



Where Life is Sweet



Benefits and Salary:
\$48,696 - \$79,368 DOE

- Medical, Dental and Vision
- Paid Life and AD&D Insurance
- Long Term Disability
- Oregon PERS Retirement
- Deferred Compensation Plans
- HRA VEBA Contributions
- Paid Vacation and Sick Leave
- 10 Paid Holidays/2 Personal Days
- 5% Bilingual Pay Incentive

Minimum Qualifications:

- Oregon Wastewater Treatment I and Collection I Certification (or the ability to obtain within 1-year)
- One-year experience in water/wastewater utility work
- Knowledge of modern principles and practices of repair, maintenance, construction and installation work performed in a water/wastewater/recycled water treatment facility

Preferred Qualifications:

- Strong interpersonal and communication skills
- Knowledge in operation and repair of pumps, motors, feeders and other operational equipment
- Certifications or formal training in water/wastewater applications

Recycled Water Utility Worker

The City of Hermiston is currently accepting applications for the position of Recycled Water Utility Worker. This is a full-time position, with a work schedule of Tuesday – Saturday, 40 hours per week.

This position performs a variety of semi-skilled labor and skilled technical duties in the operation and maintenance of the recycled water treatment plant and collection system; performs a variety of related duties as assigned. Works under the supervision of the Recycled Water Superintendent or Recycled Water Chief Operator who outlines and assigns specific tasks but may work without direct supervision after assignment of duties.

This position requires a high school diploma or equivalency and one-year experience in water/wastewater utility work OR any satisfactory equivalent combination of education and experience which ensures the ability to perform the essential functions of the position; valid Oregon driver's license and proof of an acceptable driving record are required. Oregon Class A CDL with tanker and air brake endorsements is desired, but not required (will be required to obtain within 18 months of employment). Oregon Wastewater Treatment and Collection Certifications a plus, and are required within twelve months of hire. First Aid, and CPR certifications required within six months of hire. Applicants with upper level certificates encouraged to apply.

The City of Hermiston offers a robust benefit package including Medical, Dental, Vision and Life insurance, paid holidays, paid time off and PERS Retirement.

The full description of duties and application packet is attached to this announcement.

Interested candidates must submit a City of Hermiston Employment Application, resume, including verifiable work experience, and proof of certifications via email to: hr@hermiston.gov

First review of applicants: November 22, 2024



City of Hermiston, Oregon Position Description

Job Title: Recycled Water Utility Worker I

Department: Recycled Water

General Statement of Responsibilities

Performs a variety of semi-skilled labor and skilled technical duties in the operation and maintenance of the recycled water treatment plant and collection system; performs a variety of related duties as assigned.

Supervision Received

Works under the supervision of the Recycled Water Superintendent or Recycled Water Chief Operator who outlines and assigns specific tasks but may work without direct supervision after assignment of duties.

Supervision Exercised

Supervision of others is not a typical function assigned to this position.

Examples of Duties - Essential Functions

1. Performs assigned treatment plant or collection system rounds; inspects, monitors, troubleshoots.
2. Operates and adjusts pumps, motors, feeders, and other equipment to maintain appropriate operations. Installs, maintains, repairs, modifies, troubleshoots, and services machinery and equipment.
3. Takes samples, performs laboratory testing, and records readings and test results.
4. Reads gauges, dials, graphs, analyzers, computer screens, meters, SCADA systems, and other instrumentation. Maintains, compiles, and updates operational logs and reports; performs and records mathematical calculations.
5. Maintains and repairs collection systems; such as sewer main lines, sewer and storm water lift and pump stations and other appurtenances.
6. Performs general plant and collection facility maintenance such as cleaning, painting, and repairing; performs grounds maintenance duties as required.
7. Works with vendors, outside contractors, and the public on recycled water activities; answers questions and resolves conflicts.
8. Locates and marks sewer lines in the system and maintains accurate record of system.
9. May conducts tours for the public, schools, and City staff as necessary.

10. May participate in the development of goals and procedures for recycled water treatment activities; gathers and analyzes data; develops reports. Participates in special projects as assigned.
11. Operates in a competent, safe manner, a wide variety of heavy equipment and vehicles and equipment required to perform duties.

Screening Criteria

Education and Experience:

- A High School Diploma or equivalency;
- AND one-year experience in water/wastewater utility work;
- OR any satisfactory equivalent combination of education and experience which ensures the ability to perform the essential functions of the position.

Special Requirements/Licenses: A valid Oregon driver's license and proof of an acceptable driving record are required. Oregon Class A CDL with tanker and air brake endorsements, First Aid, and CPR certifications required within six months of hire. Oregon Wastewater Treatment and Collection Certifications required within twelve months of hire.

Knowledge of: Working knowledge of modern principles and practices of repair, maintenance, construction, and installation work normally performed in recycled water treatment plant and collection systems, including appropriate materials, tools, and equipment used in the performance of duties. Some knowledge of state, federal, and local laws, codes, regulations, and ordinances regarding recycled water collection and treatment; laboratory tests and interpretation of results; the occupational hazards and safety precautions required related to recycled water treatment plant and collection systems; office procedures, and equipment including computers and applicable software applications.

Skills: Safe operation and care of facilities, equipment, machines, tools, and laboratory equipment and execution of processes; problem-solving; customer service; communications.

Ability to: Understand and perform mechanical functions; follow oral and written instructions and orders; work independently; read and understand technical manuals, blueprints, plans, drawings, schematics, diagrams and/or other documents as required; drive or operate vehicles, equipment, machines, and tools safely and in conformance with applicable laws, regulations and work rules; detect needed repairs and make minor adjustments to equipment, machines, or tools needed to perform duties including computers and software; read, interpret and calibrate gauges and other devices; communicate effectively verbally and in writing; establish and maintain effective working relationships with superiors, peers, other city employees, representatives of state agencies, contractors, and the general public; perform math calculations regarding plant performance; keep accurate records and make reports; enforce work and safety rules; work in adverse weather conditions; physically perform the duties of the position; work weekends in an unsupervised capacity and work any shift as required in on-call rotation.

This description covers the most significant essential and auxiliary duties performed by the position for illustration purposes, but does not include other occasional work, which may be similar, related to, or a logical assignment for the position. This job description does NOT constitute an employment agreement between the employer and employee, and is subject to change by the employer as the organizational needs and requirements of the job change.

Physical Demands of Position: *The physical demands listed below represent those that must be met by an incumbent to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with qualified disabilities to perform the essential functions.*

Manual dexterity and coordination are required for over half of the daily work period (about 80%) which is spent operating office equipment such as computers, keyboards, calculators, telephones; driving; operating heavy machinery and mechanical and electrical equipment; and using and moving tools and lab equipment. While performing the duties of this position, the employee is frequently required to stand, walk, reach, bend, kneel, stoop, twist, crouch, climb, balance, see, talk, hear, and manipulate objects. The position requires some mobility including the ability to lift and/or move materials 5-25 lbs. frequently, 25-60 lbs. occasionally, and over 60 lbs. rarely. This position requires both verbal and written communication abilities.

Working Conditions: *The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

While performing the duties of this position, the employee is primarily working in a treatment plant environment and is subject to outdoor conditions, restricted spaces, slippery or uneven surfaces, and may occasionally be exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, vibration, mechanical and/or electrical hazards, dust, chemicals, and hazardous physical substances and fumes. Employee is required to work weekends in an unsupervised capacity and work any shift as required in on-call rotation.

This description covers the most significant essential and auxiliary duties performed by the position for illustration purposes, but does not include other occasional work, which may be similar, related to, or a logical assignment for the position. This job description does NOT constitute an employment agreement between the employer and employee, and is subject to change by the employer as the organizational needs and requirements of the job change.