

# *City of Hermiston*

January 4, 2009

## PERIODIC REVIEW WORK PROGRAM SUMMARY

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Date of Periodic Review Order:

### **Work Tasks Subject to Public Notice and DLCD Review** (See OAR 660-025-0130)

<u>Task</u>	<u>Task Summary and Products</u>	<u>Estimated Completion Date</u>
1	<p><b>Goals 1 &amp; 2</b> - Review and Update the Goal 1 and 2 elements of the Comprehensive Plan and applicable sections of implementing code.</p> <p><b>Goal 1:</b> Amend Plan and Code as follows:</p> <ul style="list-style-type: none"><li>• Remove reference to utilizing water bills as a notice medium as water bills are not compliant with the noticing requirements of ORS 197.763.</li><li>• Add a new implementing action stating that the city will utilize the city's website for posting notices of public hearings, meeting agendas, and meeting minutes.</li><li>• Add a new implementing action stating that the city will require posting notices on properties subject to public hearings for land use, and limited land use, decisions.</li><li>• Add a new implementing action stating that the city will post the city's Comprehensive Plan on the city's website.</li><li>• Add a new implementing action stating that the city will make the city's website and electronic mail systems available to provide technical assistance to citizens and solicit feedback through these systems.</li><li>• Add a new implementing action stating that the city will utilize local broadcast radio time to publicize major planning issues of citywide significance.</li></ul>	

- Review all public participation and notice sections of Title XV of the Hermiston Code of Ordinances for compliance with statutory requirements for noticing timelines and distance requirements.

**Goal 2:** Amend Plan and Code as follows:

- Eliminate comprehensive plan language which states that the city will review the comprehensive plan every five years and replace with language requiring the city to follow periodic review guidelines established in OAR 660 Division 25.
- Review Section 2 (Background) of the comprehensive plan for factual information which is no longer current and update as needed to reflect existing acknowledged planning documents.

**Product: Adopted amendments to the Comprehensive Plan and implementing code consistent with work.**

06/30/2009

2 **Goal 5** – Review and update the Goal 5 element of the Comprehensive Plan and applicable sections of implementing code.

- **Subtask A:** Select Contractor; develop comprehensive scope of work for historical, wetlands, riparian corridors and wildlife habitat resources components of a Goal 5 update. Conduct preliminary mapping and ground truthing to create draft inventory of wetland, riparian corridor and wildlife habitat resources; create draft plan policies and implementing code, and conduct public workshop with City Council and Staff to familiarize public with the project.

**Product 1: Draft local wetland inventory; draft riparian corridor inventory and draft wildlife habitat inventory all consistent with work task.**

**Product 2: Public workshop to include Planning Commission and City Council consistent with work task.**

06/30/2009

- **Subtask B:** Building on subtask A, finish conducting the studies, inventories, and Comprehensive Plan and Code amendments necessary to achieve the Goal for Wetlands, Riparian Corridors, Wildlife Habitat and Historic (resources); adopt amendments to plan and implementing code consistent with the work under subtasks A and B.

**Product: Adopted amendments to the Comprehensive Plan and implementing code consistent with work; studies and inventory documents, and comprehensive plan and implementing code**

**amendments.**

06/30/2010

3 **Goal 9** – Review and update the Goal 9 element of the Comprehensive Plan and applicable sections of implementing code.

- A) Develop a comprehensive Downtown Revitalization Plan incorporating the City’s 2008 Stiven Planning project. The downtown plan shall include but not be limited to architectural standards, streetscapes, residential uses, parking and financing measures.
- B) Update the City’s economic opportunity analysis, economic development policies and implementation programs, land needs analysis and update land use designations for commercial and industrial lands; incorporate the Downtown Plan in an analysis of patterns of existing commercial development and locations of existing commercial zones to support the downtown core area when selecting locations for additional commercial lands. All work will be consistent with OAR 660-009; all work will include a 20-year planning period.
- C) Adopt amendments to plan and implementing code consistent with above work.

**Products: Adopted Downtown Revitalization Plan, updated Economic Opportunity Analysis, and, amendments to comprehensive plan and implementing code consistent with work.**

06/30/2011

4 **Goal 10** – Review and update the Goal 10 element of the Comprehensive Plan and applicable sections of implementing code.

- A) Review and update the 2004 Buildable Lands Inventory and Needs Analysis and project population forecasts therein for a 20 year planning horizon; review existing land use implementing code for compliance with federal fair housing act and statewide manufactured housing statutes; add housing types currently unaddressed including group homes, senior independent living, condominiums and zero lot-line housing; create a more pedestrian and community friendly streetscape by reducing front setbacks for single and two family housing if the garage falls behind the front line of the dwelling; encourage investment and redevelopment in existing neighborhoods by addressing, at a minimum, building heights and flag lots.
- B) Adopt amendments to plan and implementing code consistent with work.

**Product: Updated Needs Analysis and Buildable Lands**

**Inventory; updated population forecast; amendments to the Comprehensive Plan and Implementing Code.**

06/30/2011

5 **Goal 11** – Conduct a comprehensive review and update of the Goal 11 element of the Comprehensive Plan.

- A) Review existing, state acknowledged public facilities plans and consider necessary updates to reflect development since adoption of the plan; incorporate emergency response and vulnerability assessment pursuant to Federal and State Statutes; incorporate any UGB modifications or zoning district designation changes pursuant to Tasks 3 and 4.
- B) Adopt amendments to plan and implementing code consistent with work.

**Product: Updated Public Facility Plan; amendments to Comprehensive Plan and Implementing Code.**

06/30/2011

6 **Goal 12** – Review and update the Goal 12 element of the Comprehensive Plan and applicable sections of implementing code.

- A) Review and update the 2004 Transportation System Plan; incorporate finished work from Tasks 3 and 4 as appropriate; incorporate the 2004 UGB expansion; and, achieve consistency with the Airport Planning Rule.
- B) Amend plan and implementing code consistent with work.

**Product: Updated Transportation System Plan; amendments to Comprehensive Plan and Implementing Code.**

06/30/2011