

To: City Council of the City of Hermiston

## NOTICE OF APPEAL

1. Title of the decision to be reviewed:  
\_\_\_\_\_
  
2. Date of decision: \_\_\_\_\_
  
3. State of Interest of person seeking review and that he/she was a party to initial proceedings:  
\_\_\_\_\_  
\_\_\_\_\_
  
4. Specific grounds for review. State clearly and separately:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Mailing Address

Telephone Number: \_\_\_\_\_

Staff Initials: \_\_\_\_\_

Date Application fee Paid: \_\_\_\_\_

Receipt #: \_\_\_\_\_

APPLICATION FEE OF \$700 TO BE PAID ON FILING
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**\*\*\*Instructions on Next Page \*\*\***

## **INSTRUCTIONS**

1. Usually Title appears on the Notice of Decision and right of appeal (e.g. "Conditional use at West Park School")
2. Date of Notice (as in #1 above)
3. For example: Neighbor, resident of the city with special interest in subject matter
4. Grounds

### Procedure:

#### Planning Commission

- a. Did not follow rules of order
- b. Commissioner was biased

### Substance:

- a. Wrong reasons were reached in reaching decision
- b. Criteria for allowing permit not supported by facts in that ...
- c. Conditions imposed will not correct the problem of ...

These ideas are merely suggestions. No hard, fast formalities need be followed; however, your reasons for appeal must be understandable. This will allow the city council to be prepared at the time your appeal is heard.

Expenses: Out-of-pocket costs are for postage to mail notice to affected parties and publishing notice in the local newspaper. You will be billed or refunded, depending on actual costs.