



## Position Announcement

The City of Hermiston is seeking a

## Municipal Service Worker I

Deadline: April 15, 2022

The City of Hermiston is currently accepting applications for the position of Municipal Service Worker I in our Street Department. Hourly wage is \$21.64 – 26.32/hr. The City of Hermiston offers a robust benefit package including Medical, Dental, Vision and Life insurance, paid holidays, paid time off and PERS Retirement.

This position performs duties related to the maintenance, operation, and repair of streets and grounds. Works in a training capacity to perform repair, maintenance, and cleaning of sidewalks, curbs, gutter/storm drains, road signs, asphalt, and grounds.

This position requires a high school diploma or equivalency and some experience and training in general maintenance/construction work, OR any satisfactory equivalent combination of education and experience which ensures the ability to perform the essential functions of the position; valid Oregon driver's license and proof of an acceptable driving record are required. Class B CDL with tanker and airbrakes endorsement is desired; or ability to obtain 18 months of hire. May require work zone safety and flagging, confined space, forklift operation, and lock out tag out certifications.

The full description of duties and application packet can be obtained online at <https://hermiston.or.us/job-openings>.

Interested candidates must submit a City of Hermiston Employment Application, to Crystal Inners, 235 E Gladys Avenue, Hermiston, OR 97838 or via email to: [cinners@hermiston.or.us](mailto:cinners@hermiston.or.us) no later than 5:00pm, Friday April 15, 2022



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Contact: Crystal Inners  
Human Resource Specialist  
Phone: 541-667-5008  
Fax: 541-567-5530  
[cinners@hermiston.or.us](mailto:cinners@hermiston.or.us)



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## City of Hermiston, Oregon Position Description

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**Job Title:** Municipal Service Worker I

**Department:** Streets

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### **General Statement of Responsibilities**

Under close supervision, performs unskilled and semi-skilled duties related to the maintenance, operation, and repair of streets and grounds. Works in a training capacity to perform repair, maintenance, and cleaning of sidewalks, curbs, gutter/storm drains, road signs, asphalt, and grounds.

### **Supervision Received**

Works under the close supervision and/or direction of a municipal service worker in a higher class, typically a Street Maintenance Foreman.

### **Supervision Exercised**

Supervision of others is not a typical function assigned to this position.

### **Examples of Duties - Essential Functions**

1. Performs repair, maintenance, and cleaning of sidewalks, curbs, gutter/storm drains, road signs, asphalt, and grounds.
2. Performs routine maintenance on tools, vehicles, and equipment; maintains appropriate records.
3. Removes snow and ice; applies sanding rock and de-icer to roadways in inclement weather.
4. Performs manual labor in maintenance and repair of streets including shoveling, digging, and raking asphalt. Replaces street and regulatory signs and sets up traffic control devices for work zones.
5. After training, operates in a competent, safe manner a variety of vehicles and equipment required to perform duties.
6. Performs routine interior and exterior maintenance including painting, minor plumbing and electrical repairs, and carpentry.

### **Screening Criteria**

#### **Education and Experience:**

- A High School Diploma or equivalency;
- AND some experience and training in general maintenance/construction work;
- OR any satisfactory equivalent combination of education and experience which ensures the ability to perform the essential functions of the position.

**Special Requirements/Licenses:** A valid Oregon driver's license and proof of an acceptable driving record are required. Class B CDL with tanker and airbrakes endorsement is required within 6 months of hire; Pesticide applicator's license is required within 12 months of hire. May require work zone safety and flagging, confined space, forklift operation, and lock out tag out certifications.

**Knowledge of:** Some knowledge of the principles and practices of repair, maintenance, construction and installation used in street as well as basic carpentry, methods, materials, vehicles, tools, and equipment used in the repair and construction of streets, asphalt, stormwater, construction, and landscaping maintenance in the performance of duties; safety practices and procedures; practices, methods, occupational hazards and safety precautions in use of materials, vehicles, equipment and tools in area of assignment.

**Skills:** Safe operation of assigned vehicles, equipment, machines, and tools.

**Ability to:** Drive, operate, or learn to operate in a safe, competent manner, equipment, vehicles, machines, and tools safely and in conformance with applicable laws, regulations, and work rules necessary to fully perform assigned tasks; understand and carry out written and oral instructions; establish and maintain effective working relationships with superiors, peers, other city employees, representatives of state agencies, contractors, and the general public; perform physical tasks in adverse weather conditions; communicate effectively verbally and in writing; maintain accurate and legible records; read and understand maps, plans, drawings, orders and/or other documents as required.

**Physical Demands of Position:** *The physical demands listed below represent those that must be met by an incumbent to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with qualified disabilities to perform the essential functions.*

Manual dexterity and coordination are required for over half of the daily work period (about 80%) which is spent operating tools and equipment such as hand tools, small and large maintenance equipment, computers, keyboards, telephones, and driving; and while moving equipment and tools. While performing the duties of this position, the employee is frequently required to stand, walk, reach, bend, kneel, stoop, twist, crouch, climb, balance, see, talk, hear, and manipulate objects. The position requires mobility including the ability to lift and/or move materials under 25 lbs. frequently, 25-60 lbs. occasionally, and over 60 lbs. rarely. This position requires both verbal and written communication abilities.

**Working Conditions:** *The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

While performing the duties of this position, the employee is primarily working in the field subject to outside conditions, restricted spaces, or from ladders, and may occasionally be exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, vibration, mechanical and/or electrical hazards, and hazardous physical substances and fumes. Safety

*This description covers the most significant essential and auxiliary duties performed by the position for illustration purposes, but does not include other occasional work, which may be similar, related to, or a logical assignment for the position. This job description does NOT constitute an employment agreement between the employer and employee, and is subject to change by the employer as the organizational needs and requirements of the job change.*

equipment and clothing is required. Rarely works indoors in an office environment where the noise level in the work environment is usually moderate and lighting is adequate.

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