improvements administered by the advisory committee;
- (c) 25% to offset cost of programs such as the economic, community and other developmental activities and similar programs funded from the general fund; and
- (d) 15% for city parks and recreation development administered by the Parks and Recreation Committee. The proceeds of the tax for parks and recreation development shall accumulate in a reserve account and may not be diverted or utilized in any other manner.

Three-eighths of the taxes remitted to the city, less 5% retained by the operator, shall be distributed to offset the cost of constructing a community outdoor swimming pool, including the retirement of any bonds issued for its construction.

PERSONNEL DISTRIBUTION

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
Assistant City Manager	.25	.25	.00	.00	.00	.00
Administrative Assistant	.00	.00	.25	.00	.00	.00
Total FTE	.25	.25	.25	.00	.00	.00

RESOURCES

05
TRANSIENT ROOM TAX

	2011-12 Received	2012-13 Received	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
TRANSIENT ROOM TAX	64,429	61,180	53,000	55,780	55,780	55,780
UEC - ECON. DEV. PARTICIPATION	-	-	-			
SERVICE CHARGES	64,429	61,180	53,000	55,780	55,780	55,780
CASH FORWARD	81,110	37,760	61,656	14,220	14,220	14,220
CASH FORWARD	81,110	37,760	61,656	14,220	14,220	14,220
TOTAL	145,539	98,940	114,656	70,000	70,000	70,000

EXPENDITURES BY CHARACTER

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
PERSONNEL SERVICES	13,407	21,908	27,156	-	-	-
MATERIALS & SERVICES	33,699	60,341	87,500	70,000	70,000	70,000
TOTAL	47,106	82,249	114,656	70,000	70,000	70,000

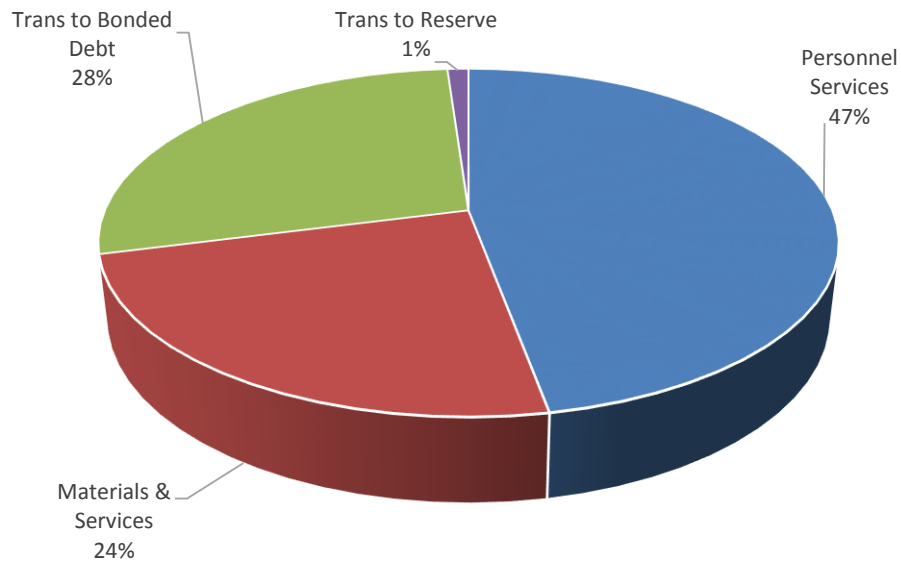
DETAILED EXPENDITURES

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
PERSONAL SERVICES	10,313	17,612	19,596	-	-	-
UNEMPLOYMENT INSURANCE	10	88	137	-	-	-
ACCIDENT INSURANCE	21	44	33	-	-	-
RETIREMENT	-	1,327	4,258	-	-	-
SOCIAL SECURITY	789	1,334	1,499	-	-	-
MEDICAL, DENTAL & LIFE INS	2,274	1,502	1,633	-	-	-
PERSONNEL SERVICES	13,407	21,908	27,156	-	-	-
MISCELLANEOUS CONTRACTUAL	33,699	60,341	87,500	70,000	70,000	70,000
MATERIALS & SERVICES	33,699	60,341	87,500	70,000	70,000	70,000
TOTAL	47,106	82,249	114,656	70,000	70,000	70,000

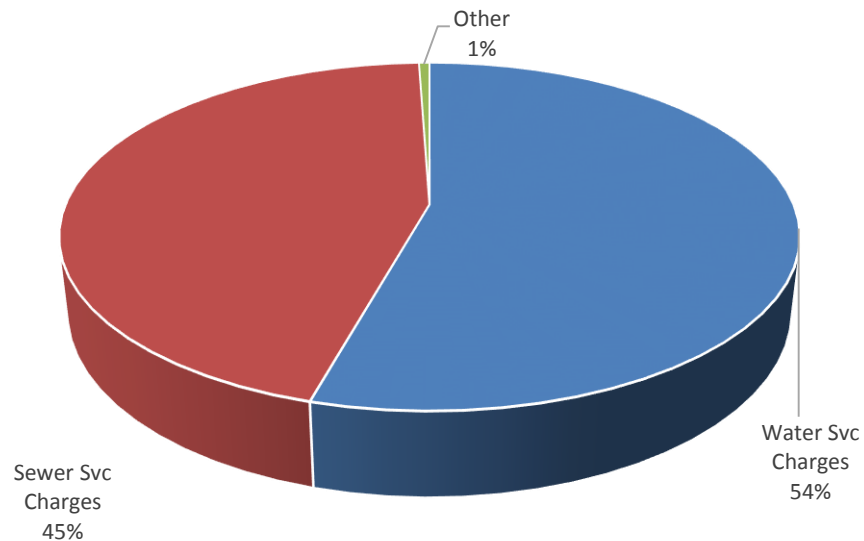
UTILITY FUND

This is an enterprise fund financed from user fees for water and wastewater use and the connection charges to the system. The expenditure responsibilities of this fund include all necessary personnel, equipment, materials and contracted services necessary to maintain and improve the water and wastewater systems of the city. The enterprise funds are also responsible for the necessary transfers to the debt fund to carry the bonded debt and notes of the systems.

2014-15 Utility Expenditures



2014-15 Utility Resources



RESOURCES

06
UTILITY FUND

	2011-12 Received	2012-13 Received	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
BOND ASSESSMENTS	20,928	20,747	20,000	20,000	20,000	20,000
LOCAL ASSESSMENTS	20,928	20,747	20,000	20,000	20,000	20,000
INTEREST ON INVESTMENTS	5,411	5,108	6,000	5,000	5,000	5,000
USE OF CITY MONEY	5,411	5,108	6,000	5,000	5,000	5,000
WASTEWATER SALES	1,815,798	1,814,847	1,650,000	2,021,510	2,034,010	2,034,010
WSTWTR CONNECTION & SERVICE	11,475	10,825	7,000	10,500	10,500	10,500
SEPTIC TANK SERVICE	12,197	18,873	15,000	10,000	10,000	10,000
MISC. WASTEWATER INCOME	4	8,509	-	-	-	-
WASTEWATER TREATMENT SVC CHGS	1,839,473	1,853,054	1,672,000	2,042,010	2,054,510	2,054,510
ACCOUNT SET-UP FEE	12,239	11,597	10,000	10,000	10,000	10,000
WATER SALES	2,258,962	2,281,144	2,100,000	2,400,000	2,412,500	2,412,500
WATER CONNECTION & SERVICE	52,138	53,826	38,000	43,000	43,000	43,000
MISCELLANEOUS WATER INCOME	16,523	29,947	1,000	10,000	10,000	10,000
WATER SERVICE CHGS	2,339,862	2,376,514	2,149,000	2,463,000	2,475,500	2,475,500
CASH FORWARD	-	-	-	-	-	-
CASH FORWARD	-	-	-	-	-	-
TOTAL UTILITY	4,205,674	4,255,423	3,847,000	4,530,010	4,555,010	4,555,010

CONSOLIDATED UTILITY EXPENDITURES

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
SEWER	1,813,823	2,227,084	1,688,889	2,247,720	2,260,220	2,260,220
WATER	2,075,485	2,411,768	2,158,111	2,282,290	2,294,790	2,294,790
TOTAL UTILITY	3,889,308	4,638,852	3,847,000	4,530,010	4,555,010	4,555,010

UTILITY EXPENDITURES By character

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
PERSONNEL SERVICES	1,755,049	1,902,627	2,088,294	2,144,896	2,144,896	2,144,896
MATERIALS & SERVICES	1,356,168	894,512	1,021,900	1,063,819	1,088,819	1,088,819
CAPITAL OUTLAY	-	3,019	206,000	-	-	-
TRANSFERS:						
RESERVE	452,295	1,672,500	207,339	50,000	50,000	50,000
BONDED DEBT	325,796	166,195	323,467	1,271,295	1,271,295	1,271,295
TOTAL UTILITY	3,889,308	4,638,852	3,847,000	4,530,010	4,555,010	4,555,010

WASTEWATER TREATMENT

06 UTILITY

6310 WASTEWATER TREATMENT

MISSION STATEMENT: To operate the City Recycled Water Plant and Collection System. Providing the most efficient treatment of the City's wastewater in a professional, safe, cost effective and courteous manner.

The objectives of the recycled water department are to provide quality recycled water operation and disposable by-products exceeding regulatory requirements, also to operate the collection and treatment facilities in a cost effective and efficient manner.

The recycled water department is responsible for the operation and maintenance of approximately eighty miles of sanitary sewer lines, eight sewer pump stations, three storm water pump stations and the recycled water plant.

Listed below are some of the objectives and completed projects of the recycled water department.

- We will continue to maintain an OSHA compliant work place.
- We will continue to work toward the High Performance Organization Vision/Values.
- We will continue our routine preventive maintenance on the recycled water plant, sanitary sewer and storm water collections systems. This reduces the number of problems a system of this age can expect to have.
- During the 14/15 budget year we will work closely with our consulting engineers and Slayden Construction to finish the upgrades to the recycled water plant.
- Negotiating with DEQ for a modification of our NPDES permit.

This budget includes the costs of operation for the recycled water plant, collection system, laboratory, bio-solids disposal, and all associated costs for recycled water related activities.

PERSONNEL DISTRIBUTION

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
Wastewater Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
City Manager	.40	.40	.38	.38	.38	.38
Finance Director/Recorder	.20	.38	.38	.42	.42	.42
Senior General Clerical	1.50	1.50	1.50	1.50	1.50	1.50
Utility Clerk/Cashier	1.00	1.00	.00	.00	.00	.00
Payroll/HR	.00	.00	1.00	1.00	1.00	1.00
Wastewater Lab Technician	1.00	1.00	1.00	1.00	1.00	1.00
Wastewater Chief Operator	1.00	1.00	1.00	1.00	1.00	1.00
Wastewater Utility Worker IV	.00	.00	.00	.00	.00	.00
Wastewater Utility Worker III	.00	.00	.00	1.00	1.00	1.00
Wastewater Utility Worker II	2.00	2.00	3.00	2.00	2.00	2.00
Wastewater Utility Worker I	3.00	3.00	2.00	2.00	2.00	2.00
Total FTE	11.10	11.28	11.26	11.30	11.30	11.30

WASTEWATER TREATMENT DETAILED EXPENDITURES

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
PERSONAL SERVICES	593,298	650,890	681,662	747,950	730,950	730,950
OVERTIME	12,826	9,939	15,000	-	17,000	17,000
UNEMPLOYMENT INSURANCE	903	3,305	4,772	5,240	5,240	5,240
ACCIDENT INSURANCE	11,228	11,457	14,013	16,090	16,090	16,090
RETIREMENT	108,642	121,122	165,034	147,770	147,770	147,770
SOCIAL SECURITY	45,140	49,272	52,147	57,220	57,220	57,220
MEDICAL, DENTAL & LIFE INS	147,308	165,182	166,155	185,525	185,525	185,525
PERSONNEL SERVICES	919,346	1,011,165	1,098,783	1,159,795	1,159,795	1,159,795
ACCOUNTING & AUDITING	7,960	8,160	8,400	9,000	9,000	9,000
OTHER PROFESSIONAL SERVICES	26,240	24,236	26,500	26,500	26,500	26,500
POSTAGE	14,608	12,947	13,500	13,500	13,500	13,500
TRAVEL & TRAINING	3,585	4,758	4,500	4,500	4,500	4,500
PROPERTY & LIABILITY INS	25,990	26,411	30,214	26,490	26,490	26,490
ELECTRICITY	46,974	47,325	50,000	80,000	80,000	80,000
TELEPHONE	7,740	7,881	8,000	8,800	8,800	8,800
REPAIRS-MACHINERY & EQUIP	280,163	23,306	16,000	16,000	16,000	16,000
REPAIRS-OFFICE EQUIPMENT	4,395	4,272	4,000	4,000	4,000	4,000
DUES & MEMBERSHIP	1,099	1,579	1,100	1,100	1,100	1,100
LAUNDRY & OTHER SANITATION	1,854	2,201	2,300	2,530	2,530	2,530
MISCELLANEOUS CONTRACTUAL	45,304	38,632	50,000	70,000	82,500	82,500
LICENSES & PERMITS	28,343	14,181	14,000	14,000	14,000	14,000
OFFICE SUPPLIES	6,358	6,473	6,750	6,750	6,750	6,750
CHEMICALS	88,750	94,499	94,500	94,500	94,500	94,500
CLEAN/SANITATION SUPPLIES	664	992	750	1,000	1,000	1,000
CONCRETE SUPPLIES	182	32	50	50	50	50
FOOD & MISCELLANEOUS	223	297	300	300	300	300
FUEL-OTHER THAN VEHICLE	3,528	5,446	4,200	4,200	4,200	4,200
LUBE-OTHER THAN VEHICLE	501	1,513	1,500	1,000	1,000	1,000
MEDICAL & LAB SUPPLIES	8,711	9,690	12,000	15,000	15,000	15,000
MINOR/SAFETY EQUIP	6,846	7,429	8,500	8,500	8,500	8,500
MOTOR VEHICLE FUEL & OIL	11,632	13,579	12,000	15,000	15,000	15,000
MOTOR VEHICLE PARTS	2,177	2,903	2,500	3,000	3,000	3,000
PAINT & PAINT SUPPLIES	314	822	1,500	1,000	1,000	1,000
PLUMBING & SEWAGE SUPPLIES	121	499	500	500	500	500
PARTS FOR OPERATING EQUIP	15,217	20,858	20,000	20,000	20,000	20,000
OVER AND SHORTS	-	(3)	-	-	-	-
MATERIALS & SERVICES	639,476	380,919	393,564	447,220	459,720	459,720

WASTEWATER TREATMENT DETAILED EXPENDITURES (con't)

	2011-12	2012-13	2013-14	2014-15	2014-15	2014-15
	Expended	Expended	Budget	Proposed	Approved	Adopted
RES-EQUIPMENT	7,000	5,000	10,000	10,000	10,000	10,000
RES-OFFICE EQUIPMENT	2,000	5,000	19,750	-	-	-
RES-UTILITY CONSTRUCTION	-	825,000	10,000	-	-	-
RES-WASTEWATER PLANT RESERVE	88,045	-	-	-	-	-
TRANS TO BONDED DEBT	157,956	-	156,792	630,705	630,705	630,705
TRANSFERS OUT	255,001	835,000	196,542	640,705	640,705	640,705
TOTAL WASTEWATER TREATMENT	1,813,823	2,227,084	1,688,889	2,247,720	2,260,220	2,260,220

WATER PRODUCTION & MAINTENANCE

06 UTILITY

6320 WATER PRODUCTION & MAINTENANCE

MISSION STATEMENT: To provide a continuous supply of potable drinking water for domestic, commercial and industrial use, as well as water for fire protection, in a safe, efficient and courteous manner.

The water budget contains all costs for producing, distributing and billing for the water consumed in our community. The primary goals of the water department are assurance of a safe water supply, storage and distribution system.

Here are some of our goals this year:

- Carry on operations with a High Performance attitude and direction.
- Continue to operate while conforming to OR-OSHA & Oregon Health & EPA regulations.
- Continued work on Regional SCADA Control System replacement, with expectations of completing this fiscal.

PERSONNEL DISTRIBUTION

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
Water Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
City Manager	.40	.40	.38	.38	.38	.38
Finance Director/Recorder	.20	.38	.38	.42	.42	.42
Permit Technician II	.33	.33	.33	.33	.33	.33
Senior General Clerical	1.50	1.50	1.50	1.50	1.50	1.50
Water Chief Operator	.00	.00	.00	.00	.00	.00
Water Utility Worker II	3.00	3.00	5.00	5.00	5.00	5.00
Water Utility Worker I	2.00	2.00	.00	.00	.00	.00
Meter Reader/General Clerical	1.00	1.00	1.00	1.00	1.00	1.00
Total FTE	9.43	9.61	9.59	9.63	9.63	9.63

WATER PRODUCTION & MAINTENANCE DETAILED EXPENDITURES

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
PERSONAL SERVICES	514,477	549,787	591,620	618,770	598,770	598,770
OVERTIME	19,596	18,284	20,000	-	20,000	20,000
UNEMPLOYMENT INSURANCE	798	2,840	4,141	4,331	4,331	4,331
ACCIDENT INSURANCE	12,839	13,168	13,020	11,626	11,626	11,626
RETIREMENT	107,187	111,930	147,565	127,336	127,336	127,336
SOCIAL SECURITY	40,294	43,001	45,259	47,336	47,336	47,336
MEDICAL, DENTAL & LIFE INS	140,512	152,452	167,906	175,702	175,702	175,702
PERSONNEL SERVICES	835,703	891,462	989,511	985,101	985,101	985,101
ACCOUNTING & AUDITING	7,960	8,160	8,400	9,000	9,000	9,000
OTHER PROFESSIONAL SERVICES	60,782	93,822	60,000	60,000	60,000	60,000
WATER SAMPLES	12,916	7,294	11,000	21,000	21,000	21,000
POSTAGE	13,906	12,717	14,300	14,300	14,300	14,300
TRAVEL & TRAINING	2,413	3,602	4,500	4,000	4,000	4,000
PROPERTY & LIABILITY INS	26,101	22,748	25,361	31,724	31,724	31,724
ELECTRICITY	235,725	177,608	243,000	225,000	225,000	225,000
TELEPHONE	3,092	2,765	2,900	3,000	3,000	3,000
REGIONAL WATER	29,578	8,092	50,000	50,000	50,000	50,000
REPAIRS-MACHINERY & EQUIP	329	-	200	200	200	200
REPAIRS-MOTOR VEHICLES	422	1,376	1,500	3,500	3,500	3,500
REPAIRS-OPERATING EQUIP	6,914	6,104	4,000	4,000	4,000	4,000
REPAIRS-OFFICE EQUIPMENT	4,141	4,272	3,500	4,200	4,200	4,200
EQUIPMENT RENT ALLOWANCE	182	650	250	250	250	250
DUES & MEMBERSHIP	586	886	21,850	21,850	21,850	21,850
MISCELLANEOUS CONTRACTUAL	205,502	43,439	53,500	45,000	57,500	57,500
OFFICE SUPPLIES	4,555	5,079	6,000	7,000	7,000	7,000
CHEMICALS	19,725	17,778	20,500	20,500	20,500	20,500
CLEAN/SANITATION SUPPLIES	206	154	150	150	150	150
CONCRETE SUPPLIES	716	1,809	450	450	450	450
FOOD & MISCELLANEOUS	405	344	450	450	450	450
FUEL-OTHER THAN VEHICLE	830	527	800	800	800	800
LUBE-OTHER THAN VEHICLE	1,339	1,857	1,350	1,350	1,350	1,350
MINOR/SAFETY EQUIP	3,856	3,873	4,750	4,250	4,250	4,250
MOTOR VEHICLE FUEL & OIL	13,816	12,517	14,500	14,500	14,500	14,500
MOTOR VEHICLE PARTS	1,717	3,961	1,750	1,750	1,750	1,750
PAINT & PAINT SUPPLIES	293	1,207	375	375	375	375
PLUMBING & SEWAGE SUPPLIES	50,662	56,876	62,000	57,000	57,000	57,000
PARTS FOR OPERATING EQUIP	8,023	14,079	11,000	11,000	11,000	11,000
OVER AND SHORTS	-	(3)	-	-	-	-
MATERIALS & SERVICES	716,692	513,592	628,336	616,599	629,099	629,099

WATER PRODUCTION & MAINTENANCE EXPENDITURES (con't)

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
BUILDINGS & FIXED EQUIP	-	-	206,000	-	-	-
OFFICE EQUIPMENT	-	3,019	-	-	-	-
CAPITAL OUTLAY	-	3,019	206,000	-	-	-
RES-EQUIPMENT	5,000	7,500	20,000	40,000	40,000	40,000
RES-OFFICE EQUIPMENT	2,000	5,000	19,750	-	-	-
RES-UTILITY CONSTRUCTION	348,250	825,000	127,839	-	-	-
TRANS TO BONDED DEBT	167,840	166,195	166,675	640,590	640,590	640,590
TRANSFERS OUT	523,090	1,003,695	334,264	680,590	680,590	680,590
TOTAL WATER	2,075,485	2,411,768	2,158,111	2,282,290	2,294,790	2,294,790

RECREATION SPECIAL REVENUE FUND

Special revenue funds are used to account for specific revenues that are restricted to expenditure for particular purposes. This fund is used to account for amounts designated for recreation activities for city residents.

RESOURCES

07
RECREATION SPECIAL REVENUE FUND

	2011-12 Received	2012-13 Received	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
STATE GRANTS	14,514	31,536	135,000	-	-	-
FROM OTHER AGENCIES	14,514	31,536	135,000	-	-	-
CHARGES FOR SERVICES	91,989	94,134	-	-	-	-
MISCELLANEOUS	-	12,434	-	-	-	-
ACTIVITY GUIDE	-	-	10,000	11,500	11,500	11,500
ADULT RECREATION FEES	-	-	50,000	25,000	25,000	25,000
YOUTH RECREATION FEES	-	-	60,000	75,000	75,000	75,000
SERVICE CHARGES	91,989	106,568	120,000	111,500	111,500	111,500
DONATIONS	-	-	26,000	-	-	-
MISC REVENUES	-	-	26,000	-	-	-
TRANSFER FROM RESERVE FUND	-	-	77,350	-	-	-
TRANSFER FROM GENERAL FUND	-	135,000	193,900	-	-	-
TRANSFER FROM MUNICIPAL COURT	-	-	3,500	4,000	4,000	4,000
TRANSFER FROM STREET FUND	-	15,000	8,750	-	-	-
TRANSFERS IN	-	150,000	283,500	4,000	4,000	4,000
CASH FORWARD	-	-	94,350	18,000	18,000	18,000
CASH FORWARD	-	-	94,350	18,000	18,000	18,000
TOTAL RECREATION FUND	106,503	288,104	658,850	133,500	133,500	133,500

EXPENDITURES BY CHARACTER

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
MATERIALS & SERVICES	88,890	83,068	658,850	133,500	133,500	133,500
TOTAL RECREATION FUND	88,890	83,068	658,850	133,500	133,500	133,500

DETAILED EXPENDITURES

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
ADVERTISING	-	-	12,000	12,000	12,000	12,000
TELEPHONE	-	-	2,000	-	-	-
MISCELLANEOUS CONTRACTUAL	88,890	83,068	549,850	35,000	35,000	35,000
FOOD & MISCELLANEOUS	-	-	10,000	10,000	10,000	10,000
RECREATIONAL SUPPLIES	-	-	80,000	75,500	75,500	75,500
UNIFORMS	-	-	5,000	1,000	1,000	1,000
MATERIALS & SERVICES	88,890	83,068	658,850	133,500	133,500	133,500
TOTAL RECREATION FUND	88,890	83,068	658,850	133,500	133,500	133,500

RESERVE FUND

This fund is used to accumulate money for long-term goals and projects of the City. Financed directly by appropriations from the operating funds and with limited revenues directly from small reimbursement projects, the reserve fund has been the major single fiscal tool which has provided the City with the stability and multiple year appropriations necessary to manage a small community in difficult financial times. The reserve fund allows the accumulation of resources to accomplish specifically authorized goals contained in the resolution which must be adopted to establish each account.

RESOURCES

08
RESERVE FUND

	2011-12 Received	2012-13 Received	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
INTEREST ON INVESTMENTS	-	5,128	-	3,350	3,350	3,350
USE OF CITY MONEY	-	5,128	-	3,350	3,350	3,350
LOCAL GRANTS	-	-	10,000	-	-	-
FEDERAL DIRECT GRANTS	-	-	270,000	-	-	-
FROM OTHER AGENCIES	-	-	280,000	-	-	-
TRANSIENT ROOM TAX	81,810	73,416	64,000	66,940	66,940	66,940
WATER SDC'S	15,222	12,968	-	-	-	-
WASTEWATER SDC'S	10,803	10,757	-	-	-	-
PARK SDC'S	15,200	18,974	-	-	-	-
SERVICE CHARGES	123,035	116,115	64,000	66,940	66,940	66,940
MISCELLANEOUS REVENUE	-	102,221				
MISCELLANEOUS REVENUES	-	102,221	-	-	-	-
TRANSFER FROM GENERAL FUND	4,000	350,000	99,750	291,000	291,000	291,000
TRANSFER FROM STREET FUND	293,058	502,830	369,258	564,300	564,300	564,300
TRANSFER FROM UTILITY FUND	159,654	1,672,500	282,839	50,000	50,000	50,000
TRANSFER FROM HES FUND	-	5,000	19,750	216,706	216,706	216,706
TRANSFER FROM CONF. CTR. FUND	-	-	11,910	1,535	1,535	1,535
TRANSFER FROM SPECIAL REVENUE	-	-	117,500			
TRANSFERS IN	456,712	2,530,330	901,007	1,123,541	1,123,541	1,123,541
CASH FORWARD	492,937	-	4,543,319	3,539,146	3,539,146	3,539,146
CASH FORWARD	492,937	-	4,543,319	3,539,146	3,539,146	3,539,146
TOTAL RESERVE FUND	1,072,684	2,753,794	5,788,326	4,732,977	4,732,977	4,732,977

CONSOLIDATED RESERVE EXPENDITURES

		2011-12	2012-13	2013-14	2014-15	2014-15	2014-15
		Expended	Expended	Budget	Proposed	Approved	Adopted
08-2145	EOTEC CONSTRUCTION	79,862	-	-	-	-	-
08-7210	OFFICE EQUIP	25,136	9,860	190,531	1,000	1,000	1,000
08-7220	AIRPORT IMPROVEMENTS	-	-	360,000	50,000	50,000	50,000
08-7230	PARK IMPROVEMENTS	-	1,860	-	-	-	-
08-7231	TRT/REC PROGRAMS	26,000	22,267	45,000	47,470	47,470	47,470
08-7232	PARKS & REC DEV	46,112	39,920	60,000	63,470	63,470	63,470
08-7233	BICYCLE TRAILS	43,614	-	97,350	9,500	9,500	9,500
08-7234	PARKS SDC	108,224	11,701	10,000	-	-	-
08-7240	STREET EQUIPMENT	-	29,518	89,217	89,000	89,000	89,000
08-7241	STREET MAINTENANCE	227,033	298,807	256,041	332,800	332,800	332,800
08-7242	STREET CONSTRUCTION	-	133,961	-	250,000	250,000	250,000
08-7243	TRAFFIC CONTROL - 11TH & ELM	-	-	-	300,000	300,000	300,000
08-7250	PIONEER HI-BRED IMPROV	-	-	350,000	350,000	350,000	350,000
08-7260	SEWER DEPT EQUIPMENT	-	-	32,000	10,000	10,000	10,000
08-7261	WWT PLANT IMPROVEMENT	-	496,000	496,000	-	-	-
08-7262	WASTEWATER - SDC	-	80,000	100,000	-	-	-
08-7270	WATER DEPT EQUIPMENT	-	-	42,000	40,000	40,000	40,000
08-7271	WATER - SDC	444,865	-	300,000	-	-	-
08-7280	UTILITY CONSTRUCTION	-	-	1,863,339	1,800,000	1,800,000	1,800,000
08-7285	REPAIR/REPLACE - REGIONAL	71,838	19,950	465,000	-	-	-
08-7290	HES 2005 BOND DEBT SVC RES	-	216,706	1,000,000	1,388,202	1,388,202	1,388,202
08-7296	HCC MAINTENANCE & REPAIRS	-	-	31,848	1,535	1,535	1,535
TOTAL RESERVE FUND		1,072,684	1,360,550	5,788,326	4,732,977	4,732,977	4,732,977

RESERVE FUND EXPENDITURES

By character

		2011-12	2012-13	2013-14	2014-15	2014-15	2014-15
		Expended	Expended	Budget	Proposed	Approved	Adopted
	MATERIALS & SERVICES	450,983	374,555	391,041	453,240	453,240	453,240
	CAPITAL OUTLAY	621,701	985,995	5,319,935	4,279,737	4,279,737	4,279,737
	TRANSFERS:						
	RECREATION FUND	-	-	77,350	-	-	-
	TOTAL RESERVE FUND	1,072,684	1,360,550	5,788,326	4,732,977	4,732,977	4,732,977

EOTEC CONSTRUCTION

08 RESERVE FUND
 2145 EOTEC CONSTRUCTION

This reserve was created to account for funds to acquire, develop, construct and equip the Eastern Oregon Trade and Event Center (EOTEC). This activity is now being tracked in the EOTEC Construction Fund (18).

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
OTHER IMPROVEMENTS	79,862	-	-	-	-	-
CAPITAL OUTLAY	79,862	-	-	-	-	-
TOTAL EOTEC CONST	79,862	-	-	-	-	-

OFFICE EQUIPMENT

08 RESERVE FUND
7210 OFFICE EQUIPMENT

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
OFFICE EQUIPMENT	25,136	9,860	190,531	1,000	1,000	1,000
CAPITAL OUTLAY	25,136	9,860	190,531	1,000	1,000	1,000
TOTAL OFFICE EQUIPMENT	25,136	9,860	190,531	1,000	1,000	1,000

AIRPORT IMPROVEMENTS

08 RESERVE FUND
7220 AIRPORT IMPROVEMENTS

This reserve is used to set aside money for the local matching requirements which will be needed in conjunction with a grant proposal for a package of capital maintenance items at the airport.

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
AIRPORT IMPROVEMENTS	-	-	360,000	50,000	50,000	50,000
CAPITAL OUTLAY	-	-	360,000	50,000	50,000	50,000
TOTAL AIRPORT IMPROVEMENTS	-	-	360,000	50,000	50,000	50,000

PARK IMPROVEMENTS

08 RESERVE FUND
 7230 PARK IMPROVEMENTS

This reserve account was created to accumulate funds to meet the requirements of the park master plan.

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
MISCELLANEOUS CONTRACTUAL	-	1,860	-	-	-	-
MATERIALS & SERVICES	-	1,860	-	-	-	-
TOTAL PARK IMPROVEMENTS	-	1,860	-	-	-	-

TRT/REC PROGRAMS

08 RESERVE FUND
7231 TRT/REC PROGRAMS

A portion of the transient room tax is dedicated to recreation purposes. This reserve fund is established to maintain better accounting control of funds designated for this purpose. Allocations for this portion of the room tax collections are made pursuant to recommendations of the advisory committee.

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
MISCELLANEOUS CONTRACTUAL	26,000	22,267	45,000	47,470	47,470	47,470
MATERIALS & SERVICES	26,000	22,267	45,000	47,470	47,470	47,470
TOTAL TRT/REC	26,000	22,267	45,000	47,470	47,470	47,470

PARKS & REC DEVELOPMENT

08 RESERVE FUND
7232 PARKS & REC DEVELOPMENT

A portion of the transient room tax is dedicated for city parks and recreation development administered by the Parks and Recreation Committee. The proceeds of the tax for such developments shall accumulate in this reserve and may not be diverted or utilized in any other manner.

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
MISCELLANEOUS CONTRACTUAL	46,112	39,920	60,000	63,470	63,470	63,470
MATERIALS & SERVICES	46,112	39,920	60,000	63,470	63,470	63,470
TOTAL PARKS & REC	46,112	39,920	60,000	63,470	63,470	63,470

BICYCLE TRAILS

08 RESERVE FUND
7233 BICYCLE TRAILS

This is a state-mandated outlay consisting of 1% of all gasoline tax proceeds for the development of bicycle systems.

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
MISCELLANEOUS CONTRACTUAL	43,614	-	20,000	9,500	9,500	9,500
MATERIALS & SERVICES	43,614	-	20,000	9,500	9,500	9,500
TRANSFER TO RECREATION FUND	-	-	77,350	-	-	-
TRANSFERS OUT	-	-	77,350	-	-	-
TOTAL BICYCLE TRAILS	43,614	-	97,350	9,500	9,500	9,500

PARKS SDC

08 RESERVE FUND
7234 PARKS SDC

Reimbursement and improvement fees shall be spent only on capital improvements associated with the parks system or on capacity increasing capital improvements including expenditures relating to repayment of indebtedness.

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
MISCELLANEOUS CONTRACTUAL	108,224	11,701	10,000	-	-	-
MATERIALS & SERVICES	108,224	11,701	10,000	-	-	-
TOTAL PARKS SDC	108,224	11,701	10,000	-	-	-

STREET EQUIPMENT

08 RESERVE FUND
7240 STREET EQUIPMENT

This reserve is to replace heavy equipment in the street department.

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
STREET CLEANING EQUIPMENT	-	29,518	89,217	89,000	89,000	89,000
CAPITAL OUTLAY	-	29,518	89,217	89,000	89,000	89,000
TOTAL STREET EQUIPMENT	-	29,518	89,217	89,000	89,000	89,000

STREET MAINTENANCE

08 RESERVE FUND
7241 STREET MAINTENANCE

This reserve was established to maintain the streets in our community by providing funding for such materials as asphalt, concrete, paint and sign materials.

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
MISCELLANEOUS CONTRACTUAL	227,033	298,807	212,841	264,000	264,000	264,000
ASPHALT (PATCHING PRODUCTS)	-	-	24,000	6,800	6,800	6,800
CONCRETE PRODUCTS	-	-	1,000	5,000	5,000	5,000
FUEL-OTHER THAN VEHICLE	-	-	1,000	-	-	-
MOTOR VEHICLE FUEL & OIL	-	-	5,000	-	-	-
TRAFFIC/STREET SIGN MATERIALS	-	-	10,200	10,000	10,000	10,000
PARTS FOR OPERATING EQUIP	-	-	2,000	5,000	5,000	5,000
ROCK PRODUCTS	-	-	-	10,000	10,000	10,000
SNOW AND ICE	-	-	-	12,000	12,000	12,000
CRACKFILL MATERIALS	-	-	-	20,000	20,000	20,000
MATERIALS & SERVICES	227,033	298,807	256,041	332,800	332,800	332,800
				-	-	-
TOTAL STREET MAINTENANCE	227,033	298,807	256,041	332,800	332,800	332,800

STREET CONSTRUCTION

08 RESERVE FUND
7242 STREET CONSTRUCTION

The street construction reserve is targeted for costs related to overlay and reconditioning projects to be approved by the city council. Hermiston has over 60 miles of paved roadways and current roadway deficiencies of over \$1,000,000. The designation of the specific roadway segments will be made by the city council.

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
CAPITAL IMPROVEMENTS	-	133,961	-	250,000	250,000	250,000
CAPITAL OUTLAY	-	133,961	-	250,000	250,000	250,000
TOTAL STREET CONSTRUCTION	-	133,961	-	250,000	250,000	250,000

TRAFFIC CONTROL 11TH & ELM

08 RESERVE FUND
 7243 TRAFFIC CONTROL 11TH & ELM

Partial funding for signalization and intersection improvements at 11th & Elm.

	2011-12	2012-13	2013-14	2014-15	2014-15	2014-15
	Expended	Expended	Budget	Proposed	Approved	Adopted
CAPITAL IMPROVEMENTS	-	-	-	300,000	300,000	300,000
CAPITAL OUTLAY	-	-	-	300,000	300,000	300,000
TOTAL TRAFFIC CONTROL	-	-	-	300,000	300,000	300,000

PIONEER HI-BRED IMPROVEMENTS

08 RESERVE FUND
 7250 PIONEER HI-BRED IMPROVEMENTS

This account was established to fund expenditures for infrastructure extension and improvements, road/water/sewer, to Pioneer Hi-Bred seed site. A portion of that expense is recovered through Immediate Opportunity Fund grant and Special Public Works Fund grant.

	2011-12	2012-13	2013-14	2014-15	2014-15	2014-15
	Expended	Expended	Budget	Proposed	Approved	Adopted
OTHER IMPROVEMENTS	-	-	350,000	350,000	350,000	350,000
CAPITAL OUTLAY	-	-	350,000	350,000	350,000	350,000
TOTAL PIONEER	-	-	350,000	350,000	350,000	350,000

WASTEWATER TREATMENT DEPT EQUIPMENT

08 RESERVE FUND
 7260 WASTEWATER TREATMENT DEPT EQUIPMENT

This reserve is to replace equipment in the Wastewater Treatment department.

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
WASTEWATER TRTMNT DEPT EQUIP	-	-	32,000	10,000	10,000	10,000
CAPITAL OUTLAY	-	-	32,000	10,000	10,000	10,000
TOTAL WASTEWATER TRTMNT EQUIP	-	-	32,000	10,000	10,000	10,000

WASTEWATER TREATMENT PLANT IMPROVEMENTS

08 RESERVE FUND
 7261 WASTEWATER TREATMENT PLANT IMPROVEMENTS

These funds for are for the following improvements to the wastewater treatment plant: 1) Chemical treatment for extending the life of the treatment process; 2) Refurbish the digester lids so they don't rust through, and 3) A new blower to help add air to the treatment system, plus all of the studies, engineering and contingencies to go with it and the City's Recycled Water Plant project.

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
WWTP PLANT IMPROVEMENTS	-	496,000	496,000	-	-	-
CAPITAL OUTLAY	-	496,000	496,000	-	-	-
TOTAL WWTP IMPROVEMENTS	-	496,000	496,000	-	-	-

WASTEWATER SDC

08 RESERVE FUND
7262 WASTEWATER SDC

Reimbursement and improvement fees shall be spent only on capital improvements associated with the wastewater system or on capacity increasing capital improvements including expenditures relating to repayment of indebtedness.

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
WASTEWATER EQUIPMENT	-	80,000	100,000	-	-	-
CAPITAL OUTLAY	-	80,000	100,000	-	-	-
TOTAL WASTEWATER SDC	-	80,000	100,000	-	-	-

WATER DEPARTMENT EQUIPMENT

08 RESERVE FUND
 7270 WATER DEPT. EQUIPMENT

This reserve is to replace heavy equipment in the water department.

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
WATER DEPARTMENT EQUIPMENT	-	-	42,000	40,000	40,000	40,000
CAPITAL OUTLAY	-	-	42,000	40,000	40,000	40,000
TOTAL WATER EQUIPMENT	-	-	42,000	40,000	40,000	40,000

WATER SDC

08 RESERVE FUND
7271 WATER – SDC

Reimbursement and improvement fees shall be spent only on capital improvements associated with the water system or on capacity increasing capital improvements including expenditures relating to repayment of indebtedness.

	2011-12	2012-13	2013-14	2014-15	2014-15	2014-15
	Expended	Expended	Budget	Proposed	Approved	Adopted
WATER EQUIPMENT	444,865	-	300,000	-	-	-
CAPITAL OUTLAY	444,865	-	300,000	-	-	-
TOTAL WATER SDC	444,865	-	300,000	-	-	-

UTILITY CONSTRUCTION

08 RESERVE FUND
7280 UTILITY CONSTRUCTION

This account was created to accumulate funds to address all major water and sewer projects.

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
UTILITY CONSTRUCTION	-	-	1,863,339	1,800,000	1,800,000	1,800,000
CAPITAL OUTLAY	-	-	1,863,339	1,800,000	1,800,000	1,800,000
TOTAL UTILITY CONSTRUCTION	-	-	1,863,339	1,800,000	1,800,000	1,800,000

REPAIR/REPLACE REGIONAL WATER SYSTEM

08 RESERVE FUND
 7285 REPAIR/REPLACE – REGIONAL

This reserve is to set aside funds for major capital repairs and replacement to the regional water treatment system.

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
REPAIR & REPLACEMENT-REGIONAL	71,838	19,950	465,000	-	-	-
CAPITAL OUTLAY	71,838	19,950	465,000	-	-	-
TOTAL REGIONAL REP & REPLACEMNT	71,838	19,950	465,000	-	-	-

HES IMPROVEMENTS

08 RESERVE FUND
7290 HES IMPROVEMENTS

This is for future capital needs in the HES Fund.

	2011-12	2012-13	2013-14	2014-15	2014-15	2014-15
	Expended	Expended	Budget	Proposed	Approved	Adopted
HES IMPROVEMENTS	-	216,706	1,000,000	1,388,202	1,388,202	1,388,202
CAPITAL OUTLAY	-	216,706	1,000,000	1,388,202	1,388,202	1,388,202
TOTAL HES IMPROVEMENTS	-	216,706	1,000,000	1,388,202	1,388,202	1,388,202

HCC MAINTENANCE & REPAIRS

08 RESERVE FUND
 7296 HCC MAINTENANCE & REPAIRS

This reserve was created to accumulate funds to address major maintenance and repairs at the Hermiston Conference Center.

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
OTHER IMPROVEMENTS	-	-	31,848	1,535	1,535	1,535
CAPITAL OUTLAY	-	-	31,848	1,535	1,535	1,535
TOTAL HCC MAINT & REPAIRS	-	-	31,848	1,535	1,535	1,535

911 COMMUNICATIONS

MISSION STATEMENT: The Hermiston Communications Center provides quality emergency communications for the City of Hermiston Police and Hermiston Fire and Emergency Services. The Public Safety Answering Point (PSAP) as designated by the State of Oregon, fields all 911 emergency phone requests, as well as normal calls for service and operates a 24 hour walk-up window for citizens.

The Communications Center also provides for the recording and reporting of all police activity and the official tracking of statistical data as required by the state and federal government. Release of reports to individuals is also conducted by this work group. The center processes case reports for the District Attorney’s Office using digital discovery. This is a paperless system that delivers a complete product in a timely and extremely efficient manner.

The center operates on a 450 MHz radio system and established redundancy by completing a loop with a microwave installment. The center has three radio consoles and is fully functional. A clean and sterile room above the communications center houses all of the electrical, fiber-optic, telephone, 911 Vesta Pallas, and communications equipment.

By utilizing today’s technology we are better equipped to respond to the needs of the community along with focusing on customer service as we strive to become a high performance organization

PERSONNEL DISTRIBUTION

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
Administrative Captain	.00	.00	.00	.00	.00	.00
Administrative Lieutenant	.00	.50	.50	.00	.00	.00
Administrative Sergeant	.50	.00	.00	.00	.00	.00
Communications Manager	.00	.00	1.00	.00	.00	.00
Dispatch/Clerk	8.00	7.00	6.00	.00	.00	.00
Data Entry Clerk	1.00	1.00	1.00	.00	.00	.00
Total FTE	9.50	8.50	8.50	.00	.00	.00

RESOURCES

09
911 COMMUNICATIONS

	2011-12 Received	2012-13 Received	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
911 COMMUNICATIONS TAX	112,098	122,058	105,000	-	-	-
FROM OTHER AGENCIES	112,098	122,058	105,000	-	-	-
TRANSFER FROM GENERAL FUND	521,103	632,635	703,705	-	-	-
TRANSFERS IN	521,103	632,635	703,705	-	-	-
TOTAL	633,201	754,693	808,705	-	-	-

EXPENDITURES BY CHARACTER

	2011-12 Received	2012-13 Received	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
PERSONNEL SERVICES	592,205	668,220	756,605	-	-	-
MATERIALS & SERVICES	40,249	47,870	51,400	-	-	-
CAPITAL OUTLAY	748	685	700	-	-	-
TOTAL 911 FUND	633,201	716,774	808,705	-	-	-

DETAILED EXPENDITURES

09

7170 911 COMMUNICATIONS

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
PERSONAL SERVICES	366,489	411,936	454,472	-	-	-
OVERTIME	3,476	4,183	10,000	-	-	-
UNEMPLOYMENT INSURANCE	558	2,080	3,181	-	-	-
ACCIDENT INSURANCE	728	1,936	2,230	-	-	-
RETIREMENT	77,580	85,857	116,669	-	-	-
SOCIAL SECURITY	27,942	31,732	34,767	-	-	-
MEDICAL, DENTAL & LIFE INS	115,432	130,494	135,286	-	-	-
PERSONNEL SERVICES	592,205	668,220	756,605	-	-	-
TRAVEL & TRAINING	2,322	3,885	2,500	-	-	-
TELEPHONE	12,770	18,199	20,000	-	-	-
REPAIRS-MACHINERY & EQUIP	112	56	-	-	-	-
REPAIRS-OFFICE EQUIPMENT	24,149	25,345	28,000	-	-	-
UNIFORMS	896	385	900	-	-	-
MATERIALS & SERVICES	40,249	47,870	51,400	-	-	-
OTHER EQUIPMENT	748	685	700	-	-	-
CAPITAL OUTLAY	748	685	700	-	-	-
TOTAL 911 FUND	633,201	716,774	808,705	-	-	-

MUNICIPAL COURT FUND

Special revenue funds are used to account for specific revenues that are restricted to expenditure for particular purposes. This fund is primarily used to account for court fines and penalties.

RESOURCES

10

MUNICIPAL COURT SPECIAL REVENUE FUND

	2011-12 Received	2012-13 Received	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
FINES & PENALTIES	184,410	215,874	181,100	180,000	180,000	180,000
FINES & PENALTIES	184,410	215,874	181,100	180,000	180,000	180,000
SALES & SERVICE	-	-	2,400	-	-	-
MISCELLANEOUS REVENUES	-	-	2,400	-	-	-
TOTAL COURT FUND	184,410	215,874	183,500	180,000	180,000	180,000

EXPENDITURES BY CHARACTER

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
MATERIALS & SERVICES	200,619	198,303	18,500	10,500	10,500	10,500
TRANSFERS:						
LAW ENF FUND	-	-	10,300	10,500	10,500	10,500
RECREATION FUND	-	-	3,700	4,000	4,000	4,000
SPECIAL PAYMENTS	-	-	151,000	155,000	155,000	155,000
TOTAL COURT FUND	200,619	198,303	183,500	180,000	180,000	180,000

DETAILED EXPENDITURES

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
MATERIALS & SERVICES	200,619	198,303				
SECURITY, TRAINING & EQUIPMENT	-	-	18,500	10,500	10,500	10,500
MATERIALS & SERVICES	200,619	198,303	18,500	10,500	10,500	10,500
TRANS TO LAW ENF. FUND	-	-	10,300	10,500	10,500	10,500
TRANS TO RECREATION FUND	-	-	3,700	4,000	4,000	4,000
TRANSFERS OUT	-	-	14,000	14,500	14,500	14,500
SPECIAL PAYMENTS	-	-	151,000	155,000	155,000	155,000
SPECIAL PAYMENTS	-	-	151,000	155,000	155,000	155,000
TOTAL COURT FUND	200,619	198,303	183,500	180,000	180,000	180,000

MISCELLANEOUS SPECIAL REVENUE FUND

Special revenue funds are used to account for specific revenues that are restricted to expenditure for particular purposes. This fund is used to account for the CIS Wellness grant and certain pass-through payments related to payroll and surcharges due to the state.

RESOURCES

11

MISCELLANEOUS SPECIAL REVENUE FUND

	2011-12 Received	2012-13 Received	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
MISC GRANTS	200,000	-	-	-	-	-
CIS WELLNESS GRANT	-	-	1,000	-	-	-
FROM OTHER AGENCIES	200,000	-	1,000	-	-	-
CONST. PERMIT SURCHARGE	12,295	10,000	20,000	25,000	25,000	25,000
ELECT PERMITS	25,446	-	-	-	-	-
TAXI TICKETS	60,342	-	-	-	-	-
SERVICE CHARGES	98,083	10,000	20,000	25,000	25,000	25,000
CO-INSURANCE	48,623	-	-	-	-	-
MISC REVENUE	66,295	192,952	-	-	-	-
MISC REVENUES	114,918	192,952	-	-	-	-
CASH FORWARD	-	6,000	117,500	10,000	10,000	10,000
CASH FORWARD	-	6,000	117,500	10,000	10,000	10,000
TOTAL	413,001	208,952	138,500	35,000	35,000	35,000

EXPENDITURES BY CHARACTER

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
PERSONNEL SERVICES	-	-	-	10,000	10,000	10,000
MATERIALS & SERVICES	127,196	124,209	1,000	-	-	-
TRANSFERS	-	-	117,500	-	-	-
SPECIAL PAYMENTS	14,580	14,580	20,000	25,000	25,000	25,000
TOTAL	141,776	138,789	138,500	35,000	35,000	35,000

DETAILED EXPENDITURES

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
EMPLOYMENT CLAIMS	-	-	-	10,000	10,000	10,000
PERSONNEL SERVICES	-	-	-	10,000	10,000	10,000
MISCELLANEOUS CONTRACTUAL	127,196	124,209		-	-	-
FOOD & MISCELLANEOUS	-	-	1,000	-	-	-
MATERIALS & SERVICES	127,196	124,209	1,000	-	-	-
CONST. PERMIT SURCHG TO STATE	14,580	14,580	20,000	25,000	25,000	25,000
SPECIAL PAYMENTS	14,580	14,580	20,000	25,000	25,000	25,000
TRANS TO RES.- HCC MAINTENANCE	-	-	9,969	-	-	-
TRANS TO RES- OFFICE EQUIPMENT	-	-	107,531	-	-	-
TRANSFERS OUT	-	-	117,500	-	-	-
TOTAL	141,776	138,789	138,500	35,000	35,000	35,000

CONFERENCE CENTER SPECIAL REVENUE FUND

This fund is used to account for revenues and expenditures related to the operation of the Hermiston Conference Center.

RESOURCES

12

CONFERENCE CENTER SPECIAL REVENUE FUND

	2011-12 Received	2012-13 Received	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
MANAGEMENT REVENUE	64,350	64,350	64,350	64,350	64,350	64,350
EVENT REVENUE	76,880	71,159	135,300	90,000	90,000	90,000
SERVICE CHARGES	141,230	135,509	199,650	154,350	154,350	154,350
MISC. REVENUE	-	15,000	300	4,000	4,000	4,000
MISCELLANEOUS REVENUES	-	15,000	300	4,000	4,000	4,000
TOTAL CONF FUND	141,230	150,509	199,950	158,350	158,350	158,350

EXPENDITURES BY CHARACTER

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
MATERIALS & SERVICES	119,683	185,500	188,040	156,815	156,815	156,815
TRANSFERS:						
RESERVE FUND	-	13,570	11,910	1,535	1,535	1,535
TOTAL CONF FUND	119,683	199,070	199,950	158,350	158,350	158,350

DETAILED EXPENDITURES

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
EVENT EXPENSES - ADVERTISING	-	-	230	200	200	200
EVENT EXPENSES - JANITORIAL	27,000	27,500	27,900	36,000	36,000	36,000
EVENT EXPENSES - LINEN	-	-	2,775	2,600	2,600	2,600
EVENT EXPENSES - SECURITY	20,000	25,000	23,100	550	550	550
EVENT EXPENSES - REFUNDS	-	-	-	12,550	12,550	12,550
NON-EVENT EXP. - ADVERTISING	-	1,500	1,720	1,200	1,200	1,200
NON-EVENT EXP- MINOR/SAFETY	-	5,000	5,520	400	400	400
NON-EVENT EXP. - JANITORIAL	-	7,500	7,560	6,000	6,000	6,000
NON-EVENT EXP. - LINEN	-	3,000	2,900	2,525	2,525	2,525
NON-EVENT EXP.-MANAGEMENT FEE	64,350	64,350	64,350	64,350	64,350	64,350
NON-EVENT EXP.-REPAIR & MAINT.	-	4,990	4,630	4,200	4,200	4,200
NON-EVENT EXP. - SECURITY	-	-	1,180	1,350	1,350	1,350
NON-EVENT EXP. - SUPPLIES	8,333	15,000	16,175	18,000	18,000	18,000
NON-EVENT EXP. - UTILITIES	-	-	2,210	3,300	3,300	3,300
DIST. OF PROFITS - CHAMBER	-	15,830	13,895	1,795	1,795	1,795
DIST. OF PROFITS-HCC OPER FUND	-	15,830	13,895	1,795	1,795	1,795
MATERIALS & SERVICES	119,683	185,500	188,040	156,815	156,815	156,815
TRANS TO RES - HCC	-	13,570	11,910	1,535	1,535	1,535
TRANSFERS OUT	-	13,570	11,910	1,535	1,535	1,535
TOTAL CONF FUND	119,683	199,070	199,950	158,350	158,350	158,350

HERMISTON ENERGY SERVICES

MISSION STATEMENT: To provide the citizen-owners of Hermiston Energy Services with safe and reliable electric service at comparable and affordable prices.

HES has completed 12 calendar years of operation. During that time, HES has spent millions on system improvements, underground replacements and line extensions. HES has also made several small payments on its long term debt with a remaining balance of \$12,055,000. This has been accomplished while accumulating its reserves and cash to \$5,579,850 amounting to 46% equity.

HES's single largest cost is wholesale power and transmission costs from the Bonneville Power Administration (BPA). During the last 12 years BPA has made several changes which has evolved into a two tier rate with the basic tier one rate being our share of the federal hydro system and a higher tier two rate for any load growth. Over the years, BPA has had several rate increases which have been mitigated somewhat by the residential exchange agreement. The last BPA increase was a 9 percent wholesale power rate increase and an 11 percent transmission rate increase implemented October 1, 2013. This increase was absorbed during the 2013-2014 fiscal year which provided a status quo in our operating results with a slight decrease in our reserves. A new unknown rate increase estimated to be in the 10-15% range will be implemented October 1, 2015.

During HES's history there has been one adjustment in rates amounting to a 5% increase in 2003. This fiscal budget is estimated to show a deficit due primarily to the BPA increases and increased capital spending. Increased costs in 2014-15 will trigger a rate study and possible rate increase in 2014-15.

PERSONNEL DISTRIBUTION

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
Electrical Service Supt.	1.00	1.00	1.00	1.00	1.00	1.00
City Manager	.20	.20	.20	.25	.25	.25
Finance Director/Recorder	.20	.20	.13	.06	.06	.06
Customer Service Rep.	1.00	1.00	1.00	1.00	1.00	1.00
Total FTE	2.40	2.40	2.33	2.31	2.31	2.31

RESOURCES

13 HERMISTON ENERGY SERVICES

	2011-12 Received	2012-13 Received	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
INTEREST ON INVESTMENTS	3,224	49,652	8,000	5,000	5,000	5,000
USE OF CITY MONEY	3,224	49,652	8,000	5,000	5,000	5,000
ENERGY SERVICES	7,184,618	7,121,255	7,200,000	7,485,000	7,485,000	7,485,000
MISCELLANEOUS ENERGY SERVICES	138,233	182,960	30,000	85,000	85,000	85,000
SERVICE CHARGES	7,322,850	7,304,215	7,230,000	7,570,000	7,570,000	7,570,000
CASH FORWARD	89,695	620,655	822,725	944,378	956,878	956,878
CASH FORWARD	89,695	620,655	822,725	944,378	956,878	956,878
TOTAL HES FUND	7,415,769	7,974,522	8,060,725	8,519,378	8,531,878	8,531,878

EXPENDITURES BY CHARACTER

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
PERSONNEL SERVICES	233,957	248,383	268,242	302,895	302,895	302,895
MATERIALS & SERVICES	5,800,142	6,032,830	6,681,619	6,739,037	6,751,537	6,751,537
CAPITAL OUTLAY	30,918	128,660	300,000	455,000	455,000	455,000
TRANSFERS:						
RESERVE	-	5,000	19,750	216,706	216,706	216,706
BONDED DEBT	758,239	775,264	791,114	805,740	805,740	805,740
TOTAL HES FUND	6,823,255	7,190,138	8,060,725	8,519,378	8,531,878	8,531,878

DETAILED EXPENDITURES

13

6350 HERMISTON ENERGY SERVICES

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
PERSONAL SERVICES	168,004	177,593	183,816	199,450	199,450	199,450
UNEMPLOYMENT INSURANCE	252	888	1,287	1,400	1,400	1,400
ACCIDENT INSURANCE	1,436	1,528	1,456	1,530	1,530	1,530
RETIREMENT	36,350	38,088	48,715	44,105	44,105	44,105
SOCIAL SECURITY	12,724	13,459	14,062	15,260	15,260	15,260
MEDICAL, DENTAL & LIFE INS	15,191	16,827	18,906	41,150	41,150	41,150
PERSONNEL SERVICES	233,957	248,383	268,242	302,895	302,895	302,895
ACCOUNTING & AUDITING	4,246	4,352	4,480	4,800	4,800	4,800
OTHER PROFESSIONAL SERVICES	1,358,774	1,528,703	1,500,000	1,400,000	1,500,000	1,500,000
TRAVEL & TRAINING	3,602	5,432	6,000	7,500	7,500	7,500
PROPERTY & LIABILITY INS	13,831	14,006	15,539	19,930	19,930	19,930
TELEPHONE	534	585	600	4,307	4,307	4,307
STREET LIGHTS	81,351	82,499	84,000	84,000	84,000	84,000
POWER PURCHASES-BPA	3,749,470	3,792,590	4,400,000	4,530,000	4,430,000	4,430,000
IN LIEU OF TAXES	359,225	356,069	360,000	374,000	374,000	374,000
CONSERVATION SERVICES	83,200	182,878	150,000	180,000	180,000	180,000
ENERGY ASSISTANCE (HEAT)	10,000	10,000	10,000	10,000	10,000	10,000
DUES & MEMBERSHIP	49,416	45,287	46,000	46,000	46,000	46,000
MISCELLANEOUS CONTRACTUAL	85,166	8,562	100,000	75,000	87,500	87,500
OFFICE SUPPLIES	1,327	1,882	5,000	2,500	2,500	2,500
MINOR/SAFETY EQUIP	-	-	-	1,000	1,000	1,000
OVER AND SHORTS	-	(14)	-	-	-	-
MATERIALS & SERVICES	5,800,142	6,032,830	6,681,619	6,739,037	6,751,537	6,751,537
CAPITAL IMPROVEMENTS	30,918	128,660	300,000	450,000	450,000	450,000
OFFICE EQUIPMENT	-	-	-	5,000	5,000	5,000
CAPITAL OUTLAY	30,918	128,660	300,000	455,000	455,000	455,000
RES-OFFICE EQUIPMENT	-	5,000	19,750	-	-	-
RES-HES IMPROVEMENTS	-	-	-	216,706	216,706	216,706
TRANS TO GENERAL FUND	-	-	-	-	-	-
TRANS TO BONDED DEBT	758,239	775,264	791,114	805,740	805,740	805,740
TRANSFERS OUT	758,239	780,264	810,864	1,022,446	1,022,446	1,022,446
TOTAL HES FUND	6,823,255	7,190,138	8,060,725	8,519,378	8,531,878	8,531,878

REVOLVING LOAN FUND

This fund is used to account for various grants and other funding to assist small and medium size commercial and retail businesses, low income to moderate income individuals for housing rehabilitation projects.

14

6320 REVOLVING LOAN FUND

RESOURCES

	2011-12 Received	2012-13 Received	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
CASH FORWARD	25,160	-	-	-	-	-
CASH FORWARD	25,160	-	-	-	-	-
TOTAL REVOLVING FUND	25,160	-	-	-	-	-

EXPENDITURES BY CHARACTER

	2011-12 Expended	2012-13 Budget	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
MATERIALS & SERVICES	-	-	-	-	-	-
TOTAL REVOLVING FUND	-	-	-	-	-	-

DETAILED EXPENDITURES

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
BUSINESS INCENTIVE PROJECTS	-	-	-	-	-	-
MATERIALS & SERVICES	-	-	-	-	-	-
TOTAL REVOLVING FUND	-	-	-	-	-	-

REGIONAL WATER FUND

MISSION STATEMENT: To provide a continuous supply of industrial water and potable drinking water for domestic, commercial and industrial use, as well as water for fire protection, in a safe, efficient and courteous manner.

The regional water budget contains all costs for producing, distributing and billing for the water consumed in the community and by three industrial users. The primary goals of the regional water system center on the assurance of water supply, treatment and distribution to the community and key industries to insure economic stability.

PERSONNEL DISTRIBUTION

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2014-15 Proposed	2014-15 Approved	201-15 Adopted
Water Chief Operator	1.00	1.00	1.00	1.00	1.00	1.00
Water Utility Worker IV	.00	.00	.00	.00	.00	.00
Total FTE	1.00	1.00	1.00	1.00	1.00	1.00

RESOURCES

15
REGIONAL WATER FUND

	2011-12 Received	2012-13 Received	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
POTABLE WATER RECEIPTS	124,780	91,009	90,000	110,000	110,000	110,000
NON-POTABLE WATER RECEIPTS	331,688	496,837	400,000	400,000	400,000	400,000
SERVICE CHARGES	456,468	587,846	490,000	510,000	510,000	510,000
CASH FORWARD	86,900	100,345	160,076	83,566	83,566	83,566
CASH FORWARD	86,900	100,345	160,076	83,566	83,566	83,566
TOTAL REGIONAL WATER	543,368	688,191	650,076	593,566	593,566	593,566

CONSOLIDATED REGIONAL WATER EXPENDITURES

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
NON-POTABLE WATER	206,082	119,775	124,162	108,786	108,786	108,786
POTABLE WATER	117,312	117,364	145,162	131,286	131,286	131,286
RIVER INTAKE STATION	162,565	186,395	255,972	257,725	257,725	257,725
AUDIT & OTHERS	115,487	63,872	124,780	95,769	95,769	95,769
TOTAL REGIONAL WATER	601,446	487,406	650,076	593,566	593,566	593,566

REGIONAL WATER EXPENDITURES BY CHARACTER

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
PERSONNEL SERVICES	131,222	138,577	176,996	149,497	149,497	149,497
MATERIALS & SERVICES	420,224	345,810	453,080	444,069	444,069	444,069
CAPITAL OUTLAY	-	3,019	20,000	-	-	-
TRANSFERS:						
RESERVE	50,000	-	-	-	-	-
TOTAL REGIONAL WATER	601,446	487,406	650,076	593,566	593,566	593,566

NON-POTABLE WATER

15 REGIONAL WATER
6320 NON-POTABLE WATER

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
PERSONAL SERVICES	21,471	24,154	26,952	27,264	27,264	27,264
OVERTIME	4,983	4,174	6,000	-	-	-
UNEMPLOYMENT INSURANCE	42	142	189	191	191	191
ACCIDENT INSURANCE	797	865	833	927	927	927
RETIREMENT	5,730	6,158	7,188	6,072	6,072	6,072
SOCIAL SECURITY	1,822	1,980	2,062	2,086	2,086	2,086
MEDICAL, DENTAL & LIFE INS	6,937	6,757	5,588	5,896	5,896	5,896
PERSONNEL SERVICES	41,782	44,229	48,812	42,436	42,436	42,436
ELECTRICITY	39,792	45,986	68,000	59,000	59,000	59,000
MISCELLANEOUS CONTRACTUAL	122,006	27,068	5,000	5,000	5,000	5,000
FUEL-OTHER THAN VEHICLE	1,703	948	1,300	1,300	1,300	1,300
PLUMBING & SEWAGE SUPPLIES	18	1,206	50	50	50	50
PARTS FOR OPERATING EQUIP	781	337	1,000	1,000	1,000	1,000
MATERIALS & SERVICES	164,300	75,546	75,350	66,350	66,350	66,350
TOAL NON-POTABLE WATER	206,082	119,775	124,162	108,786	108,786	108,786

POTABLE WATER

15 REGIONAL WATER
6330 POTABLE WATER

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
PERSONAL SERVICES	26,501	27,819	26,952	27,264	27,264	27,264
OVERTIME	5,646	4,002	6,000	-	-	-
UNEMPLOYMENT INSURANCE	48	159	189	191	191	191
ACCIDENT INSURANCE	983	986	833	927	927	927
RETIREMENT	6,979	6,927	7,188	6,072	6,072	6,072
SOCIAL SECURITY	2,239	2,239	2,062	2,086	2,086	2,086
MEDICAL, DENTAL & LIFE INS	8,249	8,220	5,588	5,896	5,896	5,896
PERSONNEL SERVICES	50,645	50,353	48,812	42,436	42,436	42,436
OTHER PROFESSIONAL SERVICES	306	-	200	200	200	200
WATER SAMPLES	2,214	2,225	8,000	8,000	8,000	8,000
ELECTRICITY	48,982	46,037	70,000	62,000	62,000	62,000
MISCELLANEOUS CONTRACTUAL	1,051	2,869	5,000	3,500	3,500	3,500
CHEMICALS	8,122	9,099	8,000	10,000	10,000	10,000
MEDICAL & LAB SUPPLIES	678	1,095	800	800	800	800
MINOR/SAFETY EQUIP	6	178	150	150	150	150
PLUMBING & SEWAGE SUPPLIES	2,897	541	200	200	200	200
PARTS FOR OPERATING EQUIP	2,411	4,969	4,000	4,000	4,000	4,000
MATERIALS & SERVICES	66,666	67,011	96,350	88,850	88,850	88,850
TOTAL POTABLE WATER	117,312	117,364	145,162	131,286	131,286	131,286

RIVER INTAKE STATION

15 REGIONAL WATER
6335 RIVER INTAKE STATION

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
PERSONAL SERVICES	10,612	14,661	41,936	42,356	42,356	42,356
OVERTIME	14,480	13,995	14,000	-	-	-
UNEMPLOYMENT INSURANCE	39	143	294	296	296	296
ACCIDENT INSURANCE	588	712	1,296	1,440	1,440	1,440
RETIREMENT	5,329	6,121	11,184	9,433	9,433	9,433
SOCIAL SECURITY	1,559	1,834	3,208	3,240	3,240	3,240
MEDICAL, DENTAL & LIFE INS	6,187	6,529	7,454	7,860	7,860	7,860
PERSONNEL SERVICES	38,795	43,995	79,372	64,625	64,625	64,625
ELECTRICITY	123,589	142,391	170,000	184,000	184,000	184,000
MISCELLANEOUS CONTRACTUAL	-	-	5,000	5,000	5,000	5,000
MINOR/SAFETY EQUIP	74	10	100	100	100	100
PLUMBING & SEWAGE SUPPLIES	-	-	-	4,000	4,000	4,000
PARTS FOR OPERATING EQUIP	107	-	1,500	-	-	-
MATERIALS & SERVICES	123,770	142,400	176,600	193,100	193,100	193,100
TOTAL RIVER INTAKE STATION	162,565	186,395	255,972	257,725	257,725	257,725

AUDIT & OTHERS

15 REGIONAL WATER
8810 AUDIT & OTHERS

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
ACCOUNTING & AUDITING	1,859	1,904	1,960	2,100	2,100	2,100
OTHER PROFESSIONAL SERVICES	11	16,981	25,000	15,000	15,000	15,000
TRAVEL & TRAINING	2,556	3,040	2,500	2,500	2,500	2,500
PROPERTY & LIABILITY INS	7,513	8,576	9,670	10,419	10,419	10,419
TELEPHONE	2,559	2,559	2,800	2,800	2,800	2,800
MISCELLANEOUS CONTRACTUAL	39,270	16,852	50,000	50,000	50,000	50,000
OFFICE SUPPLIES	675	57	750	750	750	750
LUBE-OTHER THAN VEHICLE	458	347	500	500	500	500
MEDICAL & LAB SUPPLIES	102	-	-	-	-	-
MINOR/SAFETY EQUIP	4,002	2,289	3,500	3,500	3,500	3,500
MOTOR VEHICLE FUEL & OIL	2,858	2,822	3,100	3,000	3,000	3,000
MOTOR VEHICLE PARTS	2,092	1,987	1,500	1,700	1,700	1,700
PLUMBING & SEWAGE SUPPLIES	48	-	-	-	-	-
PARTS FOR OPERATING EQUIP	1,483	3,438	3,500	3,500	3,500	3,500
MATERIALS & SERVICES	65,487	60,853	104,780	95,769	95,769	95,769
MOTOR VEHICLES	-	-	20,000	-	-	-
OFFICE EQUIPMENT	-	3,019	-	-	-	-
CAPITAL OUTLAY	-	3,019	20,000	-	-	-
RES-REPAIR & REPLACEMENT	50,000	-	-	-	-	-
TRANSFERS OUT	50,000	-	-	-	-	-
TOTAL AUDIT & OTHERS	115,487	63,872	124,780	95,769	95,769	95,769

WWTP CONSTRUCTION

In accordance with the city policy of isolating and independently accounting for major capital projects, the wastewater treatment plant construction project fund was created by supplemental budget in fiscal year 2008-09 in connection with the City's Recycled Water Plant project.

RESOURCES

16

6310 WWTP CONSTRUCTION

	2011-12 Received	2012-13 Received	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
STATE SRF LOAN	300,395	4,480,322	16,000,000	4,000,000	4,000,000	4,000,000
FROM OTHER AGENCIES	300,395	4,480,322	16,000,000	4,000,000	4,000,000	4,000,000
TRANSFER FROM RESERVE FUND	-	576,000	-	-	-	-
TRANSFERS IN	-	576,000	-	-	-	-
TOTAL WWTP CONST FUND	300,395	5,056,322	16,000,000	4,000,000	4,000,000	4,000,000

EXPENDITURES BY CHARACTER

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
MATERIALS & SERVICES	(45,806)	2,061,985	-	-	-	-
CAPITAL OUTLAY	-	-	16,000,000	4,000,000	4,000,000	4,000,000
DEBT SERVICE	1,500,000	-	-	-	-	-
TOTAL WWTP CONST FUND	1,454,194	2,061,985	16,000,000	4,000,000	4,000,000	4,000,000

DETAILED EXPENDITURES

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
OTHER PROFESSIONAL SERVICES	(45,806)	2,046,417	-	-	-	-
MISCELLANEOUS CONTRACTUAL	-	15,568	-	-	-	-
MATERIALS & SERVICES	(45,806)	2,061,985	-	-	-	-
 CAPITAL IMPROVEMENTS	 -	 -	 16,000,000	 4,000,000	 4,000,000	 4,000,000
CAPITAL OUTLAY	-	-	16,000,000	4,000,000	4,000,000	4,000,000
 LINE OF CREDIT	 1,500,000	 -	 -	 -	 -	 -
DEBT SERVICE	1,500,000	-	-	-	-	-
 TOTAL WWTP CONST FUND	 1,454,194	 2,061,985	 16,000,000	 4,000,000	 4,000,000	 4,000,000

EOTEC CONSTRUCTION

This fund was created for the accountability of funds for the purpose of acquiring, developing, constructing and equipping the Eastern Oregon Trade and Event Center (EOTEC).

RESOURCES

18
6760 EOTEC CONSTRUCTION

	2011-12 Received	2012-13 Received	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
INTEREST ON INVESTMENTS	8	7,363	-	-	-	-
USE OF CITY MONEY	8	7,363	-	-	-	-
STATE LOTTERY GRANT	6,400,000	230,226	3,000,000	-	-	-
FROM OTHER AGENCIES	6,400,000	230,226	3,000,000	-	-	-
CASH FORWARD	-	-	-	6,000,000	6,000,000	6,000,000
CASH FORWARD	-	-	-	6,000,000	6,000,000	6,000,000
TOTAL EOTEC CONST FUND	6,400,008	237,589	3,000,000	6,000,000	6,000,000	6,000,000

EXPENDITURES BY CHARACTER

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
MATERIALS & SERVICES	57	237,590	3,000,000	6,000,000	6,000,000	6,000,000
TOTAL EOTEC CONST FUND	57	237,590	3,000,000	6,000,000	6,000,000	6,000,000

DETAILED EXPENDITURES

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
MISCELLANEOUS CONTRACTUAL	57	237,590	3,000,000	6,000,000	6,000,000	6,000,000
MATERIALS & SERVICES	57	237,590	3,000,000	6,000,000	6,000,000	6,000,000
TOTAL EOTEC CONST FUND	57	237,590	3,000,000	6,000,000	6,000,000	6,000,000

LAW ENFORCEMENT FUND

This fund is used to account for law enforcement related purposes.

RESOURCES

20 LAW ENFORCEMENT FUND
7600

	2011-12 Received	2012-13 Received	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
FINES & FORFEITS	11,325	11,815	-	-	-	-
FINES & PENALTIES	11,325	11,815	-	-	-	-
GRANTS & CONTRIBUTIONS	35,406	32,981	-	-	-	-
GRANTS - FEDERAL INDIRECT	-	-	13,000	3,100	3,100	3,100
GRANTS - LOCAL	-	-	9,000	4,000	4,000	4,000
FROM OTHER AGENCIES	35,406	32,981	22,000	7,100	7,100	7,100
MISC REVENUES	12,078	19,390	-	-	-	-
DONATIONS	-	-	15,000	15,000	15,000	15,000
MISC REVENUES	12,078	19,390	15,000	15,000	15,000	15,000
TRANS FROM MUNICIPAL COURT	-	-	8,000	8,000	8,000	8,000
TRANSFERS IN	-	-	8,000	8,000	8,000	8,000
CASH FORWARD	-	-	5,000	12,000	12,000	12,000
CASH FORWARD	-	-	5,000	12,000	12,000	12,000
TOTAL LAW ENF FUND	58,809	64,186	50,000	42,100	42,100	42,100

EXPENDITURES BY CHARACTER

20 LAW ENFORCEMENT FUND
7600

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
PERSONNEL SERVICES	-	-	13,000	3,100	3,100	3,100
MATERIALS & SERVICES	-	64,902	37,000	39,000	39,000	39,000
CAPITAL OUTLAY	49,628	-	-	-	-	-
TOTAL LAW ENF FUND	49,628	64,902	50,000	42,100	42,100	42,100

DETAILED EXPENDITURES

20 LAW ENFORCEMENT FUND
7600

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
OVERTIME	-	-	13,000	3,100	3,100	3,100
PERSONNEL SERVICES	-	-	13,000	3,100	3,100	3,100
MATERIALS & SERVICES	-	64,902				
TRAVEL & TRAINING	-	-	6,000	5,000	5,000	5,000
MISCELLANEOUS CONTRACTUAL	-	-	2,000	2,000	2,000	2,000
FOOD & MISCELLANEOUS	-	-	20,000	24,000	24,000	24,000
MINOR SAFETY EQUIPMENT	-	-	9,000	8,000	8,000	8,000
MATERIALS & SERVICES	-	64,902	37,000	39,000	39,000	39,000
OTHER EQUIPMENT	49,628	-	-	-	-	-
CAPITAL OUTLAY	49,628	-	-	-	-	-
TOTAL LAW ENF FUND	49,628	64,902	50,000	42,100	42,100	42,100

LIBRARY FUND

This fund is used to account for amounts designated by the City for library operations and improvements.

RESOURCES

21 LIBRARY FUND
7700

	2011-12 Received	2012-13 Received	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
FINES & FEES	-	-	17,825	17,000	17,000	17,000
FINES & PENALTIES	-	-	17,825	17,000	17,000	17,000
GRANTS & CONTRIBUTIONS	31,279	39,126	-	-	-	-
GRANTS-STATE	-	-	2,200	2,800	2,800	2,800
GRANTS-E RATE	-	-	2,000	2,000	2,000	2,000
FROM OTHER AGENCIES	31,279	39,126	4,200	4,800	4,800	4,800
RENTAL	-	-	1,000	1,000	1,000	1,000
SERVICE CHARGES	-	-	1,000	1,000	1,000	1,000
SALES & SERVICE			-	500	500	500
DONATIONS & CONTRIBUTIONS	-	-	5,000	3,000	3,000	3,000
MISC REVENUES	-	-	5,000	3,500	3,500	3,500
CASH FORWARD	-	-	4,000	22,200	22,200	22,200
CASH FORWARD	-	-	4,000	22,200	22,200	22,200
TOTAL	31,279	39,126	32,025	48,500	48,500	48,500

EXPENDITURES BY CHARACTER

21 LIBRARY FUND
7700

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
MATERIALS & SERVICES	-	33,403	17,000	33,500	33,500	33,500
CAPITAL OUTLAY	47,373	-	15,025	15,000	15,000	15,000
TOTAL	47,373	33,403	32,025	48,500	48,500	48,500

DETAILED EXPENDITURES

21 LIBRARY FUND
7700

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
TRAVEL & TRAINING			1,000	1,500	1,500	1,500
MISCELLANEOUS CONTRACTUAL		33,403	10,000	20,000	20,000	20,000
LICENSES & PERMITS			3,000	3,000	3,000	3,000
OFFICE SUPPLIES			3,000	4,000	4,000	4,000
FOOD & MISCELLANEOUS				5,000	5,000	5,000
MATERIALS & SERVICES	-	33,403	17,000	33,500	33,500	33,500
BOOKS	47,373		11,000	15,000	15,000	15,000
REIMBURSABLE EXPENDITURES	-	-	4,025	-	-	-
CAPITAL OUTLAY	47,373	-	15,025	15,000	15,000	15,000
TOTAL	47,373	33,403	32,025	48,500	48,500	48,500

2014 WATER & SEWER REVENUE BONDS

In the spring of 2014 the City issued \$4,715,000 in revenue bonds to pay for a portion of capital improvements, including constructing, repairing and expanding the City's wastewater treatment facilities and water delivery facilities.

RESOURCES

31 WATER & SEWER REVENUE BONDS
8200

	2011-12 Received	2012-13 Received	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
PROCEEDS FROM REVENUE BONDS	-	-	-	5,300,000	5,300,000	5,300,000
NON-REVENUE RECEIPTS	-	-	-	5,300,000	5,300,000	5,300,000
TOTAL 2014 WTR & SWR BONDS	-	-	-	5,300,000	5,300,000	5,300,000

EXPENDITURES BY CHARACTER

31 WATER & SEWER REVENUE BONDS
8200

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
CAPITAL OUTLAY	-	-	-	5,300,000	5,300,000	5,300,000
TOTAL 2014 WTR & SWR BONDS	-	-	-	5,300,000	5,300,000	5,300,000

DETAILED EXPENDITURES

31 WATER & SEWER REVENUE BONDS
8200

	2011-12 Expended	2012-13 Expended	2013-14 Budget	2014-15 Proposed	2014-15 Approved	2014-15 Adopted
CAPITAL IMPROVEMENTS	-	-	-	5,300,000	5,300,000	5,300,000
CAPITAL OUTLAY	-	-	-	5,300,000	5,300,000	5,300,000
TOTAL 2014 WTR & SWR BONDS	-	-	-	5,300,000	5,300,000	5,300,000

GLOSSARY OF TERMS

Adopted Budget. Financial plan that forms the basis for appropriations. Adopted by the governing body.

Ad Valorem Tax. A property tax computed as a percentage of the value of taxable property. See “Assessed Value.”

Appropriation. Authorization for spending a specific amount of money for a specific purpose during a fiscal year. It is based on the adopted budget, including supplemental budgets, if any. It is presented in a resolution or ordinance adopted by the governing body.

Assessed Value. The value set on real and personal property as a basis for imposing taxes. It is the lesser of the property’s maximum assessed value or real market value.

Budget. Written report showing the local government’s comprehensive financial plan for one fiscal year. It must include a balanced statement of actual revenues and expenditures during each of the last two years, and estimated revenues and expenditures for the current and upcoming year.

Budget Committee. Fiscal planning board of a local government, consisting of the governing body plus an equal number of legal voters appointed from the district.

Budget Message. Written explanation of the budget and the local government’s financial priorities. It is prepared and presented by the executive officer or chairperson of the governing body.

Budget Officer. Person appointed by the governing body to assemble budget material and information and to physically prepare the proposed budget.

Capital Outlay. Items which generally have a useful life of one or more years, such as machinery, land, furniture, equipment or buildings.

Commodities. Supplies purchased for direct use, such as paper products, gasoline, equipment parts and cleaning supplies.

Contractual Services. Services provided by outside sources, such as architects, janitorial and printing.

Debt Service Fund. A fund established to account for payment of general long-term debt principal and interest.

Enterprise Fund. A fund established to account for operations that are financed and operated in a manner similar to private business enterprises. They are usually self-supporting. Examples of enterprise funds are those for water and wastewater utilities.

Expenditures. Total amount incurred if accounts are kept on an accrual basis; total amount paid if accounts are kept on a cash basis.

EOTEC. Eastern Oregon Trade and Event Center.

Fiscal Year. A 12-month period to which the annual operating budget applies. At the end of the period, a government determines its financial position and the results of its operations. It is July 1 through June 30 for local governments.

Full-Time Equivalent Position (FTE). A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example a summer parks worker working for four months, or 690 hours, would be equivalent to .3 of a full-time position.

Fund. A division in a budget segregating independent fiscal and accounting requirements. An entity within a government's financial plan designated to carry on specific activities or to reach certain objectives.

Goal. A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless; that is, it is not concerned with a specific achievement in a given time period.

HES. Hermiston Energy Services.

Long-Term. A period of time ten years or more.

Materials & Services. The goods and direct services purchased for direct consumption in the annual operation of the budget.

Maximum Assessed Value (MAV). The maximum taxable value limitation placed on real or personal property by the constitution. It can increase a maximum of 3 percent each year. The 3 percent limit may be exceeded if there are qualifying improvements made to the property, such as a major addition or new construction.

Operating Funds. Resources derived from recurring revenue sources used to finance ongoing expenditures and pay-as-you-go capital projects.

Operating Rate. The rate determined by dividing the local government's operating tax amount by the estimated assessed value of the local government. This rate is needed when a local government wants to impose less tax than its permanent rate will raise.

Ordinance. A formal legislative enactment by the governing board of a municipality.

ORS. Oregon Revised Statutes.

Permanent Rate Limit. The maximum rate of ad valorem property taxes that a local government can impose. Taxes generated from the permanent rate limit can be used for any purpose. No action of the local government can increase a permanent rate limit.

Personal Services. Salaries, health and accident insurance premiums, social security and retirement contributions, for example.

Proposed Budget. Financial and operating plan prepared by the budget officer, submitted to the public and budget committee for review.

Real Market Value (RMV). The amount in cash which could reasonably be expected by an informed seller from an informed buyer in an arm's-length transaction as of the assessment date. In most cases, the value used to test the constitutional limits.

Reserve Fund. Established to accumulate money from one fiscal year to another for a specific purpose, such as purchase of new equipment.

Resolution. A formal order of a governing body; lower legal status than an ordinance.

Resources. Estimated beginning funds on hand plus anticipated receipts.

SDC. System Development Charge.

Short-Term. A period of time less than ten years.

State SRF Loan. Long-term loan from the State of Oregon Department of Environmental Quality's "Clean Water State Revolving Fund" program. Funds from this loan are a portion of the total financing for the City's Recycled Water Plant project.

Supplemental Budget. A financial plan prepared to meet unexpected needs or to spend revenues not anticipated when the regular budget was adopted. It cannot be used to authorize a tax.

System Development Charge. A reimbursement fee, an improvement fee or a combination thereof assessed or collected at the time of increased usage of a capital improvement, at the time of issuance of a development permit or building permit, or at the time of connection to the capital improvement.

Tax on Property. Any tax, fee, charge or assessment imposed by any government unit upon property or upon a property owner as a direct consequence of ownership of that property.

Tax Rate. The amount of tax stated in terms of a unit of tax for each \$1,000 of assessed value of taxable property.

Transfers. Also known as inter-fund transfers, the amounts distributed from one fund to finance activities in another fund. Shown as an expenditure in the originating fund and a revenue in the receiving fund.

Unappropriated Ending Fund Balance. Amount set aside in the budget to be used as a cash carryover to the next year's budget. It provided the local government with cash until tax money is received from the county treasurer in November. This amount cannot be transferred by resolution or used through a supplemental budget, unless necessitated by a qualifying emergency.

User Charges. The payment of a fee for direct receipt of a public service by the party benefiting from the service.

HERMISTON CITY COUNCIL

BUDGET COMMITTEE MEETING MINUTES

May 14, 2014

At 6:00 pm Mayor Drotzmann opened the first meeting of the budget committee to consider the proposed budget for the 2014-15 fiscal year. Present were budget committee members Fred Allen, Jr., Eric Carpenter, Mary Corp, Michael Frink, Manuel Gutierrez, Rod Hardin, Frank Harkenrider, Joanna Hayden, Blaine Hendrickson, John Kirwan, Brian Misner, Jackie Myers, Doug Primmer and Kim Puzey.

City staff present included City Manager Brookshier, City Attorney Luisi, Assistant City Prosecutor Blaine Clooten, Amy Palmer, Mark Morgan, Clint Spencer, Larry Fetter, Chief Edmiston, Ron Sivey, Chuck Woolsey, Bill Schmittle, Roy Bicknell, Marie Baldo, Nate Rivera and Donna Moeller. News media present was Jade McDowell of the East Oregonian.

Mayor Drotzmann stated the committee must elect a chairman and secretary. Mary Corp was nominated and unanimously elected chairman. Joanna Hayden was nominated as secretary and unanimously elected.

Chairman Corp asked Budget Officer Ed Brookshier to present the budget message. Mr. Brookshier reviewed his message stating the proposed combined funds budget for the 2014-15 fiscal year is \$46,841,774, which is \$4.5 million less than the 2013-14 Budget. The net decrease in the Combined Funds Budget is principally due to a decrease in the Wastewater Treatment (WWTP) Construction Fund appropriation from \$16 million in 2013-14 to \$4 million in 2014-15 as we approach completion of the Recycled Water Plant construction project.

Other Fund decreases of note are in the Reserve Fund, a 4% drop in the General Fund, a \$500,000 drop in the Recreation Special Fund, the Miscellaneous Special Revenue Fund and the elimination of the 911 Communication Fund as we move in July to consolidated dispatch services with the Umatilla County Sheriff's Department (after accounting for retained records management personnel in the Police Operations budget and the loss of 9-1-1 phone tax revenues we anticipate a net decrease in expenditures of about \$200,000).

Fund increases of note are found in the EOTEC Construction Fund (increased from \$3 million to \$6 million) pursuant to expectation of close to full use of the State lottery grant funds for project construction activities during the 2014-15 year.

A second increase of note is a new fund designated as the "2014 Water & Sewer Revenue Bonds" Fund, appropriated at \$5.3 million. Proceeds from this bond issue will be used to complete the final phase of the Recycled Water Plant project (the Outfall Line on the west side of the River), plus a major water line extension from the Regional Water Plant along Feedville Road to South 1st Street. These bonds, along with repayment of about \$23.6 million in DEQ State Revolving Loan Fund (SRF) low interest loans, will be paid from increases in water and sewer utility user fees which are being implemented on a phased basis from 2014 into 2015.

Bonded debt also plays into increases in two other funds - the Bonded Debt Fund (from which all debt payments are actually made) and the Utility Fund (water and sewer revenues being the actual source of funds to pay this revenue-based debt). This is done as a transfer from the latter to the former, which results in the same dollar being counted twice for budget and accounting purposes.

The Hermiston Energy Services Fund increases by almost \$500,000 pursuant to planned capital maintenance work and replenishment of reserves.

A final increase of note is the appropriated level for the State Tax Street Fund, where the City continues to see growth in our State gasoline tax revenues.

The 2014-15 General Fund budget is proposed at about \$370,000 below the '13-14 approved budget level. Contributing to the decrease are proposed changes in the methodology and funding levels for City prosecution services and public defense costs, changes in Park Department staffing, the completion of a one-time building improvements project at the Public Safety Center, the 2013-14 outlay for the Oxbow Trail project, and a one-time double debt payment in the current fiscal year precipitated by the re-issuance of some 2003 bonds.

The only new capital project of note proposed for 2014-15 is the creation of a new account in the Reserve Fund designated "Traffic Control - 11th & Elm". The account is proposed at an initial level of \$300,000 (\$250,000 from the General Fund, \$50,000 from the Street Fund). The intent of this funding is to facilitate a substantive dialogue with ODOT on a long-term approach to traffic management at this location.

Funds will be used from the Street Maintenance Reserve account to begin planning for possible modest improvements to North 1st Street. Ideally such an effort would also include a critical segment of our urban trail system.

Finally, 2014-15 marks the first budgeting year for the new Hermiston Urban Renewal Agency. The HURA will have and maintain its own budget. The members of the City Budget Committee will also serve as the HURA Budget Committee. The proposed 2014-15 HURA budget consists primarily of a loan from the City General Fund to be used for grants to private property owners in the Urban Renewal area to make improvements to building facades.

The budget accommodates a 1.5% increase in pay for City employees, although a new contract with the Police union has yet to be completed.

City Manager Brookshier thanked the Mayor, Councilors, Budget Committee members and City staff for their leadership, dedication and hard work.

Upon completion of the presentations from the various superintendents of the remaining budgets, and with no further comments or questions regarding the budget, Kim Puzey moved and John Kirwan seconded to approve the rate per thousand of \$6.0860 for general fund operations. Motion carried unanimously. Doug Primmer moved and Eric Carpenter seconded to approve a tax levy of \$322,125 for bonded debt. Motion carried unanimously.

Frank Harkenrider moved and Mayor Dave Drotzmann seconded to approve the budget as submitted. Motion carried unanimously.

The meeting was adjourned at 8:35 pm.

APPROVED:

/s/ Mary Corp

Budget Chairman

ATTEST:

/s/ Joanna Hayden

Budget Secretary